MANITOU SPRINGS CITY COUNCIL
REGULAR MEETING AGENDA

City Council meetings are held in hybrid form by Zoom (remote) or in-person at Memorial Hall.
Memorial Hall
606 Manitou Avenue
Manitou Springs, CO 80829
Remote: www.manitouspringsgov.com; click on meeting link under "Government; City Council" page

Position	Name	Term Expires
Mayor	Natalie Johnson	January 4, 2028
At-Large	Mayor Pro Tem Judith Chandler	January 4, 2028
At-Large	John Shada	January 4, 2028
At-Large	Julie Wolfe	January 4, 2028
Ward 1	Nate Nassif	January 8, 2030
Ward 2	Carey Storm	January 8, 2030
Ward 3	Gloria Latimer	January 8, 2030

August 18, 2026 **6:00 PM**

THE CITY COUNCIL MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. CONSENT CALENDAR

1. August 4, 2026 City Council Meeting Minutes
2. Presentation of Warrants
3. Request to Change Lisette Casey from an Alternate to Regular Member of the Manitou Arts, Culture, and Heritage Board

G. PRESENTATION

1. Colorado Springs Utilities Waterline Cathodic Protection Project Plan for Fall 2026
2. Visit Manitou Springs Q2 2026 Update

3. Monthly Financial Report

H. BUSINESS

1. Authorization to Purchase Wildfire Mitigation and Emergency Response Equipment

2. Consideration of Resolution No. 1726, A Resolution of the City of Manitou Springs, Colorado Approving an Intergovernmental Agreement between the El Paso County Clerk and Recorder and the City of Manitou Springs Regarding the Conduct of a Coordinated Election on November 3, 2026

3. Consideration of Resolution No. 1826, A Resolution Submitting a Ballot Issue to the Registered Electors of the City of Manitou Springs at the City's November 3, 2026 Regular Election to Permit the City Council to Increase the City's Excise Tax on Ticket Sales and Admission Fees by up to an Additional Four and Three On-Hundredths Percent (4.03%)

I. RECEIVE OR ACT ON COUNCIL CORRESPONDENCE

J. CITY ADMINISTRATOR REPORT

ADJOURN

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Memorandum

Title: August 4, 2026 City Council Meeting Minutes
From: City Clerk's Office
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 18, 2026

Purpose:

To review and approve the meeting minutes from the August 4, 2026 City Council meeting.

Background:

The City Council met in regular session on August 4, 2026.

Fiscal Impact:

None.

Workload Impact:

Approximately two hours to attend the meeting and to prepare and review the minutes.

Recommended Action:

Approve the August 4, 2026 City Council regular meeting minutes through the approval of the consent calendar.

CITY OF MANITOU SPRINGS
CITY COUNCIL
Regular Meeting Minutes
606 Manitou Avenue
August 4, 2026

The City Council of Manitou Springs met in Regular Session on Tuesday, August 4, 2026, at 606 Manitou Avenue, in the City of Manitou Springs, County of El Paso, and State of Colorado.

COUNCIL MEMBERS PRESENT FOR ROLL CALL:

Mayor Natalie Johnson
Councilor Judith Chandler
Councilor John Shada
Councilor Julie Wolfe
Councilor Nathan Nassif
Councilor Carey Storm
Councilor Gloria Latimer

A. CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 PM.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

All members of the City Council were present for the roll call.

D. APPROVAL OF AGENDA

Mayor Pro Tem Chandler moved to approve the agenda as amended, removing items I3, Planned Sign Program Permit, and I4, Resolution 1626 to be rescheduled to the next week's Council meeting. The motion was seconded by Councilor Storm. The motion carried unanimously (7-0).

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

F. CONSENT CALENDAR

1. July 14, 2026 City Council Meeting Minutes
2. July 21, 2026 City Council Meeting Minutes
3. July 28, 2026 City Council Meeting Minutes
4. Approval of Task Order No. 1 with Stantec for the Local Impact Accelerator

Councilor Storm moved to approve the consent calendar as presented. The motion was seconded by Councilor Latimer. The motion carried unanimously (7-0).

G. PRESENTATION

1. Fire Mitigation Update

Fire Chief Keith Buckmiller presented an overview of the City's new fuels mitigation program, using before-and-after examples to demonstrate how strategic vegetation removal can slow wildfire spread and improve firefighters' ability to protect homes and property. He reported that two members of the three-person fuels crew are already in place and have begun mitigation work in neighborhoods, with the third expected to begin within a week. Chief Buckmiller thanked Council for supporting the program and noted that the approved burn box will assist with disposal of removed vegetation.

There was a discussion about biochar and the burn box, in which Fire Chief Buckmiller explained that vegetation removed during mitigation work will be processed in the City's approved burn box rather than left on site, reducing wildfire fuel while producing biochar that can be returned as a soil nutrient. He added that all firefighters will be trained and certified to operate the burn box, which is designed to safely contain embers while vegetation is burned in a controlled environment with fire suppression equipment available.

There was a discussion about maintenance frequency and mitigation priorities. Fire Chief Buckmiller stated that maintenance schedules will depend on weather conditions, but the goal is to cycle through treated properties annually to keep vegetation manageable and maintain wildfire mitigation efforts. He explained that the highest priority is reducing wildfire risk along primary evacuation routes to improve public safety during an emergency, followed by overgrown City properties based on need.

Mayor Johnson noted that the City Council is starting a budget process to prepare for the next year and suggested that the Fire Chief let the City Council know if there are any requests or recommendations from the Fire Department.

Fire Chief Buckmiller stated that the Fire Department will evaluate future needs as the mitigation program progresses. He added that the City's previous investment in a new ambulance has contributed to improved emergency response and patient outcomes.

H. HEARINGS

1. Second Reading and Public Hearing for Ordinance No. 0726, An Ordinance Amending the Annual Budget for Fiscal Year 2026

Finance Director Nate Moore noted that the only change since first reading of the ordinance was an allocation of $3,200,000 to the Manitou and Pikes Peak Railroad Company (COG).

There was a discussion about budget savings from salary and benefit reductions. Finance Director Moore explained that the proposed budget adjustments reflect updated staffing levels and associated benefits rather than reductions to employee pay or benefits. City Administrator Denise Howell added that the savings also reflect a vacant police officer position, reduced staffing allocations in Planning, Parks, and part-time pool operations and the Pool and Fitness Center closure. She added that the City also replaced a project manager position with a lower-salaried support position to meet workload needs.

City Administrator Howell confirmed that the Summer Beautification Program was not eliminated but substantially reduced.

Finance Director Moore confirmed that funds were transferred from the Parking Budget to the General Reserves.

There was a brief discussion about whether there was a hiring freeze. City Administrator Howell confirmed that a hiring freeze was in place during 2025, but not currently. She explained that when a position becomes vacant, the City evaluates whether it should be refilled or whether the workload can be redistributed.

City Administrator Howell shared that the part-time position in the Planning Department will not be refilled and that the department currently has four full-time employees. She added that Code Enforcement is a separate department with one full-time position, which is currently staffed by a seasonal employee.

Mayor Johnson opened the public hearing at 6:21 PM. Due to no public comment, Mayor Johnson subsequently closed the public comment portion of the hearing.

City Attorney Jeff Parker noted that Section 2 was added to the ordinance after first reading to clarify that the ordinance both amends the budget and appropriates funds for the approved expenditures. He also recommended revising the ordinance title to reflect the appropriation of funds.

Mayor Pro Tem Chandler moved to adopt on second reading Ordinance 0726, An Ordinance Amending the Annual Budget and Appropriating Funds for Fiscal Year 2026, as amended to include the proposed Section 2 and title change reflecting the appropriation of funds. The motion was seconded by Councilor Storm. The motion carried unanimously (7-0).

I. BUSINESS

1. Consider Appointing Rose Lyda to the Manitou Arts, Culture, and Heritage Board

Manitou Arts, Culture, and Heritage Board (MACH) Chair Ralph Routon stated that the Board has two vacancies following the expiration of two members' terms. He noted that former Board Member Wren Almitra brought significant grant expertise and that the Board was seeking a candidate with similar qualifications. He recommended Rose Lyda, highlighting her experience with the U.S. Department of Housing and Urban Development (HUD), the City of Colorado Springs, and nonprofit organizations, as well as her master's degree in public administration and certification as a grants manager.

Councilor Wolfe moved to appoint Rose Lyda to MACH as a regular member. The motion was seconded by Councilor Storm. The motion carried unanimously (7-0).

2. Approval of Settlement Agreement with the Manitou and Pikes Peak Railroad Company

City Attorney Jeff Parker provided background on the settlement agreement between the City and the COG, explaining that it was originally approved in 2018 to reimburse a portion of the COG's excise taxes as an incentive to support continued operations and infrastructure improvements. He stated that, following litigation and mediation related to the agreement, the parties reached a proposed settlement under which all claims would be dismissed, the reimbursement agreement would be terminated, and the City would make a one-time payment of $3,200,000, ending any future obligations between the parties.

Mayor Pro Tem Chandler expressed appreciation to City staff, legal counsel, and both the current and previous City Councils for their efforts throughout the negotiations. She stated that the settlement represents a significant milestone that will save the City millions of dollars over the remaining term of the original agreement.

Councilor Latimer echoed Mayor Pro Tem Chandler's remarks, expressing appreciation to current and former City Council members, City staff, and legal counsel for their work throughout the litigation and negotiations. She stated that approving the settlement was among the most important actions she expected to take as a Council member.

Mayor Johnson expressed appreciation to current and former City Council members, City staff, legal counsel, and the COG for their work toward reaching the settlement.

She also thanked the Manitou Springs community for its patience and expressed optimism about rebuilding the City's relationship with the COG.

Mayor Johnson opened the floor for public comment.

Steve Bremner, Manitou Springs Resident, expressed support for the proposed settlement agreement, stating that it benefits both the City and the COG. He also voiced concern about a potential COG depot outside City limits, stating that it could increase traffic on the narrow access road serving the area and recommended that the City closely monitor any future proposals.

Bob Todd, Manitou Springs Resident, congratulated the City Council, City staff, and legal team on reaching the proposed settlement agreement. He commended their efforts throughout the negotiations, expressed hope for a positive working relationship with the COG moving forward, and reflected on the history of the original 2018 agreement, recognizing former City officials and community members who contributed to its development.

Howard Morrison, Manitou Springs Resident, expressed support for the settlement agreement, describing it as a significant milestone for the City. He thanked those involved in reaching the agreement and recognized Councilor John Shada for his longstanding opposition to the original reimbursement agreement and his efforts related to the matter.

Mayor Johnson closed the floor to public comment.

Councilor Shada moved to approve the settlement agreement with the Manitou and Pikes Peak Cog Railroad Company. The motion was seconded by Mayor Pro Tem Chandler. The motion carried unanimously (7-0).

3. <u>Planned Sign Program Permit</u>

Note for the Record – This item was removed from the agenda during Section D, Approval of the Agenda.

4. <u>Resolution No. 1626, A Resolution in Recognition and Support of the Highway 24 Signage Design Plans within the City of Manitou Springs</u>

Note for the Record – This item was removed from the agenda during Section D, Approval of the Agenda.

J. RECEIVE OR ACT ON COUNCIL CORRESPONDENCE

Councilor Wolfe requested that the next City Council meeting include discussion and vote on the agenda for the August 15, 2026, budget retreat. She stated that she wanted the Council to determine the format and topics for the budget discussion in advance.

Councilor Latimer requested that Council members share any proposed agenda ideas before the next meeting so they could consider them in advance of the discussion.

Councilor Wolfe requested a future work session discussion on a proposed ordinance requiring permitting and City Council approval for new parking lots in the downtown area. She shared that residents expressed concern about overdevelopment of parking west of Tubby’s Turnaround. She stated that the proposal would provide an opportunity for public input before additional parking lots are developed.

Councilor Nassif shared that a new world record was officially set in Manitou Springs, under the Guinness Book of World Records, on Saturday August 2, 2026 for dunking donuts on Sun Mountain. Additionally he reported that on August, 2, 2026, the Manitou Springs Community Foundation launched the Kindness Ambassador Program, a professional ensemble performed from the COG to the base of the Incline, and the Mineral Springs Foundation hosted a concert sponsored by the Manitou Music Foundation. Lastly, Councilor Nassif commended the Manitou Pools and Fitness Center water aerobics class.

Mayor Pro Tem Chandler reported on a community meeting regarding traffic issues on Becker’s Lane and El Paso Boulevard, noting that approximately 21 community members attended. She thanked Councilor Latimer for organizing the meeting and stated that the discussion was productive and that residents’ concerns were heard and considered. Mayor Pro Tem Chandler added that August 4 is the anniversary of the discovery of Emma Crawford in 1929.

K. CITY ADMINISTRATOR REPORT

City Administrator Howell highlighted two recent achievements, including the finalization of the settlement agreement with the COG and the beginning of filling the newly rehabilitated 2-million-gallon water tank. She noted that the water tank project strengthens the City's water system and supports fire suppression, public health, and community safety.

ADJOURN

With no other items to discuss, Mayor Pro Tem Chandler moved to adjourn the meeting. The motion was seconded by Councilor Latimer. The motion carried unanimously (7-0). The meeting adjourned at 7:01 PM.

Attest:

____
Natalie Johnson, Mayor

____
Elena Krebs, City Clerk

If you need this document in an alternative format, such as large print, accessible PDF, or Braille, please contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554.

Memorandum

Title: Presentation of Warrants
From: Nate Moore, Finance Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 18, 2026

Purpose:
To present warrants, written from July 1, 2026, through July 31, 2026, to City Council.

Background:
City Code 4.2. Powers and duties of Council
...the Council shall have the responsibility and power to:
(d) Prepare and administer an annual budget, and post monthly in City Hall and make available to the public the line-by-line expenditures authorized by the council.

Fiscal Impact:
Total checks written: 227
Total amount: $2,611,689.66

Workload Impact:
Minimal

Recommended Action:
Acknowledge presentation of the warrants by approval of the Consent Calendar.

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
07/26	07/01/2026	22087	615	CARDMEMBER SERVICE	10-202-100	894.31	M
07/26	07/14/2026	22088	615	CARDMEMBER SERVICE	10-202-100	1,982.51	M
07/26	07/16/2026	22089	615	CARDMEMBER SERVICE	10-202-100	5,763.47	M
07/26	07/17/2026	22090	615	CARDMEMBER SERVICE	55-202-100	6,097.19	M
07/26	07/21/2026	22091	615	CARDMEMBER SERVICE	10-202-100	1,544.21	M
07/26	07/23/2026	22092	615	CARDMEMBER SERVICE	52-202-100	1,227.02	M
07/26	07/22/2026	253870	357	KUSTOM SIGNALS, INC	10-202-100	288.98-	V
07/26	07/29/2026	253940	83001	CURTIS BLUE LINE	39-202-100	653.97-	V
07/26	07/01/2026	253976	20220807	DUKOI, KRISTEN	10-202-100	358.80	
07/26	07/01/2026	253977	145724	AMAZON CAPITAL SERVICES	39-202-100	3,344.68	
07/26	07/01/2026	253978	137	BILL'S EQUIPMENT AND SUPPLY INC	10-202-100	22.13	
07/26	07/01/2026	253979	1192	CALIBRE PRESS	10-202-100	219.00	
07/26	07/01/2026	253980	848	CENTURYLINK	10-202-100	294.01	
07/26	07/01/2026	253981	384	CLEARWAY ENERGY GROUP	10-202-100	3,445.16	
07/26	07/01/2026	253982	1124	CLEARWAY ENERGY GROUP LLC	52-202-100	3,038.17	
07/26	07/01/2026	253983	150057	COMCAST	10-202-100	571.80	
07/26	07/01/2026	253984	20221207	DENISE HOWELL	52-202-100	88.90	
07/26	07/01/2026	253985	160344	FLAIR DATA SYSTEMS	10-202-100	3,579.00	
07/26	07/01/2026	253986	1118	MELCON COMMUNICATIONS LLP	10-202-100	3,050.00	
07/26	07/01/2026	253987	20221067	NTIVA ACCOUNTING DEPT	10-202-100	2,898.68	
07/26	07/01/2026	253988	144529	TRANSWEST TRUCKS INC.	10-202-100	2,978.69	
07/26	07/01/2026	253989	20200170	UNITED SITE SERVICES	23-202-100	580.00	
07/26	07/01/2026	253990	1027	WESTERN PAPER DISTRIBUTORS, INC.	10-202-100	52.85	
07/26	07/02/2026	253991	2021069	BATTERIES PLUS BULBS #669	52-202-100	26.05	
07/26	07/02/2026	253992	1410	BOBCAT OF THE ROCKIES	54-202-100	1,480.76	
07/26	07/02/2026	253993	160224	COLORADO SPRINGS UTILITIES	10-202-100	7,360.96	
07/26	07/02/2026	253994	20220883	DIVISION OF CHILD SUPPORT	10-202-100	312.00	
07/26	07/02/2026	253995	20221251	EFFECTIVE FITNESS COMBATIVES, LLC	10-202-100	1,397.00	
07/26	07/02/2026	253996	188	GALLS, LLC	10-202-100	61.48	
07/26	07/20/2026	253997	318	GOODYEAR	10-202-100	.00	V
07/26	07/02/2026	253998	436	HOME DEPOT CREDIT SERVICES	10-202-100	277.60	
07/26	07/02/2026	253999	187	O'REILLY AUTO PARTS / FIRST CALL	10-202-100	23.99	
07/26	07/02/2026	254000	18922	PREFERRED DOCUMENT SOLUTIONS	10-202-100	57.49	
07/26	07/02/2026	254001	194	RAMPART	10-202-100	29.52	
07/26	07/02/2026	254002	2004	SHRED-IT USA	10-202-100	109.12	
07/26	07/02/2026	254003	20200170	UNITED SITE SERVICES	52-202-100	15.64	
07/26	07/02/2026	254004	20221114	VALET MANAGER INC	55-202-100	495.00	
07/26	07/02/2026	254005	10065	WASTE CONNECTIONS	10-202-100	5,917.64	
07/26	07/02/2026	254006	10064	WASTE CONNECTIONS	10-202-100	1,898.09	
07/26	07/14/2026	254007	144506	ADVANCE AUTO PARTS	10-202-100	159.32	
07/26	07/14/2026	254008	145724	AMAZON CAPITAL SERVICES	10-202-100	2,105.79	
07/26	07/14/2026	254009	150049	BMI	10-202-100	459.00	
07/26	07/14/2026	254010	358	BOUND TREE MEDICAL,LLC.	10-202-100	856.55	
07/26	07/14/2026	254011	170	CIRSA	10-202-100	265,015.14	
07/26	07/14/2026	254012	144290	CITY OF COLORADO SPRINGS	10-202-100	1,671.53	
07/26	07/14/2026	254013	177	COLORADO SPRINGS UTILITIES	52-202-100	10,164.79	
07/26	07/14/2026	254014	642	CORE & MAIN LP	52-202-100	11,221.65	
07/26	07/14/2026	254015	193	DANIELS LONG CHEVROLET	10-202-100	1,300.68	
07/26	07/14/2026	254016	202119	EXPRESS SERVICES, INC.	10-202-100	1,166.40	
07/26	07/14/2026	254017	188	GALLS, LLC	10-202-100	25.06	
07/26	07/14/2026	254018	1024	GOODYEAR AUTO SERVICE CTR	10-202-100	30.00	
07/26	07/14/2026	254019	1700020	GRANICUS LLC	10-202-100	7,569.54	
07/26	07/14/2026	254020	20200299	GRANITE ENGINEERING GROUP INC	26-202-100	370.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/26	07/14/2026	254021	148807	HOFFMANN, PARKER, WILSON & CARBERRY	53-202-100	161,766.99
07/26	07/14/2026	254022	436	HOME DEPOT CREDIT SERVICES	10-202-100	99.54
07/26	07/14/2026	254023	1250	INTELLICHOICE, INC.	10-202-100	7,170.44
07/26	07/14/2026	254024	43	LEGAL SHIELD	10-202-100	591.05
07/26	07/14/2026	254025	20220651	MBI - MEDICINE FOR BUSINESS AND INDUSTRY	10-202-100	300.00
07/26	07/14/2026	254026	20221021	MEYER & SAMS, INC.	52-202-100	520,812.92
07/26	07/14/2026	254027	746	MHC KENWORTH-COLORADO SPRINGS	10-202-100	119.40
07/26	07/14/2026	254028	2021089	NATIONSEARCH.COM LLC	54-202-100	257.21
07/26	07/14/2026	254029	20220037	NEW YORK LIFE	10-202-100	931.12
07/26	07/14/2026	254030	20220774	ORGANIC GARDENING SERVICES LLC	10-202-100	1,980.00
07/26	07/14/2026	254031	20220400	PIKERIDE INC	55-202-100	17,500.00
07/26	07/14/2026	254032	1217	RAM PRODUCTS, LTD	10-202-100	391.28
07/26	07/14/2026	254033	20211013	RH BORDEN	53-202-100	1,755.00
07/26	07/14/2026	254034	855	ROCKY MOUNTAIN AIR SOLUTIONS	52-202-100	2,017.46
07/26	07/14/2026	254035	20220843	STARGUARD ELITE LLC	10-202-100	240.00
07/26	07/14/2026	254036	20220387	STUTZMAN, KARA	10-202-100	200.00
07/26	07/14/2026	254037	20221166	TOFFEL, LESLIE E	10-202-100	379.00
07/26	07/14/2026	254038	144398	UNIVAR SOLUTIONS	52-202-100	1,674.91
07/26	07/14/2026	254039	203	UTILITY NOTIFICATION CENTER OF COLORADO	52-202-100	187.05
07/26	07/14/2026	254040	202195	WATTERS H20 SERVICES	52-202-100	700.00
07/26	07/14/2026	254041	1027	WESTERN PAPER DISTRIBUTORS, INC.	10-202-100	464.98
07/26	07/14/2026	254042	20221181	WHISTLE EXPRESS CAR WASH	10-202-100	42.00
07/26	07/14/2026	254043	20200273	WOLFCO COMMERCIAL SERVICES	10-202-100	1,238.80
07/26	07/16/2026	254044	145724	AMAZON CAPITAL SERVICES	55-202-100	499.93
07/26	07/16/2026	254045	20220811	BARCO PRODUCTS LLC	39-202-100	3,225.80
07/26	07/16/2026	254046	500	BARNHART PUMP COMPANY, INC.	52-202-100	709.00
07/26	07/16/2026	254047	20220956	BASELINE ENGINEERING CORPORATION	10-202-100	352.50
07/26	07/16/2026	254048	358	BOUND TREE MEDICAL,LLC.	10-202-100	2,000.31
07/26	07/16/2026	254049	1806	COMCAST	54-202-100	1,064.24
07/26	07/16/2026	254050	20221207	FATT, DANU	10-202-100	111.00
07/26	07/16/2026	254051	20221028	FILANC	52-202-100	55,936.45
07/26	07/16/2026	254052	20220763	FRANSEN PITTMAN GENERAL CONTRACTORS	55-202-100	512,941.40
07/26	07/16/2026	254053	432	GRAINGER	52-202-100	59.10
07/26	07/16/2026	254054	20200299	GRANITE ENGINEERING GROUP INC	55-202-100	2,486.50
07/26	07/16/2026	254055	20220432	IKON FIRE LLC	10-202-100	201.74
07/26	07/16/2026	254056	20221254	JPS PORTABLE RESTROOM LLC	55-202-100	135.00
07/26	07/16/2026	254057	20221207	KORRELL, CORINNE	10-202-100	100.00
07/26	07/16/2026	254058	106	MANITOU SPRINGS CHAMBER OF COMMERCE	10-202-100	137,500.00
07/26	07/16/2026	254059	746	MHC KENWORTH-COLORADO SPRINGS	10-202-100	568.34
07/26	07/16/2026	254060	145606	MILE HIGH ACE HARDWARE	55-202-100	43.77
07/26	07/16/2026	254061	301	NALCO COMPANY	52-202-100	10,086.48
07/26	07/16/2026	254062	20221207	NAPPER-DUBOIS, BETH	10-202-100	200.00
07/26	07/16/2026	254063	20220844	PALADIN TECHNOLOGIES (USA) INC	10-202-100	1,800.00
07/26	07/16/2026	254064	749	RESPEC	52-202-100	690.00
07/26	07/16/2026	254065	855	ROCKY MOUNTAIN AIR SOLUTIONS	52-202-100	1,813.46
07/26	07/16/2026	254066	529	ROCKY MOUNTAIN RESERVE	10-202-100	233.54
07/26	07/16/2026	254067	144342	ROCKY TOP RESOURCES, INC.	52-202-100	518.40
07/26	07/16/2026	254068	20221252	SELF-CARE ARTS, LLC	10-202-100	672.00
07/26	07/16/2026	254069	2004	SHRED-IT USA	10-202-100	51.45
07/26	07/16/2026	254070	20221207	SHUBERT, EVEREST	10-202-100	100.00
07/26	07/16/2026	254071	20220309	SOUTHERN TIRE MART LLC	10-202-100	224.00
07/26	07/16/2026	254072	940	TIMBER LINE ELECTRIC	52-202-100	265.00
07/26	07/16/2026	254073	20221258	TRU ENTERTAINMENT LLC	10-202-100	400.00
07/26	07/16/2026	254074	20200170	UNITED SITE SERVICES	55-202-100	430.00
07/26	07/16/2026	254075	20221202	VIKING PAINTING LLC	52-202-100	281,390.00
07/26	07/16/2026	254076	202195	WATTERS H20 SERVICES	52-202-100	7,560.00
07/26	07/16/2026	254077	20221207	WOOLCOCK, JAMIE	10-202-100	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
07/26	07/16/2026	254078	551	XEROX FINANCIAL SVCS/MARLIN LEASING CORP	10-202-100	907.96	
07/26	07/17/2026	254079	20220883	DIVISION OF CHILD SUPPORT	10-202-100	312.00	
07/26	07/21/2026	254080	358	BOUND TREE MEDICAL,LLC.	10-202-100	336.00	
07/26	07/21/2026	254081	726	BURLAP BAG	55-202-100	100.00	
07/26	07/21/2026	254082	690	CENTURYLINK	52-202-100	2,576.63	
07/26	07/21/2026	254083	170	CIRSA	55-202-100	7,567.48	
07/26	07/21/2026	254084	433	CITY GLASS COMPANY, INC.	55-202-100	580.00	
07/26	07/21/2026	254085	20220690	CITY OF MANITOU SPRINGS	10-202-100	.00	V
07/26	07/21/2026	254086	160124	COLORADO ADVERTISING PRODUCTS	10-202-100	700.32	
07/26	07/21/2026	254087	177	COLORADO SPRINGS UTILITIES	53-202-100	50,131.58	
07/26	07/21/2026	254088	150057	COMCAST	10-202-100	143.71	
07/26	07/21/2026	254089	20220911	EL PASO COUNTY PUBLIC HEALTH	10-202-100	257.00	
07/26	07/21/2026	254090	202119	EXPRESS SERVICES, INC.	10-202-100	1,787.55	
07/26	07/21/2026	254091	1024	GOODYEAR AUTO SERVICE CTR	10-202-100	816.84	
07/26	07/21/2026	254092	436	HOME DEPOT CREDIT SERVICES	10-202-100	826.08	
07/26	07/21/2026	254093	144777	L.N. CURTIS & SONS	39-202-100	38,183.22	
07/26	07/21/2026	254094	20221138	LENSKI, NIKOLAS J	10-202-100	500.00	
07/26	07/21/2026	254095	20220734	MALLORY SAFETY & SUPPLY LLC	55-202-100	675.85	
07/26	07/21/2026	254096	145606	MILE HIGH ACE HARDWARE	10-202-100	72.54	
07/26	07/21/2026	254097	20221067	NTIVA ACCOUNTING DEPT	10-202-100	23,855.42	
07/26	07/21/2026	254098	148850	ROCKY MOUNTAIN FIELD INSTITUTE	23-202-100	27,100.00	
07/26	07/21/2026	254099	160263	TALL TIMBERS TREE & SHRUB SERVICE INC	10-202-100	1,000.00	
07/26	07/21/2026	254100	170078	TWIN BEARS	10-202-100	151.00	
07/26	07/21/2026	254101	231	VERIZON WIRELESS	10-202-100	4,038.85	
07/26	07/21/2026	254102	2020007	WATTS UPFITTING	39-202-100	7,681.24	
07/26	07/23/2026	254103	20221248	ALL THE ABOVE TREES, LLC	10-202-100	450.00	
07/26	07/23/2026	254104	145724	AMAZON CAPITAL SERVICES	10-202-100	782.22	
07/26	07/23/2026	254105	426	AMERICAN LOCK & KEY	10-202-100	21.96	
07/26	07/23/2026	254106	358	BOUND TREE MEDICAL,LLC.	10-202-100	420.54	
07/26	07/28/2026	254107	20220367	COPELAND-WILKS, ANGELA	52-202-100	.00	V
07/26	07/23/2026	254108	20221195	ENGELHARDT, BEN	10-202-100	7,596.65	
07/26	07/23/2026	254109	580	ENGELHARDT, BENJAMIN LEO	10-202-100	22,977.20	
07/26	07/23/2026	254110	20221259	HES ELEVATOR SERVICES	10-202-100	690.00	
07/26	07/23/2026	254111	144726	INTERNAL REVENUE SERVICE	10-202-100	322.56	
07/26	07/23/2026	254112	20221254	JPS PORTABLE RESTROOM LLC	10-202-100	250.00	
07/26	07/23/2026	254113	20221207	KIDDER, KATE	10-202-100	150.00	
07/26	07/23/2026	254114	357	KUSTOM SIGNALS, INC	10-202-100	288.98	
07/26	07/23/2026	254115	187	O'REILLY AUTO PARTS / FIRST CALL	10-202-100	27.96	
07/26	07/23/2026	254116	143	SCHMIDT CONSTRUCTION	10-202-100	202.80	
07/26	07/23/2026	254117	20200287	SHELDON'S AUTO REPAIR	10-202-100	1,136.97	
07/26	07/23/2026	254118	145602	SITEONE LANDSCAPE SUPPLY	10-202-100	132.14	
07/26	07/23/2026	254119	20221166	TOFFEL, LESLIE E	10-202-100	764.69	
07/26	07/23/2026	254120	20221260	RED NOLAND COLLISION CENTER	10-202-100	18,505.01	
07/26	07/28/2026	254121	145724	AMAZON CAPITAL SERVICES	10-202-100	598.73	
07/26	07/28/2026	254122	426	AMERICAN LOCK & KEY	10-202-100	37.76	
07/26	07/28/2026	254123	451	COLORADO ANALYTICAL LABORATORY	52-202-100	40.00	
07/26	07/28/2026	254124	177	COLORADO SPRINGS UTILITIES	55-202-100	3,274.54	
07/26	07/28/2026	254125	642	CORE & MAIN LP	52-202-100	2,973.26	
07/26	07/28/2026	254126	503	FEDERAL EXPRESS	52-202-100	48.93	
07/26	07/28/2026	254127	15009	JR ENGINEERING LLC	39-202-100	185.00	
07/26	07/28/2026	254128	20221058	LINDE GAS & EQUIPMENT INC.	10-202-100	26.35	
07/26	07/28/2026	254129	20220317	MAGELLAN STRATEGIES	10-202-100	12,000.00	
07/26	07/28/2026	254130	142003	MASTER BLASTER, INC.	10-202-100	1,160.00	
07/26	07/28/2026	254131	746	MHC KENWORTH-COLORADO SPRINGS	10-202-100	329.98	
07/26	07/28/2026	254132	169	NAPA AUTO PARTS	10-202-100	223.40	
07/26	07/28/2026	254133	160025	PRODUCTION PRINTING D11	52-202-100	644.10	
07/26	07/28/2026	254134	855	ROCKY MOUNTAIN AIR SOLUTIONS	52-202-100	228.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount	
07/26	07/28/2026	254135	143	SCHMIDT CONSTRUCTION	10-202-100	328.90	
07/26	07/28/2026	254136	20200287	SHELDON'S AUTO REPAIR	10-202-100	91.99	
07/26	07/28/2026	254137	20220309	SOUTHERN TIRE MART LLC	10-202-100	871.72	
07/26	07/28/2026	254138	203	UTILITY NOTIFICATION CENTER OF COLORADO	52-202-100	83.80	
07/26	07/28/2026	254139	256	POSTMASTER	10-202-100	6,000.00	
07/26	07/30/2026	254140	20220652	7 SUMMITS ROOFING LLC	29-202-100	1,900.00	
07/26	07/30/2026	254141	144506	ADVANCE AUTO PARTS	55-202-100	272.72	
07/26	07/30/2026	254142	145724	AMAZON CAPITAL SERVICES	10-202-100	818.15	
07/26	07/30/2026	254143	20220035	AMERITAS LIFE INSURANCE COMPANY	10-202-100	760.88	
07/26	07/30/2026	254144	512	BOOT BARN	10-202-100	199.95	
07/26	07/30/2026	254145	358	BOUND TREE MEDICAL,LLC.	10-202-100	671.02	
07/26	07/30/2026	254146	2021025	CHAVEZ CONSULTING INC., LLC	26-202-100	13,562.50	
07/26	07/30/2026	254147	384	CLEARWAY ENERGY GROUP	10-202-100	4,096.03	
07/26	07/30/2026	254148	1124	CLEARWAY ENERGY GROUP LLC	52-202-100	3,612.14	
07/26	07/30/2026	254149	109	CONCRETE EXPERTS, LLC	54-202-100	123,866.65	
07/26	07/30/2026	254150	642	CORE & MAIN LP	52-202-100	3,387.14	
07/26	07/30/2026	254151	202119	EXPRESS SERVICES, INC.	10-202-100	1,466.40	
07/26	07/30/2026	254152	432	GRAINGER	52-202-100	27.43	
07/26	07/30/2026	254153	20221105	GRANITE TELECOMMUNICATIONS LLC	52-202-100	464.52	
07/26	07/30/2026	254154	20220432	IKON FIRE LLC	10-202-100	1,601.39	
07/26	07/30/2026	254155	20220208	KARLE COACHWORK INC.	54-202-100	5,724.19	
07/26	07/30/2026	254156	202158	MACDOUGALL & WOLDRIDGE PC	52-202-100	42.00	
07/26	07/30/2026	254157	20220651	MBI - MEDICINE FOR BUSINESS AND INDUSTRY	10-202-100	70.00	
07/26	07/30/2026	254158	746	MHC KENWORTH-COLORADO SPRINGS	10-202-100	1,086.37	
07/26	07/30/2026	254159	145606	MILE HIGH ACE HARDWARE	10-202-100	79.91	
07/26	07/30/2026	254160	2021089	NATIONSEARCH.COM LLC	55-202-100	313.03	
07/26	07/30/2026	254161	20221086	NOMATIX	10-202-100	5,231.25	
07/26	07/30/2026	254162	20220774	ORGANIC GARDENING SERVICES LLC	10-202-100	1,980.00	
07/26	07/30/2026	254163	391	RICK'S GARDEN CENTER	10-202-100	379.28	
07/26	07/30/2026	254164	20220393	ROCKSOL CONSULTING GROUP INC	26-202-100	3,280.07	
07/26	07/30/2026	254165	170027	SAVATREE LLC	10-202-100	500.00	
07/26	07/30/2026	254166	20221207	SIEBENALLER, NOAH	55-202-100	80.48	
07/26	07/30/2026	254167	20221207	SUSAN WISER	10-202-100	500.00	
07/26	07/30/2026	254168	160263	TALL TIMBERS TREE & SHRUB SERVICE INC	10-202-100	500.00	
07/26	07/30/2026	254169	20221166	TOFFEL, LESLIE E	10-202-100	863.22	
07/26	07/30/2026	254170	20200273	WOLFCO COMMERCIAL SERVICES	10-202-100	101.20	
07/26	07/30/2026	254171	145600	AMERICAN BATTERY CORPORATION	55-202-100	228.75	
07/26	07/30/2026	254172	20221261	COPELAND PRECAST INC.	52-202-100	8,018.00	
07/26	07/30/2026	254173	145514	CRAIG'S POWER EQUIPMENT	10-202-100	434.66	
07/26	07/30/2026	254174	20220826	WHENTOWORK LLC	10-202-100	412.00	
07/26	07/31/2026	254175	20221057	ALTEC INDUSTRIES, INC	10-202-100	5,458.39	
07/26	07/31/2026	254176	1410	BOBCAT OF THE ROCKIES	10-202-100	308.80	
07/26	07/31/2026	254177	20221208	BUFFALO BUILDERS INC	53-202-100	12,751.70	
07/26	07/31/2026	254178	848	CENTURYLINK	10-202-100	296.84	
07/26	07/31/2026	254179	20220690	CITY OF MANITOU SPRINGS	10-202-100	.00	V
07/26	07/31/2026	254180	20221263	CONFLUENCE POLICY & STRATEGY GROUP	10-202-100	15,000.00	
07/26	07/31/2026	254181	20221163	DAVIS PARTNERSHIP, P.C.	26-202-100	8,102.57	
07/26	07/31/2026	254182	202119	EXPRESS SERVICES, INC.	10-202-100	902.40	
07/26	07/31/2026	254183	20200299	GRANITE ENGINEERING GROUP INC	26-202-100	6,142.50	
07/26	07/31/2026	254184	436	HOME DEPOT CREDIT SERVICES	10-202-100	1,053.69	
07/26	07/31/2026	254185	43	LEGAL SHIELD	10-202-100	591.05	
07/26	07/31/2026	254186	56	LOWE'S	10-202-100	168.01	
07/26	07/31/2026	254187	142003	MASTER BLASTER, INC.	52-202-100	2,610.00	
07/26	07/31/2026	254188	187	O'REILLY AUTO PARTS / FIRST CALL	10-202-100	84.96	
07/26	07/31/2026	254189	20221230	PARK WAREHOUSE	55-202-100	2,343.67	
07/26	07/31/2026	254190	391	RICK'S GARDEN CENTER	10-202-100	2,781.58	
07/26	07/31/2026	254191	144342	ROCKY TOP RESOURCES, INC.	10-202-100	574.31	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/26	07/31/2026	254192	1027	WESTERN PAPER DISTRIBUTORS, INC.	10-202-100	2,365.67
07/26	07/31/2026	254193	20200273	WOLFCO COMMERCIAL SERVICES	10-202-100	1,138.80
07/26	07/31/2026	254194	20220883	DIVISION OF CHILD SUPPORT	10-202-100	312.00
Grand Totals:		227				2,611,689.66

Report Criteria:
Report type: Summary
Check.Type = {<>} "Adjustment"

Memorandum

Title: Request to Change Lisette Casey from an Alternate to Regular Member of the Manitou Arts, Culture, and Heritage Board

From: Kristen Dukoi, Deputy City Clerk

To: Mayor and City Council

CC: City Administrator Denise Howell

Allocated Time: 5 Minutes

August 18, 2026

Purpose:

To consider the status change request of Manitou Arts, Culture, and Heritage Board (MACH) Member Lisette Casey.

Background:

At their July 23, 2026, meeting, MACH voted unanimously to recommend Board Member Casey to fill a vacant regular member seat. The recommendation is being brought to Council for their consideration.

Fiscal Impact:

None.

Workload Impact:

Approximately 15 minutes of staff time to process the status change.

Recommended Action:

Approve Lisette Casey as a regular member through the approval of the consent calendar.

Dear Honorable City Council Members,

I am writing to respectfully request your consideration and confirmation related to a change in status from alternate member to regular member of the MACH Board.

Over the past year, I have had the privilege of serving as an alternate member. This experience has given me a deeper understanding of the board's responsibilities, the issues facing our community, and the importance of thoughtful, collaborative decision-making. I have appreciated the opportunity to observe board deliberations, contribute when called upon, and become familiar with the policies and procedures that guide the board's work.

Serving as an alternate has strengthened my commitment to supporting the mission of the MACH Board and serving the residents of our community. I believe my experience over the past year has prepared me to step into the role of a full board member and make meaningful contributions from the outset. I am committed to attending meetings consistently, engaging respectfully with fellow board members, and making informed decisions that serve the best interests of our community.

It would be an honor to continue my service in a greater capacity. I respectfully ask for your confirmation as a regular member of the MACH Board and appreciate your consideration of my request.

Thank you for your time, your service to our community, and your thoughtful consideration. I would welcome the opportunity to answer any questions you may have.

Respectfully,

Lisette Casey

July 24, 2026

Manitou Springs City Council
City Hall
606 Manitou Avenue
Manitou Springs, CO 80829

Dear Council Members,

This letter is in regard to the application by Lisette Casey, an alternate member of the Manitou Arts, Culture and Heritage Board, to fill a vacancy and become a full member of the board.

The board as a group, and myself as chair, fully support Lisette's application. She has made a strong impression this past year as an alternate, bringing a high level of expertise and professionalism to the tasks of evaluating grant applications and dealing with various MACH matters. Most recently, she helped revise and restructure our grading process for MACH requests.

We look forward to continuing our work together on the board.

Sincerely,

Ralph Routon
Chair
Manitou Artc, Culture and Heritage Board

Memorandum

Title: Colorado Springs Utilities Waterline Cathodic Protection Project Plan for Fall 2026
From: Ben Schmitt, Public Services Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 18, 2026

Purpose:
To provide a high level introduction.

Background:
Bill Bolch from Colorado Springs Utilities will present this information.

Fiscal Impact:
N/A

Workload Impact:
N/A

Recommended Action:
Informational purposes only.

Memorandum

Title: Visit Manitou Springs Q2 2026 Update
From: Jenna Wells, Visit Manitou Springs Executive Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 10 Minutes

August 18, 2026

Purpose:

Visit Manitou Springs will provide City Council with its Q2 2026 tourism update, including marketing activities, event performance, visitor and lodging trends, and tourism economic impacts.

Background:

N/A

Fiscal Impact:

N/A

Workload Impact:

N/A

Recommended Action:

This is for informational purposes only.

VISIT MANITOU SPRINGS

Q2 PRESENTATION BY:

JENNA WELLS, EXEC DIRECTOR

WHAT ARE WE UP TO Q2 2026?

Marketing:

• Marketing Coordinator -interviewing
• All print complete thru Fall
• Rag Tag Studio (3 videos completed, 3 additional filming Fall 2026)
• You Tube - Videos up, Subscribe!
• ***Earned Media 2026 Jan-July:***
* 61+ CO/regional placements ~$91k
* 18+ National placements ~$90k
*Total Earned Media **~$182k**

Social Media Stats:

• 2024 – 15, 511 visitors
• 2025 – 17,937 visitors
• Jan-May 2026 -5,439
1,048 YTD INCREASE

Business & Partnerships:

• 10 New Members YTD Q2
• Crisis Communication Workshops
• State/Legislative DMO connection
• Do Manitou Springs Right Launched
• EarthCam: On 67 days, 59k views!!
• Tourism Economics Updates (Fall)
• Hwy 24 Gateway Sign - In Process
• Chat w/Chamber 8/19 at 5 pm, Toasted Bistro- all are welcome!

Visitor Center Stats:

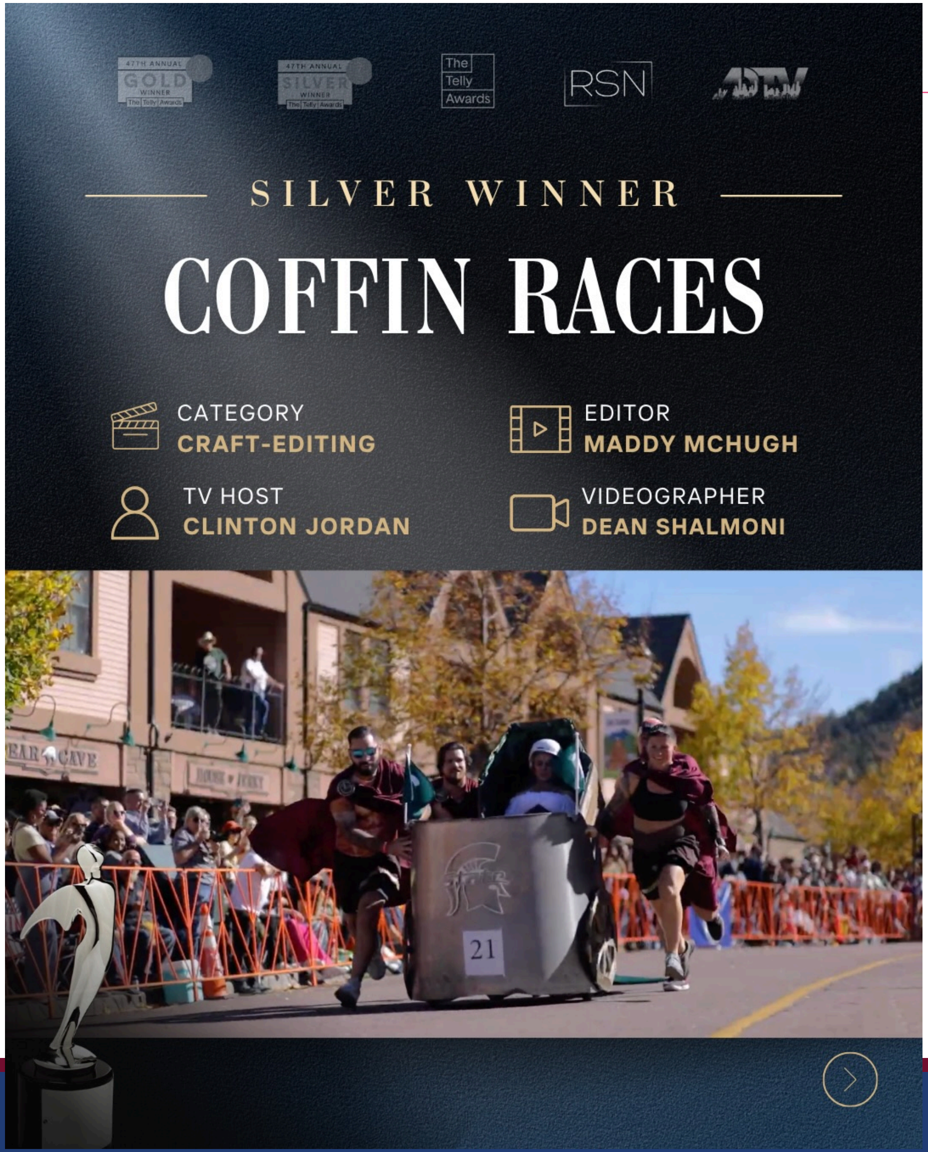
• 2024 – 15, 511 visitors
• 2025 – 17,937 visitors
• Jan-July 2026 -13,601 visitors
3,092 YTD increase, up 29.42%

5 Annual Visit Manitou Springs Events:

• 31st Fruitcake Toss – Food Pantry donations, ~300 attendees
• 32nd Gumbo Cook-Off – ~4,200 samples, ~500 attendees
• 1st Legends & Libations a success. Will return in 2027
• 23rd Wine Fest on 6/6, local vendors, volunteers, 1,382 attendees in 2026
• Ice Cream Social on 7/6, 200+ attendees

• **UPCOMING:**
• 32nd Coffin Races – **Telly Award Winner for 2025, currently planning for 10/24/2026**

COFFIN RACES – TELLY AWARD WINNING!



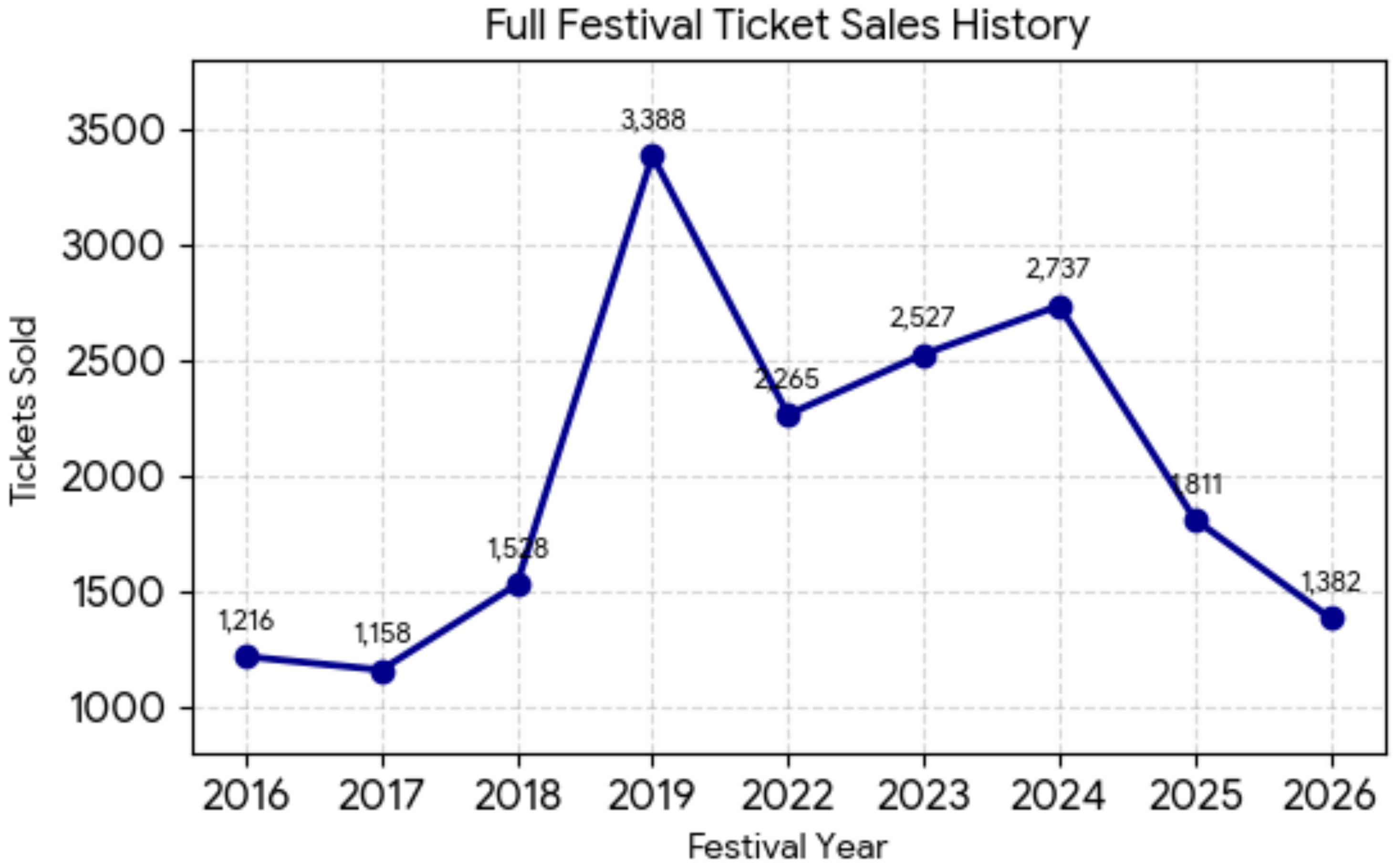
Historic MANITOU SPRINGS AT THE FOOT OF PIKES PEAK

AIRED ON:

HGTV, CNBC AM. DREAM TV & MORE

13,000 Entries judged by: Google, Netflix, HBO

2026 MANITOU SPRINGS WINE FEST

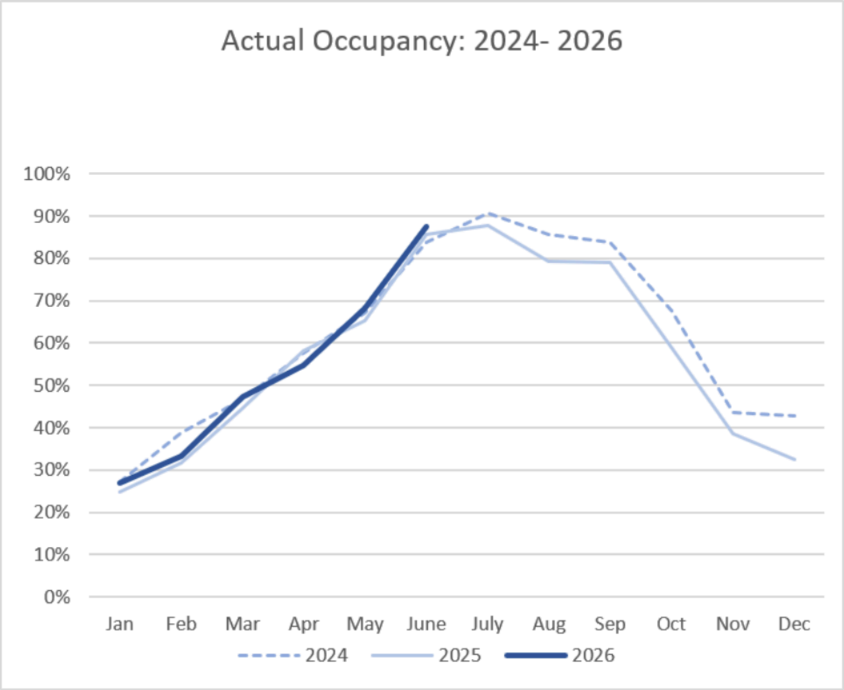


Data sourced from ticketing platforms - includes tickets sold online *note COVID gap

2024-2025
YOY -24%

JUNE 2026 LODGING REPORT

Highlights
- June occupancy is another 5 year high at 88%
- However, from the two properties who provide feedback, ADRs are lower
- Reservations for July through October are a little lower for July/August and higher for September/October
- July is usually the seasonal high so expectations will be to match June at 88% (same as July 2025)



Data provided optionally by lodging properties in Manitou Springs

Report prepared by Neale Minch, Peak Analytics

TOURISM ECONOMICS
AN OXFORD ECONOMICS COMPANY

Q2 2026 TOURISM ECONOMICS REPORT

WEBSITE ATTRIBUTION SUMMARY | APRIL 1 – JUNE 30, 2026

Second quarter data only

182,809

MEASURABLE WEBSITE IMPRESSIONS

www.manitousprings.org

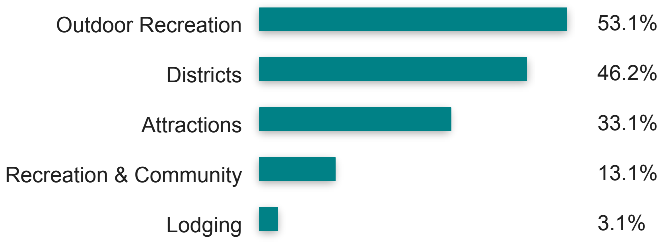
WHY THIS MATTERS

Our marketing is generating broad visibility for Manitou Springs.

Visitors are seeking outdoor recreation, district experiences, and attractions.

Top markets include both Front Range and out-of-state audiences.

WHAT VISITORS EXPLORED



Outdoor recreation, districts, and attractions lead visitor interest.

TOP PAGES ATTRACTING INTEREST

1. Manitou Incline
2. Homepage
3. Mineral Spring Water
4. Parking
5. Where to Stay
6. Manitou Free Shuttle
7. Parking & Shuttles
8. Wine Festival
9. Event Calendar
10. Explore the Town
11. Food & Drink

Visitors are actively searching for attractions, logistics, lodging, dining, and events.

TOP ORIGIN MARKETS REACHED

Denver, CO	**32,215**
Colorado Springs–Pueblo, CO	**14,888**
Dallas–Ft. Worth, TX	**5,135**
New York, NY	**4,443**
Kansas City, MO	**3,911**

Marketing is reaching both Front Range audiences and out-of-state travel markets.

Q2 DATA SHOWS OUR MARKETING IS BUILDING VISIBILITY FOR MANITOU SPRINGS AND HELPING CONNECT POTENTIAL TRAVELERS WITH INFO THEY NEED TO PLAN A VISIT.

2025 PIKES PEAK REGIONAL DATA

2025 Longwoods International Travel USA Visitor Profile Study

2024 - 2025: Visitation up 0.3% - 25.6M

2024 - 2025: Spending up 0.4% - $3.1B

63% of visitation influenced by marketing efforts

Overnight travelers - 18% budget friendly / 16% outdoor seekers / 10% luxury

Despite a challenging 2025 travel environment, the Pikes Peak Region held visitation steady with record 2024 levels—underscoring the strength and resilience of our local tourism industry.

2025 DATA: EL PASO CTY

↑ **Spending**

↓ **Employment**

↑ **Earnings**

↑ **Tax Receipts**

Source: CTO/Dean Runyan

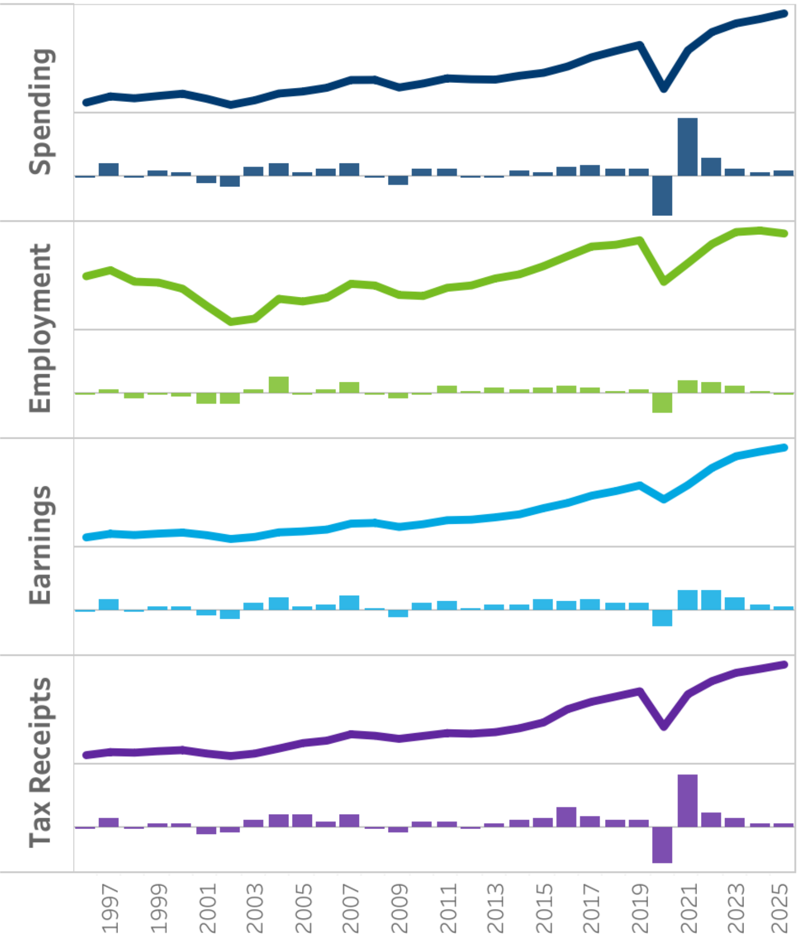
COLORADO DASHBOARD

TRAVEL IMPACTS

Location
County: El Paso

Year
2025

Actual Value (Line) & YOY Pct Change (Bar)



2025	
Spending	$2.4B 3.8% ▲
Employment	18.3K -1.3% ▼
Earnings	$689.5M 3.2% ▲
Tax Receipts	$153.9M 3.3% ▲

DESCRIPTION

This dashboard provides travel impact data prepared annually by Dean Runyan Associates, Inc. for the Colorado Office of Tourism. Direct economic impacts of travel encompass travel to and through Colorado by residents of the state and nation, as well as international travelers.

Updated 7/28/2026

Direct Travel Spending

Purchases by travelers during their trip, including lodging taxes and other applicable local and state taxes, paid by the traveler at the point of sale.

Direct Employment

Employment associated with the above earnings; this includes both full- and part-time positions of wage and salary workers and proprietors.

Direct Earnings

The earnings (wage and slary disbursements, earned benefits and proprietor income) of employees and owners of businesses that are attribuatable to travel expenditures.

Direct Tax Receipts

Tax receipts collected by state, counties and municipalities, as levied on applicable travel-related purchases, including lodging, food and beverage service, retail goods and motor fuel.

SOURCE: DEAN RUNYAN ASSOCIATES

COLORADO
Office of Economic Development & International Trade

Colorado Tourism: Record Year, Warning Signs Underneath

Why flat destination marketing funding creates competitiveness risk for Manitou Springs.

THE HIGH-VALUE HEADLINE

$29.2B

in Colorado traveler spending

A record year — up 2% from $28.5B — showing tourism remains one of Colorado's highest-value economic engines.

96.8M	$1.91B	187,860
total visitors	state + local tax revenue	jobs supported

THE COMPETITIVENESS WARNING

Record dollars can hide loss of position.

Colorado leaders are warning that "flat" is not enough when competitors are investing and costs are rising.

- **4 yrs** lost share of travelers four years running
- **–11%** business travel decline
- **–1,160** travel-related jobs
- **1.6%** tourism earnings growth — slowest gain in a decade

This is exactly why destination marketing funding cannot go flat.
Manitou can be busy and still lose ground if competitors are investing more aggressively.
Protecting marketing investment protects lodging demand, local business spending, and the tax revenue that supports City services.

Source: Colorado Tourism Office/OEDIT 2025 results released July 30; CTO Director comments reported with 2025 results.

KEY TAKEAWAYS

TOURISM IS STRONG, COMPETITION IS GROWING

- COLORADO TOURISM GENERATED A RECORD $29.2B IN VISITOR SPENDING ($819 PER HOUSEHOLD) AND $1.91B IN STATE AND LOCAL TAX REVENUE IN 2025.
- DESPITE RECORD SPENDING, COLORADO'S TOURISM ECONOMY IS GROWING MORE SLOWLY THAN THE NATIONAL TRAVEL MARKET. (US GREW 4.2% VS ~2% CO)
- COLORADO HAS LOST NATIONAL TRAVEL MARKET SHARE FOR FOUR CONSECUTIVE YEARS, FALLING FROM 2.3% IN 2019 TO ABOUT 1.8% IN 2025.
- OUTDOOR RECREATION REMAINS A MAJOR GROWTH DRIVER, WITH OVERNIGHT OUTDOOR TRIPS INCREASING 22% IN 2025.(LARGEST IN 2 DECADES)
- COLORADO'S TOURISM MARKETING BUDGET HAS REMAINED LARGELY FLAT WHILE COMPETING DESTINATIONS CONTINUE INCREASING INVESTMENT.
- MEASURABLE RETURNS, WITH COLORADO'S SUMMER MAGIC CAMPAIGN INFLUENCING NEARLY 1.4 MILLION TRIPS AND ABOUT $2.6 BILLION IN VISITOR SPENDING.
- FOR MANITOU SPRINGS, CONTINUED TOURISM MARKETING IS CRITICAL TO STAYING VISIBLE, COMPETITIVE, AND ECONOMICALLY STRONG.

DO MANITOU SPRINGS RIGHT CAMPAIGN

DO MANITOU SPRINGS RIGHT

MANITOUSPRINGS.ORG/DO-MANITOU-SPRINGS-RIGHT

DO COLORADO RIGHT

- *Do Colorado Right* is the state of Colorado's responsible travel campaign
  - Protecting our cultural and natural resources
  - Promoting traveler safety
- Began running in 2020 as Covid-19 safety education
- Expanded to Destination Stewardship
- How to explore Colorado thoughtfully

COLORADO TOURISM OFFICE

Do Colorado Right Strategy

- Primary Target - **Visitors** showing intent to travel and in-market visitors
- Secondary Target - **Residents**
- **Engaging content** shared by experts and/or influencers
- No finger- wagging
- **Education** happens prior to visit, at points of market entry (DEN, Welcome Centers) and while in Colorado (social, vacation guide, events)

Campaign Themes & Taglines

Know Before You Go
Plan smart. Play smart.

Support Local Business
Shop small, find something big.

Go Car Free
Walk, ride or shuttle like a local.

Trash the Trash
Protect the views you came for.

Connect with Respect
Feel the heart of Manitou.

Share the Trail
Good vibes make great trails.

Prepare for Altitude
Ease into new heights.

COLORADO TOURISM OFFICE

QUESTIONS?

ESCAPE & ENJOY

Manitou Springs

COLORADO

Historic MANITOU SPRINGS

AT THE FOOT OF PIKES PEAK

THANK YOU!

Memorandum

Title: Monthly Financial Report
From: Nate Moore, Finance Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 10 Minutes

August 18, 2026

Purpose:

In order to ensure fiscal responsibility, these financial reports are to be presented to Council monthly, so decisions made for the fiscal year are made with confidence.

Background:

Council wants a monthly report presented to see the current status of the City's revenues and expenditures, and any analysis that can be received from these reports so they have financial awareness in guiding the City during the fiscal year.

Fiscal Impact:

None

Workload Impact:

Minimal

Recommended Action:

Review Only

2026 Monthly Financial Report

July 2026

This report presents an analysis of the City's Enterprise Funds revenues and expenses, consisting of comparisons to budget and the unaudited prior year.

ENTERPRISE FUND EXPENSES

	Jan-Jul '25 Actuals	Jan-Jul '26 Actuals	2026 Original Budget	% '26 Actuals to Budget (58.33% thru the year)
Water	$ 1,650,859.94	$ 1,589,635.38	$ 2,939,555.84	54.08%
Wastewater	$ 731,442.47	$ 856,168.23	$ 1,955,243.70	43.79%
Storm Drainage	$ 193,091.84	$ 332,325.11	$ 760,061.37	43.72%
Mobility & Parking	$ 2,033,551.33	$ 1,952,759.61	$ 3,836,605.08	50.90%
SUBTOTAL ENTERPRISE EXP	**$ 4,608,945.58**	**$ 4,730,888.33**	**$ 9,491,465.99**	**49.84%**

**Mobility & Parking 2026 expenses includes $875,000 in transfers to the General Fund.*

ENTERPRISE FUND REVENUES

	Jan-Jul '25 Actuals	Jan-Jul '26 Actuals	2026 Original Budget	% '26 Actuals to Budget (58.33% thru the year)
Water	$ 1,295,392.86	$ 1,451,386.38	$ 3,033,400.00	47.85%
Wastewater	$ 943,333.40	$ 1,060,947.06	$ 1,766,727.00	60.05%
Storm Drainage	$ 358,051.40	$ 416,889.15	$ 815,000.00	51.15%
Mobility & Parking	$ 1,964,589.70	$ 1,456,649.38	$ 3,730,700.00	39.04%
SUBTOTAL ENTERPRISE REV	**$ 4,561,367.36**	**$ 4,385,871.97**	**$ 9,345,827.00**	**46.93%**

2026 Monthly Financial Report

July 2026

This report presents an analysis of the City's General Fund revenues and expenditures, consisting of comparisons to budget and the unaudited prior year.

GENERAL FUND EXPENDITURES

	Jan-Jul '25 Actuals	Jan-Jul '26 Actuals	2026 Modified Budget	% '26 Actuals to Budget (58.33% thru the year)
Legislative/City Council	$ 209,245.22	$ 355,915.10	$ 581,226.00	61.24%
City Clerk	$ 197,204.08	$ 247,199.81	$ 432,200.00	57.20%
Judicial	$ 54,557.39	$ 41,778.24	$ 88,150.00	47.39%
Executive	$ 587,870.25	$ 547,122.35	$ 898,202.00	60.91%
Finance	$ 402,067.25	$ 498,640.18	$ 705,615.00	70.67%
Neighborhood Services	$ 58,305.23	$ 68,877.94	$ 130,438.00	52.81%
Planning	$ 303,682.59	$ 270,201.59	$ 562,266.00	48.06%
Police	$ 1,366,649.51	$ 1,432,803.83	$ 2,471,361.00	57.98%
Fire	$ 666,919.08	$ 799,402.70	$ 1,381,228.00	57.88%
EMS Transport	$ 462,058.52	$ 503,749.37	$ 929,600.00	54.19%
Public Service	$ 721,686.18	$ 630,489.03	$ 1,334,724.00	47.24%
Parks & Recreation	$ 921,042.35	$ 723,654.98	$ 1,328,127.00	54.49%
Pool & Fitness	$ 386,509.91	$ 385,711.69	$ 647,567.00	59.56%
SUBTOTAL OPERATING	**$ 6,337,797.56**	**$ 6,505,546.81**	**$ 11,490,704.00**	**56.62%**
Economic Development	$ 493,318.31	$ 412,521.99	$ 635,237.00	64.94%
Intergovernmental & Other	$ 8,595.00	$ 5,452.00	$ 10,870.00	50.16%
Transfers Out	$ 816,917.61	$ 1,506,992.49	$ 2,090,600.00	72.08%
SUBTOTAL NON-OPERATING	**$ 1,318,830.92**	**$ 1,924,966.48**	**$ 2,736,707.00**	**70.34%**
Committed/Assigned	$ 59,511.88	$ 797,684.64	$ 1,259,054.00	63.36%
TOTAL EXPENDITURES	**$ 7,716,140.36**	**$ 9,228,197.93**	**$ 15,486,465.00**	**59.59%**

Current Analysis: Expenditures are basically right on track with where we are at currently in the fiscal year. Insurance premiums are paid quarterly, so we've already paid out 75% of what is due for the year, which is raising some of the department lines. 'Transfers Out' line contains the $690,000 that Council directed to be put towards Fire Mitigation, with the 'Committed/Assigned' line containing expenses paid from that assigned account, in addition to Barr Trail. Revenues are starting to climb up, with May sales tax being the last month to show on this report (2 months behind).

GENERAL FUND REVENUES

		Jan-Jul '25 Actuals		Jan-Jul '26 Actuals		2026 Modified Budget	% '26 Actuals to Budget (58.33% thru the year)
Sales Tax *	$	3,015,550.03	$	1,882,651.29	$	4,900,000.00	38.42%
Property Tax **	$	1,048,872.47	$	1,206,801.61	$	1,215,270.00	99.30%
Specific Ownership Tax **	$	65,430.34	$	63,921.61	$	120,000.00	53.27%
Public Utilities Franchise Tax **	$	222,833.63	$	200,621.57	$	400,000.00	50.16%
Auto Use Tax **	$	222,400.85	$	169,206.24	$	350,000.00	48.34%
General Use Tax	$	32,077.62	$	63,519.44	$	80,000.00	79.40%
Amusement Tax	$	569,873.94	$	553,691.69	$	1,400,000.00	39.55%
Lodging Tax	$	114,210.12	$	117,572.88	$	310,000.00	37.93%
Telephone Franchise Tax	$	8,750.00	$	6,250.00	$	15,000.00	41.67%
Cable TV Franchise Tax	$	10,195.13	$	9,361.34	$	42,000.00	22.29%
Penalties/Interest on Taxes	$	61.87	$	651.64	$	1,000.00	65.16%
TOTAL TAXES	**$**	**5,310,256.00**	**$**	**4,274,249.31**	**$**	**8,833,270.00**	**48.39%**
Liquor License and App Fees	$	4,862.50	$	5,612.50	$	10,500.00	53.45%
Planning Fees	$	18,439.32	$	18,735.01	$	45,000.00	41.63%
Business License Fees	$	17,454.27	$	14,260.20	$	25,000.00	57.04%
Other Licenses/Permits	$	11,208.00	$	11,043.10	$	19,500.00	56.63%
TOTAL LICENSES & PERMITS	**$**	**51,964.09**	**$**	**49,650.81**	**$**	**100,000.00**	**49.65%**
Highway User Tax **	$	85,255.66	$	83,892.86	$	175,447.82	47.82%
Cigarette Tax **	$	2,185.18	$	2,687.24	$	7,200.00	37.32%
Road & Bridge	$	16,136.47	$	17,953.23	$	17,000.00	105.61%
Auto License Fees	$	8,054.06	$	7,808.22	$	16,000.00	48.80%
TOTAL GOV'T SHARED	**$**	**111,631.37**	**$**	**112,341.55**	**$**	**215,647.82**	**52.09%**
Event Fees	$	8,257.00	$	15,928.00	$	25,000.00	63.71%
Police Services	$	23,360.92	$	26,519.16	$	49,000.00	54.12%
Fire Protection/Plans Review	$	35,615.76	$	32,155.43	$	52,300.00	61.48%
EMS Transport Revenue	$	93,162.77	$	121,622.78	$	400,000.00	30.41%
Swimming Pool Fees/Sales	$	93,741.70	$	109,421.08	$	117,500.00	93.12%
Memorial Hall Use Fees	$	8,937.00	$	3,002.00	$	15,000.00	20.01%
Park Use Fees	$	3,811.00	$	3,036.00	$	8,000.00	37.95%
Recreational Program Fees	$	3,617.75	$	1,468.00	$	3,700.00	39.68%
TOTAL SERVICES CHARGES	**$**	**270,503.90**	**$**	**313,152.45**	**$**	**670,500.00**	**46.70%**
FINES & FEES REVENUE	**$**	**29,255.74**	**$**	**28,532.54**	**$**	**47,000.00**	**60.71%**
Grants/Contrib/Donations/Misc.	$	44,024.32	$	2,814.65	$	3,025.00	93.05%
Investment Interest	$	204,646.17	$	170,682.88	$	275,000.00	62.07%
Cemetery Sales	$	46,677.77	$	61,667.10	$	70,000.00	88.10%
Proceeds from Sales of Assets	$	485.62	$	90,624.00	$	75,450.00	120.11%
TOTAL OTHER	**$**	**295,833.88**	**$**	**325,788.63**	**$**	**423,475.00**	**76.93%**
Administrative Support	**$**	**180,006.68**	**$**	**1,038,409.12**	**$**	**1,780,130.00**	**58.33%**
Committed/Assigned Rev	**$**	**265,647.75**	**$**	**258,937.97**	**$**	**457,800.00**	**56.56%**
TOTAL REVENUES	**$**	**6,515,099.41**	**$**	**6,401,062.38**	**$**	**12,527,822.82**	**51.09%**

*January-May **January-June

CITY OF MANITOU SPRINGS

REPORT OF SALES TAX COLLECTIONS/TAXABLE SALES

For the period from JUNE 2024-2026

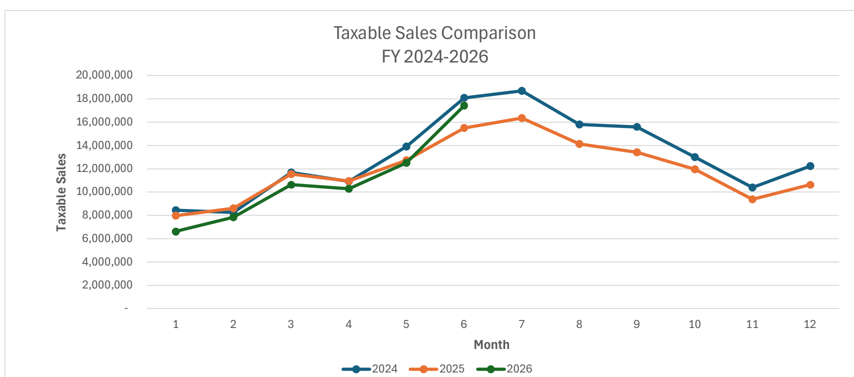
Sales tax percentage as of 2020: 3.9% as of July (3.5% General Fund, .1% Open Space Fund, .3% MACH).
Sales tax percentage as of 2022: MJ for City increased from 6% to 10% (State 1.5%, Regular Sales Tax 3.9%, City 10%)
Sales tax percentage as of June 2025:MJ for City reduced from 10% to 5%, State 1.5%, Regular Sales Tax 3.9%

MONTH	2024 3.9% MJ 11.5%	2024 TAXABLE SALES		2025 3.9% MJ 11.5%	2025 TAXABLE SALES		% Change in Sales 25/24		2026 3.9% MJ 6.5%	2026 TAXABLE SALES		Change in Sales Tax Collected % 26/25		% CHANGE in Sales 26/25		% CHANGE in Sales 26/24	
	COLLECTED	MONTH	YEAR TO DATE	COLLECTED	MONTH	YEAR TO DATE	MONTH	YEAR	COLLECTED	MONTH	YEAR TO DATE	Month	YEAR	MONTH	YEAR	MONTH	YEAR
JANUARY	$ 609,510	8,456,010	$ 8,456,010	$ 575,575	7,987,620	$ 7,987,620	-5.5%	-5.5%	$ 301,090	$ 6,617,365	$ 6,617,365	-47.7%	-47.7%	-17.2%	-17.2%	-21.7%	-21.7%
FEBRUARY	$ 515,600	8,257,169	$ 16,713,180	$ 587,309	8,598,881	$ 16,586,501	4.1%	-0.8%	$ 349,083	$ 7,838,492	$ 14,455,857	-40.6%	-44.1%	-8.8%	-12.8%	-5.1%	-13.5%
MARCH	$ 821,993	11,679,058	$ 28,392,237	$ 723,401	11,544,602	$ 28,131,103	-1.2%	-0.9%	$ 452,161	$ 10,624,046	$ 25,079,903	-37.5%	-41.6%	-8.0%	-10.8%	-9.0%	-11.7%
APRIL	$ 721,089	10,919,069	$ 39,311,306	$ 608,367	10,941,331	$ 39,072,434	0.2%	-0.6%	$ 427,819	$ 10,280,395	$ 35,360,298	-29.7%	-38.7%	-6.0%	-9.5%	-5.8%	-10.1%
MAY	$ 848,548	13,915,677	$ 53,226,983	$ 645,448	12,722,762	$ 51,795,196	-8.6%	-2.7%	$ 516,678	$ 12,504,053	$ 47,864,352	-20.0%	-34.8%	-1.7%	-7.6%	-10.1%	-10.1%
JUNE	$ 1,101,563	18,097,878	$ 71,324,861	$ 694,305	15,493,155	$ 67,288,351	-14.4%	-5.7%	$ 717,082	$ 17,429,383	$ 65,293,734	3.3%	-27.9%	12.5%	-3.0%	-3.7%	-8.5%
JULY	$ 1,073,914	18,678,877	$ 90,003,738	$ 722,032	16,354,682	$ 83,643,033	-12.4%	-7.1%			$ 65,293,734	-100.0%	-39.3%	-100.0%	-21.9%	-100.0%	-27.5%
AUGUST	$ 898,429	15,799,874	$ 105,803,613	$ 629,358	14,143,769	$ 97,786,802	-3.6%	-1.4%			$ 65,293,734	-100.0%	-46.7%	-100.0%	-33.2%	-100.0%	-38.3%
SEPTEMBER	$ 964,549	15,592,261	$ 121,395,874	$ 595,481	13,425,659	$ 111,212,461	-4.7%	-1.8%			$ 65,293,734	-100.0%	-52.2%	-100.0%	-41.3%	-100.0%	-46.2%
OCTOBER	$ 800,580	13,002,427	$ 134,398,301	$ 535,960	11,963,618	$ 123,176,079	-4.9%	-2.1%			$ 65,293,734	-100.0%	-56.2%	-100.0%	-47.0%	-100.0%	-51.4%
NOVEMBER	$ 708,626	10,389,665	$ 144,787,966	$ 424,052	9,379,859	$ 132,555,938	-9.7%	-8.4%			$ 65,293,734	-100.0%	-59.0%	-100.0%	-50.7%	-100.0%	-54.9%
DECEMBER	$ 778,374	12,236,094	$ 157,024,060	$ 473,176	10,634,929	$ 143,190,867	-13.1%	-8.8%			$ 65,293,734	-100.0%	-61.7%	-100.0%	-54.4%	-100.0%	-58.4%
YEAR-TO-DATE	$ 9,842,775	157,024,060		$ 7,214,464	143,190,867				$ 2,763,913								

BY VENDOR TYPE

FOR REPORTED MONTH (June) SALES ONLY

1 Amusement/Bars	31,886	$ 817,601	3,133,876	27,663	$ 709,308	2,661,009	-13.2%	-15.1%	26,571	681,298	2,524,694	-3.9%		-3.9%	-5.1%	-16.7%	-19.4%
2 Shops-Gift, etc.	197,153	$ 5,055,211	15,965,827	178,033	$ 4,564,949	15,925,733	-9.7%	-0.3%	187,243	4,801,099	16,377,021	5.2%		5.2%	2.8%	-5.0%	2.6%
3 Stores-Food/Gas	8,361	$ 214,378	932,879	6,559	$ 168,179	849,959	-21.6%	-8.9%	47,723	1,223,663	1,940,027	627.6%		627.6%	128.2%	470.8%	108.0%
4 Motels, B&B, etc.	91,118	$ 2,336,371	7,205,492	93,901	$ 2,407,718	7,489,391	3.1%	3.9%	78,893	2,022,909	6,390,012	-16.0%		-16.0%	-14.7%	-13.4%	-11.3%
5 Restaurants	84,212	$ 2,159,277	7,547,316	91,337	$ 2,341,974	8,177,440	8.5%	8.3%	92,624	2,374,975	8,229,606	1.4%		1.4%	0.6%	10.0%	9.0%
6 Other in City	529,956	$ 3,441,270	15,970,730	144,115	$ 1,385,719	11,125,620	-59.7%	-30.3%	59,737	574,398	3,345,493	-58.5%		-58.5%	-69.9%	-83.3%	-79.1%
Subtotal	942,686	$ 14,024,108	50,756,120	541,608	$ 11,577,847	46,229,152	-17.4%	-8.9%	492,791	11,678,342	38,806,853	-9.0%		0.9%	-16.1%	-16.7%	-23.5%
7 Utz & Monthly Svc	14,382	$ 368,769	2,963,949	16,918	$ 433,795	3,479,964	17.6%	17.4%	15,372	394,148	3,179,539	-9.1%		-9.1%	-8.6%	6.9%	7.3%
8 Outside City	144,495	$ 3,705,001	17,604,792	135,779	$ 3,481,513	17,579,235	-6.0%	-0.1%	208,919	5,356,893	23,307,342	53.9%		53.9%	32.6%	44.6%	32.4%
	1,101,563	$ 18,097,878	71,324,861	694,305	$ 15,493,155	67,288,351	-14.4%	-5.7%	717,082	17,429,383	65,293,734	3.3%		12.5%	-3.0%	-3.7%	-8.5%



Memorandum

Title: Authorization to Purchase Wildfire Mitigation and Emergency Response Equipment
From: Keith Buckmiller, Fire Chief
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 10 Minutes

August 18, 2026

Purpose:

To seek City Council approval for the acquisition of a public safety drone system and a dedicated truck and equipment trailer to support wildfire mitigation, emergency response, and community wildfire preparedness efforts.

Background:

The Manitou Springs Fire Department has identified the need for additional equipment to enhance the City's wildfire readiness, mitigation capacity, and emergency response capabilities. The proposed purchases include a Skydio X10 Patrol LED Drone system to provide real-time aerial intelligence during wildfire, search and rescue, evacuation, and other emergency operations, as well as a full-size crew cab pickup and equipment trailer to support the Fuels Crew and transport wildfire mitigation equipment, including the Department's skid steer and masticator.

Together, these acquisitions are intended to improve firefighter safety, operational efficiency, situational awareness, and the City's ability to carry out fuel reduction and wildfire mitigation projects. Detailed justifications for each purchase are attached.

Fiscal Impact:

Truck: $75,000
Trailer: $13,500
Drone: $62,637.38

Workload Impact:

Minimal

Recommended Action:

Move to authorize the purchase of the Skydio X10 Patrol LED Drone system and a full size crew cab pickup with equipment trailer for use by the Manitou Springs Fire

Department as presented.

CITY OF MANITOU SPRINGS FIRE DEPARTMENT
620 MANITOU AVE. MANITOU SPRINGS, CO. 80829
PHONE: 719-685-1444, FAX: 719-685-5404

August 13, 2026

Subject: Justification for Acquisition of Skydio X10 Patrol LED Drone for Wildfire Response and Drone as First Responder Operations

The City of Manitou Springs Fire Department respectfully requests approval to acquire the Skydio X10 Patrol LED Drone system to strengthen wildfire response, emergency incident management, and first responder safety. This platform would provide a rapidly deployable aerial intelligence capability that supports early incident assessment, improved situational awareness, safer decision-making, and more effective coordination during wildfire, search and rescue, evacuation, and other emergency operations.

Manitou Springs faces persistent wildfire risk due to steep terrain, dense vegetation, limited access routes, historic neighborhoods, significant visitor activity, and close proximity to open space and wildland fuels. During a fast-moving wildfire or smoke event, firefighters must quickly identify the fire location, rate of spread, access concerns, threatened structures, evacuation impacts, and responder safety hazards. Traditional ground-based size-up can be delayed or limited by terrain, visibility, road access, and safety concerns. A Drone as First Responder capability would allow trained personnel to launch quickly and provide real-time aerial information to incident command before, during, and after the deployment of suppression resources.

The Skydio X10 is well suited for public safety and wildfire operations because it offers rapid deployment, advanced autonomy, weather resistance, high-resolution visual imaging, radiometric thermal imaging, and low-light operational capability. These features directly support emergency response in difficult terrain, changing weather, limited visibility, and complex operating environments.

The Patrol LED configuration further enhances the department's ability to operate in low-light and nighttime conditions. Thermal imaging can assist with detecting heat signatures, identifying fire activity, locating spot fires, supporting search and rescue operations, and improving firefighter safety during overhaul and patrol assignments. Visual sensors and zoom capability can help incident commanders evaluate access routes, structure exposure, utility hazards, evacuation routes, traffic conditions, and changes in fire behavior while reducing unnecessary exposure to hazardous areas.

Acquiring this system would improve operational effectiveness by providing the ability to:

- Conduct rapid aerial size-up during reported smoke, wildfire, vegetation fire, and wildland-urban interface incidents.
- Improve firefighter safety by reducing the need to send personnel into unstable, inaccessible, or high-risk areas before conditions are assessed.
- Support early detection of spot fires, heat signatures, and hidden fire activity through thermal imaging.
- Provide incident command with real-time aerial intelligence to support operational decision-making.
- Assist with evacuation planning, traffic assessment, perimeter evaluation, and public safety coordination.
- Support search and rescue operations in steep terrain, open space, drainage corridors, and low-light conditions.
- Improve post-incident documentation, damage assessment, mapping, and after-action review.

- Strengthen coordination with regional fire, law enforcement, emergency management, and mutual-aid partners.

The Skydio X10 Patrol LED Drone would serve as a force multiplier for the department. It would not replace firefighter judgment, field reconnaissance, or established incident command practices; rather, it would provide timely aerial intelligence to support safer, faster, and more informed decisions. This capability is especially important in Manitou Springs, where wildfire conditions can change quickly and where terrain, narrow roadways, visitor activity, and densely developed areas can complicate emergency response.

Approval of this purchase would represent a proactive investment in responder safety, community protection, wildfire readiness, and operational resilience. The Skydio X10 Patrol LED Drone system would provide the City of Manitou Springs Fire Department with a modern public safety tool that supports faster assessment, safer operations, and improved outcomes during wildfire and other emergency incidents.

The quoted total cost for the Skydio X10 Patrol LED Drone system is **$62,637.38**. This investment would provide the department with a dedicated public safety drone platform, supporting equipment, and mission capability necessary to improve wildfire readiness, emergency response effectiveness, and responder safety.

For these reasons, the City of Manitou Springs Fire Department recommends approval to acquire the Skydio X10 Patrol LED Drone system as a Drone as First Responder capability for wildfire response and emergency operations.

Request for Full-Size Crew Cab Pickup and Equipment Trailer

The Manitou Springs Fire Department respectfully requests authorization to acquire a full-size crew cab pickup with an 8-foot bed and an appropriately rated trailer to transport the Department's skid steer and masticator attachment. This vehicle and trailer combination is necessary to support the City's wildfire mitigation program, improve operational efficiency, and allow personnel to safely move equipment, tools, and materials to project sites throughout the community.

Over the past month, while working directly with the Fuels Crew, we identified a clear need for a dedicated utility vehicle. The crew is currently working out of the Department's brush truck. Although that apparatus is valuable for emergency response and wildland operations, it is not designed or equipped to serve as a daily transport and support vehicle for mitigation work. This limits the crew's ability to haul tools, fuel, saws, personal protective equipment, signage, traffic control items, and project debris from active mitigation sites.

Although this vehicle and trailer were not originally included as a budgeted item, the need became clear after the Fuels Crew began working on active mitigation projects. Once the crew was in the field and the Department evaluated the equipment, transportation, and hauling requirements associated with this work, it was determined that a dedicated pickup and trailer are necessary to safely and efficiently support the program.

A full-size crew cab pickup with an 8-foot bed would provide the seating capacity needed to transport crew members safely while preserving adequate cargo space for equipment and materials. The 8-foot bed is important because the Fuels Crew must routinely carry long-handled tools, saws, fuel containers, maintenance supplies, mitigation equipment, and other materials that cannot be efficiently or safely transported in a short-bed vehicle. A crew cab configuration also allows personnel to travel together to project sites, improving supervision, communication, and efficiency.

The requested trailer is equally important. The Department has invested in a skid steer with a masticator attachment to support fuel reduction, defensible space work, and vegetation treatment in high-risk areas. Without a properly rated trailer, the Department cannot independently and efficiently move this equipment to the locations where it is needed. A dedicated trailer would allow the Fuels Crew to transport the skid steer and masticator directly to City-owned open space parcels, rights-of-way, neighborhoods, and other mitigation areas without relying on outside transport or delaying projects due to equipment availability.

This request directly supports the City's wildfire risk reduction priorities. Manitou Springs has adopted a Community Wildfire Protection Plan that identifies targeted fuel reduction, defensible space, protection of critical infrastructure, and improved community preparedness as key priorities. The City also continues to support neighborhood chipping, open space mitigation, and fuels reduction efforts intended to reduce fire intensity and improve community resilience. Providing the Fuels Crew with the proper truck and trailer will help turn those priorities into completed fieldwork.

Key benefits include:

- Safe and reliable transport of the skid steer and masticator to mitigation project sites.
- Improved efficiency for the Fuels Crew by reducing dependence on fire apparatus or outside transport resources.
- Increased capacity to haul tools, fuel, equipment, signage, and project materials needed for daily mitigation work.
- Ability to remove or relocate waste and debris generated during fuels reduction projects when appropriate.
- Reduced wear and operational demand on the Department's brush truck, keeping it more available for emergency response.
- Greater flexibility to complete mitigation projects across City-owned properties, open space areas, and high-risk neighborhoods.

In addition to improving day-to-day operations, this acquisition is a responsible use of City resources. The Department has already committed to building local mitigation capacity through staffing, equipment, and program development. A truck and trailer are necessary support components that allow the City to fully utilize the skid steer and masticator investment. Without this transport capability, the equipment's usefulness is limited and mitigation work may be delayed, less efficient, or dependent on outside support.

Funding for this request is available within funds already appropriated for Fuels Mitigation.

For these reasons, the Manitou Springs Fire Department respectfully requests City Council's support for the purchase of a full-size crew cab pickup with an 8-foot bed and an appropriately rated trailer. This request will improve the Fuels Crew's ability to complete wildfire mitigation projects safely, efficiently, and consistently, while supporting the City's long-term commitment to protecting residents, infrastructure, open space, and the overall community from wildfire risk.

Respectfully submitted,

Randy Perkins
Administrative Captain
Manitou Springs Fire Department

GL Account	10-498-441 FIRE MITIGATION EXPEND-ASSIGN
Period	08/26 (08/31/2026)
Activation Date	
Termination Date	

Period	Date	Journal	Reference Number	Vendor	Description	Amount Already Spent	Still To Be Spent (Approx.)	
08/26	7/31/2026	AP	30.0001	NATIONSEARCH.COM LLC	Background Check	$82.47		
07/26	7/30/2026	AP	595.0001	BOBCAT OF THE ROCKIES	Track Loader, Duty Bucket, Mulcher, Forestry M-Series	$146,603.01		
07/26	7/21/2026	AP	457.0001	MBI - MEDICINE FOR BUSINESS AND INDUSTRY	Drug Screen	$70.00		
07/26	7/10/2026	AP	147.0001	MBI - MEDICINE FOR BUSINESS AND INDUSTRY	Drug Screen	$70.00		
07/26	7/10/2026	AP	202.0001	NATIONSEARCH.COM LLC	Background Check	$61.85		
07/26	7/10/2026	AP	203.0001	NATIONSEARCH.COM LLC	Background Check	$97.05		
06/26	6/10/2026	AP	416.0001	AMERICAN SIGNAL CORPORATION	Downpayment, new emergency alert equipment	$35,865.44	$107,596.32	
07/26	6/4/2026	AP	5.0001	COLORADO SPRINGS UTILITIES	55'CL1 Poles to Manitou, Emergency Alert System	$7,360.96		
05/26	5/12/2026	AP	447.0001	AirBurners	Air Burners, Model T24, Refractory Lined FireBox, Kubota Z482 Diesel Engine	$115,895.00		
				BOBCAT OF THE ROCKIES	Chain Saw MS400		$1,200.00	
				BOBCAT OF THE ROCKIES	2 replacement Bars		$208.00	
				BOBCAT OF THE ROCKIES	Chain Sharpener		$671.00	
				BOBCAT OF THE ROCKIES	2 Replacement Chains		$82.00	
				BOBCAT OF THE ROCKIES	FS560 Brush Cutter		$1,295.00	
				BOBCAT OF THE ROCKIES	Brush Knife		$63.00	
				BOBCAT OF THE ROCKIES	Pole Saw		$900.00	
					Site Prep for Emergency Alert Sirens		$5,000.00	
				Phil Long ford Government pricing	Truck		$75,000.00	
				BOBCAT OF THE ROCKIES	Trailer		$13,500.00	
				Skydio	Drone		$62,637.38	
					PAYROLL	$25,776.00	$115,939.05	
					TOTALS	**$306,105.78**	$384,091.75	$690,197.53

Memorandum

Title: Consideration of Resolution No. 1726, A Resolution of the City of Manitou Springs, Colorado Approving an Intergovernmental Agreement between the El Paso County Clerk and Recorder and the City of Manitou Springs Regarding the Conduct of a Coordinated Election on November 3, 2026

From: Elena Krebs, City Clerk

To: Mayor and City Council

CC: City Administrator Denise Howell

Allocated Time: 5 Minutes

August 18, 2026

Purpose:

This agreement is required in order to move forward with the November 3, 2026, Coordinated Election.

Background:

Pursuant to C.R.S.§1-7-116(2), political subdivisions participating in coordinated elections must sign an agreement with the county clerk and recorder at least 70 days prior to an election. This agreement is routine and consistent with past elections. The resolution formalizes the execution of the agreement and fulfills statutory requirements, including the designation of City Clerk Elena Krebs as the Designated Election Official (DEO).

Fiscal Impact:

Actual costs vary based on ballot questions and the number of participating jurisdictions. The estimated cost for the City's portion is $11,750.26.

Workload Impact:

While elections require significant staff time, participation in a coordinated election substantially reduces the workload, as El Paso County manages the ballot processes.

Recommended Action:

Move to adopt Resolution No. 1726, a Resolution of the City of Manitou Springs, Colorado approving an intergovernmental agreement between the El Paso County Clerk and Recorder and the City of Manitou Springs regarding the conduct of a coordinated election on November 3, 2026.

Council Bill No. 2426 **Resolution No. 1726**

A Resolution of the City of Manitou Springs, Colorado Approving an Intergovernmental Agreement between the El Paso County Clerk and Recorder and the City of Manitou Springs Regarding the Conduct of a Coordinated Election

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Whereas, November 3, 2026 is a designated coordinated election date under state law; and

Whereas, the City Council of the City of Manitou Springs intends to place before the City's registered electors a ballot issue set by a separate resolution of the City Council; and

Whereas, C.R.S.§1-7-116(2) provides that the political subdivisions for which the county clerk and recorder will conduct the coordinated election shall enter into an agreement with the county clerk and recorder, which agreement shall be signed no later than seventy days prior to the election; and

Whereas, the City Council wishes to enter into such an agreement with the El Paso County Clerk and Recorder regarding the conduct of a coordinated election on November 3, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANITOU SPRINGS, COLORADO THAT:

Section 1:

The City Council hereby approves the Intergovernmental Agreement attached hereto as **Exhibit A** by and between the City and the El Paso County Clerk and Recorder. The City agrees to conduct the election in accordance with the Agreement, including the time guidelines schedule attached to the Agreement for the November 3, 2026, coordinated election and the City Clerk is hereby authorized to execute the same on the behalf of the City.

Section 2:

The City Council shall follow the Uniform Election Code of 1992 (Articles 1-13 of Title 1, C.R.S) as well as the Colorado Constitution, and the State of Colorado Secretary of State (SOS) Rules, as applicable.

Section 3:

The City Council hereby authorizes the City Clerk to serve as the designated election official for the City and to take whatever action is necessary to coordinate the election.

Adopted at the meeting of the Manitou Springs City Council, Colorado, on this 18th day of August 2026, effective immediately.

Mayor and Council:

Attest:

____
Natalie Johnson, Mayor

____
Elena Krebs, City Clerk

INTERGOVERNMENTAL AGREEMENT

BETWEEN

EL PASO COUNTY CLERK AND RECORDER

AND

City of Manitou Springs

Regarding the Conduct and Administration of the

November 3, 2026

GENERAL ELECTION

OFFICE OF THE
CLERK AND RECORDER

Prepared by:

Steve Schleiker
El Paso County Clerk and Recorder
1675 West Garden of the Gods Road
Suite 2201
Colorado Springs, CO 80907
(719) 575-VOTE (8683)

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into by and between the **EL PASO COUNTY BOARD OF COUNTY COMMISSIONERS** ("County"); **THE EL PASO COUNTY CLERK AND RECORDER** ("County Clerk") and City of Manitou Springs ("Jurisdiction"), collectively referred to as the "Parties."

WITNESSETH

WHEREAS, pursuant to Colorado Revised Statutes (C.R.S. or the "Code") § 1-7-116(2), as amended, and the Rules of the Colorado Secretary of State (the "Rules"); the County Clerk and the Jurisdiction are required to enter into an agreement for the administration of their respective duties concerning the conduct of the November 3, 2026, General Election ("Election"); and

WHEREAS, the County Clerk and the Jurisdiction are authorized to conduct elections as required by law;

WHEREAS, the Colorado Constitution, Section 20 of Article X, requires the production of a mailed Ballot Issue Notice (also known as a "TABOR" notice) concerning certain ballot issues that will be submitted to the electors of the County and the Jurisdiction; and

WHEREAS, the Jurisdiction has certain candidates, ballot issues and/or ballot questions to present to its eligible electors and shall participate in this General Election.

NOW, THEREFORE, for and in consideration of the promises contained herein, the sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

1. This election shall be conducted as a General Election in accordance with the Uniform Election Code of 1992 (Articles 1-13 of Title 1, C.R.S.). The election participants shall be required to execute agreements with El Paso County for this purpose and may include any jurisdiction type, eligible to conduct such an election within the El Paso County limits and the State of Colorado.

2. This election shall be conducted by El Paso County as a Mail Ballot Election.

3. FURTHER, the Parties agree as follows:

ARTICLE ONE

PURPOSE AND GENERAL MATTERS

1.0 **DEFINITIONS:**

A. **"Coordinated Election Official"**, (hereinafter **"CEO"**) shall mean the El Paso County Clerk and Recorder as referenced in C.R.S. § 1-7-116(1)(a). The CEO shall act within the Code and Rules and, as such, shall conduct the election for the Jurisdiction for all matters in the Code and the Rules which require action by the CEO.

B. **"Colorado Election Code"** or **"Code"** shall mean any part of the Uniform Election Code of 1992 (Articles 1-13 of Title 1, C.R.S.), as well as the Colorado Constitution, and the State of Colorado Secretary of State (SOS) Rules.

C. **"Coordinated Election"** shall mean an election where more than one jurisdiction with overlapping boundaries or the same electors holds an election on the same day and the eligible electors are all registered electors, and the County Clerk and Recorder is the Coordinated Election Official for the jurisdictions.

D. **"Designated Election Official"** (hereinafter **"DEO"**), shall be identified by the Jurisdiction to act as the primary liaison between the Jurisdiction and the CEO or his designated contact person (defined below), and who will have primary responsibility for the conduct of election procedures to be handled by the Jurisdiction hereunder.

E. **"IGA"** or **"Agreement"** shall mean Intergovernmental Agreement between the County and the Jurisdiction for election coordination.

F. **"General Election"** means the election held on the Tuesday succeeding the first Monday of November in each even-numbered year.

G. **"Jurisdiction"** shall mean those Jurisdictions or local governments participating in the General Election under the terms of this Agreement.

H. **"Mail Ballot Packet"** shall mean the packet of information provided by the CEO to eligible electors in the mail ballot election. The packet includes the ballot, instructions for completing the ballot, and a return envelope. C.R.S. § 1-7.5-103(5).

I. **"SOS"** shall mean the State of Colorado Secretary of State.

J. **"SOS Election Calendar"** shall mean the most recent election calendar as published on the SOS website located at www.sos.state.co.us.

1.1 **GOAL:** The purpose of this Agreement is to set forth the tasks to be completed by the County Clerk and Recorder (CEO) and the Jurisdiction to conduct the election and to provide for the cost thereof.

1.2 **COORDINATED ELECTION OFFICIAL:** The County Clerk and Recorder shall act as the CEO in accordance with the Code and Rules and, as such, shall conduct the election for the Jurisdiction.

1.3 **CONTACT PERSON:** The CEO designates Angie Leath, or her designee, (Phone: 719-520-7325; email: angieleath@elpasoco.com) as the contact person to act as primary liaison between the CEO and the Jurisdiction. The contact person shall act under the authority of the CEO and shall have the primary responsibility for the coordination of the election with the Jurisdiction and completion of procedures assigned to the CEO herein. Nothing herein shall be deemed to relieve the CEO or the Jurisdiction from their official responsibilities for the conduct of the election.

1.4 **DESIGNATED ELECTION OFFICIAL**: The Jurisdiction shall appoint a Designated Election Official (DEO) to act as primary liaison between the Jurisdiction and the CEO. The Jurisdiction designates the below named person to act as the DEO for all matters under the Code and the Rules which require action by the DEO.

DEO name: ______________________________

Primary phone: ______________________________

Cell phone: ______________________________

Email: ______________________________

From the date of execution of this Agreement through the official certification of the final election results including any recounts, the DEO shall be readily available and accessible during regular business hours, and at other times when notified in advance by the County's contact person, for the purpose of consultation and decision-making on behalf of the Jurisdiction. In addition, the DEO is responsible for receiving and timely responding to inquiries made by their voters or others interested in the Jurisdiction's election. The DEO is responsible for providing the CEO with emergency contact numbers to be reached before and after office hours and on Election Day from 7:00 a.m. until the counting of the ballots is completed. To the extent that the Code requires that an Election Official of the Jurisdiction conduct a task, the DEO shall conduct the same.

1.5 **APPLICABILITY:** This Agreement shall be construed to apply to that portion of the Jurisdiction within El Paso County, State of Colorado.

1.6 **TERM:** This Agreement shall start as of the date of the last party's execution of this Agreement and shall continue through the official certification of the November 3, 2026, General Election.

1.7 **LEGAL ADVICE:** The Jurisdiction understands that the CEO and his designees do not provide legal advice to the Jurisdiction. The CEO and his designees may provide information to the Jurisdiction concerning the CEO's understanding of applicable laws and rules, but it is the responsibility of the Jurisdiction to contact its own attorney for legal advice.

1.8 **RESPONSIBILITIES BEYOND THIS AGREEMENT:** The Jurisdiction understands that there may be additional obligations and responsibilities, legal, contractual, or otherwise, placed upon the Jurisdiction outside the terms of this IGA. The Jurisdiction further understands that it is the responsibility of the Jurisdiction to be aware of all obligations and responsibilities of the Jurisdiction.

1.9 **UPDATING OTHER COUNTIES:** For those Jurisdictions which extend beyond El Paso County, the Jurisdiction is responsible for keeping <u>each</u> county informed of any and all changes to its ballot language and Ballot Issue Notice language. It is also the Jurisdiction's responsibility to inform itself of all election procedures for each County.

ARTICLE TWO
DUTIES OF THE COUNTY CLERK AND RECORDER (CEO)

The CEO shall perform the following duties for the election for the Jurisdiction:

2.0 **VOTER REGISTRATION:** Supervise, administer, and provide the necessary facilities and forms for all regular voter registration sites and voter service and polling centers.

2.1 **BALLOT PREPARATION:** Upon certification from the DEO pursuant to Section 3.4, the CEO shall layout the text of the ballot in a format that complies with the Code and the Rules. CEO shall provide ballot printing layouts and text for proofreading and for signature approval of the Jurisdiction. CEO shall certify the ballot content to the printer.

2.2 **VOTER LISTS:** Upon request of the Jurisdiction, create a list of the registered voters containing the names and addresses of each elector registered to vote in the Jurisdiction. This will not be a certified list but may be used for checking signatures on candidate petitions. The Jurisdiction shall pay the CEO for the cost of such list. The Jurisdiction may choose to receive the list on CD or via FTP site. The fee for furnishing the list shall be as follows:

List on FTP site = $25.00
List on CD = $25.00 plus $1.25 CD charge

2.3 **ELECTION PLAN:** The CEO shall file the proposed election plan with the Secretary of State as required by C.R.S. § 1-7.5-105 (1).

2.4 **ELECTION JUDGES/BOARD OF CANVASSERS/STAFF:** The CEO shall appoint, receive appointments as required by law, compensate, instruct and oversee election judges, the Board of Canvassers, and any qualified number of additional election staff to adequately serve the number of electors registered to vote in the General Election.

2.5 **ELECTION SUPPLIES:** The CEO shall provide all necessary equipment, forms and personnel to conduct the election, including the County's electronic vote counting equipment.

2.6 **LOGIC AND ACCURACY:** The CEO shall conduct three tests on all electronic voting equipment in accordance with C.R.S. § 1-7-509(1)(b) and Rules promulgated by the Secretary of State, including a hardware test, public logic and accuracy test, and a Risk Limiting Audit. The CEO shall select a testing board comprised of at least two persons, who are registered electors.

The CEO shall conduct public testing of voting equipment prior to the commencement of voting. The public test shall be open to representatives of the political parties, the press and the public, pursuant to C.R.S. § 1-7-509(2)(b). The CEO shall select a testing board comprising of at least two persons who are registered electors. Notice of the fact that the public test will take place shall be posted in the designated public place for posting notices in the county for at least seven days before the public test.

2.7 **PREPARE AND MAIL BALLOT PACKETS:** The CEO shall prepare and mail all Mail Ballot Packets as required by C.R.S. § 1-7.5-107 and § 1-8.3-110.

2.8 **ELECTION DAY:** The CEO shall provide Election Day telephone and in person support from 7:00 a.m. to the conclusion of the unofficial count on election night.

2.9 **COUNTING OF BALLOTS:** The CEO shall conduct and oversee the process of counting the ballots and reporting the results by precinct. Establish backup procedures and voting sites should the need arise. Provide personnel to participate in the ballot counting procedures as accomplished by any electronic vote tabulating equipment used in the election. Provide personnel and all other necessary services for any recount as provided by the Code.

2.10 **STORAGE:** The CEO shall store all voted ballots and all other election materials for a minimum of twenty-five (25) months, to be saved in such a manner that they may be accessed by the participating jurisdictions, if necessary, to resolve any challenge or other legal questions that might arise regarding the election.

2.11 **PUBLIC NOTICE:** The CEO shall provide notice by publication of a mail ballot election as required by C.R.S. § 1-5-205.

2.12 **BALLOT ISSUE NOTICE:** The CEO shall determine the "least cost" method for mailing the Ballot Issue Notice and combine the text of the Ballot Issue Notice produced by the Jurisdiction with those of other Jurisdictions to produce the Ballot Issue Notice. The CEO will determine the order of the ballot and the order of the Ballot Issue Notice in the order of final ballot certification on a <u>first received basis</u>.

The CEO shall print, address, and mail the notice to "All Registered Voters" at each address of one or more active registered elector of the Jurisdiction. Nothing herein shall preclude the CEO from sending the Ballot Issue Notice to persons other than electors of the Jurisdiction if such sending arises from the CEO's efforts to mail the Ballot Issue Notice at "least cost."

2.13 **COSTS:** The CEO shall keep a careful and accurate accounting of all chargeable items to the Jurisdiction. Costs shall include but are not limited to: software and equipment usage, election judges and other associated election personnel, ballots and related election forms, printing, election supplies, public notices paid for by the CEO, legal costs, postage, rental charges, related computer hardware and technical support, and any other fees reasonably related to conducting the 2026 General Election.

The CEO shall charge each Jurisdiction taking part in the election a proportional share of the actual costs of the election. This proportional share shall be based upon the number of active voters eligible to vote within each Jurisdiction involved in the election, the number of Jurisdictions participating, and may also include the number of ballot issues and/or items to be included on the ballot for each Jurisdiction.

Legal costs shall include but are not limited to any costs incurred by El Paso County to enforce a provision of this Agreement or to defend any legal or administrative action brought by a candidate or Jurisdiction as it relates to this Agreement or the November 3, 2026, General Election.

El Paso County shall be the sole determiner as to whether legal counsel outside of the El Paso County Attorney's office is required or warranted to bring or defend legal or administrative action as referenced in this Agreement.

2.14 **Voting and Ballot drop-off:** The CEO shall establish, voter service and polling centers, and ballot drop-off locations as required by law.

ARTICLE THREE
DUTIES OF THE JURISDICTION

3.0 **AUTHORITY:** The DEO shall provide the CEO with a copy of the ordinance or resolution stating that the Jurisdiction will follow the election provisions of the Code and that the Jurisdiction will participate in the General Election in accordance with the terms and conditions of this Agreement, including the time guidelines schedule attached hereto as these relate to the November 3, 2026, General Election. The ordinance or resolution will also name and authorize the DEO of the Jurisdiction or other designated person to execute this Agreement.

3.1 **CALL AND NOTICE:** The CEO shall publish the Notice as required by C.R.S. § 1-5-205. If other notices required by C.R.S. § 1-7-908 or any other constitutional or statutory reference are required by the Jurisdiction, it shall be the DEO's responsibility to comply with those requirements.

3.2 **PETITIONS:** The DEO shall perform all responsibilities required to certify any candidate, including write-in candidates, and/or initiative petition(s) to the ballot. Petitions for nominations shall be made available through the office of the DEO for the Jurisdiction. Signatures on all petitions shall be verified by the Jurisdiction.

3.3 **CAMPAIGN FINANCE:** The DEO understands that all candidates running for office must become familiar with the requirements of Article XXVIII of the Colorado Constitution, and Title 1, Article 45, C.R.S.

APPROPRIATE FILING OFFICE: The DEO understands that candidates for any school board or any committees formed to support or oppose any school district or special district ballot issue or ballot question must file paperwork with the Secretary of State's office. The DEO understands that candidates for municipal elections or any issue committee formed to support or oppose any municipal ballot issue or question must file paperwork with the municipal clerk of the applicable municipality.

3.4 **BALLOT PREPARATION and CERTIFICATION:** The DEO shall certify the list of candidates, ballot issues and/or ballot questions and the titles and summaries of each ballot issue or question in the format as described in the attached "Format Information Page" to the CEO exactly as the list is to be printed on the ballot as soon as the information is available but **no later than 12:00 p.m. on September 4, 2026.**

Certification is required by two methods any time prior to the above deadline:

Electronically by email to angieleath@elpasoco.com, and

A printed hard copy delivered to the Main Clerk & Recorder's office no later than 12:00 p.m. on September 4, 2026.

The Jurisdiction is to provide the phonetic pronunciation of each candidate's name to assist with the preparation of the audio ballot as required by SOS Rule 4.6.2.

The DEO shall email a recording of correct pronunciation to angieleath@elpasoco.com or call the CEO at (719) 520-6760 and leave an audio recording of the candidate's name in the voice mail box.

The Jurisdiction must indicate whether question(s) are a referred measure or an initiative from a citizen petition. The Jurisdiction understands and agrees that any ballot content submitted to the CEO after the above noted date may result in their candidates, issues or questions not being on the ballot. In such event, the Jurisdiction will be required to provide for its own election at its sole expense and the remaining terms and conditions of this Agreement will automatically terminate. Jurisdiction shall be solely responsible for the content of any ballot issue and/or ballot question, including the title and summary of any ballot issue and/or ballot question. The CEO may provide proofreading assistance (i.e. technical, grammatical, or syntactic proofing) but under no circumstance shall the CEO be responsible for the content or how it is presented to its voters.

The Jurisdiction understands that it must wait and that it must instruct ballot issue committees and coordinating entities to wait before the numbering of a ballot issue and/or ballot question until the CEO has assigned a number to the respective ballot issue and/or ballot question.

With the passage of House Bill 21-1011, a sample ballot and an in-person ballot in Spanish must be available to voters in El Paso County. Jurisdictions must certify ballot content in both English and Spanish to the CEO by September 4, 2026. Please refer to C.R.S. §§ 1-5-901 through 907 for details on this requirement. The translation must be linguistically accurate, culturally appropriate, and technically consistent with the original documents.

In accord with 8 C.C.R. § 1505-1:4.1.2(c) and due to space limitations, ballot contest length is limited to 500 words per measure.

3.5 **PROOFING:** The DEO shall proofread the layout and the text of the Jurisdiction's portion of the official ballots in both English and Spanish before authorizing in writing the printing of the ballots. Such authorization shall be made **WITHIN TWO (2) HOURS** of the CEO's email or fax transmission to the DEO. The expected date and time for this proofing will be between 8:00 a.m. and 4:30 p.m. on Thursday, 9/10/26 or Friday, 9/11/26. Should the DEO fail to contact the CEO within two (2) hours of the CEO's email or fax transmission, the CEO shall not be held responsible for any errors or omissions should they proceed with the printing of the ballots.

3.6 **SPECIAL DISTRICTS – PROPERTY OWNER VOTER LISTS:** Participating Jurisdictions that are required to permit taxpaying electors as defined by C.R.S. § 32-1-103(5) to vote in their elections, must provide a list of those eligible electors to the CEO. The list must include eligible electors which are included on the Assessor's property owner list and are not included on the registered voter list. The Jurisdiction is also responsible for verifying that each of the eligible electors on their prepared list is registered to vote in the State of Colorado. This process may be accomplished by requesting access to the Voter Lookup website available on the Colorado Secretary of State's web site: https://www.sos.state.co.us/voter-classic/auth/login.xhtml. DEOs must order from the assessor the list of all owners of taxable real and personal property situated within the district.

The CEO will mail ballots to each eligible elector residing outside of the district included on the property owner list provided by the DEO.

The list of eligible property owners must be submitted to the CEO no later than September 4, 2026, and must include the voter's full name, mailing address, property address within the district, and Colorado Voter ID number.

3.7 **BALLOT ISSUE NOTICE:** The Jurisdiction shall prepare, and be solely responsible for, the language for the Notice for each ballot issue relating to Section 20, Article X of the Colorado Constitution. The language shall consist only of a concise title in the format as described in the attached "Ballot Issue Notice Example Page", and pro and con summaries each of 500 words or less. The Ballot Issue Pro/Con comments shall be delivered to the Jurisdiction's DEO **by noon on September 18, 2026.** The Ballot Issue Notice including the summarized comments shall be delivered to the CEO **by 4:30 p.m. September 21, 2026,** for inclusion in the Notice.

For Special Districts submitting a ballot issue measure to the ballot, the CEO shall mail Ballot Issue Notices to each household with at least one active registered voter as well as each household included on the property owner list provided from section 3.6 of this IGA. The Notice may include only those ballot issues that electors receiving the Notice are eligible to vote on based upon their residential address.

3.8 **ELECTION DAY:** The Jurisdiction shall provide support on Election Day via the contact phone number provided in this agreement.

3.9 **RECOUNT:** The Jurisdiction shall be responsible for costs of a recount pursuant to C.R.S. § 1-10.5-101 and § 1-11-215 except for costs collected from an "interested party" pursuant to C.R.S. § 1-10.5-106 which shall be collected by the entity conducting the recount.

3.10 **PAYMENT OF COSTS:** The Jurisdiction shall reimburse the County for such costs allocated to the Jurisdiction within thirty (30) days of date of final billing.

3.11 **ESTIMATED COSTS:** The estimated cost for the Jurisdiction's portion of the election is approximately $ 11750.26. It is understood and agreed that this is a cost estimate, and the actual cost may be higher or lower depending on questions presented to the Jurisdiction's electorate and the number of Jurisdictions that participate in the General Election. The Jurisdiction further agrees to pay a deposit of $ 5873.88 which is 50% of the estimated cost to the CEO at the time the ballot certification is submitted to the CEO but no later than 12:00 p.m. Friday, September 4, 2026. The CEO will maintain the deposit in a separate account and will remit any funds not used for the election to the Jurisdiction.

ARTICLE FOUR
CANCELLATION OF THE ELECTION

4.0 In the event that the Jurisdiction resolves not to hold the election, then the Jurisdiction shall comply with the provisions of C.R.S. § 1-5-208 and notice of such resolution shall be immediately provided to the CEO. The Jurisdiction shall within thirty (30) days promptly pay the CEO the Jurisdiction's proportional share of the activities of the CEO relating to the election incurred both before and after the receipt of such notice. The Jurisdiction shall provide notice by publication (as defined in the Code) of the cancellation of the election and a copy of the notice shall be posted in the office of the CEO, in the office of the DEO, at the primary location of the Jurisdiction, and, if the Jurisdiction is a special district, in the office of the Division of Local Government.

ARTICLE FIVE
LIABILITY

5.0 The Parties acknowledge that both are subject to the provisions of Colorado Constitution, Article XI, Section 1 which prohibits Counties and Cities from providing indemnification to other parties. Therefore, the Parties agree to be responsible for their own liability incurred as a result of participation in this Agreement. Nothing in this provision shall be deemed to waive or otherwise limit the defense available to the Jurisdiction and the County under the Colorado Government Immunity Act. This Agreement shall not be construed to create any rights or benefits for any person who is not a party to this agreement.

ARTICLE SIX
MISCELLANEOUS

6.0 **APPROPRIATION:** Both the County and the Jurisdiction intend and commit to use all good faith and due diligent efforts to honor their respective financial obligations as set forth in this Agreement.

6.1 **NOTICES:** Any and all notices required to be given by the Parties by this Agreement are deemed to have been received and to be effective: 1) three (3) days after the same shall have been mailed by certified mail, return receipt requested; 2) immediately upon hand delivery; or 3) immediately upon receipt of confirmation that a fax or email was received; to the address of the Parties as set forth below or to such Party or addresses as may be designated hereafter in writing:

To County Clerk: and Recorder's contact person	Angie Leath, Division Manager - Elections El Paso County Clerk and Recorder P.O. Box 2007 Colorado Springs, Colorado 80901-2007 FAX: 719-520-7327
With a copy to:	El Paso County Attorney 200 South Cascade Avenue Suite 150 Colorado Springs, Colorado 80903-2208
To Jurisdiction:	____________________ Attn: ________________ Address: ______________ City, State, Zip____________

6.2 **AMENDMENT:** This Agreement may be amended only in writing and following the same formality as the execution of this Agreement.

6.3 **INTEGRATION:** The Parties acknowledge that this written Agreement, constitutes the sole agreement between them relating to the subject matter hereof, and that no Party is relying upon any oral representation made by another Party or employee, agent or officer of that Party.

6.4 **CONFLICT OF AGREEMENT WITH LAW, IMPAIRMENT:** In the event that any provision of this Agreement conflicts with the Code, other statute, rule or valid prior resolution duly adopted by the El Paso County Board of County Commissioners, this Agreement shall be modified to conform to such law, resolution or ordinance. No subsequent resolution or ordinance of the Board of County Commissioners or the governing body of the Jurisdiction shall impair the rights of the CEO or the Jurisdiction hereunder without the consent of the other party to this agreement.

6.5 **TIME OF ESSENCE:** Time is of the essence of this Agreement. The statutory time requirements of the Code shall apply to the completion of the tasks required by this Agreement.

6.6 Additional DEO and District Contact Information

Jurisdiction Name: ____

Business Hours: ____

Telephone Numbers (during normal business hours):

____

____

Emergency Telephone Numbers (before and after normal business hours):

____

____

Election Day contact information:

____

ATTACHMENTS:

1. Format Information Page
2. Ballot Issue Notice Example Page
3. Sample Candidate Ballot Layout
4. 2026 Election Calendar

IN WITNESS WHEREOF, the Parties have hereto signed this Agreement to be effective as described in Article One, section 1.7 of this agreement. Pursuant to Resolution No. 26-210, the El Paso County Clerk and Recorder (CEO) is authorized to execute this Agreement on behalf of the Board of County Commissioners, El Paso County, Colorado.

County Signatures below

____

El Paso County Clerk and Recorder

Date: _______________

APPROVED AS TO FORM:

____

County Attorney's Office

Date: ________________________

Signatures from the Jurisdiction below

____

Jurisdiction Name:

______________________________ **DEO Signature**

Signature of DEO

Date: __________________________

APPROVED AS TO FORM:

______________________________ **Attorney for the District Sign Here**

Jurisdiction's Legal Counsel

Date: __________________________

Certification Format Information Page

Ballot certification is required in two formats:

- Printed hard copy; and,
- Electronic copy. The electronic version must be provided using Microsoft Word. No PDF versions will be accepted.

The electronic copy must be emailed to angieleath@elpasoco.com. Both the printed hard copy and electronic copy must be received at the main Clerk & Recorder's Office location at 1675 Garden of the Gods Rd., Suite 2202, Colorado Springs, CO 80907, as soon as possible, but no later than 12:00 p.m. on September 4, 2026.

Important: Per Rule 4.5.5(f)(4) – Ballot questions and issues are numbered or lettered in the order in which the measures are certified to the ballot by the DEO. Submissions are considered certified once one of the two required submissions, either electronic or printed hard copy, have been received by the CEO.

ELECTRONIC VERSION: These requirements apply to the ballot content, as well as the Ballot Issue Notice information. Email using Microsoft Word is acceptable.

SPACING: All text must have single line spacing.

TEXT: For Ballot Issues, all ballot issue text must be typed in CAPITAL LETTERS.

Pro/Con statements must appear in upper and lower case.

Ballot Questions must be typed in upper and lower case.

TABLES/COLUMNS: Do not use columns or tables setting up files as these are difficult to reformat. Use TABS to put information in rows and/or columns.

AUDIO RECORDING: If the ballot certification includes candidates, the DEO shall email a recording of the correct pronunciation of each candidate's name to angieleath@elpasoco.com or call (719) 520-6760 to leave an audio recording of each candidate's name in the voice mail box.

This page is provided for your reference.

Ballot Issue Notice
Example Page

NOTE: The information provided here is offered as a suggestion for the sake of uniformity and convenience to the voters based upon the Constitutional language of TABOR. Jurisdictions should consult with their legal counsel to determine if your data should be supplied as suggested.

[DISTRICT NAME]

Designated Election Official:
[Name of DEO]
[Title]
[Address]
[City, State, Zip]
[Phone number]

NOTICE OF ELECTION [TO INCREASE TAXES] [TO INCREASE DEBT] [ON A CITIZEN PETITION] [ON A REFERRED MEASURE]
[DISTRICT NAME]
EL PASO COUNTY, STATE OF COLORADO

Election Date: [Insert Election Date]
Election Hours: [7:00 A.M. to 7:00 P.M.]

[Insert Question Number]

Ballot Title and Text:

[ALL TEXT IN UPPERCASE. This is the same language provided with original ballot certification.]

Information:
The below information is not required with your ballot certification.

It is required with your Ballot Issue Notice submission which is due on 9/21/26.

Fiscal Year Spending Information:

Year (Current fiscal year estimated)	[$?,000,000]
Year (Actual)	[$?,000,000]
Year (Actual)	[$?,000,000]
Year (Actual)	[$?,000,000]
Year (Actual)	[$?,000,000]

Overall percentage change in fiscal year spending: [Insert % of overall change]

Overall dollar amount change: [Insert $ amount of change]

Estimated maximum dollar amount of tax increase for [insert year]: [amount of increase]

Estimated [insert year] fiscal year spending without tax increase: [amount of spending]

Information on Current Bonded Debt:

Principal amount:	[$?,000,000]
Maximum annual repayment cost:	[$?,000,000]
Total repayment cost:	[$?,000,000]

Information on Proposed Bonded Debt:

Principal amount:	[$?,000,000]
Maximum annual repayment cost:	[$?,000,000]
Total repayment cost:	[$?,000,000]

Summary of written comments for the proposal:

- [Summary statements or paragraphs for the proposal must be filed 45 days before the election. See C.R.S. 1-7-901(4)]
- [Summaries must be 500 words or less and accurately summarize all written comments.]
- [Summaries may not contain names of persons or private groups that are for or against the proposal.]
- [If written comments are not filed, state "No comments were filed by the constitutional deadline."]

Summary of written comments against the proposal:

- [Summary statements or paragraphs against the proposal must be filed 45 days before the election. See C.R.S. 1-7-901(4)]
- [Summaries must be 500 words or less and accurately summarize all written comments.]
- [Summaries may not contain names of persons or private groups that are for or against the proposal.]
- [If written comments are not filed, state "No comments were filed by the constitutional deadline."]

Sample Candidate Ballot Layout

DISTRICT NAME
Name of Office
Length of Term
(Vote for not more than?)

_____ Candidate's name

_____ Candidate's name

_____ Candidate's name

_____ Candidate's name

_____ Candidate's name

DISTRICT NAME
Name of the Office
Length of Term
(Vote for not more than?)

_____ Candidate's name

_____ Candidate's name

_____ Candidate's name

Memorandum

Title: Consideration of Resolution No. 1826, A Resolution Submitting a Ballot Issue to the Registered Electors of the City of Manitou Springs at the City's November 3, 2026 Regular Election to Permit the City Council to Increase the City's Excise Tax on Ticket Sales and Admission Fees by up to an Additional Four and Three On-Hundredths Percent (4.03%)

From: Denise Howell, City Administrator

To: Mayor and City Council

CC: City Administrator Denise Howell

Allocated Time: 15 Minutes

August 18, 2026

Purpose:

For council to consider a resolution referring a ballot question to the registered voters of the City at the November 3, 2026 election.

Background:

At the August 11th Work Session, City Council directed staff to bring back a resolution for consideration regarding a potential ballot measure for the November election. The proposed ballot measure would authorize an increase of up to an additional 4.03% to the City's excise tax on ticket sales and admission fees.

If approved by Council, the ballot question will be included in the City's coordinated election with El Paso County on November 3, 2026.

Fiscal Impact:

If approved by the voters, the measure is estimated to generate approximately $1,128,000 annually beginning with the first full fiscal year commencing January 1, 2027.

Workload Impact:

Minimal.

Recommended Action:

Move to adopt Resolution No. 1826 as presented or with amendments as decided.

Council Bill No. 2526 **Resolution No. 1826**

A Resolution Submitting a Ballot Issue to the Registered Electors of the City of Manitou Springs at the City's November 3, 2026 Regular Election to Permit the City Council to Increase the City's Excise Tax on Ticket Sales and Admission Fees by Up to an Additional Four and Three One-Hundredths Percent (4.03%)

Whereas, the City's November 3, 2026 election shall be coordinated with El Paso County, and shall include the submission of the following ballot issue to the electors of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANITOU SPRINGS, COLORADO THAT:

Section 1:

Pursuant to Article X, § 20 of the Colorado Constitution, the City Council submits the following ballot issue to the registered electors of the City of Manitou Springs at the City's November 3, 2026 regular election:

SHALL CITY OF MANITOU SPRINGS' TAXES BE INCREASED BY ONE MILLION ONE HUNDRED TWENTY- EIGHT THOUSAND DOLLARS ($1,128,000.00) ANNUALLY IN THE FIRST FULL FISCAL YEAR COMMENCING JANUARY 1, 2027, AND BY SUCH AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY ADDING AN ADDITIONAL FOUR AND THREE ONE-HUNDREDTHS PERCENT (4.03%) TO THE CITY'S CURRENT FIVE PERCENT (5%) EXCISE TAX RATE ON TICKET SALES AND ADMISSIONS FEES, AND SHALL THE RATE OF SUCH TAX BE ALLOWED TO BE DECREASED OR INCREASED BY THE MANITOU SPRINGS CITY COUNCIL WITHOUT FURTHER VOTER APPROVAL SO LONG AS THE RATE OF THE TAX DOES NOT EXCEED NINE AND THREE ONE-HUNDRETHS PERCENT (9.03%), AND WITH THE RESULTING TAX REVENUE BEING ALLOWED TO BE COLLECTED AND SPENT BY THE CITY WITHOUT REGARD TO ANY EXPENDITURE, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED IN ARTICLE X, § 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?

YES _____ NO ______

Adopted at the meeting of the City Council of the City of Manitou Springs, Colorado, on this 18th day of August 2026.

Mayor and Council:

Attest:

____

Natalie Johnson, Mayor

____

Elena Krebs, City Clerk

A RESOLUTION SUBMITTING A BALLOT ISSUE TO THE ELECTORS OF THE CITY OF MANITOU SPRINGS AT THE CITYS NOVEMBER 3, 2026 REGULAR ELECTION DIRECTING THE MANITOU SPRINGS CITY COUNCIL TO INCREASE THE CITY'S EXCISE TAX ON TICKET SALES AND ADMISSION FEES BY AN ADDITIONAL FOUR AND THREE ONE-HUNDREDTHS PERCENT (4.03)

WHEREAS, the City's November 3, 2026 election shall be coordinated with El Paso County, and shall include the submission of the following ballot issue to the electors of the City of Manitou Springs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANITOU SPRINGS, COLORADO THAT:

Section 1:

Pursuant to Article X, Section 20 of the Colorado Constitution, the Manitou Springs City Council submits the following ballot issue to the registered electors of the City of Manitou Springs at the City's November 3, 2026 regular election:

SHALL THE CITYOF MANITOU SPRINGS' TAXES BE INCREASED BY ONE MILLION TWO HUNDRED THOUSAND DOLLARS ($1,200.000) ANNUALLY IN THE FIRST FULL FISCAL YEAR COMMENCING JANUARY 1, 2027 AND BY SUCH AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY ADDING AN ADDITIONAL FOUR AND THREE ONE-HUNDREDTHS PERCENT (4.03%) TO THE CITY'S CURRENT FIVE PERCENT (5%) EXCISE TAX RATE ON TICKET SALES AND ADMISSIONS FEES, AND WITH THE RESULTING TAX REVENUE BEING ALLOWED TO BE COLLECTED AND SPENT BY THE CITY WITHOUT REGARD TO ANY EXPENDITURE, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?