MANITOU SPRINGS CITY COUNCIL
REGULAR MEETING AGENDA

City Council meetings are held in hybrid form by Zoom (remote) or in-person at Memorial Hall.
Memorial Hall
606 Manitou Avenue
Manitou Springs, CO 80829
Remote: www.manitouspringsgov.com; click on meeting link under "Government; City Council" page

Position	Name	Term Expires
Mayor	Natalie Johnson	January 4, 2028
At-Large	Mayor Pro Tem Judith Chandler	January 4, 2028
At-Large	John Shada	January 4, 2028
At-Large	Julie Wolfe	January 4, 2028
Ward 1	Nate Nassif	January 8, 2030
Ward 2	Carey Storm	January 8, 2030
Ward 3	Gloria Latimer	January 8, 2030

August 4, 2026 **6:00 PM**

THE CITY COUNCIL MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. CONSENT CALENDAR

1. July 14, 2026 City Council Meeting Minutes
2. July 21, 2026 City Council Meeting Minutes
3. July 28, 2026 City Council Meeting Minutes
4. Approval of Task Order No. 1 with Stantec for the Local Impact Accelerator (LIA) Code

G. PRESENTATION

1. Fire Mitigation Update

H. HEARINGS

1. Second Reading and Public Hearing for Ordinance No. 0726, An Ordinance Amending the Annual Budget for Fiscal Year 2026

I. BUSINESS

1. Consider Appointing Rose Lyda to the Manitou Arts, Culture and Heritage Board

2. Approval of the Settlement Agreement with the Manitou and Pikes Peak Railroad Company

3. Planned Sign Program Permit PSP 2601 - Hwy 24 "Manitou Springs" Sign

4. Resolution No. 1626, A Resolution in Recognition and Support of the Highway 24 Signage Design Plans within the City of Manitou Springs

J. RECEIVE OR ACT ON COUNCIL CORRESPONDENCE

K. CITY ADMINISTRATOR REPORT

ADJOURN

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Memorandum

Title: July 14, 2026 City Council Meeting Minutes
From: City Clerk's Office
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 4, 2026

Purpose:
To review and approve the meeting minutes from the July 14, 2026 City Council meeting.

Background:
The City Council met in special session on July 14, 2026.

Fiscal Impact:
None.

Workload Impact:
Approximately 15 minutes to prepare the minutes.

Recommended Action:
Approve the July 14, 2026 City Council special meeting minutes through the approval of the consent calendar.

CITY OF MANITOU SPRINGS
CITY COUNCIL
Special Meeting Minutes
606 Manitou Avenue
July 14, 2026

The City Council of Manitou Springs met in Special Session on Tuesday, July 14, 2026, at 606 Manitou Avenue, in the City of Manitou Springs, County of El Paso, and State of Colorado.

COUNCIL MEMBERS PRESENT FOR ROLL CALL:

Mayor Natalie Johnson
Mayor Pro Tem Judith Chandler
Councilor John Shada
Councilor Julie Wolfe
Councilor Nathan Nassif
Councilor Carey Storm
Councilor Gloria Latimer

A. CALL TO ORDER

Mayor Johnson called the meeting to order at 6:01 PM.

B. ROLL CALL

All members of the City Council were present for roll call.

C. APPROVAL OF AGENDA

Councilor Wolfe moved to approve the agenda as presented. The motion was seconded by Councilor Storm. The motion carried unanimously (7-0).

D. EXECUTIVE SESSION

1. <u>An Executive Session to hold a conference with the City attorney for legal advice pursuant to Section 5.1(c) of the City of Manitou Springs Home Rule Charter, concerning *Manitou and Pikes Peak Railway Company v. City of Manitou Springs, Colorado,* El Paso County District Court Case No. 2025CV30766</u>

Mayor Johnson read the purpose of the Executive Session into the record at 6:02 PM.

Councilor Wolfe moved to enter the Executive Session for the stated purpose. The motion was seconded by Councilor Latimer. The motion was carried unanimously (7-0).

The City Council moved back to Regular Session at 6:29 PM. Mayor Johnson confirmed the Executive Session was held solely for the stated purpose and that no formal decision was made.

ADJOURN

The meeting adjourned at 6:30 PM.

Attest:

____
Natalie Johnson, Mayor

____
Elena Krebs, City Clerk

If you need this document in an alternative format, such as large print, accessible PDF, or Braille, please contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554.

Memorandum

Title: July 21, 2026 City Council Meeting Minutes
From: City Clerk's Office
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 4, 2026

Purpose:
To review and approve the meeting minutes from the July 21, 2026 City Council meeting.

Background:
The City Council met in regular session on July 21, 2026.

Fiscal Impact:
None.

Workload Impact:
Approximately three hours to attend the meeting and to prepare and review the minutes.

Recommended Action:
Approve the July 21, 2026 City Council regular meeting minutes through the approval of the consent calendar.

CITY OF MANITOU SPRINGS
CITY COUNCIL
Regular Meeting Minutes
606 Manitou Avenue
July 21, 2026

The City Council of Manitou Springs met in Regular Session on Tuesday, July 21, 2026, at 606 Manitou Avenue, in the City of Manitou Springs, County of El Paso, and State of Colorado.

COUNCIL MEMBERS PRESENT FOR ROLL CALL:

Mayor Natalie Johnson
Mayor Pro Tem Judith Chandler
Councilor John Shada
Councilor Julie Wolfe
Councilor Nathan Nassif
Councilor Carey Storm
Councilor Gloria Latimer

A. CALL TO ORDER

Mayor Johnson called the meeting to order at 6:00 PM.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. ROLL CALL

All members of the City Council were present for roll call.

D. APPROVAL OF AGENDA

Councilor Storm moved to approve the agenda as presented. The motion was seconded by Councilor Latimer. The motion carried unanimously (7-0).

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mike Casey, Manitou Springs Resident and Business Owner, requested that City Council reconsider the ordinance requiring permits to park in the center lane. He questioned the effectiveness of the permit requirement, stating that while relatively few permits are issued, many citations are written, and suggested the ordinance no longer serves its intended purpose.

Kolleen Johnson, Manitou Springs Resident, expressed concern about the lack of communication with Englemann Canyon residents regarding the Barr Trail Mountain Race. She stated that the event created early morning noise and traffic impacts, including blocked access that raised safety concerns, and urged the City to improve communication with affected neighborhoods for future events.

F. CONSENT CALENDAR

1. Presentation of Warrants

2. June 30, 2026 City Council Meeting Minutes

3. July 7, 2026 City Council Meeting Minutes

4. Request to Change Jehan-Ara Khan from an Alternate to Regular Member of the Historic Preservation Commission

5. Approval of Updated Memorandum of Understanding Between the City of Manitou Springs and CRANE

Note for the Record – This item was pulled from the consent calendar as requested by Mayor Pro Tem Chandler.

6. Approval of Contract Amendment #5 with JR Engineering for the Ruxton Avenue Improvements Project

Mayor Pro Tem Chandler moved to approve the consent calendar as amended. The motion was seconded by Councilor Storm. The motion carried unanimously (7-0).

F5. Approval of Updated Memorandum of Understanding Between the City of Manitou Springs and CRANE

Mayor Pro Tem Chandler expressed support for the revised Memorandum of Understanding (MOU), noting that it better defines the relationship between the City and Creative Alliance Manitou Springs (CRANE). She requested removing provisions I(d) and I(e) related to funding Visit Manitou Springs and the CRANE Executive Director position, stating that those matters should be considered during the City's budget process.

There was a discussion about the proposed funding mechanism for future public art maintenance and administration under section II(i). CRANE Chair Farley McDonough explained that the purpose of the provision is to ensure that funding for long term management is already in place before the project is presented to CRANE for review, particularly for projects proposed outside Manitou Arts, Culture, and Heritage Board (MACH) grant process. Vice Chair Ralph Routon clarified that whoever is funding the project will also need to fund the additional 5% for management and maintenance.

Councilor Wolfe expressed support for removing the provisions related to funding Visit Manitou Springs and the CRANE Executive Director.

Mayor Pro Tem Chandler moved to approve the MOU with sections I(d) and I(e) removed, and section II(i) reworded to clarify who is responsible for paying the 5% for maintenance and administration. The motion was seconded by Councilor Storm. The motion carried (7-0).

G. PRESENTATION

1. Monthly Financial Report

Senior Budget Analyst Nate Moore presented the June 2026 financial report. He reported that General Fund expenditures were at 47.14% through the first half of the year, generally tracking below budget. He noted that revenues were also on trend, with sales tax collections expected to increase during the peak season and stated that overall financial performance remains on track with the adopted budget. Senior Budget Analyst Moore added that Enterprise Fund expenditures also remain under budget, with revenues as expected as well.

There was a discussion about whether transfers from the enterprise were reflected in the report. Senior Budget Analyst Moore clarified that he Mobility and Parking Fund no longer includes shuttle expenditures, which are now accounted for separately in the Barr Trail Fund within the General Fund. He noted that the report would be updated to remove the outdated note regarding shuttle expenditures.

There was a discussion about the Mobility and Parking Fund in which Senior Budget Analyst Moore explained that the year over year decrease is largely attributable to the temporary closure of the Hiawatha Gardens parking lot. He noted that the closure was anticipated in the budget and is not expected to affect overall budget performance. Furthermore, he confirmed that the new parking kiosks were paid in full.

Senior Budget Analyst Moore reported that sales tax revenues are showing improvement compared to earlier months and expressed confidence that collections remain on track to meet the budgeted projections.

H. BUSINESS

1. Consider Appointing Sean Warner to the City Planning Commission

Applicant Sean Warner introduced himself and shared his background in military service, volunteer leadership, and real estate. He expressed interest in serving as an alternate on the City Planning Commission (CPC), stating that he views the position as an opportunity to contribute to the community while gaining experience.

Several Councilors expressed support for Warner’s appointment. Mayor Pro Tem Chandler noted that his background and experience would benefit CPC.

Mayor Pro Tem Chandler moved to appoint Sean Warner to CPC as an alternate member. The motion was seconded by Councilor Nassif. The motion carried unanimously (7-0).

2. Approval of Audited 2025 Financials

Jim Hinkle, with Hinkle and Company CPAs, presented the City's 2025 annual audit. He reported that the audit resulted in an unmodified opinion, with no significant deficiencies or material weakness identified in the City's internal controls. He also reported no disagreements with management or difficulties during the audit, commended staff for their responsiveness and transparency throughout the process and noted the audit would be submitted to the State Auditor on time.

City Administrator Howell noticed that the 2025 audit was the first year the City completed the audit early and the last assignment before the current Finance Director Rebecca Davis retires.

Councilor Latimer moved to approve the audited 2025 Financials. The motion was seconded by Councilor Storm. The motion carried unanimously (7-0).

The City Council and City Administrator recognized Finance Director Davis, honoring her for her nearly 23 years of services to the City.

Note for the Record – The City Council took a break at 6:43 PM and reconvened at 6:55 PM.

3. First Reading of Ordinance No. 0726, An Ordinance Amending the Annual Budget for Fiscal Year 2026

Senior Budget Analyst Moore presented the budget.

Mayor Pro Tem Chandler moved to approve Ordinance No. 0726, An Ordinance Amending the Annual Budget for Fiscal Year 2026. The motion was seconded by Councilor Wolfe. The motion carried unanimously (7-0).

I. HEARINGS

1. Second Reading and Public Hearing of Ordinance No. 0626, An Ordinance of the City of Manitou Springs, Colorado, Amending Provisions of Title 10, Chapter 26, of the Manitou Springs Municipal Code Concerning Automated Vehicle Identification Systems

City Attorney Jeff Parker presented the ordinance and suggested rewording section 10.26.030(e) from a hearing to dispute the notice of violation must be filed with the city to a request disputing the notice of the violation must be filed.

Mayor Johnson opened public comment at 7:21 PM and subsequently closed due to no public comment.

Councilor Wolfe moved to adopt Ordinance No. 0626, An Ordinance of the City of Manitou Springs, Colorado, Amending Provisions of Title 10, Chapter 26, of the Manitou Springs Municipal Code Concerning Automated Vehicle Identification Systems. The motion was seconded by Councilor Shada. The motion carried unanimously (7-0).

J. RECEIVE OR ACT ON COUNCIL CORRESPONDENCE

Councilor Storm commented on the ongoing speeding on Crystal Park Rd., highlighting the modifications that have already been made and suggested installing more speed bumps.

Councilor Wolfe commented that the speed bumps are relatively ineffective since they are small and suggested that they should be bigger to actually slow drivers down.

Councilor Latimer shared that she and Mayor Pro Tem Chandler will be hosting a neighborhood meeting regarding traffic calming on August 1st.

K. CITY ADMINISTRATOR REPORT

City Administrator Howell reported on the following:

- The rehabilitation work of the water tank is completed, and it will be filled next week, so there will be notices for water conservation for a couple of days.

L. EXECUTIVE SESSION

1. An Executive Session to hold a conference with the City attorney for legal advice pursuant to Section 5.1(c) of the City of Manitou Springs Home Rule Charter, concerning *Manitou and Pikes Peak Railway Company v. City of Manitou Springs, Colorado,* El Paso County District Court Case No. 2025CV30766

Mayor Johnson read the purpose of the Executive Session into the record at 7:34 PM.

Councilor Wolfe moved to enter the Executive Session for the stated purpose. The motion was seconded by Councilor Latimer. The motion was carried unanimously (7-0).

The City Council moved back to Regular Session at 8:41 PM. Mayor Johnson confirmed the Executive Session was held solely for the stated purpose and that no formal decision was made.

ADJOURN

The meeting adjourned at 8:41 PM.

Attest:

____
Natalie Johnson, Mayor

____
Elena Krebs, City Clerk

If you need this document in an alternative format, such as large print, accessible PDF, or Braille, please contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554.

Memorandum

Title: July 28, 2026 City Council Meeting Minutes
From: City Clerk's Office
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 4, 2026

Purpose:
To review and approve the meeting minutes from the July 28, 2026 City Council meeting.

Background:
The City Council met in special session on July 28, 2026.

Fiscal Impact:
None.

Workload Impact:
Approximately 30 minutes to attend the meeting and to prepare and review the minutes.

Recommended Action:
Approve the July 28, 2026 City Council special meeting minutes through approval of the consent calendar.

CITY OF MANITOU SPRINGS
CITY COUNCIL
Special Meeting Minutes
606 Manitou Avenue
July 28, 2026

The City Council of Manitou Springs met in Special Session on Tuesday, July 28, 2026, at 606 Manitou Avenue, in the City of Manitou Springs, County of El Paso, and State of Colorado.

COUNCIL MEMBERS PRESENT FOR ROLL CALL:

Mayor Natalie Johnson
Mayor Pro Tem Judith Chandler
Councilor John Shada
Councilor Julie Wolfe
Councilor Nathan Nassif (Remote)
Councilor Carey Storm
Councilor Gloria Latimer

A. CALL TO ORDER

Mayor Johnson called the meeting to order at 5:00 PM.

B. ROLL CALL

All members of the City Council were present for the roll call.

C. APPROVAL OF AGENDA

Councilor Storm moved to approve the agenda as presented. The motion was seconded by Councilor Latimer. The motion carried unanimously (7-0).

D. EXECUTIVE SESSION

1. <u>An Executive Session to hold a conference with the City attorney for legal advice pursuant to Section 5.1(c) of the City of Manitou Springs Home Rule Charter, concerning *Manitou and Pikes Peak Railway Company v. City of Manitou Springs, Colorado,* El Paso County District Court Case No. 2025CV30766</u>

Mayor Johnson read the purpose of the Executive Session into the record at 5:02 PM.

Mayor Pro Tem Chandler moved to enter the Executive Session for the stated purpose. The motion was seconded by Councilor Latimer. The motion was carried unanimously (7-0).

The City Council moved back to Regular Session at 6:15 PM. Mayor Johnson confirmed that the Executive Session was held solely for the stated purpose.

E. BUSINESS

1. Consideration and direction to City staff regarding potential settlement terms for the Cog Railway litigation

Mayor Pro Tem Chandler moved to direct the City attorney and City staff to provide a settlement agreement with a $3.2 million payment from the City to the Cog Railway for formal approval at the August 4th City Council meeting and to bring an amended budget and appropriation ordinance, including the settlement expenditure to the City Council for consideration at second reading at the same meeting. The motion was seconded by Councilor Wolfe. The motion was carried unanimously (7-0).

ADJOURN

With no other items to discuss, Mayor Johnson adjourned the meeting at 6:20 PM.

Attest:

____
Natalie Johnson, Mayor

____
Elena Krebs, City Clerk

If you need this document in an alternative format, such as large print, accessible PDF, or Braille, please contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554.

Memorandum

Title: Approval of Task Order No. 1 with Stantec for the Local Impact Accelerator (LIA) Code
From: Ben Schmitt, Director of Public Services
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 4, 2026

Purpose:

To approve the Task Order #1 for Stantec.

Background:

The City of Manitou Springs was awarded the Local Impact Accelerator Grant by the Colorado Energy Office in May 2026. This Grant focuses on developing an Active Transportation Connectivity Code Ordinance (ATCC). Stantec's role will be to create a Baseline Metric/ Connectivity Audit report, meet with City Committees for consultation for code development and to draft the ATCC code for Council approval Spring 2027.

Fiscal Impact:

The Colorado Energy Office provided a grant to the City of Manitou Springs that covers the cost for the consultant work needed to get the Active Transportation Connectivity Code in place with Public Input and coordination with various stakeholders and City Committees and City Council. Contract amount $161,000 (not to exceed) – Under the Master Contract of NTE - $1.3 M

Workload Impact:

These contracts are needed to complete the various projects and professional commitments necessary for the City of Manitou Springs. Stantec's services are needed for drafting this ordinance that exceeds current staff capacity, available resources, and specialized expertise.

Recommended Action:

Approve Task Order No. 1 with Stantec through the approval of the consent calendar.

City of Manitou Springs Task Order Form

Task Order Date: August 4, 2026

Task Order Number: 1

Project name: Local Impact Accelerator Grant Original Contract Effective Date: July 7th, 2026

City Department: Public Services   City Project Manager: Ben Schmitt

Business Name: Stantec   Business Phone Number: (719) 594-4535

Business Address: 7150 Campus Dr Ste 275, Colorado Springs, CO 80920

Project Start Date: August 4, 2026   Project Completion Date: until completed

Task Order NTE Amount $161,000   GL Code: 39-496-824 - Activity 26004

City Project Manager: Ben Schmitt 719-600-8317 bschmitt@manitouspringsco.gov
Name (print) phone email

City Owner's Rep PM – Katie Van Matre 719-757-6217 Kvanmatre@manitouspringsco.gov
Name (print) pho ne em ai l

Consultant Project Manager: Aaron Egbert 719-237-4127 Aaron.Egbert@Stantec.com
Name (print) phone em ai l

Detailed Description of Task(s) [or attach page(s) ☒]

Exhibit A - Scope of work and Estimate for work

Appendix B- Grant Contract with City of manitou Springs

Appendix C - Federal Provisions reference from the Contract

Appendix D - Addendum 1, Artificial Intelligence Disclosure and Use Requirements.

Approvals:

City Project Manager (sign)   Date

Jamey Smith
Jamey Smith (Jul 30, 2026 16:28:10 MDT)   07/30/2026

Consultant Sign   Date

☐ Less than $20,000 – Dept Head Approval   ☐ More than $20,000 – City Administrator Approval

☒ More than $50,000 – City Council Approval – City Council date for approval: August 4, 2026

Authorized CityApproval: DeniseHowell   City Administrator
Name (print)   title
Date

Sign

Comments, ifany:

This task order is for the first phase of the Local Impact Accelerator Grant which is Task 3.

Getting the Active Transportation Connectivity Code in place.

July 28, 2026

Re: Task Order #1 - Scope of Work for Local Impact Accelerator Grant – Tasks 3 from the CEO Contract with the City of Manitou Spring.

To: Jamey Smith, Stantec

From: Ben Schmitt, City of Manitou Springs, Director of Public Services

Timeframe: NTP (task order signature)

This Task Order Scope of Work is in under and with compliance with the on-call Contract approved for Stantec

City of Manitou Springs (City) representatives for the Local Impact Accelerator Grant.
Where the language says "Grantee" below, it shall be Stantec responsibility to provide.

This project is funded through the Colorado Energy Office's Local Impact Accelerator Grant, via the EPA's Climate Pollution Reduction Grant. Stantec agrees to abide by all mandatory state and federal contract terms and conditions, including but not limited to EPA's General Terms and Conditions, 2 CFR 200, 2 CFR 1500, 40 CFR 33, Clean Air Act Sec 137.

Stantec and its subcontractors are required to comply with applicable requirements of the Contract with City of Manitou Springs and the Colorado Department of Energy office for the Local Impact Accelerator.

See Appendix A, B, C D below
Appendix A – Stantec Detailed SOW
Appendix B- Grant Contract with City of manitou Springs
Appendix C - Federal Provisions reference from the Contract
Appendix D - Addendum 1, Artificial Intelligence Disclosure and Use Requirements.

"Consultant" or "Contractor" below refers to the on-call Consultant that is hired to perform the work for the grant for the policy.

“Owner” is City of Manitou Springs – Ben Schmitt – Director of Public Services or the City’s Owner representatives under Nomatix LLC – Karen Rowe and Katie Van Matre.

Responsibilities of Stantec From the Local Impact Accelerator Grant

Task 3 – Advance Milestones towards and complete the Active Transportation Connectivity Code (ATCC) Policy Adoption.

- **Task 3.1 Conduct Baseline Data and Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval**

  Contractor performs the following – In Summary

  A) The Contractor will complete baseline speed/volume/safety datasets and a connectivity audit to Hiawatha and Dillon Mobility Hubs.

  B) Publication of the Draft ATCC Ordinance, which the Contractor and Grantee will then present for study sessions to the Planning Commission and Mobility and Parking (MAP) Board to finalize the code for the formal adoption hearings. After further review of the draft ATCC Ordinance by the various elected bodies, D) the final draft ATCC Ordinance will be presented to City Council, where the Grantee will provide a final copy of the draft proposed policy and documentation of City Council’s decision.

Summary of Task 3 Deliverables

3.1 Baseline Data and Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval. Estimated to begin in July 2026 and be completed by the end of May 2027. Detailed to CEO in the Task Continuation Work Request.

3.2 Task Continuation Work Request. Due to CEO within 30 calendar days after Task 3.1 is completed.

Project Specific Tasks

A. Baseline speed/volume/safety datasets and a connectivity audit to Hiawatha and Dillon Mobility Hubs.

- Streetlight Data program to be used to gather data. Consultants can use their own software if it is comparable and approved by City.
  - o Streetlight data can only be accessed with the Public Services Director, Ben Schmitt. Consultant to schedule 3 days with 4hr blocks for data collection
  - o If consultant is not familiar with Streetlight, they will need to budget time to be trained
  - o Pedestrian, bike, and vehicle trips to be analyzed for the past 3-4 years
    - ▪ If using their own program, data to be analyzed for one year

- Consultant to review the following studies and plans
  - o Mobility Plan (City Website)
  - o Plan Manitou (Mobility Section)
  - o Crystal Park Study (Hard copy only; Ben Schmitt to give copy to Stantec)

B. Public Engagement per the City of Manitou Springs Public Engagement Plan and as follows:

- **Committee Meetings:** Attend Committee Meetings in person, if possible, by at least one of the STANTEC staff members. Coordinate with City PM accordingly.
  - o Prior to the first committee meeting, Stantec to meet with City's PIO to discuss talking points for the two levels of involvement
  - o Meeting recap emails should be sent to City PM
  - o The following are Committees that need to be informed of the project only; Stantec to attend 2 meetings with each committee
    - ▪ Open Space Advisory Committee
    - ▪ Parks and Recreation
    - ▪ Visit Manitou Springs (Chamber of Commerce)
    - ▪ Incline (All Partners; start with COS Parks & Rec and the Broadmoor for the COG)
    - ▪ Pikes Peak Bike Ride
    - ▪ Mountain Metro District (buses)
    - ▪ PACMAN (mobility group)
    - ▪ El Paso County (Rainbow Falls and UTE Pass Trail)

606 Manitou Avenue
Manitou Springs, CO 80829

www.manitouspringsgov.com

PHONE: 719-685-5481
FAX: 719-685-5233

- CDOT (Manitou Ave)

o The following Committees will be at the consult/involve level. Stantec to attend a minimum of 3 meetings with the following committees
- Planning Commission: Will work with Planning Dept
- MAPS: Stantec to provide Ben Schmitt with monthly updates to present to committee on months not attending meetings
- Consultant to track the following information for each meeting attended for the above committees
  - Event date, Approx. number of attendees and event purpose

- **City Council Meetings**
  o Stantec to attend 2-3 workshops starting in October/November 2026
  o Presentation of final ATCC Ordinance March 2027

- **Public Forem: Timeline TBD**
  o Stantec to facilitate meeting with City PIO
  o To include business owners, residents and general public

C. Draft ATCC Ordinance

- Research current City code
  o Codes Anticipated to be impacted by the ATCC, Title 18 and Title 12
- Work with the City to determine where the code will be located.
  o City Attorney to approve location
- Consult City for Street Classifications that could impact code
- ATCC ordinance to go before City Council for final approval in March 2027
  o Hard deadline for City Council approval, May 2027

Additional Responsibilities:

- Attend update meetings with City Staff (virtual or in person)
  o July – August 2026: Monthly meeting 1x for approx. 30 minutes
  o September 2026 – May 2027: Meeting 1x-2x/month for 1hour each

- Monthly updates to be sent to City PM by email kvanmatre@manitouspringsco.gov by the 5th day of the month; Used both for internal communication and public facing project website
- Invoices: - Per contract.

SCOPE OF WORK
Local Impact Accelerator Grant Task 3 Consulting Services
City of Manitou Springs,Colorado

Project: ActiveTransportationConnectivity Code (ATCC) Policy Adoption
Estimated NTP: August2026
Estimated Completion: May2027
Duration: 10 months
Estimated Fee: $160,407.25
City's Owner's Rep Project Manager: Katie Van Matre
Consultant Project Manager: Aaron Egbert, PE

Project Description

Data collection and analysis with public engagement to complete the adoption of the Active Transportation Connectivity Code (ATCC) through community and stakeholder input and a final City Council vote.

Schedule

The anticipated project duration is six (6) months from Notice to Proceed (NTP), targeting completion by December 2026. Key milestones are anticipated as follows:

- Notice to Proceed (NTP): August 2026
- Project Kickoff Meeting: August 5, 2026
- Public Engagement: First round of meetings, August – September 2026
- Baseline Data collection: September / October 2026 (CEO confirmation)
- Data Analysis and Baseline Metrics established: November – December 2026
- Public Engagement: Second round of meetings, January – February 2027
- City Council Approval Meeting: March 2027
- Project Close-Out / Task Continuation Work Request: May 2027

Project Management

Stantec will provide internal project management, budget tracking, schedule management, and quality control for the full project duration. The Consultant Project Manager (C/PM) will serve as the primary point of contact with the City and will coordinate all internal team and subconsultant activities throughout the project.

ScheduleManagement

- Develop an initial project schedule identifying key tasks, milestones, City review periods, coordination touchpoints, and deliverable dates.
- Update the schedule monthly to reflect project progress and any changes.
- Identify and communicate schedule risks proactively to the City PM, including any delays resulting from response timelines.

BudgetandInvoiceManagement

- Monitor project budget and labor hours monthly; communicate any budget concerns to the City PM proactively.
- Prepare and submit monthly progress invoices in the City's required format.

Quality Control

- Conduct internal QC reviews of all major deliverables prior to submittal.
- Maintain a QC log tracking review comments, reviewer, and resolution status for each deliverable.

Task 3 Understanding and Deliverables

Advance Milestones towards and complete the Active Transportation Connectivity Code (ATCC) Policy Adoption.

Using the collected pedestrian, bicycle, and vehicle trip data, Stantec will compile baseline speed, volume, and safety datasets to complete a comprehensive Connectivity Audit/Baseline Metrics. This audit will evaluate route integration, network efficiency, accessibility, and safety to identify deficiencies and gaps along routes to and from the Hiawatha and Dillon Mobility Hubs. Stantec will present these preliminary findings and a Draft ATCC Ordinance during study sessions with the Planning Commission and the Mobility and Parking (MAP) Board to gather feedback and finalize the code. Following this initial review, Stantec will incorporate all comments into a revised report and a final draft of the ATCC Ordinance. This final draft, featuring prioritized recommendations aligned with City, State, and Federal standards, will be presented to the City Council for formal adoption hearings, concluding with a final study report and documented policy decision.

Summary of Task 3 Deliverables

1. Draft Baseline Metrics/ Connectivity Audit Report
2. Final Baseline Metrics/ Connectivity Audit Report
3. Draft Active Transportation Connectivity Code (ATCC) Ordinance
4. Final Active Transportation Connectivity Code (ATCC) Ordinance

Additional Responsibilities:

Attend update meetings with City staff (virtual or in person)

- August 2026 kickoff meeting
- September 2026 – May 2027 two (2) per month if needed

Task 3A: Baseline Speed/Volume/Safety Datasets and Connectivity Audit

Data Collection

Stantec will complete data collection for pedestrian, bicycle and vehicle trips, to include speed, volume and safety information. Data collection will be completed using Streetlight Data services through the City of Manitou Springs' subscription. A total of three data collection sessions will be conducted with the City for four hours each to extract data from StreetLight Data (data collection only). Pedestrian, bike and vehicle trips to be analyzed for 3-4 years.

Plan and Study Review

As part ofthis task, Stantec willcomplete a review of the following documents.

- POST Plan (Open Space)
- Manitou Mobility Plan (City Website)
- Plan Manitou (Mobility Section)
- Ruxton corridor study
- Crystal Park Traffic Study (to be provided by City of Manitou Springs)
- Crystal Hills Blvd and Crystal Park Rd Traffic Study 2023

Subsequent to completion of review of the above documents, Stantec will summarize the findings of the review along with a summary of data from the data collection task as a technical memorandum and circulate it to the City for review and comment. It is assumed that one round of review and revisions will be conducted.

Connectivity Audit

Using the pedestrian, bicycle and vehicle trip data collected as part of this task, Stantec will complete a Connectivity Audit, detailing degree of integration of routes, network efficiency, accessibility and safety. Stantec will assess existing mobility features for deficiencies, gaps and areas of improvement along routes to and from the Hiawatha and Dillon Mobility Hubs. Stantec will present preliminary findings and recommendations to the City for review and to gather additional input. Comments and input generated through the initial review will be incorporated in to a revised report and circulated for a formal review. Formal recommendations will discuss measures to improve upon existing network and prioritize recommended improvements. All recommendations will be based on City, State and Federal standards/guidance. A final study report will be issued by Stantec after incorporating comments received from the City.

Deliverables

- Draft Existing Study/Plan Summary Memo (PDF)
- Final Existing Study/Plan Summary Memo (PDF)
- Preliminary Connectivity Audit Report (PDF)
- Draft Connectivity Audit Report (PDF)
- Final Connectivity Audit Report (PDF)

Assumptions

This proposalwas based on the following assumptions related to the proposed project:

- All data collection will be scheduled with the City of Manitou Springs no less than one week prior to collection tasks.
- Streetlight data collection will take place over three, four-hour sessions.
- City of Manitou Springs will train one Stantec staff member on Streetlight Data services.
- City of Manitou Springs will be allotted two weeks to review all draft and final deliverables.

Exclusions

Items not specifically identified in the scope of service sections of this proposal are to be excluded from this work effort and would be considered additional services. Such services would include, but are not limited to, the following:

- Formal topographic survey or detailed inspection of existing roadway features.

Task 3B: Public Engagement

Engagement Scope

Stantec andthe City ofManitou Springs will implement strategic public engagement, communications, documentation, and grant-ready outreach support for the Active Transportation Connectivity Code (ATCC) policy adoption process.

Stantec's role is to support outreach activities identified in this section, assist with public-facing messaging, and provide documentation that supports the Local Impact Accelerator grant file reporting needs.

Committee Meetings

Stantec staffwill attend committee meetings in person whenever feasible, with at least one designated team member present at each meeting. Attendance and participation will be coordinated with the City Project Manager (PM) to ensure alignment with project objectives and stakeholder engagement expectations. Prior to the first committee meeting, Stantec will meet with the City's Public Information Officer (PIO) to review and establish key messaging, discuss communication objectives, and develop talking points tailored to the two designated levels of stakeholder involvement. Following each committee meeting, Stantec will prepare and distribute a meeting recap email to the City PM summarizing key discussion topics, decisions, action items, number of attendees and any follow-up requirements to ensure clear communication and project continuity.

Stantec is anticipating attending three (3) Planning Commission meetings, three (3) City Council work sessions and one (1) public forum at key milestones during the project duration.

The following committee meetings are anticipated to be attended two (2) times though the project at key milestones for informational purposes only:

- Open Space Advisory Committee
- Parks and Recreation
- Visit Manitou Springs (Chamber of Commerce)
- Incline (All Partners; start with COS Parks & Rec and the Broadmoor for the COG)
- Pikes Peak Bike Ride
- Mountain Metro District (buses)
- PACMAN (mobility group)
- El Paso County (Rainbow Falls and UTE Pass Trail)
- CDOT (Manitou Ave)

Stantec will attend two (2) meetings for the following Commission / committees:

- Planning Commission
- MAPS

Stantec will recap each meeting detailing purpose and attendees.

- City Council Meetings
- Stantec will attend two (2) council workshops starting in October / November 2026

Public Forum

- Stantec will facilitate one (1) public meeting with business owners, residents and general public assisted by the City PIO

Assumptions

- Stantec will follow and document all internal Quality Assurance and Control processes
- Stantec has reviewed the grant IGA and will follow the requirements including AI disclosures
- Stantec will provide backup documentation for IGA required reporting as outlined in the consult / involve meetings
- Milage will be reimbursed at the current IRS rate ($0.76 / mile)

Exclusions

- Grant management and reporting
- Grant requirement Quality Assurance

Task 3C: Active Transportation Connectivity Code Ordinance ATCC

Stantec will support the development of thedraft ATCCOrdinance by first conducting a review of the City's existing code to identify sections that may be affected by the implementation of the ATCC. It is anticipated that revisions or additions may be required within Title 18 and Title 12; however, the review will confirm the full extent of potential impacts.

Stantec will work collaboratively with City staff to determine the most appropriate location for the ordinance within the City Code, with the final placement subject to review and approval by the City Attorney.

As part of the ordinance development process, Stantec will also coordinate with City staff to identify and confirm street classifications that may influence ordinance language, applicability, or implementation requirements. Following preparation and review of the draft ordinance, Stantec will support the City through the adoption process, including revisions as needed based on stakeholder and City feedback.

The ATCC Ordinance is anticipated to be presented to City Council for final consideration and approval in March 2027, with a firm deadline requiring City Council adoption no later than May 2027.

July 28, 2026

Re: Task Order #1 - Scope of Work for Local Impact Accelerator Grant – Tasks 3 from the CEO Contract with the City of Manitou Spring.

To: Jamey Smith, Stantec

From: Ben Schmitt, City of Manitou Springs, Director of Public Services

Timeframe: NTP (task order signature)

This Task Order Scope of Work is in under and with compliance with the on-call Contract approved for Stantec

City of Manitou Springs (City) representatives for the Local Impact Accelerator Grant.
Where the language says "Grantee" below, it shall be Stantec responsibility to provide.

This project is funded through the Colorado Energy Office's Local Impact Accelerator Grant, via the EPA's Climate Pollution Reduction Grant. Stantec agrees to abide by all mandatory state and federal contract terms and conditions, including but not limited to EPA's General Terms and Conditions, 2 CFR 200, 2 CFR 1500, 40 CFR 33, Clean Air Act Sec 137.

Stantec and its subcontractors are required to comply with applicable requirements of the Contract with City of Manitou Springs and the Colorado Department of Energy office for the Local Impact Accelerator.

See Appendix A, B, C D below
Appendix A – Stantec Detailed SOW
Appendix B- Grant Contract with City of manitou Springs
Appendix C - Federal Provisions reference from the Contract
Appendix D - Addendum 1, Artificial Intelligence Disclosure and Use Requirements.

"Consultant" or "Contractor" below refers to the on-call Consultant that is hired to perform the work for the grant for the policy.

"Owner" is City of Manitou Springs – Ben Schmitt – Director of Public Services or the City's Owner representatives under Nomatix LLC – Karen Rowe and Katie Van Matre.

Responsibilities of Stantec From the Local Impact Accelerator Grant

Task 3 – Advance Milestones towards and complete the Active Transportation Connectivity Code (ATCC) Policy Adoption.

- **Task 3.1 Conduct Baseline Data and Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval**

  Contractor performs the following – In Summary

  A) The Contractor will complete baseline speed/volume/safety datasets and a connectivity audit to Hiawatha and Dillon Mobility Hubs.
  B) Publication of the Draft ATCC Ordinance, which the Contractor and Grantee will then present for study sessions to the Planning Commission and Mobility and Parking (MAP) Board to finalize the code for the formal adoption hearings. After further review of the draft ATCC Ordinance by the various elected bodies, D) the final draft ATCC Ordinance will be presented to City Council, where the Grantee will provide a final copy of the draft proposed policy and documentation of City Council's decision.

Summary of Task 3 Deliverables

3.1 Baseline Data and Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval. Estimated to begin in July 2026 and be completed by the end of May 2027. Detailed to CEO in the Task Continuation Work Request.

3.2 Task Continuation Work Request. Due to CEO within 30 calendar days after Task 3.1 is completed.

Project Specific Tasks

A. Baseline speed/volume/safety datasets and a connectivity audit to Hiawatha and Dillon Mobility Hubs.

- Streetlight Data program to be used to gather data. Consultants can use their own software if it is comparable and approved by City.
  - Streetlight data can only be accessed with the Public Services Director, Ben Schmitt. Consultant to schedule 3 days with 4hr blocks for data collection
  - If consultant is not familiar with Streetlight, they will need to budget time to be trained
  - Pedestrian, bike, and vehicle trips to be analyzed for the past 3-4 years
    - If using their own program, data to be analyzed for one year

- Consultant to review the following studies and plans
  - Mobility Plan (City Website)
  - Plan Manitou (Mobility Section)
  - Crystal Park Study (Hard copy only; Ben Schmitt to give copy to Stantec)

B. Public Engagement per the City of Manitou Springs Public Engagement Plan and as follows:

- **Committee Meetings:** Attend Committee Meetings in person, if possible, by at least one of the STANTEC staff members. Coordinate with City PM accordingly.
  - Prior to the first committee meeting, Stantec to meet with City's PIO to discuss talking points for the two levels of involvement
  - Meeting recap emails should be sent to City PM

  - The following are Committees that need to be informed of the project only; Stantec to attend 2 meetings with each committee
    - Open Space Advisory Committee
    - Parks and Recreation
    - Visit Manitou Springs (Chamber of Commerce)
    - Incline (All Partners; start with COS Parks & Rec and the Broadmoor for the COG)
    - Pikes Peak Bike Ride
    - Mountain Metro District (buses)
    - PACMAN (mobility group)
    - El Paso County (Rainbow Falls and UTE Pass Trail)

- CDOT (Manitou Ave)

o The following Committees will be at the consult/involve level. Stantec to attend a minimum of 3 meetings with the following committees
- Planning Commission: Will work with Planning Dept
- MAPS: Stantec to provide Ben Schmitt with monthly updates to present to committee on months not attending meetings
- Consultant to track the following information for each meeting attended for the above committees
  - Event date, Approx. number of attendees and event purpose

- **City Council Meetings**
  - o Stantec to attend 2-3 workshops starting in October/November 2026
  - o Presentation of final ATCC Ordinance March 2027

- **Public Forem: Timeline TBD**
  - o Stantec to facilitate meeting with City PIO
  - o To include business owners, residents and general public

C. Draft ATCC Ordinance

- Research current City code
  - o Codes Anticipated to be impacted by the ATCC, Title 18 and Title 12
- Work with the City to determine where the code will be located.
  - o City Attorney to approve location
- Consult City for Street Classifications that could impact code
- ATCC ordinance to go before City Council for final approval in March 2027
  - o Hard deadline for City Council approval, May 2027

Additional Responsibilities:

- Attend update meetings with City Staff (virtual or in person)
  - o July – August 2026: Monthly meeting 1x for approx. 30 minutes
  - o September 2026 – May 2027: Meeting 1x-2x/month for 1hour each

- Monthly updates to be sent to City PM by email kvanmatre@manitouspringsco.gov by the 5th day of the month; Used both for internal communication and public facing project website
- Invoices: - Per contract.

SCOPE OF WORK
Local Impact Accelerator Grant Task 3 Consulting Services
City of Manitou Springs,Colorado

Project: ActiveTransportationConnectivity Code (ATCC) Policy Adoption
Estimated NTP: August2026
Estimated Completion: May2027
Duration: 10 months
Estimated Fee: $160,407.25
City's Owner's Rep Project Manager: Katie Van Matre
Consultant Project Manager: Aaron Egbert, PE

Project Description

Data collection and analysis with public engagement to complete the adoption of the Active Transportation Connectivity Code (ATCC) through community and stakeholder input and a final City Council vote.

Schedule

The anticipated project duration is six (6) months from Notice to Proceed (NTP), targeting completion by December 2026. Key milestones are anticipated as follows:

- Notice to Proceed (NTP): August 2026
- Project Kickoff Meeting: August 5, 2026
- Public Engagement: First round of meetings, August – September 2026
- Baseline Data collection: September / October 2026 (CEO confirmation)
- Data Analysis and Baseline Metrics established: November – December 2026
- Public Engagement: Second round of meetings, January – February 2027
- City Council Approval Meeting: March 2027
- Project Close-Out / Task Continuation Work Request: May 2027

Project Management

Stantec will provide internal project management, budget tracking, schedule management, and quality control for the full project duration. The Consultant Project Manager (C/PM) will serve as the primary point of contact with the City and will coordinate all internal team and subconsultant activities throughout the project.

ScheduleManagement

- Develop an initial project schedule identifying key tasks, milestones, City review periods, coordination touchpoints, and deliverable dates.
- Update the schedule monthly to reflect project progress and any changes.
- Identify and communicate schedule risks proactively to the City PM, including any delays resulting from response timelines.

BudgetandInvoiceManagement

- Monitor project budget and labor hours monthly; communicate any budget concerns to the City PM proactively.
- Prepare and submit monthly progress invoices in the City's required format.

Quality Control

- Conduct internal QC reviews of all major deliverables prior to submittal.
- Maintain a QC log tracking review comments, reviewer, and resolution status for each deliverable.

Task 3 Understanding and Deliverables

Advance Milestones towards and complete the Active Transportation Connectivity Code (ATCC) Policy Adoption.

Using the collected pedestrian, bicycle, and vehicle trip data, Stantec will compile baseline speed, volume, and safety datasets to complete a comprehensive Connectivity Audit/Baseline Metrics. This audit will evaluate route integration, network efficiency, accessibility, and safety to identify deficiencies and gaps along routes to and from the Hiawatha and Dillon Mobility Hubs. Stantec will present these preliminary findings and a Draft ATCC Ordinance during study sessions with the Planning Commission and the Mobility and Parking (MAP) Board to gather feedback and finalize the code. Following this initial review, Stantec will incorporate all comments into a revised report and a final draft of the ATCC Ordinance. This final draft, featuring prioritized recommendations aligned with City, State, and Federal standards, will be presented to the City Council for formal adoption hearings, concluding with a final study report and documented policy decision.

Summary of Task 3 Deliverables

1. Draft Baseline Metrics/ Connectivity Audit Report
2. Final Baseline Metrics/ Connectivity Audit Report
3. Draft Active Transportation Connectivity Code (ATCC) Ordinance
4. Final Active Transportation Connectivity Code (ATCC) Ordinance

Additional Responsibilities:

Attend update meetings with City staff (virtual or in person)

- August 2026 kickoff meeting
- September 2026 – May 2027 two (2) per month if needed

Task 3A: Baseline Speed/Volume/Safety Datasets and Connectivity Audit

Data Collection

Stantec will complete data collection for pedestrian, bicycle and vehicle trips, to include speed, volume and safety information. Data collection will be completed using Streetlight Data services through the City of Manitou Springs' subscription. A total of three data collection sessions will be conducted with the City for four hours each to extract data from StreetLight Data (data collection only). Pedestrian, bike and vehicle trips to be analyzed for 3-4 years.

Plan and Study Review

As part ofthis task, Stantec willcomplete a review of the following documents.

- POST Plan (Open Space)
- Manitou Mobility Plan (City Website)
- Plan Manitou (Mobility Section)
- Ruxton corridor study
- Crystal Park Traffic Study (to be provided by City of Manitou Springs)
- Crystal Hills Blvd and Crystal Park Rd Traffic Study 2023

Subsequent to completion of review of the above documents, Stantec will summarize the findings of the review along with a summary of data from the data collection task as a technical memorandum and circulate it to the City for review and comment. It is assumed that one round of review and revisions will be conducted.

Connectivity Audit

Using the pedestrian, bicycle and vehicle trip data collected as part of this task, Stantec will complete a Connectivity Audit, detailing degree of integration of routes, network efficiency, accessibility and safety. Stantec will assess existing mobility features for deficiencies, gaps and areas of improvement along routes to and from the Hiawatha and Dillon Mobility Hubs. Stantec will present preliminary findings and recommendations to the City for review and to gather additional input. Comments and input generated through the initial review will be incorporated in to a revised report and circulated for a formal review. Formal recommendations will discuss measures to improve upon existing network and prioritize recommended improvements. All recommendations will be based on City, State and Federal standards/guidance. A final study report will be issued by Stantec after incorporating comments received from the City.

Deliverables

- Draft Existing Study/Plan Summary Memo (PDF)
- Final Existing Study/Plan Summary Memo (PDF)
- Preliminary Connectivity Audit Report (PDF)
- Draft Connectivity Audit Report (PDF)
- Final Connectivity Audit Report (PDF)

Assumptions

This proposalwas based on the following assumptions related to the proposed project:

- All data collection will be scheduled with the City of Manitou Springs no less than one week prior to collection tasks.
- Streetlight data collection will take place over three, four-hour sessions.
- City of Manitou Springs will train one Stantec staff member on Streetlight Data services.
- City of Manitou Springs will be allotted two weeks to review all draft and final deliverables.

Exclusions

Items not specifically identified in the scope of service sections of this proposal are to be excluded from this work effort and would be considered additional services. Such services would include, but are not limited to, the following:

- Formal topographic survey or detailed inspection of existing roadway features.

Task 3B: Public Engagement

Engagement Scope

Stantec andthe City ofManitou Springs will implement strategic public engagement, communications, documentation, and grant-ready outreach support for the Active Transportation Connectivity Code (ATCC) policy adoption process.

Stantec's role is to support outreach activities identified in this section, assist with public-facing messaging, and provide documentation that supports the Local Impact Accelerator grant file reporting needs.

Committee Meetings

Stantec staffwill attend committee meetings in person whenever feasible, with at least one designated team member present at each meeting. Attendance and participation will be coordinated with the City Project Manager (PM) to ensure alignment with project objectives and stakeholder engagement expectations. Prior to the first committee meeting, Stantec will meet with the City's Public Information Officer (PIO) to review and establish key messaging, discuss communication objectives, and develop talking points tailored to the two designated levels of stakeholder involvement. Following each committee meeting, Stantec will prepare and distribute a meeting recap email to the City PM summarizing key discussion topics, decisions, action items, number of attendees and any follow-up requirements to ensure clear communication and project continuity.

Stantec is anticipating attending three (3) Planning Commission meetings, three (3) City Council work sessions and one (1) public forum at key milestones during the project duration.

The following committee meetings are anticipated to be attended two (2) times though the project at key milestones for informational purposes only:

- Open Space Advisory Committee
- Parks and Recreation
- Visit Manitou Springs (Chamber of Commerce)
- Incline (All Partners; start with COS Parks & Rec and the Broadmoor for the COG)
- Pikes Peak Bike Ride
- Mountain Metro District (buses)
- PACMAN (mobility group)
- El Paso County (Rainbow Falls and UTE Pass Trail)
- CDOT (Manitou Ave)

Stantec will attend two (2) meetings for the following Commission / committees:

- Planning Commission
- MAPS

Stantec will recap each meeting detailing purpose and attendees.

- City Council Meetings
- Stantec will attend two (2) council workshops starting in October / November 2026

Public Forum

- Stantec will facilitate one (1) public meeting with business owners, residents and general public assisted by the City PIO

Assumptions

- Stantec will follow and document all internal Quality Assurance and Control processes
- Stantec has reviewed the grant IGA and will follow the requirements including AI disclosures
- Stantec will provide backup documentation for IGA required reporting as outlined in the consult / involve meetings
- Milage will be reimbursed at the current IRS rate ($0.76 / mile)

Exclusions

- Grant management and reporting
- Grant requirement Quality Assurance

Task 3C: Active Transportation Connectivity Code Ordinance ATCC

Stantec will support the development of thedraft ATCCOrdinance by first conducting a review of the City's existing code to identify sections that may be affected by the implementation of the ATCC. It is anticipated that revisions or additions may be required within Title 18 and Title 12; however, the review will confirm the full extent of potential impacts.

Stantec will work collaboratively with City staff to determine the most appropriate location for the ordinance within the City Code, with the final placement subject to review and approval by the City Attorney.

As part of the ordinance development process, Stantec will also coordinate with City staff to identify and confirm street classifications that may influence ordinance language, applicability, or implementation requirements. Following preparation and review of the draft ordinance, Stantec will support the City through the adoption process, including revisions as needed based on stakeholder and City feedback.

The ATCC Ordinance is anticipated to be presented to City Council for final consideration and approval in March 2027, with a firm deadline requiring City Council adoption no later than May 2027.

Scope of Work Estimate for Local Impact Accelerator

Top Task	Description	Estimated Cost	Project Sponsor		PM		Sr Engineer/ Sr Planner		Jr Engineer I		Project Manager Assistant		Misc Costs	Notes
	Timeframe - Assume 10 months - August 2026 to May 2027		Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Mileage, copies, etc....	
Communications	Project Management - Assume 1 Meeting per Month with City of Manitou Springs	$15,360.00	$270.00		$256.00	60	$208.00		$161.00		$170.00			
	Get Familiar with Scope/Email Correspondence/Review Information for Project	$4,096.00	$270.00		$256.00	16	$208.00		$161.00		$170.00			
	Schedule Updates	$2,560.00	$270.00		$256.00	10	$208.00		$161.00		$170.00			
	Invoices	$4,260.00	$270.00		$256.00	10	$208.00		$161.00		$170.00	10		
	Subtotal (Communications)	**$26,276.00**		**0**		**96**		**0**		**0**		**10**	**$0**	
Data Collection/Anaylsis	Basline Metrics/Connectivity Audit Report	$41,597.00	$270.00		$256.00	45	$208.00	85	$161.00	77	$170.00			
	StreetLight Data Collection Meetings with Ben at the City	$2,496.00	$270.00		$256.00		$208.00	12	$161.00		$170.00			
	StreetLight Data Analysis	$17,568.00	$270.00		$256.00	16	$208.00	40	$161.00	32	$170.00			
	Missing Data Gaps	$9,240.00			$256.00	8	$208.00	16	$161.00	24	$170.00			
	Subtotal (Data Collection/Analysis)	**$70,901.00**		**0**		**69**		**153**		**133**		**0**	**$0**	
Public Information/Outreach	*Committee Meetings (1st Round)*													
	· MAPS	$3,459.00	$270.00		$256.00	10	$208.00	2	$161.00	3	$170.00		$1,283	
	· Planning Commission	$5,156.00	$270.00		$256.00	16	$208.00	2	$161.00	4	$170.00			
	· Public Meeting (1)	$3,459.00	$270.00		$256.00	10	$208.00	2	$161.00	3	$170.00			
	City Council Workshop (1)	$2,483.00	$270.00		$256.00	7	$208.00	1	$161.00	3	$170.00			
	Stakeholder Outreach	$3,108.00	$270.00		$256.00	8	$208.00	2	$161.00	4	$170.00			
	Coordinate with PIO on Questions/Website	$3,620.00	$270.00		$256.00	10	$208.00	2	$161.00	4	$170.00			
	Meet City Staff (20 Meetings) - Virtual or In Person	$8,810.00	$270.00		$256.00	20	$208.00	10	$161.00	10	$170.00			
	Second Round of Meetings													
	· MAPS	$2,947.00	$270.00		$256.00	8	$208.00	2	$161.00	3	$170.00			
	· Planning Commission	$3,108.00	$270.00		$256.00	8	$208.00	2	$161.00	4	$170.00			
	City Council Workshop (1)	$2,483.00	$270.00		$256.00	7	$208.00	1	$161.00	3	$170.00			
	City Council Approval Meetings (1)	$1,810.00	$270.00		$256.00	5	$208.00	1	$161.00	2	$170.00			
	Subtotal (Public Information/Outreach)	**$40,443.00**		**0**		**109**		**27**		**43**		**0**	**$1,283**	
Draft ATCC Code and Revise with Input	Review Code	$7,168.00	$270.00		$256.00	28	$208.00		$161.00		$170.00			
	Prepare Draft ATCC Code	$8,192.00	$270.00		$256.00	32	$208.00		$161.00		$170.00			
	Finalize Code provide review and address revisions/Id	$6,144.00	$270.00		$256.00	24	$208.00		$161.00		$170.00			
	Subtotal (Draft ATCC Code and Revise with Input)	**$21,504.00**		**0**		**84**		**0**		**0**		**0**	**$1,283**	
	Total Estimated Cost:	**$160,407.25**												

Grant Award Letter

Intergovernmental Grant Agreement

Cover Page

State Agency
Colorado Energy Office (CEO)

Grantee
City of Manitou Springs

Grantee UEI
CHN4X8WEEKH1

Grant Amount

State Fiscal Year 2026	$1,553,000.00
State Fiscal Year 2027 from SFY26	Any unused funds
State Fiscal Year 2028 from SFY27	Any unused funds
State Fiscal Year 2029 from SF28	Any unused funds
State Fiscal Year 2030 from SFY29	Any unused funds

Total for all State Fiscal Years
$1,553,000.00

Grant Agreement No.
CTGG1 26-3504

Grant Issuance Date
The date the State Controller or an authorized delegate signs this Grant Letter

Grant Expiration Date
July 31, 2029

Fund Expenditure End Date
July 31, 2029

Agreement Authority -
Authority to enter into this Agreement exists in CRS §24-38.5-101, et seq., and funds have been appropriated for this Agreement from the U.S. Environmental Protection Agency Award No. 00I02300, and a sufficient unencumbered balance thereof remains available for payment.

Grant Purpose

The purpose of this Grant Agreement is for Grantee to focus on advancing policies that extend beyond state requirements and implementing projects that support and further policy adoption work, which will help drive long-term emissions reductions and provide other co-benefits like bolstering local resilience and improving air quality. Grantee was awarded as a result of the CEO's competitive Local IMPACT Accelerator Grant Program Application.

Exhibits and Order of Precedence

The following Exhibits and attachments are included with this Agreement:

1. Exhibit A, Statement of Work.

2. Exhibit B, Budget.
3. Exhibit C, Compliance Reporting Requirements.
4. Exhibit D, Federal Provisions.

In the event of a conflict of inconsistency between this Agreement and any Exhibit or attachment, such conflict or inconsistency shall be resolved by reference to the documents in the following order of priority:

1. Exhibit D, Federal Provisions.
2. Colorado Special Provisions in §17 of the main body of this Agreement.
3. The provisions of the other sections of the main body of this Agreement.
4. Exhibit A, Statement of Work.
5. Exhibit B, Budget.
6. Exhibit C, Compliance Reporting Requirements.

Principal Representatives

For the State:
Julia Ettelman
Colorado Energy Office
1600 Broadway Street
Suite 1960
Denver, CO 80202
Julia.ettelman@state.co.us

For Grantee:
Denise Howell
City of Manitou Springs
606 Manitou Avenue
Manitou Springs, CO
dhowell@manitouspringsco.gov

Signature Page

The Signatories Listed Below Authorize this Grant

STATE OF COLORADO

Jared S. Polis, Governor

Colorado Energy Office

Will Toor, Executive Director

Signed by:

Dominique Gómez

606DE6A901984CD...

By: Dominique Gómez, Deputy Director

Date: 4/28/2026

Grantee

City of Manitou Springs

DocuSigned by:

Denise Howell

C0BCE5E53A2C47A...

By: Denise Howell, City Administrator

Date: 4/24/2026

In accordance with §24-30-202, C.R.S., this Agreement is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER

Robert Jaros, CPA, MBA, JD

DocuSigned by:

Jonathon Bray

B31AFD355C9A4DB...

By: Jonathon Bray, Controller, Office of the Governor

Date 4/28/2026

1. Grant

As of the Grant Issuance Date, the State Agency shown on the first page of this Grant Award Letter (the “State”) hereby obligates and awards to Grantee shown on the first page of this Grant Award Letter (the “Grantee”) an award of Grant Funds in the amounts shown on the first page of this Grant Award Letter. By accepting the Grant Funds provided under this Grant Award Letter, Grantee agrees to comply with the terms and conditions of this Grant Award Letter and requirements and provisions of all Exhibits to this Grant Award Letter.

2. Term

A. Initial Grant Term and Extension

The Parties’ respective performances under this Grant Award Letter shall commence on the Grant Issuance Date and shall terminate on the Grant Expiration Date unless sooner terminated or further extended in accordance with the terms of this Grant Award Letter. Upon request of Grantee, the State may, in its sole discretion, extend the term of this Grant Award Letter by providing Grantee with an updated Grant Award Letter showing the new Grant Expiration Date. If the Work will be performed in multiple phases, the period of performance start and end date of each phase is detailed under the Project Schedule in Exhibit A

B. Early Termination in the Public Interest

The State is entering into this Grant Award Letter to serve the public interest of the State of Colorado as determined by its Governor, General Assembly, or Courts. If this Grant Award Letter ceases to further the public interest of the State or if State, Federal or other funds used for this Grant Award Letter are not appropriated, or otherwise become unavailable to fund this Grant Award Letter, the State, in its discretion, may terminate this Grant Award Letter in whole or in part by providing written notice to Grantee that includes, to the extent practicable, the public interest justification for the termination. If the State terminates this Grant Award Letter in the public interest, the State shall pay Grantee an amount equal to the percentage of the total reimbursement payable under this Grant Award Letter that corresponds to the percentage of Work satisfactorily completed, as determined by the State, less payments previously made. Additionally, the State, in its discretion, may reimburse Grantee for a portion of actual, out-of-pocket expenses not otherwise reimbursed under this Grant Award Letter that are incurred by Grantee and are directly attributable to the uncompleted portion of Grantee’s obligations, provided that the sum of any and all reimbursements shall not exceed the maximum amount payable to Grantee hereunder. This subsection shall not apply to a termination of this Grant Award Letter by the State for breach by Grantee.

C. Grantee's Termination Under Federal Requirements

Grantee may request termination of this Grant by sending notice to the State, or to the Federal Awarding Agency with a copy to the State, which includes the reasons for the termination and the effective date of the termination. If this Grant is terminated in this manner, then Grantee shall return any advanced payments made for work that will not be performed prior to the effective date of the termination.

3. Definitions

The following terms shall be construed and interpreted as follows:

A. **"Agreement"** means this Agreement, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future modifications thereto.

B. **"Award"** means an award by a Recipient to a Subrecipient funded in whole or in part by a Federal Award. The terms and conditions of the Federal Award flow down to the Award unless the terms and conditions of the Federal Award specifically indicate otherwise.

C. **"Breach of Agreement"** means the failure of a Party to perform any of its obligations in accordance with this Agreement, in whole or in part or in a timely or satisfactory manner. The institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Grantee, or the appointment of a receiver or similar officer for Grantee or any of its property, which is not vacated or fully stayed within 30 days after the institution of such proceeding, shall also constitute a breach. If Grantee is debarred or suspended under §24-109-105, C.R.S. at any time during the term of this Agreement, then such debarment or suspension shall constitute a breach.

D. **"Budget"** means the budget for the Work described in Exhibit B.

E. **"Business Day"** means any day in which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays listed in §24-11-101(1) C.R.S.

F. **"CORA"** means the Colorado Open Records Act, §§24-72-200.1 *et seq.*, C.R.S.

G. **"Cost Sharing"** means a portion of project costs not paid under this Subaward. This includes match which refers to required levels of cost share that must be provided (2 CFR 200.306)

H. **"Grant Award Letter"** means this letter which offers Grant Funds to Grantee, including all attached Exhibits, all documents incorporated by reference, all referenced statutes, rules and cited authorities, and any future updates thereto.

I. **"Grant Funds"** means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Grant Award Letter.

J. **"Grant Expiration Date"** means the Grant Expiration Date shown on the first page of this Grant Award Letter.

K. **"Grant Issuance Date"** means the Grant Issuance Date shown on the first page of this Grant Award Letter.

L. **"Exhibits"** exhibits and attachments included with this Grant as shown on the first page of this Grant

M. **"Extension Term"** means the period of time by which the Grant Expiration Date is extended by the State through delivery of an updated Grant Award Letter

N. **"Federal Award"** means an award of Federal financial assistance or a cost-reimbursement agreement under the Federal Acquisition Regulations by a Federal Awarding Agency to the Recipient. "Federal Award" also means an agreement setting forth the terms and conditions of the Federal Award. The term does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program.

O. **"Federal Awarding Agency"** means a federal agency providing a Federal Award to a Recipient. The U.S. Environmental Protection Agency (EPA) is the Federal Awarding Agency for the Federal Award which is the subject of this Grant.

P. **"Goods"** means any movable material acquired, produced, or delivered by Grantee as set forth in this Grant Award Letter and shall include any movable material acquired, produced, or delivered by Grantee in connection with the Services.

Q. **"Incident"** means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access or disclosure of State Confidential Information or of the unauthorized modification, disruption, or destruction of any State Records.

R. **"Initial Term"** means the time period between the Grant Issuance Date and the Grant Expiration Date.

S. **"Party"** means the State or Grantee, and "Parties" means both the State and Grantee.

T. **"PII"** means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101 C.R.S. "PII" shall also mean "personal identifying information" as set forth at § 24-74-102, et. seq., C.R.S.

U. **"Recipient"** means the State Agency shown on the first page of this Grant Award Letter, for the purposes of the Federal Award.

V. **"Services"** means the services to be performed by Grantee as set forth in this Grant Award Letter, and shall include any services to be rendered by Grantee in connection with the Goods.

W. **"State Confidential Information"** means any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Grantee which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Grantee without restrictions at the time of its disclosure to Grantee; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Grantee to the State; (iv) is disclosed to Grantee, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

X. **"State Fiscal Rules"** means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a) C.R.S.

Y. **"State Fiscal Year"** means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year. If a single calendar year follows the term, then it means the State Fiscal Year ending in that calendar year.

Z. **"State Records"** means any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

AA. **"Sub-Award"** means this grant by the State (a Recipient) to Grantee (a Subrecipient) funded in whole or in part by a Federal Award. The terms and conditions of the Federal Award flow down to this Sub-Award unless the terms and conditions of the Federal Award specifically indicate otherwise.

BB. **"Subcontractor"** means third-parties, if any, engaged by Grantee to aid in performance of the Work. "Subcontractor" also includes sub-grantees.

CC. **"Subrecipient"** means an entity that receives a Sub-Award from a pass-through entity to carry out part of a Federal award. The term subrecipient does not a beneficiary or participant. A Subrecipient may also be a recipient of other Federal Awards directly from a Federal Awarding Agency. For the purposes of this Grant, Grantee is a Subrecipient.

DD. **"Uniform Guidance"** means the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The terms and conditions of the Uniform Guidance flow down to the Awards to Subrecipients unless the Uniform Guidance or the terms and conditions of the Federal Award specifically indicate otherwise.

EE. **"Work"** means the delivery of the Goods and performance of the Services described in this Grant Award Letter.

FF. **"Work Product"** means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and any other results of the Work. "Work Product" does not include any material that was developed prior to the Grant Issuance Date that is used, without modification, in the performance of the Work.

Any other term used in this Grant Award Letter that is defined in an Exhibit shall be construed and interpreted as defined in that Exhibit.

4. Statement of Work

Grantee shall complete the Work as described in this Grant Award Letter and in accordance with the provisions of Exhibit A. The State shall have no liability to compensate or reimburse

Grantee for the delivery of any goods or the performance of any services that are not specifically set forth in this Grant Award Letter.

5. Payments to Grantee

A. Maximum Amount

Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Grant that exceeds the Grant Amount for each State Fiscal Year shown on the first page of this Grant Award Letter. Financial obligations of the State payable after the current State Fiscal Year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. The State shall not be liable to pay or reimburse Grantee for any Work performed or expense incurred before the Grant Issuance Date or after the Grant Expiration Date; provided, however, that Work performed and expenses incurred by Grantee before the Grant Issuance Date that are chargeable to an active Federal Award may be submitted for reimbursement as permitted by the terms of the Federal Award.

B. Federal Recovery

The close-out of a Federal Award does not affect the right of the Federal Awarding Agency or the State to disallow costs and recover funds on the basis of a later audit or other review. Any cost disallowance recovery is to be made within the Record Retention Period, as defined below.

C. Matching Funds

RESERVE

D. Reimbursement of Grantee Costs

Upon prior written approval, the State shall reimburse Grantee's allowable costs, not exceeding the maximum total amount described in this Grant Award Letter for all allowable costs described in this Grant Award Letter and shown in the Budget, except that Grantee may adjust the amounts between each line item of the Budget without formal modification to this Agreement as long as the Grantee provides notice to the State of the change, the change does not modify the total maximum amount of this Grant Award Letter or the maximum amount for any state fiscal year, and the change does not modify any requirements of the Work. The State shall reimburse Grantee for the Federal share of properly documented allowable costs related to the Work after the State's review and approval thereof, subject to the provisions of this Grant. The State shall only reimburse allowable costs if those costs are: **(i)** reasonable and necessary to accomplish the Work and for the Goods and Services provided; and **(ii)** equal to the actual net cost to Grantee (i.e. the price paid minus any items of value received by Grantee that reduce the cost actually incurred).

E. Close Out.

Grantee shall close out this Grant within 45 days after the Grant Expiration Date. To complete close out, Grantee shall submit to the State all deliverables (including documentation) as defined in this Grant Award Letter and Grantee's final reimbursement request or invoice. If the Federal Awarding Agency has not closed this Federal Award within 1 year and 90 days after the Grant Expiration Date due to Grantee's failure to submit required documentation, then Grantee may be prohibited from applying for new Federal Awards through the State until such documentation is submitted and accepted.

6. Reporting - Notification

A. Performance and Final Status

Grantee shall submit reports pursuant to Exhibit A. Grantee shall submit all financial, performance and other reports to the State no later than the end of the close out described in **§5.E**, containing an evaluation and review of Grantee's performance and the final status of Grantee's obligations hereunder.

B. Violations Reporting

Grantee shall disclose, in a timely manner, in writing to the State and the Federal Awarding Agency, all violations of federal or State criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal Award. The State or the Federal Awarding Agency may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

7. Grantee Records

A. Maintenance and Inspection

Grantee shall make, keep, and maintain, all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to this Grant for a period of three years following the completion of the close out of this Grant. Grantee shall permit the State to audit, inspect, examine, excerpt, copy and transcribe all such records during normal business hours at Grantee's office or place of business, unless the State determines that an audit or inspection is required without notice at a different time to protect the interests of the State.

B. Monitoring

The State will monitor Grantee's performance of its obligations under this Grant Award Letter using procedures as determined by the State. Grantee shall allow the State to perform all monitoring required by the Uniform Guidance, based on the State's risk analysis of Grantee. The State shall have the right, in its sole discretion, to change its monitoring procedures and requirements at any time during the term of this Agreement. The State shall monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work. If Grantee enters into a subcontract or subgrant with an entity that would also be considered a Subrecipient, then the subcontract or subgrant entered into by Grantee shall contain provisions permitting both Grantee and the State to perform all monitoring of that Subcontractor in accordance with the Uniform Guidance.

C. Final Audit Report

Grantee shall promptly submit to the State a copy of any final audit report of an audit performed on Grantee's records that relates to or affects this Grant or the Work, whether the audit is conducted by Grantee or a third party. Additionally, if Grantee is required to perform a single audit under 2 CFR 200.501, *et seq.*, then Grantee shall submit a copy of the results of that audit to the State within the same timelines as the submission to the federal government.

8. Confidential Information-State Records

A. Confidentiality

Grantee shall hold and maintain, and cause all Subcontractors to hold and maintain, any and all State Records that the State provides or makes available to Grantee for the sole and exclusive benefit of the State, unless those State Records are otherwise publicly available at the time of disclosure or are subject to disclosure by Grantee under CORA. Grantee shall not, without prior written approval of the State, use for Grantee's own benefit, publish, copy, or otherwise disclose to any third party, or permit the use by any third party for its benefit or to the detriment of the State, any State Records, except as otherwise stated in this Grant Award Letter. Grantee shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. If Grantee or any of its Subcontractors will or may receive the following types of data, Grantee or its Subcontractors shall provide for the security of such data according to the following: **(i)** the most recently promulgated IRS Publication 1075 for all Tax Information and in accordance with the Safeguarding Requirements for Federal Tax Information attached to this Grant as an Exhibit, if applicable, **(ii)** the most recently updated PCI Data Security Standard from the PCI Security Standards Council for all PCI, **(iii)** the most recently issued version of the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy for all CJI, and **(iv)** the federal Health Insurance Portability and Accountability Act for all PHI and the HIPAA Business Associate Agreement attached to this Grant, if applicable. Grantee shall immediately forward any request or demand for State Records to the State's principal representative.

B. Other Entity Access and Nondisclosure Agreements

Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Grant Award Letter. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign nondisclosure agreements with provisions at least as protective as those in this Grant, and that the nondisclosure agreements are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Grantee shall provide copies of those signed nondisclosure restrictions to the State upon request.

C. Use, Security, and Retention

Grantee shall use, hold and maintain State Confidential Information in compliance with any and all applicable laws and regulations in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information wherever located. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Grant, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

D. Incident Notice and Remediation

If Grantee becomes aware of any Incident, it shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State.

E. Safeguarding PII

If Grantee or any of its Subcontractors will or may receive PII under this Agreement, Grantee shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Grantee shall be a “Third-Party Service Provider” as defined in §24-73-103(1)(i), C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101 *et seq.*, C.R.S. In addition, as set forth in § 24-74-102, et. seq., C.R.S., Grantee, including, but not limited to, Grantee’s employees, agents and Subcontractors, agrees not to share any PII with any third parties for the purpose of investigating for, participating in, cooperating with, or assisting with Federal immigration enforcement.

9. Conflict of Interest

Grantee shall not engage in any business or activities, or maintain any relationships that conflict in any way with the full performance of the obligations of Grantee under this Grant. Grantee acknowledges that, with respect to this Grant, even the appearance of a conflict of interest shall be harmful to the State’s interests and absent the State’s prior written approval, Grantee shall refrain from any practices, activities or relationships that reasonably appear to be in conflict with the full performance of Grantee’s obligations under this Grant. If a conflict or the appearance of a conflict arises, or if Grantee is uncertain whether a conflict or the appearance of a conflict has arisen, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State’s consideration. Grantee acknowledges that all State employees are subject to the ethical principles described in §24-18-105, C.R.S. Grantee further acknowledges that State employees may be subject to the requirements of §24-18-105, C.R.S. with regard to this Grant.

10. Insurance

Grantee shall maintain at all times during the term of this Grant such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S. (the "GIA"). Grantee shall ensure that any Subcontractors maintain all insurance customary for the completion of the Work done by that Subcontractor and as required by the State or the GIA.

11. Breach of Agreement

In the event of a breach of agreement, the aggrieved party shall give written notice of breach of agreement to the other party. If the notified party does not cure the breach, at its sole expense, within 30 days after the delivery of written notice, the party may exercise any of the remedies as described in §12 for that party. Notwithstanding any provision of this agreement to the contrary, the state, in its discretion, need not provide notice or a cure period and may immediately terminate this agreement in whole or in part or institute any other remedy in this agreement in order to protect the public interest of the state; or if grantee is debarred or suspended under §24-109-105, C.R.S., the state, in its discretion, need not provide notice or cure period and may terminate this agreement in whole or in part or institute any other remedy in this agreement as of the date that the debarment or suspension takes effect.

12. Remedies

A. State's Remedies

In addition to any remedies available under any exhibit to this grant agreement, if Grantee is in breach under any provision of this agreement and fails to cure such breach, the state, following the notice and cure period set forth in §11, shall have all of the remedies listed in this section in addition to all other remedies set forth in this agreement or at law. The state may exercise any or all of the remedies available to it, in its discretion, concurrently or consecutively.

i. Termination for Breach

In the event of Grantee's uncured breach, the state may terminate this entire agreement or any part of this agreement. Additionally, if Grantee fails to comply with any terms of the federal award, then the state may, in its discretion or at the direction of a federal awarding agency, terminate this entire agreement or any part of this agreement. Grantee shall continue performance of this agreement to the extent not terminated, if any.

The State may also terminate this grant agreement at any time if the State has determined, in its sole discretion, that Grantee has ceased performing the Work without intent to resume performance, prior to the completion of the Work.

a. Obligation and Rights

To the extent specified in any termination notice, Grantee shall not incur further obligations or render further performance past the effective date of such notice, and shall terminate outstanding orders and subcontracts with third parties. However, Grantee shall complete and deliver to the State all Work not cancelled by the termination notice, and may incur obligations as necessary to do so within this Agreement's terms. At the request of the State, Grantee shall assign to the State all of Grantee's rights, title, and interest in and to such terminated orders or subcontracts. Upon termination, Grantee shall take timely, reasonable and necessary action to protect and preserve property in the possession of Grantee but in which the State has an interest. At the State's request, Grantee shall return materials owned by the State in Grantee's possession at the time of any termination. Grantee shall deliver all completed Work Product and all Work Product that was in the process of completion to the State at the State's request.

b. Payments

Notwithstanding anything to the contrary, the State shall only pay Grantee for accepted Work received as of the date of termination. If, after termination by the State, the State agrees that Grantee was not in breach or that Grantee's action or inaction was excusable, such termination shall be treated as a termination in the public interest, and the rights and obligations of the Parties shall be as if this Agreement had been terminated in the public interest under **§2.B**.

c. Damages and Withholding

Notwithstanding any other remedial action by the State, Grantee shall remain liable to the State for any damages sustained by the State in connection with any breach by Grantee, and the State may withhold payment to Grantee for the purpose of mitigating the State's damages until such time as the exact amount of damages due to the State from Grantee is determined. The State may withhold any amount that may be due Grantee as the State deems necessary to protect the State against loss including, without limitation, loss as a result of outstanding liens and excess costs incurred by the State in procuring from third parties replacement Work as cover.

II. Remedies Not Involving Termination

The State, in its discretion, may exercise one or more of the following additional remedies:

a. Suspend Performance

Suspend Grantee's performance with respect to all or any portion of the Work pending corrective action as specified by the State without entitling Grantee to an adjustment in price or cost or an adjustment in the performance schedule. Grantee shall promptly cease performing Work and incurring costs in accordance with the State's directive, and the State shall not be liable for costs incurred by Grantee after the suspension of performance.

b. Withhold Payment

Withhold payment to Grantee until Grantee corrects its Work.

c. Deny Payment

Deny payment for Work not performed, or that due to Grantee's actions or inactions, cannot be performed or if they were performed are reasonably of no value to the state; provided, that any denial of payment shall be equal to the value of the obligations not performed.

d. Removal

Demand immediate removal of any of grantee's employees, agents, or subcontractors from the work whom the state deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable or whose continued relation to this Agreement is deemed by the state to be contrary to the public interest or the state's best interest.

e. Intellectual Property

If any work infringes, or if the state in its sole discretion determines that any work is likely to infringe, a patent, copyright, trademark, trade secret or other intellectual property right, grantee shall, as approved by the state (i) secure that right to use such work for the state and grantee; (ii) replace the work with non-infringing work or modify the work so that it becomes non-infringing; or, (iii) remove any infringing work and refund the amount paid for such work to the state.

f. Collection of Unallowable Costs (2 CFR 200.410)

Payments made for costs determined to be unallowable by either the awarding Federal agency, cognizant agency for indirect costs, or pass-through entity must be refunded with interest to the Federal Government. Unless directed by Federal statue or regulation, repayments must be made in accordance with the instructions provided by the Federal agency or pass-through entity that made the allowability determination. See §§ 200.300 through 200.309, and § 200.346.

B. Grantee's Remedies

If the State is in breach of any provision of this Agreement and does not cure such breach, Grantee, following the notice and cure period in §11 and the dispute resolution process in §13 shall have all remedies available at law and equity.

13. Dispute Resolution

Except as herein specifically provided otherwise or as required or permitted by federal regulations related to any Federal Award that provided any of the Grant Funds, disputes concerning the performance of this Grant that cannot be resolved by the designated Party representatives shall be referred in writing to a senior departmental management staff member designated by the State and a senior manager or official designated by Grantee for resolution.

14. Notices and Representatives

Each Party shall identify an individual to be the principal representative of the designating Party and shall provide this information to the other Party. All notices required or permitted to be given under this Grant Award Letter shall be in writing, and shall be delivered either in hard copy or by email to the representative of the other Party. Either Party may change its principal representative or principal representative contact information by notice submitted in accordance with this **§13**.

15. Rights in Work Product and Other Information

Grantee hereby grants to the State a perpetual, irrevocable, non-exclusive, royalty free license, with the right to sublicense, to make, use, reproduce, distribute, perform, display, create derivatives of and otherwise exploit all intellectual property created by Grantee or any Subcontractors or Subgrantees and paid for with Grant Funds provided by the State pursuant to this Grant.

16. Governmental Immunity

Liability for claims for injuries to persons or property arising from the negligence of the Parties, their departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, *et seq*. C.R.S. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

17. General Provisions

A. Assignment

Grantee's rights and obligations under this Grant are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Grant Award Letter.

B. Captions and References

The captions and headings in this Grant Award Letter are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Grant Award Letter to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

C. Entire Understanding

This Grant Award Letter represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Grant Award Letter.

D. Modification

The State may modify the terms and conditions of this Grant by issuance of an updated Grant Award Letter, which shall be effective if Grantee accepts Grant Funds following receipt of the updated letter. The Parties may also agree to modification of the terms and conditions of the Grant in a formal amendment to this Grant, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules.

E. Statutes, Regulations, Fiscal Rules, and Other Authority.

Any reference in this Grant Award Letter to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Grant Issuance Date. Grantee shall strictly comply with all applicable Federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. Digital Signatures

If any signatory signs this agreement using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.

G. Severability

The invalidity or unenforceability of any provision of this Grant Award Letter shall not affect the validity or enforceability of any other provision of this Grant Award Letter, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under the Grant in accordance with the intent of the Grant.

H. Survival of Certain Grant Award Letter Terms

Any provision of this Grant Award Letter that imposes an obligation on a Party after termination or expiration of the Grant shall survive the termination or expiration of the Grant and shall be enforceable by the other Party.

I. Third Party Beneficiaries

Except for the Parties' respective successors and assigns described above, this Grant Award Letter does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Any services or benefits which third parties receive as a result of this Grant are incidental to the Grant, and do not create any rights for such third parties.

J. Waiver

A Party's failure or delay in exercising any right, power, or privilege under this Grant Award Letter, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

K. Accessibility

i. Grantee shall comply with the *Accessibility Standards for Individuals with a Disability*, as adopted by the Office of Information Technology pursuant to ¤24-85-103 C.R.S.

ii. The State may require Grantee's compliance with the *Accessibility Standards for Individuals with a Disability* adopted by the Office of Information Technology pursuant to §24-85-103 C.R.S. is determined and tested by a qualified third party selected by the State. The State may ask the Grantee to review the selection of the third party. Grantee shall be responsible for all costs associated with the third-party vendor's assessment. If Grantee is not in compliance as determined by the third-party vendor, at the State's request and at the State's direction, Grantee shall promptly take all necessary actions to come into compliance using a State-approved vendor, at no additional cost to the State.

L. Federal Provisions

Grantee shall comply with all applicable requirements of Exhibit C at all times during the term of this Grant.

18. Colorado Special Provisions (Colorado Fiscal Rule 3-3)

A. Statutory Approval. §24-30-202(1) C.R.S.

This agreement shall not be valid until it has been approved by the Colorado State Controller or designee. If this agreement is for a Major Information Technology Project, as defined in §24-37.5-102(2.6), then this agreement shall not be valid until it has been approved by the State's Chief Information Officer or designee.

B. Fund Availability. §24-30-202(5.5) C.R.S.

Financial obligations of the State payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

C. Governmental Immunity.

Liability for claims for injuries to persons or property arising from the negligence of the Parties, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the Parties risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

D. Independent Contractor.

Grantee shall perform its duties hereunder as an independent contractor and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any Agreement, liability, or understanding, except as expressly set forth herein. Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Grantee shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (b) provide proof thereof when requested by the State, and (c) be solely responsible for its acts and those of its employees and agents.

E. Compliance with Law.

Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

F. Choice of Law, Jurisdiction, and Venue.

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

G. Prohibited Terms.

Any term included in this Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Agreement shall be construed as a waiver of any provision of §24-106-109 C.R.S.

H. Software Piracy Prohibition.

State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of this Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

I. Employee financial Interest/Conflict of Interest. §§24-18-201 and 24-50-507 C.R.S.

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's services and Grantee shall not employ any person having such known interests.

Exhibit A, Statement of Work

Section 1: Project Background and Description

The following section provides an overview of the Local Implementation, Mitigation, and Policy Action Accelerator Program (Local IMPACT Accelerator or "Accelerator" hereafter) and the City of Manitou Springs ("the Grantee" hereafter) specific policy and project work. It also includes key requirements from the U.S. Environmental Protection Agency (EPA) and the Colorado Energy Office (CEO).

The term "Grantee" refers to recipients of CEO CPRG funding and "Grant Agreement" refers to the Intergovernmental Agreement between Grantee and CEO. However, CEO will refer to Grantee as "Subrecipient" and Grant Agreement as "Subaward Agreement" for all other documentation, in order to align with EPA's naming conventions.

<u>EPA and CEO Compliance Requirements</u>

The Grantee shall comply with all Federal Award Terms and Conditions associated with CPRG, including EPA General Terms and Conditions, 2 CFR 200, 2 CFR 1500, 40 CFR 33, Clean Air Act Sec 137, and all Quality Assurance (QA) requirements as detailed in Task 2. In addition, the grantee shall comply with CEO specific requirements including those that serve to monitor risk and performance as noted in Section 8.

<u>Overview of the Accelerator Program</u>

The Accelerator will provide a total of approximately $50 million in grants from the EPA Climate Pollution Reduction Grant (CPRG) program. These funds will support local governments in adopting policies that extend beyond state requirements in four categories (Buildings, Land Use, Transportation, Waste) in order to bolster local resilience, reduce emissions, and advance other state priorities, such as improved air quality.

<u>Overview of the Grantee Policy and Project</u>

The project will begin by completing the adoption of the Active Transportation Connectivity Code (ATCC) through community and stakeholder input and a final City Council vote. This foundational policy work is paired with the development of citywide ready to use manuals and kits for active transportation infrastructure. The scope also includes enhancements to the

Hiawatha Gardens and Dillon Mobility Hubs with the installation of bike lockers, upgraded lighting, wayfinding, and other enhancements. Furthermore, the Grantee will install 8-12 safety projects over a year and monitor their performance. Finally, the project will conclude by conducting before-and-after evaluations of the deployments and preparing necessary materials for securing future grant funding.

By executing this Grant Agreement, the Grantee commits to pursuing the adoption of local policies that exceed minimum State and local standards, as committed to in the Grantee's Accelerator application and required by the Accelerator Program Guidance.

Overview of Deliverables and Work Products

Deliverables, which must be submitted to CEO for review and approval, are distinct from work products, which are materials developed by the Grantee or its vendors that do not need to be submitted to CEO. Deliverables for this Statement of Work include the monthly progress reports, the final report, Quality Assurance and Compliance documents, and the Task Continuation Work Request. For Tasks where the Grantee is expected to complete work or create work products but is not required to submit a deliverable to CEO, the Grantee shall provide a detailed summary of work progress in monthly progress reports. This requirement is noted in both the *Summary of Task Deliverables* sections and *Section 3: Project Schedule* as "Detailed to CEO in monthly progress reports."

Unless otherwise stated, CEO will not require the Grantee to submit work products for approval, but the Grantee is expected to save all work products and have them readily available for CEO for monitoring or risk assessment. Work product completion will be validated through monthly reports and in monthly meetings with the Program Manager.

Overview of Phased Funding Approach

CEO has awarded the Grantee funding in a phased approach, where the Grantee may only begin certain tasks after the completion and approval of prior tasks.

The Grantee may only begin work and submit reimbursement requests for the available funding amounts associated with Task 1-3 in Table 1 below until a Task Continuation Work Request is approved, as described herein. Upon completion of Task 3 - Advance Milestones toward Policy Adoption, the Grantee must submit a Task Continuation Work Request to CEO. The Grantee is prohibited from working on any task following Task 3 until they have received

CEO approval of their Task Continuation Work Request. See Task 3.2 Task Continuation Work Request for request submission details. See Table 1 below for funding availability by phase and task.

If the Grantee fails to submit a Task Continuation Work Request or if CEO does not approve the request, CEO's maximum liability to the Grantee will be limited to the funds approved for Tasks 1-3. In such an event, CEO reserves the right to de-obligate any remaining project funding.

Phase	Tasks	Available Funding	Funding Availability
Phase 1	1 - Project Communication and Administration	$106,505	Upon Agreement Effective Date
	2 - Quality Assurance	$46,000	
	3 - Advance Milestones toward Policy Adoption	$216,967	
Phase 2	4 - Project Implementation	$1,183,528	Successful completion of Task 3.1 and approval of Task Continuation Work Request as described in Task 3.2, if approved Task 4
	Total Costs	**$1,553,000**	

Table 1

Section 2: Work Tasks, Deliverables, and Timeline

- The Grantee shall complete the following work tasks and provide the following deliverables to CEO, subject to CEO's (or others') final approval and discretion.

- Any work products and deliverables must comply with the State of Colorado technical standards related to technology accessibility and with Level A and AA of the most current version of the Web Content Accessibility Guidelines (WCAG), currently WCAG 2.1.
- The State may require compliance to the State's accessibility standards for any work product be determined by a third-party selected by the State. Please refer to the Vendor Accessibility Guide for more information on the State's accessibility requirements.
- The Grantee and its vendors and contractors shall adhere to Addendum 1, Artificial Intelligence (AI) Disclosure and Use Requirements, which includes disclosing in writing whether and how AI is used, human oversight of AI-generated content, data protection and confidentiality, and quality and accuracy standards.
- In all cases, CEO will need time to review deliverables. Whether called out in specific tasks or not, the Grantee should allow at least one week for CEO review and one week for the Grantee to accept edits into their process. Building in at least two additional weeks (or more) for this full review process will help ensure deadlines are met with an appropriate buffer to ensure the end product is meeting all standards for quality, accessibility, and design.

Task 1 Project Communication and Administration

Project communication and administration activities are expected to occur for the duration of the project and include the tasks below.

- **Task 1.1 Kickoff Meeting**
  The Grantee shall attend a 60-90 minute (virtual or in-person) kick-off meeting with CEO, ideally within one week but no more than 12 business days of Grant Agreement Effective Date unless otherwise allowed in writing (i.e., email) by CEO.
- **Task 1.2 Monthly Meetings**
  The Grantee shall attend monthly meetings (virtual or in-person) with CEO. If the CEO

Program Manager (PM) determines that meetings should be held more or less frequently, CEO will communicate this in writing (i.e., email).

- **Task 1.3 Monthly Report**
  The Grantee shall submit a monthly report, using a CEO provided template, no later than the 15th day of the following month unless otherwise allowed by CEO in writing (i.e., email). If the 15th day falls on a weekend or holiday, the report is due the Monday or workday following the weekend or holiday. The report shall summarize work for the previous month, including but not limited to: A) project status, B) a description of the work products, deliverables and tasks completed during the reporting period, C) budget expended and remaining by cost category, D) project findings, E) unanticipated outcomes or roadblocks, and, F) next steps in the project. The Grantee shall also include a description of Quality Assurance and EIO activities completed including, but not limited to: status of QA deliverables, collection and/or use of primary or existing data, or any other QA or EIO related activity. If work is behind schedule, the Grantee should provide a summary of reasons for the delay and an action plan to get back on schedule. The Grantee shall submit the monthly report together with the monthly invoice (unless CEO has approved an exception) in order to show grant spend down and timely billing to CEO. Note that a monthly report is required whether or not an invoice is submitted.

- **1.4 Annual Report**
  Each year by the 15th of September, unless otherwise allowed by CEO in writing (i.e., email) the Grantee will submit an annual report, using a CEO provided template, which will replace the monthly report for that month only and require additional details. These will include: A) Verification that the Grantee has reviewed their Supplemental Assurance Plan, (SAP) as required in Task 2, B) Submission of the Grantee's updated SAP, as necessary, and C) Confirmation that the Grantee is advancing milestones toward policy adoption, that the policy adoption timeline is still accurate, and a list of any risk mitigation strategies being applied to ensure the policy adoption will be successful. Failure to provide the necessary details above including showing the jurisdiction is still working to advance the policy/policies it committed to passing may

result in actions such as pausing grant funding until such time as those details can be adequately provided to CEO and the CEO PM accepts the annual report.

- **1.5 Final Project Report**

  The final report should describe project outcomes against tasks/subtasks, summarize achievements, challenges, and lessons learned, and be no more than five (5) pages. CEO will provide the Grantee with a final report template. The final report shall be submitted with the final invoice, which should indicate completion of all project deliverables. Final reports are due within 45 days of the expiration of the Agreement. However, the Grantee will not be reimbursed for hours spent completing the final report if those hours occur after the expiration of the Agreement.

Summary of Task 1 Deliverables

- **1.1 Kickoff Meeting.** Within 12 business days of the Grant Agreement Effective Date.
- **1.2 Monthly Meetings**. Monthly after the kickoff meeting.
- **1.3 Monthly Reports**. Due by the 15th calendar day of the following month.
- **1.4 Annual Report.** Due annually on September 15.
- **1.5 Final Project Report**. Due within 45 calendar days of the Grant Agreement Expiration Date.

Task 2 Quality Assurance

EPA requires that all organizations performing Environmental Information Operations (EIO) must adhere to EPA's Quality Assurance Policy and that all EIO shall be implemented in accordance with an approved Quality Assurance Project Plan (QAPP). As such, all grantees under the Accelerator program must adhere to EPA's Quality Program, CEO's QMP (Quality Management Plan), CEO's QAPP or CEO's Programmatic Quality Assurance Project Plan (PQAPP).

In order to simplify this process for Grantee, CEO is drafting a PQAPP for EPA approval. The PQAPP outlines how CEO will perform EIO relevant to Accelerator Grantee project scopes, such as the use of existing environmental data or the collection of limited primary environmental data. CEO will provide the Grantee with a list of EIO activities covered by CEO's PQAPP.

As part of adhering to CEO's PQAPP, the Grantee must complete and submit a Supplemental Assurance Plan (SAP) to provide CEO with all expected data sources and reports the Grantee intends to use. CEO will review the SAP and determine if CEO's PQAPP will cover the Grantee's EIO, or if the Grantee will need to draft their own QAPP for EPA approval. Grantees that do not need to draft their own QAPP must only complete Tasks 2.1-2.3 below. Grantees that need to draft their own QAPP, whether determined before the Agreement Effective Date or during the term of the Agreement, must still complete Tasks 2.1-2.3 but must also complete tasks 2.4-2.6 below.

CEO will provide $40,000 in funding to Grantee to support the Quality Assurance activities detailed below. If it is determined jointly by CEO and the Grantee that funding support for PQAPP/SAP/QAPP compliance is not needed and CEO agrees to exercise this option, CEO may reallocate the funding associated with this task. The Grantee or CEO may initiate this request and it must be confirmed in writing (i.e. email) by CEO. Allowable uses of reallocated funds include but are not limited to: A) compliance with other federal requirements in this Agreement, B) adding funding to augment another task within this SOW, C) funding an optional task (if one is listed in this SOW and CEO agrees to exercise the option in writing (i.e., email) to Grantee), or D) adding a task not in the current SOW. Option D will require an amendment to the Agreement before work can begin.

- **Task 2.1 SAP Submission**

  The Grantee must complete and submit a SAP to CEO for review and approval with all expected data sources and reports the Grantee intends to use. In some cases, EPA may review as well. The Grantee must receive CEO approval of the SAP prior to engaging in EIO. CEO will provide the Grantee with a SAP template.

- **Task 2.2 Annual SAP Review**

The Grantee must conduct a formal annual review of their SAP to confirm the information is still accurate and submit the review to CEO for approval. CEO will provide guidance on how to perform and document an annual SAP review.

- **Task 2.3 Ongoing SAP QA Monitoring**

  In addition to the formal annual review, the Grantee must also regularly review their SAP and track minor changes as needed. This includes reporting on Quality Assurance during each monthly meeting and monthly progress report. If, at any point throughout the grant term, either the Grantee or CEO determines the Grantee is working on EIO-related activities that are outside of the scope of the Grantee's SAP, the Grantee shall immediately stop work on EIO-related activities and consult with the CEO PM and CEO's Quality Assurance Manager. The Grantee may not resume work on EIO-related activities until CEO identifies a remedy, which is likely the resubmission of a revised SAP for CEO approval. As evidenced to CEO in monthly progress reports as well as in the SAP if/when a change is needed.

- **Task 2.4 QAPP and Crosswalk Submission (if a QAPP is required)**

  If the Grantee's scope of EIO exceeds that which is covered by CEO's PQAPP, the Grantee must develop their own QAPP and associated QAPP Crosswalk for EPA approval. The QAPP Crosswalk is used to ensure each aspect of the QAPP has been completed and meets EPA requirements. The Grantee will submit these documents to CEO for review, and CEO will provide feedback for the Grantee to incorporate prior to EPA submission. CEO will then submit the Grantee's final QAPP/QAPP Crosswalk to EPA. The Grantee is expected to incorporate all edits and revisions until EPA provides final approval.

- **Task 2.5 Annual QAPP Review (if a QAPP is required)**

  If the Grantee has developed their own QAPP, the Grantee must conduct a formal annual review of the QAPP using the EPA QAPP Crosswalk to confirm the information is still accurate or identify and describe any changes to the approved QAPP. QAPP Crosswalks and/or revised QAPPS must be submitted to EPA no later than 60 calendar days prior to the anniversary of the EPA QAPP approval date. In order to provide CEO time to evaluate the Grantee's annual QAPP review, the Grantee must submit the QAPP Crosswalk and, if applicable, the revised QAPP to CEO at least 90 calendar days prior to the anniversary of the EPA QAPP approval date.

- **Task 2.6 Ongoing QAPP QA Monitoring (if a QAPP is required)**

  In addition to the formal annual review, the Grantee must also regularly review their QAPP and track minor changes as needed. This includes reporting on Quality Assurance during each monthly meeting and monthly progress report. If, at any point throughout the grant term, either the Grantee or CEO determines the Grantee is working on EIO-related activities that are outside of the scope of the Grantee's QAPP, the Grantee shall immediately stop work on EIO-related activities and consult with the CEO PM and CEO's Quality Assurance Manager. The Grantee may not resume work on EIO-related activities until CEO identifies a remedy, which is likely the resubmission of the QAPP for EPA approval.

Summary of Task 2 Deliverables

- **2.1 SAP Submission.** Due within 30 calendar days of request by CEO PM.
- **2.2 Annual SAP Review.** Due annually on September 15.
- **2.3 Ongoing SAP QA Monitoring.** Ongoing. Detailed to CEO in monthly progress reports (or in a SAP update as needed).
- **2.4 QAPP and Crosswalk Submission (if a QAPP is required).** Due date to be determined by CEO Quality Assurance Manager.
- **2.5 Annual QAPP Review (if a QAPP is required).** Due annually to CEO at least 90 calendar days prior to the anniversary of the EPA QAPP approval date.
- **2.6 Ongoing QAPP QA Monitoring (if a QAPP is required).** Ongoing. Detailed to CEO in monthly progress reports.

Task 3 Advance Milestones towards Policy Adoption

The subtasks in Task 3 represent the work that the Grantee must complete to demonstrate a good faith effort in advancing policy. CEO will not reimburse Grantee for work performed on any tasks following Task 3 until Task 3 is completed (unless otherwise allowed in writing by CEO).

- **Task 3.1 Develop Scope of Work, Hire a Contractor, Conduct Baseline Data and Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval**

  The Grantee will A) Complete the preliminary steps for the formal establishment of the Active Transportation Connectivity Code (ATCC) by initiating a federally compliant procurement process to hire a contractor. The Grantee will submit a Request for Quotation (RFQ) and competitively select a contractor to carry out the work. After executing the contract, B) the Contractor will complete baseline speed/volume/safety datasets and a connectivity audit to the Hiawatha and Dillon Mobility Hubs. This foundational work culminates in the C) publication of the Draft ATCC Ordinance, which the Contractor and Grantee will then present for study sessions to the Planning Commission and Mobility and Parking (MAP) Board to finalize the code for the formal adoption hearings. After further review of the draft ATCC Ordinance by the various elected bodies, D) the final draft ATCC Ordinance will be presented to City Council, where the Grantee will provide a final copy of the draft proposed policy and documentation of City Council's decision.

- **Task 3.2 Task Continuation Work Request**
  The Grantee shall submit a Task Continuation Work Request using a template provided by CEO via email to the CEO PM. The Grantee should also submit any associated documentation and/or publicly available hyperlinks as requested by CEO indicating completion of deliverables outlined in Task 3.1 with the Task Continuation Work Request. If the Grantee is unable to complete Task 3.1 due to unforeseen complications, they may request an exemption on the Task Continuation Work Request template and CEO will evaluate the request. If an exemption is granted, a formal Grant Agreement amendment may be required.

<u>Summary of Task 3 Deliverables</u>

- **3.1 Develop Scope of Work, Hire a Contractor, Conduct Baseline Data and Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval.** Estimated to begin in June 2026 and be completed by the end of May 2027. Detailed to CEO in the Task Continuation Work Request.

- **3.2 Task Continuation Work Request.** Due to CEO within 30 calendar days after Task 3.1 is completed.

Task 4 Project Implementation

The Grantee will undertake the complete development and implementation of active transportation infrastructure, while also laying the groundwork for future capital projects. Specifically, the Grantee will create all necessary design standards, corridor kits, and a traffic calming toolbox. Concurrently, the Grantee will procure quick-build materials and execute significant enhancements to the Hiawatha Gardens and Dillon Mobility Hubs, including installations like secure bike lockers and upgraded lighting. Using Grantee staff and contractors, the Grantee will then deploy 8-12 quick-build safety projects and monitor their effectiveness through before-and-after data collection. Finally, the Grantee will complete preliminary design work and obtain the necessary federal compliance and environmental clearances for future multi-modal capital construction projects such as bridges and trails.

- **Task 4.1 Create Design Standards, Guidance Documents, Corridor Kits, and a Traffic Calming Toolbox.**

  Create design standard details, typical cross sections, and “grab and go” plan sets for quick build projects and related elements. Additionally, create standard sign/marking sheets and corridor kits for active transportation infrastructure. The finalized design standards will also have a refined traffic calming toolbox intended for quick build and other traffic calming projects.

- **Task 4.2 Purchase and Install Multi-modal hub amenities.**

  Procure small infrastructure upgrades for Hiawatha Gardens and Dillon Mobility Hubs such as Bike Lockers, purchase and installation of parking lot lighting, other amenities that enhance the use and safety of the mobility hubs including Way Finding signage to and from the mobility hubs on current bike lanes and active transportation corridor as well as any Americans with Disabilities Act (ADA) enhancements.

- **Task 4.3 Installation of Quick Build Safety Projects & Data Collection**

Install 8-12 quick-build safety projects. Data collection will occur before projects are implemented relating to the deployed projects including 85th percentile speed data, yielding/compliance at crossings, and interviews with residents/businesses. Data collection will occur after the projects are implemented in the same annual timeframe.

- **Task 4.4 Multi-modal Project Design and Environmental Clearances**

  Task 4.4 is restricted until the Grantee provides a detailed justification and budget estimate/quote for the design and environmental clearance for the multi-modal project. Preliminary design work for targeted capital construction, such as protected lanes or permanent medians/splitters and the execution of relevant environmental reviews if they are determined to apply to the specific project segments. Public hearings and presentations may be required for design approval for the bridge and trail designs.

<u>Summary of Task 4 Deliverables</u>

- **4.1 Create Design Standards, Guidance Documents, Corridor Kits, and a Traffic Calming Toolbox.** Estimated to begin in July 2027 and be completed by the end of October 2027. Detailed to CEO in monthly progress reports.
- **4.2 Purchase and Install Multi-modal hub amenities.** Estimated to begin in October 2027 and be completed by the end of June 2028. Detailed to CEO in monthly progress reports.
- **4.3 Installation of Quick Build Safety Projects & Data Collection.** Estimated to begin in October 2027 and be completed by the end of June 2029. Detailed to CEO in monthly progress reports.
- **4.4 Multi-modal Project Design and Environmental Clearances**. Estimated to begin in January 2028 and be completed by the end of July 2029. Detailed to CEO in monthly progress reports.

Section 3: Project Schedule

Task Number	Summary of Deliverables	Key Dates
1.1	Kickoff Meeting	Within 12 business days of the Grant Agreement Effective Date.
1.2	Monthly Meetings	Monthly after the kickoff meeting.
1.3	Monthly Reports	Due by the 15th calendar day of the following month.
1.4	Annual Report	Due annually on September 15.
1.5	Final Project Report	Due within 45 calendar days of the Grant Agreement expiration date.
2.1	SAP Submission	Due within 30 calendar days of request by CEO PM.
2.2	Annual SAP Review	Due annually on September 15.
2.3	Ongoing SAP QA Monitoring	Ongoing. Detailed to CEO in monthly progress reports (or in a SAP update as needed).
2.4	QAPP and Crosswalk Submission (if a QAPP is required)	Due date to be determined by CEO Quality Assurance Manager.
2.5	Annual QAPP Review (if a QAPP is required)	Due annually to CEO at least 90 calendar days prior to the anniversary of the EPA QAPP approval date.
2.6	Ongoing QAPP QA Monitoring (if a QAPP is required)	Ongoing. Detailed to CEO in monthly progress reports.
3.1	Develop Scope of Work, Hire a Contractor, Conduct Baseline Data and	Estimated to begin in June 2026 and be completed by the end of May 2027.

Task Number	Summary of Deliverables	Key Dates
	Connectivity Audit, and Draft and Submit ATCC Ordinance for Approval	Detailed to CEO in the Task Continuation Work Request.
3.2	Task Continuation Work Request	Due within 30 calendar days after Task 3.1 is completed.
4.1	Create Design Standards, Guidance Documents, Corridor Kits, and a Traffic Calming Toolbox	Estimated to begin in July 2027 and be completed by the end of October 2027. Detailed to CEO in monthly progress reports.
4.2	Purchase and Install Multi-modal hub amenities	Estimated to begin in October 2027 and be completed by the End of June 2028. Detailed to CEO in monthly progress reports.
4.3	Installation of Quick Build Safety Projects & Data Collection	Estimated to begin in October 2027 and be completed by the end of June 2029. Detailed to CEO in monthly progress reports.
4.4	Multi-modal Project Design and Environmental Clearances	Estimated to begin in January 2028 and be completed by the end of July 2029. Detailed to CEO in monthly progress reports.

Section 4: Acceptance Criteria

The Grantee shall submit all final deliverables to CEO by the dates established in this Statement of Work tasks above to CEO's Program Manager, who shall determine whether deliverables meet the Task requirements in this Statement of Work and approve them. If needed, deliverables will be returned to the Grantee for modification before they are considered complete and reimbursement is made. CEO anticipates that prior to submission, all deliverables shall go through an internal review process and as such, shall reflect the requirements of this Statement of Work.

If project circumstances require modifications of the timelines within this SOW (prior to grant agreement expiration), the CEO may modify the respective Task deadlines (except for the grant agreement effective date and grant agreement expiration date and fund expenditure end date) provided any such modifications are appropriately justified and mutually agreed upon in writing (i.e. email) by both the CEO and the Grantee.

Section 5: Compliance Reporting

The Grantee is responsible for adhering to all Federal Terms and Conditions referenced in the Overview of EPA and CEO Compliance Requirements section on page 1. If the Grantee's project prompts federal requirements such as compliance with Davis-Bacon and Related Acts (DBRA), Build America, Buy America (BABA) as required by CEO, the Grantee will be required to provide related documentation to CEO to demonstrate compliance. Exhibit C - Compliance Reporting outlines a detailed breakdown of any applicable reporting requirements that must be met prior to reimbursement.

Section 6: Budget

CEO has reviewed and approved the budget in Exhibit B - Budget Information for this Agreement. The maximum amount payable under this Agreement to the Grantee by CEO shall be $1,553,000 as determined by the State from available funds. To make any changes to the approved budget, the Grantee shall follow the below processes and detail any requested changes in the monthly report. Note that Grant Agreement amendments cannot increase the total maximum amount of the Agreement unless otherwise approved by CEO, and CEO reserves the right not to approve budget change requests.

Budget Changes Requiring CEO Approval

The following actions require written approval (i.e. email) from CEO and may also require a formal Grant Agreement amendment:

- Reallocating more than 10% of the total award value between cost categories.

- Reallocating any dollar amount of funds from Participant Support Costs to any other Cost Category or between Construction and any other Cost Category.
- Any changes to indirect rates or total indirect amounts. Grantee must use an approved NICRA, and all calculations remain subject to CEO approval.
- Any modification to the quantity or specifications of equipment purchases. While items listed in Exhibit B - Budget Information are pre-approved by CEO, any changes require CEO written approval.

Budget Changes Requiring CEO Notification

- Reallocating less than 10% of the total award value between cost categories excluding Participant Support Costs, Construction, and Indirect Costs.

Table 2

Cost Category	**Budget**
Personnel/Fringe	$47,909
Travel	$0
Equipment	$0
Supplies/Other Direct	$130,400
Contracts/Subawards	$1,172,126
Construction	$0
Participant Support Costs	$0
Indirect	$202,565
Total	**$1,553,000**

Section 7: Payment

Payments shall be made in accordance with the provisions set forth in the Grant Agreement. The State shall pay the Grantee the reasonable, allocable, and allowable costs for work performed based on satisfactory progress of the work defined in this Grant Agreement.

The Grantee shall be reimbursed based on time and materials as outlined in the tasks and deliverables stated above and in Exhibit B - Budget Information.

The Grantee must provide supporting documents for each reimbursement request prior to the disbursement of any funds. Acceptable supporting documents may include invoices, copies of contracts, Vendor quotes/receipts, time and effort reports, and other expenditure explanations that justify the reimbursement requests. CEO may request additional information from the Grantee to support the payment requests prior to release of funds, as deemed necessary.

The Grantee shall be compensated only for work and services performed by the Grantee and accepted by the CEO pursuant to the terms of this Agreement. Payment shall also be contingent upon CEO's timely receipt and acceptance of required reports described above. The Grantee shall be reimbursed no more than once a month based on the submission of the Grantee's invoice and progress report.

The monthly progress report will provide detail of the work performed on each task or deliverable. The progress report should include a narrative that substantiates the work described on the invoice for each task/deliverable. The Grantee shall invoice by task on a time and materials basis for Tasks according to Exhibit B - Budget Information.

Section 8: Risk and Performance Monitoring

To comply with state and federal requirements, the CEO must monitor and mitigate risk through its Risk Program. The State reserves the right to change monitoring procedures and requirements at any time during the Agreement term, provided the process does not unduly interfere with the Grantee's performance.

CEO may request, collect, and validate any work products and invoice backup documentation (i.e. timesheets, receipts, contractor documentation, etc.)—including physically visiting project sites or public meetings—for auditing, checking performance, and mitigating risks.

CEO will develop its monitoring program to assign grantees risk level (lower or higher) based on factors such as fiscal security, fraud mitigation, technical support, and cybersecurity. Higher-risk grantees may be required to comply with additional steps, including attending extra meetings, submitting additional documentation, documenting risk mitigation measures, or attending training, as deemed appropriate by the CEO and EPA. CEO will monitor risk and provide technical assistance as needed to the Grantee in order to help mitigate risk.

Exhibit D, Federal Provisions

1. **Applicability of Provisions.**

   1.1. The Grant to which these Federal Provisions are attached has been funded, in whole or in part, with an Award of Federal funds. In the event of a conflict between the provisions of these Federal Provisions, the Special Provisions, the body of the Grant, or any attachments or exhibits incorporated into and made a part of the Grant, the provisions of these Federal Provisions shall control.

   These Federal Provisions are subject to the Award as defined in §2 of these Federal Provisions, as may be revised pursuant to ongoing guidance from the relevant Federal or State of Colorado agency or institutions of higher education.

2. **Definitions.**

   2.1. For the purposes of these Federal Provisions, the following terms shall have the meanings ascribed to them below. For a full list of definitions (as of October 1, 2024) under the Uniform Guidance, see 2 CFR 200.1.

   2.1.1. "Award" means an award of Federal financial assistance, and the Grant setting forth the terms and conditions of that financial assistance, that a non-Federal Entity receives or administers.

   2.1.2. "Entity" means:

   2.1.2.1. a non-federal entity;

   2.1.2.2. a non-profit organization or for profit organization;

   2.1.3. "Executive" means an officer, managing partner or any other employee in a management position.

   2.1.4. "Federal Awarding Agency" means a Federal agency providing a Federal Award to a Recipient as described in 2 CFR 200.1

   2.1.5. "Grant" means the Grant to which these Federal Provisions are attached.

2.1.6. "Grantee" means the party or parties identified as such in the Grant to which these Federal Provisions are attached. Grantee also means Subrecipient.

2.1.7. "Non-Federal Entity" means a State, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a Federal Award as a Recipient or a Subrecipient.

2.1.8. "Nonprofit Organization" organization, that:

2.1.8.1. Is operated primarily for scientific, educational, service, charitable, or similar purposes in the public interest;

2.1.8.2. Is not organized primarily for profit; and

2.1.8.3. Uses net proceeds to maintain, improve, or expand the organization's operations; and

2.1.8.4. Is not an IHE.

2.1.9. "OMB" means the Executive Office of the President, Office of Management and Budget.

2.1.10. "Pass-through Entity" means a recipient or subrecipient that provides a Subaward to a Subrecipient (including lower tier subrecipients) to carry out part of a Federal program. The authority of the pass-through entity under this part flows through the Subaward agreements between the pass-through entity and subrecipient.

2.1.11. "Recipient" means the Colorado State agency or institution of higher education identified as the Grantor in the Grant to which these Federal Provisions are attached.

2.1.12. "Subaward" means an award provided by a pass-through entity to a Subrecipient to contribute to the goals and objectives of the project by carrying out part of a Federal award received by the pass-through entity. The term does not include payments to a contractor, beneficiary or participant.

2.1.13. "Subrecipient" means an entity that receives a subaward from a pass-through entity to carry out part of a Federal award. The term subrecipient does not include a beneficiary or participant. A subrecipient may also be a recipient of other Federal awards directly from a Federal agency. Subrecipient also means Grantee.

2.1.14. "System for Award Management (SAM)" means the Federal repository into which an Entity must enter the information required under the Transparency Act, which may be found at http://www.sam.gov.

2.1.15. "Total Compensation" means the cash and noncash dollar value an Executive earns during the entity's preceding fiscal year. This includes all items of compensation as prescribed in 17 CFR 229.402(c)(2).

2.1.16. "Transparency Act" means the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282), as amended by §6202 of Public Law 110-252.

2.1.17. "Unique Entity ID" (UEI) is the universal identifier for federal financial assistance applicants, as well as recipients and their direct subrecipients (first tier subrecipients).

2.1.18. "Uniform Guidance" means the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The terms and conditions of the Uniform Guidance flow down to Awards to Subrecipients unless the Uniform Guidance or the terms and conditions of the Federal Award specifically indicate otherwise.

3. Compliance.

3.1. Subrecipient shall comply with all applicable provisions of the Transparency Act and the regulations issued pursuant thereto, all applicable provisions of the Uniform Guidance, and all applicable Federal Laws and regulations required by this Federal Award. Any revisions to such provisions or regulations shall automatically become a part of these Federal Provisions, without the necessity of either party executing any further instrument. The State of Colorado, at its discretion, may provide written notification to Subrecipient of such revisions, but such notice shall not be a condition precedent to the effectiveness of such revisions.

4. System for Award Management (SAM) and Unique Entity ID Requirements.

4.1. SAM. Subrecipient must obtain a UEI but are not required to fully register in Sam.gov. Subrecipient shall maintain the currency of its information in SAM until the Subrecipient submits the final financial report required under the Award or receives final payment, whichever is later. Subrecipient shall review and update SAM information at least annually after the initial registration, and more frequently if required by changes in its information.

4.2. Unique Entity ID. Subrecipient shall provide its Unique Entity ID to its Recipient, and shall update Subrecipient's information at http://www.sam.gov at least annually after the initial registration, and more frequently if required by changes in Subrecipient's information.

5. Total Compensation.

5.1. Subrecipient shall include Total Compensation in SAM for each of its five most highly compensated Executives for the preceding fiscal year if:

5.1.1. The total Federal funding authorized to date under the Award is $30,000 or more; and

5.1.2. In the preceding fiscal year, Subrecipient received:

5.1.2.1. 80% or more of its annual gross revenues from Federal procurement contracts and subcontracts and/or Federal financial assistance Awards or Subawards subject to the Transparency Act; and

5.1.2.2. $25,000,000 or more in annual gross revenues from Federal procurement contracts and subcontracts and/or Federal financial assistance Awards or Subawards subject to the Transparency Act; and

5.1.2.3. The public does not have access to information about the compensation of such Executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or § 6104 of the Internal Revenue Code of 1986.

6. Reporting.

6.1. Pursuant to the Transparency Act, Subrecipient shall report data elements to SAM and to the Recipient as required in this Exhibit. No direct payment shall be made to Subrecipient for providing any reports required under these Federal Provisions and the cost of producing such reports shall be included in the Grant price. The reporting requirements in this Exhibit are based on guidance from the OMB, and as such are subject to change at any time by OMB. Any such changes shall be automatically incorporated into this Grant and shall become part of Subrecipient's obligations under this Grant.

7. Effective Date and Dollar Threshold for Reporting.

7.1. Reporting requirements in §8 below apply to new Awards as of October 1, 2010, if the initial award is $30,000 or more. If the initial Award is below $30,000 but subsequent Award modifications result in a total Award of $30,000 or more, the Award is subject to the reporting requirements as of the date the Award exceeds $30,000. If the initial Award is $30,000 or more, but funding is subsequently de-obligated such that the total award amount falls below $30,000, the Award shall continue to be subject to the reporting requirements.

7.2. The procurement standards in §9 below are applicable to new Awards made by Recipient as of December 26, 2015. The standards set forth in §11 below are applicable to audits of fiscal years beginning on or after December 26, 2014.

8. Subrecipient Reporting Requirements.

8.1. Subrecipient shall report as set forth below.

8.1.1. To Recipient. A Subrecipient shall report the following data elements for each Federal Award Identification Number (FAIN) assigned by a Federal agency to a Recipient no later than the end of the month following the month in which the Subaward was made:

8.1.1.1. Subrecipient Unique Entity ID;

8.1.1.2. Subrecipient Unique Entity ID if more than one electronic funds transfer (EFT) account;

8.1.1.3. Subrecipient parent's organization Unique Entity ID;

8.1.1.4. Subrecipient's address, including: Street Address, City, State, Country, Zip + 4, and Congressional District;

8.1.1.5. Subrecipient's top 5 most highly compensated Executives if the criteria in §4 above are met; and Subrecipient's Total Compensation of top 5 most highly compensated Executives if the criteria in §4 above met.

8.1.1.6. The Recipient is required to submit this information to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) at http://www.fsrs.gov.

9. Procurement Standards.

9.1. Procurement Procedures. A Subrecipient shall use its own documented procurement procedures which reflect applicable State, local, and Tribal laws and applicable regulations, provided that the procurements conform to applicable Federal law and the standards identified in the Uniform Guidance, including without limitation, 2 CFR 200.318 through 200.327 thereof.

9.2. Domestic preference for procurements (2 CFR 200.322). As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

9.3. Procurement of Recovered Materials. If a Subrecipient is a State Agency or an agency of a political subdivision of the State, its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247, that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

9.4. Never contract with the enemy (2 CFR 200.215). Federal awarding agencies and recipients are subject to the regulations implementing “Never contract with the enemy” in 2 CFR part 183. The regulations in 2 CFR part 183 affect covered contracts, grants and cooperative agreements that are expected to exceed $50,000 during the period of performance, are performed outside the United States and its territories, and are in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

9.5. Prohibition on certain telecommunications and video surveillance equipment or services (2 CFR 200.216). Subrecipient is prohibited from obligating or expending loan or grant funds on certain telecommunications and video surveillance services or equipment pursuant to 2 CFR 200.216.

10. Access to Records.

10.1. A Subrecipient shall permit Recipient and its auditors to have access to Subrecipient’s records and financial statements as necessary for Recipient to meet the requirements of 2 CFR 200.332 (Requirements for pass-through entities), 2 CFR 200.300 (Statutory and national policy requirements) through 2 CFR 200.309 (Modification to period of performance), 2 CFR 200.337 (Access to Records) and Subpart F-Audit Requirements of the Uniform Guidance.

10.2. A Subrecipient must collect, transmit, and store information related to this Subaward in open and machine-readable formats (2 CFR 200.336).

11. Single Audit Requirements.

11.1. If a Subrecipient expends $1,000,000 or more in Federal Awards during the Subrecipient’s fiscal year, the Subrecipient shall procure or arrange for a single or program-specific audit conducted for that year in accordance with the provisions of Subpart F-Audit Requirements of the Uniform Guidance, issued pursuant to the Single Audit Act Amendments of 1996, (31 U.S.C. 7501-7507). 2 CFR 200.501.

11.1.1. Election. A Subrecipient shall have a single audit conducted in accordance with Uniform Guidance 2 CFR 200.514 (Scope of audit), except when it elects to have a program-specific audit conducted in accordance with 2 CFR 200.507 (Program-specific audits). The Subrecipient may elect to have a program-specific audit if Subrecipient expends Federal Awards under only one Federal program (excluding research and development) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of Recipient. A program-specific audit may not be elected for research and development unless all of the Federal Awards expended were received from Recipient and Recipient approves in advance a program-specific audit.

11.1.2. Exemption. If a Subrecipient expends less than $1,000,000 in Federal Awards during its fiscal year, the Subrecipient shall be exempt from Federal audit requirements for that year, except as noted in 2 CFR 200.503 (Relation to other audit requirements), but records shall be available for review or audit by appropriate officials of the Federal agency, the State, and the Government Accountability Office.

11.1.3. Subrecipient Compliance Responsibility. A Subrecipient shall procure or otherwise arrange for the audit required by Subpart F of the Uniform Guidance and ensure it is properly performed and submitted when due in accordance with the Uniform Guidance. Subrecipient shall prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with 2 CFR 200.510 (Financial statements) and provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit required by Uniform Guidance Subpart F-Audit Requirements.

12. Required Provisions for Subrecipient with Subcontractors.

12.1. In addition to other provisions required by the Federal Awarding Agency or the Recipient, Subrecipients shall include all of the following applicable provisions;

12.1.1. For agreements with Subrecipients – Include the terms in the Grant Federal Provisions Exhibit (this exhibit)

12.1.2. For agreements with Subcontractors – Include the terms in the Agreement Federal Provisions Exhibit.

13. Certifications.

13.1. Unless prohibited by Federal statutes or regulations, Recipient may require Subrecipient to submit certifications and representations required by Federal statutes or regulations on an annual basis. 2 CFR 200.415. Submission may be required more frequently if Subrecipient fails to meet a requirement of the Federal award. Subrecipient shall certify in writing to the State at the end of the Award that the project or activity was completed or the level of effort was expended. If the required level of activity or effort was not carried out, the amount of the Award must be adjusted.

14. Exemptions.

14.1. These Federal Provisions do not apply to an individual who receives an Award as a natural person, unrelated to any business or non-profit organization he or she may own or operate in his or her name.

14.2. A Subrecipient with gross income from all sources of less than $300,000 in the previous tax year is exempt from the requirements to report Subawards and the Total Compensation of its most highly compensated Executives.

15. Event of Default and Termination.

15.1. Failure to comply with these Federal Provisions shall constitute an event of default under the Grant and the State of Colorado may terminate the Grant upon 30 days prior written notice if the default remains uncured five calendar days following the termination of the 30-day notice period. This remedy will be in addition to any other remedy available to the State of Colorado under the Grant, at law or in equity.

15.2. Termination (2 CFR 200.340). The Federal Award may be terminated in whole or in part as follows:

15.2.1. By the Federal Awarding Agency or Pass-through Entity, if a Non-Federal Entity fails to comply with the terms and conditions of a Federal Award;

15.2.2. By the Federal awarding agency or Pass-through Entity with the consent of the Non-Federal Entity, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;

15.2.3. By the Non-Federal Entity upon sending to the Federal Awarding Agency or Pass-through Entity written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated.

However, if the Federal Awarding Agency or Pass-through Entity determines in the case of partial termination that the reduced or modified portion of the Federal Award or Subaward will not accomplish the purposes for which the Federal Award was made, the Federal Awarding Agency or Pass-through Entity may terminate the Federal Award in its entirety; or

15.2.4. By the Federal Awarding Agency or Pass-through Entity pursuant to termination provisions included in the Federal Award

16. Additional Federal Requirements.

16.1. Whistle Blower Protections

16.1.1. An employee of a subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. The subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712. See statutory requirements for whistleblower protections at 10 U.S.C. 4701, 41 U.S.C. 4712, 41 U.S.C. 4304, and 10 U.S.C. 4310.

Addendum 1, Artificial Intelligence Disclosure and Use Requirements

AI Disclosure: Grantee and any contractor or vendor funded under this grant agreement shall disclose in writing, prior to delivery of any deliverable, whether and how artificial intelligence tools, including generative AI, machine learning, or automated analysis systems, were used in creating or contributing to the deliverable. Disclosure shall include the specific AI tools or systems used and the nature of their contribution (e.g., research, drafting, analysis, editing).

Human Oversight Requirement: All deliverables shall be reviewed, verified, and approved by qualified personnel with relevant subject matter expertise prior to submission. Grantee and any vendor or contractor funded under this grant agreement shall ensure that AI-generated or AI-assisted content is fact-checked for accuracy, reviewed for bias or errors, and validated against primary sources where applicable. The Grantee remains fully responsible for the quality, accuracy, and completeness of all deliverables regardless of AI use including for any vendor or contractor funded under this grant agreement.

Data Protection and Confidentiality: Grantee and any vendor or contractor funded under this grant agreement shall not input confidential state data, personally identifiable information (PII), or non-public information into any public or consumer-grade AI system. Any AI tools used must have appropriate enterprise-level data protections. State data shall not be used to train, fine-tune, or improve any AI model without prior written approval from the State.

Quality and Accuracy Standards: Deliverables must meet the acceptance criteria specified in the Statement of Work. AI-generated content must be clearly distinguishable from original research and analysis where appropriate. Reports shall cite primary sources and shall not rely solely on AI-generated summaries or conclusions for factual claims.

Requirements for Pass Through: Grantee shall use the language above in any solicitations and contracts or purchase orders to ensure that all contractors and vendors abide by these requirements. Grantee may modify the language as long as the intent of the language is maintained.

Memorandum

Title: Fire Mitigation Update
From: Randy Perkins, Fire Department
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 15 Minutes

August 4, 2026

Purpose:
Provide an update on the fire mitigation.

Background:
Council approved $690,000 for fire mitigation. The fire department will provide an update on the steps taken to date.

Fiscal Impact:
$690,000

Workload Impact:
Substantial

Recommended Action:
No action required presentation only.

Memorandum

Title: Second Reading and Public Hearing for Ordinance No. 0726, An Ordinance Amending the Annual Budget for Fiscal Year 2026
From: Nate Moore, Finance Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 20 Minutes

August 4, 2026

Purpose:

Midyear adjustments to the budget based on 2026 actualities.

Background:

City Council may amend the budget by Ordinance whenever it is needed. Only change from the first reading was a budgeted settlement transfer, listed under 'Transfers Out'.

General Fund Changes (Expenditures):

Legislative: Increased $92,156 — mainly due to legal fees
City Clerk: Decreased $33,115 — cuts made in salaries/benefits
Judicial: Increased $4,778 — slightly increased due to salaries/benefits
Executive: Decreased $65,648 — multiple cuts to various line items, most significantly in professional services
Finance: Decreased $2,010
Neighborhood Services: Decreased $4,465
Planning: Decreased $3,179
Police: Decreased $69,579 — larger cuts in staffing and professional services
Fire: Decreased $87,870 — cuts made in salaries/benefits, professional development, and vehicles
EMS: Increased $73,650 — increases due to salaries/benefits
Public Service: Decreased $66,470 - most significant cuts show up in salaries/benefits and street materials/supplies, which helps with some of the line item increase
Parks & Recreation: Decreased $84,643 — significant cuts in benefits and the summer beautification program
Pool: Decreased $44,360 - cuts in part-time staffing, but had many smaller line item cuts
Economic Development: No change — this is not a staff decision but a Council decision

Intergovernmental: Decreased $35,000 - smaller sales tax revenues, no funding given to the school
Misc. Programs: No change
Transfers Out: Increased $3,200,000 - proposed settlement expense

TOTAL DECREASE IN DEPARTMENT EXPENDITURES COMPARED TO ORIGINAL BUDGET: $325,755

General Fund Changes (Revenues):

General Revenue: Increased $7,260
Department Revenue: Decreased $2,331
TOTAL: Increased $4,929

Barr Trail (assigned): Increased $408,673 — increases to shuttle, facilities maintenance, and the Ruxton project
Fire Mitigation (assigned): Council approved $690,000 to be put into an assigned fund in 2025.
PARAB (assigned): No change
Others (assigned): No change

Enterprise Fund Changes (Expenses):

Water: Increased $329,650
Wastewater: Decreased $107,402
Storm Drainage: Increased $16,637
Mobility & Parking: Decreased $741,224

Enterprise Fund Changes (Revenues):

Water: Increased $302,414
Wastewater: Decreased $393,300
Storm Drainage: Increased $53,000
Mobility & Parking: Decreased $278,800

Fiscal Impact:

The ending General Fund Unassigned Fund balance is now forecast at $3,829,149, which includes a recently added budgeted settlement transfer.

Workload Impact:
Multiple hours by Department Heads, Finance Director/Sr. Budget Analyst, and the City Administrator.

Recommended Action:
Move to adopt on Second Reading, Ordinance No. 0726, an ordinance amending the budget for Fiscal Year 2026.

City of Manitou Springs

FY 2026 Amended Budget

Table of Contents

City Budget Overview - General Fund

2026 Fiscal Year

Municipal Expenditures

Account	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
Legislative	92,156	581,226	489,070	355,736	463,565	416,028
City Clerk	(33,115)	432,200	465,315	247,200	365,535	341,371
Judicial	4,778	88,150	83,372	41,778	93,784	73,846
Executive	(65,648)	898,202	963,850	547,122	1,098,860	1,031,841
Finance	(2,010)	705,565	707,575	492,935	701,825	620,775
Neighborhood Services	(4,465)	130,438	134,903	68,794	123,229	117,517
Planning	(3,179)	562,266	565,445	270,202	614,870	524,985
Police	(69,579)	2,471,361	2,540,940	1,423,717	2,403,847	2,290,620
Fire	(87,870)	1,381,228	1,469,098	797,840	1,493,033	1,318,744
EMS	73,650	929,600	855,950	502,618	857,700	846,242
Public Services	(66,470)	1,334,874	1,401,344	624,287	1,460,570	1,227,323
Parks & Recreation	(84,643)	1,328,127	1,412,770	712,707	1,591,102	1,446,449
Pool	(44,360)	647,567	691,927	385,521	641,827	572,747
Economic Development	-	635,237	635,237	412,522	647,600	635,627
Intergovernmental	(35,000)	10,870	45,870	5,452	45,581	8,595
Misc. Programs	-	600	600	326	600	618
Fire Mitigation - Assigned	-	690,000	690,000	159,420	-	-
Transfers Out	3,200,000	4,600,000	1,400,000	816,667	758,000	758,000
Totals	**2,874,245**	**17,427,511**	**14,553,266**	**7,864,843**	**13,361,528**	**12,231,326**

Percent Change (to FY26 Original Budget) 19.75%

Municipal Revenues

Account	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
General Revenue	7,260	11,300,023	11,292,763	5,697,540	10,916,925	11,947,848
Department Revenue	(2,331)	876,969	879,300	308,870	883,800	866,757
Totals	**4,929**	**12,176,992**	**12,172,063**	**6,006,409**	**11,800,725**	**12,814,604**

Percent Change (to FY26 Original Budget) 0.04%

City Budget Overview - General Fund/Assigned

2026 Fiscal Year

Assigned Expenditures

Account	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
Barr Trail - Committed	408,673	659,673	251,000	479,721	244,000	235,768
PARAB - Assigned	-	4,000	4,000	1,969	4,000	2,814
Others - Assigned	-	5,000	5,000	-	5,000	-
Totals	**408,673**	**668,673**	**260,000**	**481,690**	**253,000**	**238,581**

Assigned Revenues

Account	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
Barr Trail	-	450,000	450,000	201,210	500,000	1,601,210
Other Assigned Revenue	6,100	7,800	1,700	7,355	1,901	7,158
Totals	**6,100**	**457,800**	**451,700**	**208,565**	**501,901**	**1,608,368**

City Budget Overview - Fund Balance Report

2026 Fiscal Year

Account	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget
FY 26 Beginning Fund Balance		9,878,271	9,878,271
Total Revenue	11,029	12,634,792	12,623,763
Total Expenditures	3,282,918	18,096,184	14,813,266
(includes assigned/committed)			
Ending Fund Balances	**(3,271,889)**	**4,416,879**	**7,688,768**
(includes assigned/committed)			
Committed/Assigned Balances:			
Barr Trail Fund Balance	(408,673)	527,048	935,721
Document Retrieval	100	13,936	13,836
Library-Capital Improvement	-	-	-
PARAB Fund Balance	-	14,343	14,343
Aggregate Donation Fund Balance	6,004	32,403	26,399
Unassigned Fund Balance	**(2,869,320)**	**3,829,149**	**6,698,469**

General Fund Revenues

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
REAL PROPERTY TAXES	-	1,215,270	1,215,270	1,206,802	1,103,311	1,146,578
SPECIFIC OWNERSHIP TAX	↑ 10,000	120,000	110,000	63,922	110,000	131,968
GENERAL SALES TAX	-	4,900,000	4,900,000	1,882,651	5,677,000	6,453,771
AUTO USE TAX	↓ (45,000)	350,000	395,000	169,206	395,000	419,215
GENERAL USE TAX	↑ 20,000	80,000	60,000	62,887	60,000	74,426
AMUSEMENT TAX	-	1,400,000	1,400,000	553,692	1,400,000	1,480,090
LODGING & CAMPING TAX	-	310,000	310,000	117,573	300,000	294,136
TELEPHONE FRANCHISE TAX-LUMEN	-	15,000	15,000	6,250	15,000	16,250
CABLE TV FRANCHISE TAX-COMCAST	-	42,000	42,000	9,361	42,000	40,028
PUBLIC UTILITIES FRANCHISE TAX	↓ (37,000)	400,000	437,000	172,018	437,000	422,040
PENALTIES/INTEREST ON TAXES	↑ 500	1,000	500	652	500	2,592
STREET PERMITS INSPECTIONS DEP	-	12,000	12,000	5,330	12,000	15,348
OTHER LICENSES & FEES	↑ 2,000	7,500	5,500	5,713	5,500	7,065
DOG LICENSES	-	-	-	101	-	-
GRANTS & REIMBURSEMENTS	↓ (4,000)	1,000	5,000	-	5,000	330
HIGHWAY USER TAX	-	175,448	175,448	69,504	108,724	176,301
CIGARETTE TAX	-	7,200	7,200	2,293	7,200	6,394
ROAD & BRIDGE TAX	-	17,000	17,000	8,080	17,000	16,829
AUTO LICENSE FEES	↑ 1,000	16,000	15,000	7,808	15,000	16,375
ADM SUPP-W/S FUNDS	-	157,700	157,700	91,992	154,663	154,663
PAYMENT IN LIEU OF TAXES-WATER	-	58,450	58,450	34,096	55,300	55,300
ADM SUPP-STORM DRAINAGE ENTERP	-	1,450	1,450	846	1,420	1,420
ADM SUPPORT - OPEN SPACE	-	9,450	9,450	5,513	9,000	9,000
ADM SUPP-EL PASO BL PARK	-	48,200	48,200	28,117	56,224	56,224
ADM SUPPORT--LAW ENF SPEC REV	-	1,450	1,450	846	1,420	1,420
ADM SUPPORT-MACH FUND	-	3,430	3,430	2,001	3,360	3,360
ADM SUPPORT-MOBILITY&PARKING E	-	1,500,000	1,500,000	875,000	430,420	430,420
EVENT FEES (OVERTIME/VEHICLES)	↑ 13,000	25,000	12,000	15,753	10,000	23,809
OJW FEES--CITY PORTION	↓ (15)	-	15	-	15	-
MITIGATION FEES-REIMB-PROP OWN	↓ (2,000)	1,000	3,000	-	3,000	349
BAG FEE - HOUSE BILL 21-1162	↓ (2,000)	1,000	3,000	538	1,500	1,436
INVESTMENT INTEREST	-	275,000	275,000	148,252	340,000	341,474
DONATIONS/GIFTS	↑ 25	25	-	20	42,668	42,668
MISCELLANEOUS REVENUE	↑ 700	3,000	2,300	2,795	2,300	2,090
CEMETERY	↑ 5,000	70,000	65,000	57,306	65,000	81,183
SALES OF SURPLUS EQUIPMENT	↑ 45,000	75,000	30,000	90,200	30,000	23,294
MATERIALS RECYCLING SALES	↑ 50	450	400	424	400	-
Total Revenues	↑ **7,260**	**11,300,023**	**11,292,763**	**5,697,540**	**10,916,925**	**11,947,848**
Percent Change (to FY26 Original Budget)		↑ 0.06%				

Legislative Budget

General Fund

Fund 10

Department 410

Legislative/City Council Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARIES & WAGES-PART/SEA	-	17,400	17,400	8,700	17,400	17,400
BENEFITS--MEDICARE CONTRIBUTIO	-	255	255	129	255	252
BENEFITS--PERA/FPPA CONTRIBUTI	-	2,770	2,770	1,376	2,575	2,577
BENEFITS-UNEMPLOYMENT INSURANC	-	55	55	18	55	35
BENEFITS-WORKER'S COMP INSURAN	(3,830)	2,000	5,830	1,154	5,830	1,247
SERVICES--LEGAL	100,000	400,000	300,000	226,877	325,000	298,342
TRAINING/PROFESSIONAL DEVELOPM	-	1,000	1,000	-	1,000	-
MEMBERSHIPS/PROFESSIONAL DUES	-	4,000	4,000	-	4,000	4,452
TRAVEL/CONFERENCES	-	2,000	2,000	311	2,000	2,778
INSURANCE-(CASUALTY/LIABLILITY	8,986	141,086	132,100	94,572	75,200	82,959
UNCOVERED LOSSES/DEDUCTIBLES	-	1,000	1,000	-	1,000	-
VEHICLE MILEAGE	-	150	150	-	150	-
TELEPHONE/COMMUNICATIONS	-	460	460	300	2,050	558
COMMUNICATION EQUIPMENT	(6,000)	-	6,000	-	6,000	-
CITY COUNCIL	-	1,050	1,050	531	1,050	1,445
CLTURE OF ENGAGEMENT ACTVTIES	-	5,000	5,000	19,893	5,000	2,107
DIGITAL ADA COMPLIANCE	(7,000)	3,000	10,000	1,876	15,000	1,876
Total Expenses	**92,156**	**581,226**	**489,070**	**355,736**	**463,565**	**416,028**
Percent Change (to FY26 Original Budget)		18.84%				

City Clerk Budget

General Fund

Fund 10

Department 411

City Clerk Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
LIQUOR (CITY) LICENSE FEES	-	4,500	4,500	1,815	4,500	2,787
LIQUOR LICENSE APPLICATION	-	6,000	6,000	3,698	6,000	6,148
BUSINESS LICENSE FEES	-	25,000	25,000	13,682	25,000	23,992
Total Revenues	**-**	**35,500**	**35,500**	**19,195**	**35,500**	**32,927**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY-DEPARTMENT MANAGER	(7,100)	97,900	105,000	55,879	105,000	91,834
SALARIES & WAGES-REGULAR FULL	(2,150)	228,250	230,400	126,208	146,500	147,508
SALARIES & WAGES-OVERTIME	(1,500)	500	2,000	59	2,000	252
BENEFITS-GROUP INSURANCE	(1,930)	14,570	16,500	8,501	15,400	15,323
BENEFITS-MEDICARE CONTRIBUTION	(1,035)	3,575	4,610	2,193	3,400	3,381
BENEFITS-PERA/FPPA CONTRIBUTIO	(10,600)	39,500	50,100	24,013	34,600	34,533
BENEFITS-UNEMPLOYMENT INSURANC	(100)	550	650	309	480	477
BENEFITS-WORKERS COMP INSURANC	(600)	900	1,500	459	1,500	537
SERVICES-PROFESSIONAL	(2,000)	8,000	10,000	100	8,000	7,614
RECRUITING/EMPLOYEE RETENTION	-	500	500	346	500	10
TRAINING/PROFESSIONAL DEVELOPM	(2,500)	3,000	5,500	970	4,500	2,182
MEMBERSHIPS/PROFESSION	-	910	910	685	910	907
TRAVEL/CONFERENCES	(600)	1,900	2,500	971	1,000	845
VEHICLE MILEAGE (REIMBURSEMNT)	-	500	500	199	500	199
TELEPHONE/COMMUNICATION	-	845	845	683	995	1,318
COMMUNICATION EQUIPMENT	-	400	400	-	400	-
ADVERTISING/PUBLICATIONS	(1,500)	1,000	2,500	94	2,500	1,775
PRINTING/PHOTOCOPYING	-	3,000	3,000	533	3,500	693
COMPUTER SOFTWARE	-	24,800	24,800	24,443	21,750	23,735
ELECTIONS	-	-	-	-	9,000	7,752
OFFICE SUPPLIES (PAPER, ETC)	(1,000)	1,000	2,000	394	2,000	317
POSTAGE	-	100	100	-	100	-
FOOD-MEALS&REIMBURSEMENTS	-	300	300	160	300	166
BOOKS, PERIODICALS SUBSCRIPTIO	-	200	200	-	200	14
CAPITAL PURCHASES-FURNITURE	(500)	-	500	-	500	-
Total Expenses	**(33,115)**	**432,200**	**465,315**	**247,200**	**365,535**	**341,371**
Percent Change (to FY26 Original Budget)		-7.12%				

Judicial Budget

General Fund

Fund 10

Department 412

Judicial Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
COURT FEES & FINES	4,800	45,000	40,200	27,670	40,200	43,291
Total Revenues	**4,800**	**45,000**	**40,200**	**27,670**	**40,200**	**43,291**
Percent Change (to FY26 Original Budget)		11.94%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARIES & WAGES--REGULAR STAF	6,300	30,000	23,700	14,489	33,100	29,307
SALARIES & WAGES-PART/SEA	(4,800)	16,800	21,600	8,400	21,600	16,800
BENEFITS--GROUP INSURANCE	1,650	4,800	3,150	2,748	2,580	3,310
BENEFITS--MEDICARE CONTRIBUTIO	640	1,300	660	660	1,005	659
BENEFITS--PERA/FPPA CONTRIBUTI	7,000	13,000	6,000	7,220	5,617	6,727
BENEFITS-UNEMPLOYMENT INSURANC	50	150	100	75	150	91
BENEFITS-WORKER'S COMP INSURAN	(450)	300	750	230	750	269
SERVICES--PROFESSIONAL (PROSEC	(2,700)	20,500	23,200	7,375	23,200	15,592
TRAINING/PROFESSIONAL DEVELOPM	(1,000)	-	1,000	-	1,500	-
MEMBERSHIPS/PROFESSIONAL DUES/	(150)	50	200	50	200	-
PRINTING/PHOTOCOPYING/BINDING	-	750	750	533	1,220	921
OFFICE MACHINE/COMPUTER MAINTE	-	100	100	-	100	-
SOFTWARE LICENSES	(1,762)	-	1,762	-	1,762	-
OFFICE SUPPLIES (PAPER,ETC)	-	300	300	-	900	171
POSTAGE	-	100	100	-	100	-
Total Expenses	**4,778**	**88,150**	**83,372**	**41,778**	**93,784**	**73,846**
Percent Change (to FY26 Original Budget)		5.73%				

Executive Budget

General Fund

Fund 10

Department 413

Executive Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	3,532	175,132	171,600	100,367	171,600	171,568
SALARIES & WAGES--REGULAR STAF	6,760	189,160	182,400	113,176	265,700	255,811
SALARIES & WAGES-OVERTIME(REG+	(1,000)	1,000	2,000	35	2,000	130
BENEFITS--GROUP INSURANCE	(3,470)	11,030	14,500	5,622	16,000	14,117
BENEFITS--MEDICARE CONTRIBUTIO	750	6,200	5,450	3,423	6,400	6,163
BENEFITS--PERA/FPPA CONTRIBUTI	9,120	67,920	58,800	37,462	65,500	62,881
BENEFITS-UNEMPLOYMENT INSURANC	(55)	885	940	482	1,100	852
BENEFITS-WORKER'S COMP INSURAN	(1,635)	1,175	2,810	911	2,810	1,075
SERVICES-COMPUTER RELATED	-	310,000	310,000	235,836	350,000	401,922
SERVICES--PROFESSIONAL (LICENS	(60,000)	60,000	120,000	16,602	120,000	71,889
RECRUITING/EMPLOYEE RETENTION	-	500	500	434	500	464
TRAINING/PROFESSIONAL DEVELOPM	(4,000)	2,000	6,000	-	6,000	3,850
MEMBERSHIPS/PROFESSIONAL DUES	-	2,500	2,500	1,849	2,500	407
TRAVEL/CONFERENCES	-	3,300	3,300	1,425	3,300	1,395
BLDG MAINTENANCE/MATERIAL	-	500	500	-	500	-
VEHICLE MILEAGE(REIMBURSEMENTS	-	750	750	332	750	205
TELEPHONE/COMMUNICATIONS	-	12,000	12,000	10,414	14,000	12,989
COMMUNICATION EQUIPMENT (RADIO	600	1,200	600	1,140	600	-
ADVERTISING/PUBLICATIONS	(7,000)	3,000	10,000	-	10,000	9,355
PRINTING/PHOTOCOPYING/BINDING	-	6,000	6,000	3,077	6,000	3,699
COMPUTER-CITYWIDE MAINTENANCE	(10,000)	37,000	47,000	10,363	47,000	10,757
OFFICE SUPPLIES (PAPER,ETC)	-	3,000	3,000	872	3,000	1,375
POSTAGE	-	100	100	17	100	95
UNIFORMS (RECURRING COSTS)	(150)	250	400	233	400	-
FOOD--MEALS&REIMBURSEMENT FOR	-	600	600	310	1,000	555
BOOKS, PERIODICALS, SUBSCRIPTI	-	500	500	324	500	288
CAPITAL PURCHASES-FURNITURE/FI	900	2,500	1,600	2,417	1,600	-
Total Expenses	**(65,648)**	**898,202**	**963,850**	**547,122**	**1,098,860**	**1,031,841**
Percent Change (to FY26 Original Budget)		-6.81%				

Finance Budget

General Fund

Fund 10

Department 415

Finance Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	22,200	155,000	132,800	99,198	132,800	132,726
SALARIES & WAGES--REGULAR STAF	10,000	137,400	127,400	106,512	150,600	143,083
SALARIES & WAGES-OVERTIME(REG+	(12,500)	12,500	25,000	9,437	24,000	16,828
BENEFITS--GROUP INSURANCE	(2,000)	25,000	27,000	16,548	36,300	35,261
BENEFITS--MEDICARE CONTRIBUTIO	600	4,300	3,700	2,815	4,300	4,056
BENEFITS--PERA/FPPA CONTRIBUTI	(3,150)	43,250	46,400	29,188	43,500	41,377
BENEFITS-UNEMPLOYMENT INSURANC	(40)	620	660	418	660	597
BENEFITS-WORKER'S COMP INSURAN	(2,030)	1,200	3,230	929	3,230	1,075
HSA SEEDNG &PERFORM RECOGNITIO	(15,000)	39,000	54,000	32,406	59,000	33,619
HEALTH & WELLNESS PROGRAM	(1,000)	500	1,500	-	1,500	420
SERVICES--PROFESSIONAL (LICENS	-	60,700	60,700	42,790	35,700	27,858
RECRUITING/EMPLOYEE RETENTION	550	550	-	521	400	932
TRAINING/PROFESSIONAL DEVELOPM	-	2,000	2,000	1,080	2,000	940
MEMBERSHIPS/PROFESSIONAL DUES/	-	545	545	240	545	583
TRAVEL/CONFERENCES	(1,000)	1,500	2,500	-	2,500	-
INSURANCE--(CASUALTY/LIABILITY	-	68,400	68,400	51,429	55,000	52,584
TELEPHONE/COMMUNICATIONS	440	1,600	1,160	1,129	1,360	1,731
COMMUNICATION EQUIPMENT	-	250	250	-	250	-
PRINTING/PHOTOCOPYING/BINDING	(2,000)	5,500	7,500	2,527	7,000	5,129
OFFICE MACHINE/COMPUTER MAINTE	(880)	1,000	1,880	-	1,880	-
COMPUTER SOFTWARE MAINTENANCE	-	58,450	58,450	38,088	55,800	50,983
COLLECTION FEES	1,800	15,500	13,700	14,786	13,700	13,528
BANK/SERVICE CHARGES	2,000	50,000	48,000	30,234	49,000	33,787
OFFICE SUPPLIES (PAPER,ETC)	-	2,000	2,000	1,015	2,000	2,443
POSTAGE (US MAIL/FEDEX/UPS)	-	18,000	18,000	11,344	18,000	21,235
FOOD-MEALS & REIMBURSEMENT FOR	-	100	100	-	100	-
BOOKS, PERIODICALS, SUBSCRIPTI	-	200	200	-	200	-
CAPITAL PURCHASES	-	500	500	300	500	-
Total Expenses	**(2,010)**	**705,565**	**707,575**	**492,935**	**701,825**	**620,775**
Percent Change (to FY26 Original Budget)		-0.28%				

Neighborhood Services Budget

General Fund

Fund 10

Department 418

Neighborhood Services Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARIES&WAGES-REGULAR STAFF	(9,100)	50,000	59,100	25,637	59,100	59,435
SALARIES&WAGES-PART/SEASONAL	12,000	12,000	-	6,138	4,500	3,816
SALARIES&WAGES-OVERTIME(REG&PR	(400)	300	700	106	1,500	53
BENEFITS-GROUP INSURANCE	(2,250)	6,000	8,250	2,846	7,685	7,686
BENEFITS-MEDICARE CONTRIBUTION	(100)	875	975	438	975	875
BENEFITS-PERA/FPPA CONTRIBUTIO	(1,100)	8,500	9,600	4,864	9,000	8,939
BENEFITS-UNEMPLOYMENT INSURANC	(30)	120	150	64	150	126
BENEFITS-WORKER'S COMP INSURAN	(235)	1,653	1,888	1,260	1,888	1,669
PROF SERV-NUISANCE ABATEMENT	-	25,000	25,000	18,534	9,000	13,589
RECRUITNG/EMPLOYEE RENTENTION	-	500	500	-	500	174
TRAINING/PROFESSIONAL DEVELOPM	(500)	1,500	2,000	-	2,000	183
MEMBERSHIPS/PROFESSIONAL DUES	-	200	200	-	200	-
VEHICLE GAS & OIL	-	900	900	75	500	338
VEHICLE REPAIRS & MAINTENANCE	-	1,500	1,500	413	1,500	1,471
VEHICLE MILEAGE(REIMBURSEMENTS	(50)	300	350	-	350	323
TELEPHONE/COMMUNICATIONS	(300)	2,000	2,300	455	2,700	1,774
PRINTING/PHOTOCOPYING/BINDING	-	500	500	279	500	441
COMPUTER SOFTWARE	-	6,890	6,890	7,570	6,881	12,625
OFFICE SUPPLIES (PAPER ETC)	-	200	200	-	200	51
OPERATING SUPPLIES (CHEMICAL E	-	500	500	-	500	151
POSTAGE (US MAIL/FED EX/UPS)	-	200	200	-	400	-
UNIFORMS (RECURRING COSTS)	-	600	600	-	600	523
VANDALISM REPAIR	(2,400)	10,000	12,400	115	12,400	3,255
BUSINESS MEALS & REIMBURSEMENT	-	100	100	-	100	20
BOOKS, PERIODICALS, SUBSCRIPTI	-	100	100	-	100	-
Total Expenses	**(4,465)**	**130,438**	**134,903**	**68,794**	**123,229**	**117,517**
Percent Change (to FY26 Original Budget)		-3.31%				

Planning Budget

General Fund

Fund 10

Department 419

Planning Budget

2026 Fiscal Year

Revenues

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
PLANNING FEES		-	45,000	45,000	18,735	50,000	49,980
PLANNING GRANT	↑	28,500	28,500	-	-	-	-
EIAF A-0264 STORMWATER CODE	↑	4,969	4,969	-	4,969	-	2,194
Total Revenues	↑	**33,469**	**78,469**	**45,000**	**23,704**	**50,000**	**52,174**
Percent Change (to FY26 Original Budget)		↑	74.38%				

Expenditures

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	↑	2,420	118,900	116,480	68,141	116,480	116,480
SALARIES & WAGES--REGULAR STAF	↓	(4,920)	240,580	245,500	136,914	244,100	246,468
SALARIES & WAGES-PART/SEASONAL	↓	(4,800)	15,000	19,800	11,771	19,800	16,075
SALARIES & WAGES-OVERTIME(REG+	↓	(4,250)	750	5,000	133	5,000	30
BENEFITS--GROUP INSURANCE	↓	(3,975)	20,150	24,125	11,744	22,800	22,525
BENEFITS--MEDICARE CONTRIBUTIO	↑	556	5,356	4,800	3,023	4,800	5,268
BENEFITS--PERA/FPPA CONTRIBUTI		-	58,750	58,750	33,240	54,000	53,689
BENEFITS-UNEMPLOYMENT INSURANC	↑	50	750	700	434	700	756
BENEFITS-WORKER'S COMP INSURAN	↓	(860)	1,140	2,000	875	2,000	1,075
SERVICES--PROFESSIONAL (LICENS	↑	16,000	66,000	50,000	2,001	100,000	47,347
RECRUITING/EMPLOYEE RETENTION	↓	(500)	500	1,000	-	1,000	281
TRAINING/PROFESSIONAL DEVELOPM	↓	(1,000)	5,000	6,000	450	6,000	3,145
MEMBERSHIPS/PROFESSIONAL DUES/		-	2,800	2,800	-	2,800	916
VEHICLE MILEAGE(REIMBURSEMENTS	↓	(100)	250	350	-	250	99
TELEPHONE/COMMUNICATIONS		-	2,040	2,040	911	2,400	2,426
COMMUNICATION EQUIPMENT (RADIO	↓	(300)	300	600	-	300	-
ADVERTISING/PUBLICATIONS	↓	(500)	1,500	2,000	-	2,000	760
PRINTING/PHOTOCOPYING/BINDING	↓	(500)	2,000	2,500	424	2,500	1,773
COMPUTER SOFTWARE		-	2,800	2,800	50	2,640	3,000
HSTORIC PRSRVTN INCENTIVES		-	5,000	5,000	-	5,000	-
HSTORIC PRSRVTN GRANT EXP		-	5,000	5,000	-	5,000	-
CPC PLANNING SUPPORT		-	1,400	1,400	-	1,400	-
HPC SUPPORT		-	1,200	1,200	18	8,000	2,268
HOUSING ADVIS BOARD SPRT		-	2,100	2,100	-	100	-
OFFICE SUPPLIES (PAPER,ETC)		-	1,500	1,500	75	3,800	368
POSTAGE(US MAIL/FED EX/UPS)	↓	(500)	1,000	1,500	-	1,500	12
BUSINESS MEALS & REIMBURSEMENT		-	300	300	-	300	224
BOOKS, PERIODICALS, SUBSCRIPT		-	200	200	-	200	-
Total Expenses	↓	**(3,179)**	**562,266**	**565,445**	**270,202**	**614,870**	**524,985**
Percent Change (to FY26 Original Budget)		↓	-0.56%				

Police Budget

General Fund

Fund 10

Department 420

Police Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
POLICE OVER TIME GRANTS	-	10,000	10,000	5,524	10,000	11,252
POLICE SERVICES	-	49,000	49,000	26,499	49,000	57,881
Total Revenues	**-**	**59,000**	**59,000**	**32,023**	**59,000**	**69,133**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	3,791	131,691	127,900	75,975	127,900	127,855
SALARIES & WAGES--REGULAR STAF	(41,560)	1,130,000	1,171,560	649,260	1,165,400	1,153,267
SALARIES & WAGES-PART/SEASONAL	20,500	52,000	31,500	30,688	31,500	31,402
SALARIES & WAGES-OVERTIME(REG+	-	104,000	104,000	62,747	114,000	124,274
BENEFITS--GROUP INSURANCE	(15,000)	121,000	136,000	70,452	127,100	127,081
BENEFITS--MEDICARE CONTRIBUTIO	300	20,600	20,300	11,572	19,505	20,161
BENEFITS--PERA/FPPA CONTRIBUTI	-	148,400	148,400	86,700	141,600	141,312
BENEFITS-UNEMPLOYMENT INSURANC	-	2,870	2,870	1,637	2,870	2,861
BENEFITS-WORKER'S COMP INSURAN	(3,000)	72,000	75,000	54,461	81,500	71,772
SERVICES--PROFESSIONAL (LICENS	(40,000)	143,000	183,000	14,571	135,000	69,043
RECRUITING/EMPLOYEE RETENTION	4,000	7,000	3,000	6,807	6,000	3,244
TRAINING/PROFESSIONAL DEVELOPM	(5,000)	10,000	15,000	3,727	25,000	9,036
MEMBERSHIPS/PROFESSIONAL DUES	355	1,500	1,145	1,243	1,145	1,020
TRAVEL/CONFERENCES	(2,500)	5,000	7,500	258	7,500	3,882
INSURANCE--(CASUALTY/LIABILITY	9,890	290,000	280,110	213,794	147,300	147,238
UNCOVERED LOSSES/DEDUCTIBLES	10,000	15,000	5,000	11,202	5,000	6,346
PROPERTY SERVICES--BLDG MTCE	150	300	150	267	150	-
VEHICLE GAS & OIL	-	30,000	30,000	14,477	30,000	37,365
VEHICLE REPAIRS & MAINTENANCE	-	35,000	35,000	12,294	35,000	39,690
VEHICLE INSURANCE (DAMAGE/LIAB	-	33,500	33,500	25,036	71,500	67,920
TELEPHONE/COMMUNICATIONS	-	13,600	13,600	5,663	16,000	15,423
COMMUNICATION EQUIPMENT	(5,000)	1,000	6,000	-	6,000	-
PRINTING/PHOTOCOPYING/BINDING	-	3,500	3,500	2,695	3,500	2,912
SOFTWARE MAINTENANCE	(3,800)	31,000	34,800	11,028	34,800	24,726
PRISONER CUSTODY	-	2,000	2,000	-	2,000	160
HUMANE SOCIETY SERVICES	(2,500)	47,500	50,000	47,500	46,472	46,472
OFFICE SUPPLIES (PAPER,ETC)	-	3,500	3,500	678	3,500	3,143
OPERATING SUPPLIES (CHEMICALS	-	3,000	3,000	1,858	3,000	2,169
POSTAGE (US MAIL/FED EX/UPS)	-	300	300	88	300	72
UNIFORMS (RECURRING COSTS)	-	12,700	12,700	6,988	12,700	10,776
BUSINESS MEALS & REIMBURSEMENT	-	200	200	53	200	-
BOOKS, PERIODICALS, SUBSCRIPTI	(205)	200	405	-	405	-
Total Expenses	**(69,579)**	**2,471,361**	**2,540,940**	**1,423,717**	**2,403,847**	**2,290,620**
Percent Change (to FY26 Original Budget)		-2.74%				

Fire Budget

General Fund

Fund 10

Department 422

Fire Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
FIRE PROTECTION SERVICES	-	52,000	52,000	-	135,000	170,110
FIRE DEPT PLANS REVIEW	-	300	300	-	300	-
Total Revenues	**-**	**52,300**	**52,300**	**-**	**135,300**	**170,110**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARIES & WAGES--REGULAR STAF	-	632,550	632,550	377,141	632,550	635,022
RETIREMENT RECOGNITION	(9,825)	-	9,825	-	-	-
SALARIES & WAGES-PART/SEASONAL	-	52,000	52,000	21,106	52,000	22,420
SALARIES & WAGES-OVERTIME(REG+	10,000	95,000	85,000	44,998	85,000	78,287
BENEFITS--GROUP INSURANCE	(16,300)	65,000	81,300	33,541	76,000	75,985
BENEFITS--MEDICARE CONTRIBUTIO	-	11,200	11,200	6,274	10,100	10,347
BENEFITS--PERA/FPPA CONTRIBUTI	(19,500)	120,000	139,500	80,542	120,000	120,455
BENEFITS-UNEMPLOYMENT INSURANC	-	1,600	1,600	886	1,450	1,464
BENEFITS-WORKER'S COMP INSURAN	(2,500)	40,500	43,000	30,666	45,600	39,512
SERVICES--PROFESSIONAL	(6,500)	12,000	18,500	-	18,500	10,310
PROF SERVICES (ALL HAZARDS)	-	50,000	50,000	58,258	130,000	119,011
SERVICES-MAINTENANCE/CUSTODIAL	-	1,700	1,700	339	1,700	501
RECRUITING/EMPLOYEE RETENTION	-	6,000	6,000	4,177	6,640	3,921
TRAINING/PROFSSNL DEVELOPMENT	(15,000)	15,000	30,000	8,426	36,130	10,307
MEMBERSHIPS/PROFESSIONAL DUES	(2,215)	28,000	30,215	1,657	30,215	27,963
GAS & ELECTRIC UTILITIES	(3,000)	5,000	8,000	1,942	6,500	3,536
INSURANCE--(CASUALTY/LIABILITY	-	2,460	2,460	1,839	11,800	8,853
UNCOVERED LOSSES/DEDUCTIBLES	-	1,500	1,500	-	1,500	143
BUILDING MAINTENANCE	-	3,000	3,000	2,008	2,800	3,440
VEHICLE GAS & OIL	(10,000)	7,500	17,500	3,253	17,500	5,103
VEHICLE REPAIRS & MAINTENANCE	(5,000)	29,000	34,000	17,073	34,000	27,543
VEHICLE INSURANCE(DAMAGE/LIABI	-	69,300	69,300	51,973	26,630	30,982
TELEPHONE/COMMUNICATIONS	(4,030)	6,000	10,030	3,001	11,800	10,092
COMMUNICATION EQUIPMENT	(4,000)	10,000	14,000	1,672	14,000	9,386
PRINTING/PHOTOCOPYING/BINDING	-	1,500	1,500	500	2,000	861
FIREWISE FIRE MITIGATION	-	50,000	50,000	12,956	50,000	13,394
PUBLIC EDUCATION	-	4,800	4,800	2,835	4,800	3,951
MEDICAL SERVICES	-	15,000	15,000	15,271	15,000	14,620
HIGH ANGLE RESCUE	-	3,500	3,500	-	4,200	341
OFFICE SUPPLIES (PAPER, ETC)	-	1,650	1,650	324	1,650	1,228
OPERATING SUPPLIES	-	6,000	6,000	4,835	4,000	2,456
WILDLAND TOOLS & EQUIPMENT	-	2,323	2,323	-	2,323	883
TOOLS REPAIR & MAINTENANCE	-	2,500	2,500	1,314	3,500	3,588
PPE/SCBA REPAIR AND MAINTENANC	-	20,745	20,745	4,685	24,245	16,774
POSTAGE(US MAIL/FED/FED EX/UPS	-	400	400	-	400	-
CUSTODIAL/MAINT SUPPLIES	-	2,500	2,500	1,186	2,500	606
UNIFORMS (RECURRING COSTS)	-	6,000	6,000	3,159	6,000	5,461
Total Expenses	**(87,870)**	**1,381,228**	**1,469,098**	**797,840**	**1,493,033**	**1,318,744**
Percent Change (to FY26 Original Budget)		-5.98%				

EMS Budget

General Fund

Fund 10

Department 424

EMS Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
EMS TRANSPORT REVENUE	-	400,000	400,000	97,225	400,000	376,887
Total Revenues	**-**	**400,000**	**400,000**	**97,225**	**400,000**	**376,887**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARIES & WAGES--REGULAR STAF	43,000	507,500	464,500	280,282	464,500	465,471
SALARIES & WAGES-PART/SEASONAL	14,000	16,000	2,000	10,622	2,000	1,208
SALARIES & WAGES-OVERTIME(REG+	34,000	150,000	116,000	72,923	116,000	145,399
BENEFITS--GROUP INSURANCE	(7,350)	57,250	64,600	31,386	60,400	60,359
BENEFITS--MEDICARE CONTRIBUTIO	-	8,450	8,450	5,076	7,900	8,556
BENEFITS--PERA/FPPA CONTRIBUTI	-	51,300	51,300	34,155	48,900	48,847
BENEFITS-UNEMPLOYMENT INSURANC	-	1,250	1,250	727	1,250	1,218
BENEFITS-WORKER'S COMP INSURAN	-	42,000	42,000	30,623	43,900	39,512
SERVICES-PROFESSIONAL	500	500	-	443	-	455
SERVICES-MAINTENANCE/CUSTODIAL	-	2,200	2,200	423	3,000	2,970
RECRUITING/EMPLOYEE RETENTION	-	2,140	2,140	1,076	3,500	1,094
TRAINING/PROFSSNL DEVELOPMENT	(3,500)	1,500	5,000	-	5,000	846
MEMBERSHIPS/PROFESSIONAL DUES	(5,000)	2,000	7,000	-	7,000	33
GAS & ELECTRIC UTILITIES	(2,000)	3,500	5,500	1,345	3,300	2,704
INSURANCE--(CASUALTY/LIABILITY	-	1,610	1,610	1,204	11,800	9,108
UNCOVERED LOSSES/DEDUCTIBLES	-	1,000	1,000	-	1,000	-
BUILDING MAINTENANCE	-	4,000	4,000	50	4,000	3,720
VEHICLE GAS & OIL	-	5,000	5,000	3,042	5,000	5,040
VEHICLE REPAIRS & MAINTENANCE	-	7,000	7,000	4,829	7,000	983
VEHICLE INSURANCE(DAMAGE/LIABI	-	11,000	11,000	8,249	8,660	8,240
TELEPHONE/COMMUNICATIONS	-	3,400	3,400	348	4,000	1,173
COMMUNICATION EQUIPMENT	-	5,000	5,000	-	5,000	5,110
PRINTING/PHOTOCOPYING/BINDING	-	1,000	1,000	500	1,000	817
MEDICAL SERVICES	-	36,000	36,000	11,387	34,590	28,391
OFFICE SUPPLIES (PAPER, ETC)	-	1,000	1,000	-	1,000	758
CUSTODIAL/MAINT SUPPLIES	-	2,000	2,000	-	2,000	437
UNIFORMS (RECURRING COSTS)	-	6,000	6,000	3,930	6,000	3,794
Total Expenses	**73,650**	**929,600**	**855,950**	**502,618**	**857,700**	**846,242**
Percent Change (to FY26 Original Budget)		8.60%				

Public Services Budget

General Fund

Fund 10

Department 431

Public Service Budget

2026 Fiscal Year

Expenditures

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	↑	740	36,240	35,500	20,768	68,300	68,262
SALARIES & WAGES--REGULAR STAF	↓	(55,350)	462,250	517,600	252,687	485,700	469,832
SALARIES & WAGES-PART/SEASONAL	↑	10,000	20,000	10,000	10,137	10,000	7,416
SALARIES & WAGES-OVERTIME(REG+		-	25,500	25,500	14,075	25,500	19,943
BENEFITS--GROUP INSURANCE	↓	(6,000)	46,500	52,500	25,503	49,050	50,888
BENEFITS--MEDICARE CONTRIBUTIO		-	8,200	8,200	4,203	8,200	7,277
BENEFITS--PERA/FPPA CONTRIBUTI	↓	(10,700)	86,100	96,800	45,371	90,800	89,250
BENEFITS-UNEMPLOYMENT INSURANC		-	1,370	1,370	595	1,370	1,127
BENEFITS-WORKER'S COMP INSURAN	↑	11,000	39,500	28,500	29,930	28,500	32,803
SERVICES--PROFESSIONAL (LICENS	↓	(5,000)	70,000	75,000	6,482	120,000	121,082
SERVICES--TRASH REMOVAL	↑	10,000	70,000	60,000	35,108	60,000	67,297
RECRUITING/EMPLOYEE RETENTION	↑	1,500	3,000	1,500	2,292	3,000	2,796
TRAINING/PROFESSIONAL DEVELOPM	↓	(500)	3,500	4,000	838	4,000	1,896
MEMBERSHIPS/PROFESSIONAL DUES/		-	454	454	796	1,000	876
TRAVEL/CONFERENCES	↓	(250)	250	500	-	2,500	-
GAS & ELECTRIC UTILITIES		-	55,000	55,000	24,531	49,000	49,756
STREET LIGHTING UTILITIES	↓	(5,000)	60,000	65,000	28,190	60,000	58,319
INSURANCE--(CASUALTY/LIABILITY	↑	4,940	24,000	19,060	18,125	10,750	8,587
UNCOVERED LOSSES/DEDUCTIBLES		-	4,000	4,000	1,936	4,000	457
**PROPERTY SERVICES-BLDG MAINT	↑	150	150	-	76	-	-
VEHICLE GAS & OIL	↓	(4,500)	18,000	22,500	7,453	22,500	19,427
VEHICLE REPAIRS & MAINTENANCE		-	45,000	45,000	37,856	65,000	42,297
VEHICLE INSURANCE(DAMAGE/LIABI		-	15,760	15,760	11,819	13,000	8,429
TELEPHONE/COMMUNICATIONS		-	10,200	10,200	2,735	12,000	10,775
COMMUNICATIONS EQUIPMENT		-	2,000	2,000	117	2,000	52
ADVERTISING/PUBLICATIONS		-	500	500	-	500	-
PRINTING/PHOTOCOPYING/BINDING		-	2,000	2,000	1,222	2,000	1,875
OFFICE MACHINE/COMPUTER MAINTE		-	500	500	-	500	-
COMPUTER SOFTWARE		-	15,000	15,000	840	15,000	7,641
OFFICE SUPPLIES (PAPER, ETC.)		-	2,800	2,800	1,081	2,800	2,070
OPERATING SUPPLIES (CHEMICALS,		-	1,000	1,000	-	1,000	26
POSTAGE (US MAIL/FED EX/UPS)		-	200	200	-	200	14
UNIFORMS (RECURRING COSTS)		-	4,000	4,000	809	4,000	1,417
PERSONAL PROTECTION EQUIPMENT	↓	(1,500)	1,500	3,000	155	3,000	1,183
FOOD/MEALS REIMBURSEMENTS FOR		-	400	400	-	400	-
MASONRY WORK		-	55,000	55,000	28,302	45,000	28,008
SNOW REMOVAL SUPPLIES/SERVICES		-	30,000	30,000	6,381	30,000	22,863
STREET MATERIALS/SUPPLIES(ASPH	↓	(15,000)	15,000	30,000	3,873	55,000	23,381
HISTORIC BRIDGE MAINTENANCE		-	100,000	100,000	-	100,000	-
CAPITAL PURCHASES--EQUIPMENT	↓	(1,000)	-	1,000	-	5,000	-
Total Expenses	↓	**(66,470)**	**1,334,874**	**1,401,344**	**624,287**	**1,460,570**	**1,227,323**
Percent Change (to FY26 Original Budget)		↓	-4.74%				

Parks & Recreation Budget

General Fund

Fund 10

Department 432

Parks & Recreation Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
MEMORIAL HALL USE FEES	(5,000)	15,000	20,000	3,002	14,000	14,230
PARK USE FEES	-	8,000	8,000	2,636	7,000	7,662
RECREATIONAL PROGRAM FEES	(13,300)	3,700	17,000	1,468	18,000	3,618
Total Revenues	**(18,300)**	**26,700**	**45,000**	**7,106**	**39,000**	**25,510**
Percent Change (to FY26 Original Budget)		-40.67%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	3,307	113,607	110,300	65,542	110,300	110,297
SALARIES & WAGES--REGULAR STAF	25,000	539,000	514,000	312,172	566,000	527,853
SALARIES & WAGES-PART/SEASONAL	(5,000)	40,000	45,000	25,627	45,000	34,544
SALARIES & WAGES-OVERTIME(REG+	(6,000)	30,000	36,000	13,620	36,000	30,762
BENEFITS--GROUP INSURANCE	(41,450)	90,000	131,450	51,478	121,560	117,270
BENEFITS--MEDICARE CONTRIBUTIO	-	11,300	11,300	5,759	11,300	10,387
BENEFITS--PERA/FPPA CONTRIBUTI	-	114,600	114,600	63,762	106,000	105,679
BENEFITS-UNEMPLOYMENT INSURANC	-	1,620	1,620	829	1,620	1,495
BENEFITS-WORKER'S COMP INSURAN	-	24,000	24,000	17,068	24,000	22,199
SERVICES--PROFESSIONAL (LICENS	(1,500)	-	1,500	-	1,500	-
SUMMER BEAUTIFICATION PROGRAM	(45,000)	22,000	67,000	-	67,000	60,220
SUSTAINABILITY INITIATIVES	-	20,000	20,000	2,398	20,000	25,633
SERVICES-TEMP PERSONNEL	10,000	10,000	-	5,323	-	467
SERVICES-GARDENER CONTRACTED S	-	40,000	40,000	17,820	40,000	32,401
RECRUITING/EMPLOYEE RETENTION	(2,000)	1,000	3,000	699	3,641	4,358
TRAINING/PROFESSIONAL DEVELOPM	-	5,000	5,000	706	5,000	4,599
MEMBERSHIPS/PROFESSIONAL DUES/	-	2,200	2,200	1,040	2,200	1,192
TRAVEL/CONFERENCES	(1,000)	-	1,000	-	1,000	500
INSURANCE--(CASUALTY/LIABILITY	-	1,280	1,280	959	6,790	5,532
UNCOVERED LOSSES/DEDUCTIBLES	-	8,000	8,000	4,209	8,000	18,802
PROPERTY SERVICES-BUILDING	-	25,000	25,000	13,592	25,000	16,472
DOWNTOWN MAINTENANCE	-	20,000	20,000	10,971	20,000	18,532
VEHICLE GAS & OIL	-	12,500	12,500	4,972	12,500	12,978
VEHICLE INSURANCE(DAMAGE/LIABI	-	15,800	15,800	11,819	7,720	8,291
TELEPHONE/COMMUNICATIONS	-	5,170	5,170	3,682	6,080	5,951
COMMUNICATIONS EQUIPMENT	-	400	400	34	800	37
PRINTING/PHOTOCOPYING/BINDING	-	1,200	1,200	859	1,200	1,393
OFFICE MACHINE/COMPUTER MAINTE	-	500	500	-	500	70
COMPUTER SOFTWARE	-	10,400	10,400	2,210	10,100	9,081
OFFICE SUPPLIES (PAPER, ETC.)	-	2,000	2,000	1,106	2,000	1,706
POSTAGE (US MAIL/FED EX/UPS)	-	50	50	-	100	-
CUSTODIAL SUPPLIES	-	20,000	20,000	8,653	20,000	19,635
UNIFORMS (RECURRING COSTS)	-	5,000	5,000	1,200	5,500	3,466
PERSONAL PROTECTIVE EQUIP-PPE	-	2,500	2,500	620	3,000	1,451
FOOD/MEALS REIMBURSEMENTS FOR	-	500	500	-	500	52
PARKS MAINTENANCE	-	17,500	17,500	6,878	17,500	10,297
IRRIGATION	-	10,000	10,000	6,177	10,000	7,615

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
MINERAL SPRINGS MAINTENANCE	-	30,000	30,000	18,798	141,085	141,867
TREES/MAINTENANCE/TRIMMIN	(7,000)	23,000	30,000	6,436	30,000	12,746
GARDEN SUPPLIES/FLOWERS	-	10,000	10,000	7,000	10,000	8,756
PARKS MATERIALS/SUPPLIES	(7,000)	23,000	30,000	6,974	30,000	9,775
CEMETERY MAINTENANCE	-	10,000	10,000	8,073	43,606	29,621
RECREATION PROGRAMMING	(7,000)	10,000	17,000	3,642	17,000	12,469
Total Expenses	**(84,643)**	**1,328,127**	**1,412,770**	**712,707**	**1,591,102**	**1,446,449**
Percent Change (to FY26 Original Budget)		-5.99%				

Pool Budget

General Fund

Fund 10

Department 451

Pool Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SWIMMING POOL FEES & SALES	(4,000)	90,000	94,000	82,522	85,000	76,301
SWIMMING POOL RENTAL	(1,000)	8,000	9,000	3,951	8,000	6,447
SWIMMING POOL LESSONS	200	15,000	14,800	12,276	10,000	9,018
SWIMMING--VENDING CONCESSIONS	-	2,000	2,000	2,111	1,800	1,154
SWIMMING--SWIM TEAM CHARGES	(17,500)	2,500	20,000	1,087	20,000	3,806
Total Revenues	**(22,300)**	**117,500**	**139,800**	**101,947**	**124,800**	**96,726**
Percent Change (to FY26 Original Budget)		-15.95%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	(339)	87,551	87,890	50,510	87,890	79,346
SALARIES & WAGES--REGULAR STAF	-	138,500	138,500	78,272	138,500	137,560
SALARIES & WAGES-PART/SEASONAL	(17,834)	175,216	193,050	114,266	160,000	142,885
SALARIES & WAGES-OVERTIME(REG+	-	1,000	1,000	100	3,000	1,643
BENEFITS--GROUP INSURANCE	3,150	20,450	17,300	11,919	16,100	16,070
BENEFITS--MEDICARE CONTRIBUTIO	(1,230)	6,500	7,730	3,463	5,130	5,168
BENEFITS--PERA/FPPA CONTRIBUTI	-	66,000	66,000	37,745	54,000	52,284
BENEFITS-UNEMPLOYMENT INSURANC	(2,057)	1,000	3,057	486	3,057	723
BENEFITS-WORKER'S COMP INSURAN	-	18,600	18,600	14,108	18,600	18,093
SERVICES--PROFESSIONAL (LICENS	(2,000)	2,000	4,000	810	4,500	900
RECRUITING/EMPLOYEE RETENTION	(400)	1,000	1,400	684	1,400	654
TRAINING/PROFESSIONAL DEVELOPM	(500)	3,500	4,000	3,324	4,000	3,029
MEMBERSHIPS/PROFESSIONAL DUES/	(1,750)	250	2,000	18	2,000	173
GAS & ELECTRIC UTILITIES	(10,000)	50,000	60,000	24,106	40,000	36,150
INSURANCE--(CASUALTY/LIABILITY	-	4,400	4,400	3,260	7,900	5,752
UNCOVERED LOSSES/DEDUCTIBLES	-	600	600	-	600	1,879
BLDG MAINTENANCE	(4,000)	26,000	30,000	14,313	35,000	22,990
VEH GAS & OIL	(1,000)	1,000	2,000	-	2,000	-
VEHICLE MILEAGE (REIMBURSEMENT	(200)	-	200	-	200	-
TELEPHONE/COMMUNICATIONS	-	8,100	8,100	6,366	9,500	9,663
COMMUNICATION EQUIPMENT	-	300	300	139	450	321
PRINTING/PHOTOCOPYING/BINDING	-	1,200	1,200	856	1,900	1,303
OFFICE MACHINES/COMPUTER MAINT	(500)	300	800	-	800	66
COMPUTER SOFTWARE	-	3,000	3,000	600	3,000	4,419
BANK CHARGES POOL	(1,500)	-	1,500	-	4,500	1,776
OFFICE SUPPLIES (PAPER,ETC)	-	1,000	1,000	243	1,000	334
OPERATING SUPPLIES (CHEMICALS,	(4,000)	24,000	28,000	17,147	30,000	24,903
CUSTODIAL/MAINT SUPPLIES	-	3,500	3,500	1,755	3,500	2,366
UNIFORMS(RECURRING COSTS)	-	1,000	1,000	-	1,500	1,052
VENDING SUPPLIES	(200)	1,600	1,800	1,033	1,800	1,245
Total Expenses	**(44,360)**	**647,567**	**691,927**	**385,521**	**641,827**	**572,747**
Percent Change (to FY26 Original Budget)		-6.41%				

Economic Development/ Promotion Budget

General Fund

Fund 10

Department 465

Economic Development/Promotion Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
BUS PROMOTION&TOURISM-FORMULA	-	550,000	550,000	412,500	562,255	562,255
BUS PROMTION&T-DISCRETIONARY	-	85,237	85,237	22	85,345	73,372
Total Expenses	**-**	**635,237**	**635,237**	**412,522**	**647,600**	**635,627**
Percent Change (to FY26 Original Budget)		0.00%				

Intergovernmental/ Other Agencies Budget

General Fund

Fund 10

Department 480

Intergovermental/Other Agencies Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
PPACG-PIKES PEAK AREA COUNCIL	-	3,070	3,070	2,781	2,781	2,781
MUNICPL PRGRMS DONTIONS	(35,000)	3,000	38,000	-	38,000	3,000
ReGIONAL INTRGOV SUPRT	-	4,800	4,800	2,671	4,800	2,814
Total Expenses	**(35,000)**	**10,870**	**45,870**	**5,452**	**45,581**	**8,595**
Percent Change (to FY26 Original Budget)		-76.30%				

Misc. Programs Budget

General Fund

Fund 10

Department 490

Misc. Programs Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
TV TOWER	-	600	600	326	600	618
Total Expenses	**-**	**600**	**600**	**326**	**600**	**618**
Percent Change (to FY26 Original Budget)		0.00%				

Transfers Out Budget

General Fund

Fund 10

Department 491

Transfers Out Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
TRANSFERS TO CAPITAL IMPROVE F	-	1,400,000	1,400,000	816,667	758,000	758,000
TRANSFER TO COG	3,200,000	3,200,000	-	-	-	-
Total Expenses	**3,200,000**	**4,600,000**	**1,400,000**	**816,667**	**758,000**	**758,000**
Percent Change (to FY26 Original Budget)		228.57%				

Assigned/ Committed Funds

General Fund Revenues - Assigned

2026 Fiscal Year

Assigned Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
DOCUMENT RETRIEVAL-COMMITTED	100	900	800	855	848	1,105
DONATIONS-POOL ASSIGNED	6,000	6,000	-	6,000	-	5,000
DONATIONS-POLICE ASSIGNED	-	600	600	500	600	600
DONATIONS & FEES-PARAB-ASSGNED	-	300	300	-	453	453
Total Assigned Revenues	**6,100**	**7,800**	**1,700**	**7,355**	**1,901**	**7,158**
Percent Change (to FY26 Original Budget)		358.82%				

Barr Trail - Committed Budget

General Fund

Fund 10

Department 496

Barr Trail - Committed Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
BARR TRAIL PRKNG LOT REV-ASSGN	-	450,000	450,000	201,210	500,000	1,601,210
Total Revenues	**-**	**450,000**	**450,000**	**201,210**	**500,000**	**1,601,210**
Percent Change (to FY26 Original Budget)		-				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SERVICES PROF TEMP PERS (BARR)	-	19,500	19,500	-	19,500	19,500
CREDIT CARD FEES - BARR	-	15,500	15,500	-	15,500	14,433
BARR TRAIL FACILITIES MAINTENA	35,000	91,000	56,000	46,048	56,000	49,841
BARR TRAIL SHUTTLE	173,673	233,673	60,000	233,673	53,000	51,993
TRANSFER- CAP IMP RUXTON PRJCT	200,000	300,000	100,000	200,000	100,000	100,000
Total Expenses	**408,673**	**659,673**	**251,000**	**479,721**	**244,000**	**235,768**
Percent Change (to FY26 Original Budget)		162.82%				

Fire Mitigation Budget

General Fund

Fund 10

Department 424

Fire Mitigation Budget

2026 Fiscal Year

Revenues

-

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
FIRE MITIGATION REVENUE	-	690,000	690,000	690,000	-	-
FIRE MITIGATION GRANT REV	-	62,500	62,500	-	-	-
Total Revenues	**-**	**752,500**	**752,500**	**690,000**	**-**	**-**
Percent Change (to FY26 Original Budget)		-				

Expenditures

-

-

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
FIRE MITIGATION EXPEND-ASSIGN	-	450,607	450,607	159,420	-	**-**
FIRE MIT SALARIES/BENEFITS	-	139,774	139,774	-	-	
ASSIGNED-FIRE MITIGATION FD BA	-	99,619	99,619	-	-	
Total Expenses	**-**	**690,000**	**690,000**	**159,420**	**-**	
Percent Change (to FY26 Original Budget)		-				

PARAB - Assigned Budget

General Fund

Fund 10

Department 497

PARAB - Assigned Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
MINI-GRANTS - PARKS&REC	-	3,000	3,000	1,750	3,000	2,000
TRAINING/STRATGIC WRKSHOPS	-	500	500	219	500	188
PARK IMPROVEMENTS	-	500	500	-	500	626
Total Expenses	**-**	**4,000**	**4,000**	**1,969**	**4,000**	**2,814**
Percent Change (to FY26 Original Budget)		0.00%				

Other Committed Budget

General Fund

Fund 10

Department 498

Other Committed Budget

2026 Fiscal Year

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
EXP-KIWANIS DONTIONS-RECREAT	-	5,000	5,000	-	5,000	-
Total Expenses	**-**	**5,000**	**5,000**	**-**	**5,000**	**-**
Percent Change (to FY26 Original Budget)		0.00%				

Enterprise Funds

City Budget Overview - Enterprise Funds

2026 Fiscal Year

Enterprise Expenses

Account		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
Water	↑	329,650	2,939,556	2,609,906	1,550,030	5,025,240	1,621,773
Wastewater	↓	(107,402)	1,955,244	2,062,646	758,963	2,257,129	1,338,100
Storm Drainage	↑	16,637	760,061	743,424	331,262	643,709	273,542
Mobility & Parking	↓	(741,224)	3,836,605	4,577,829	1,951,317	3,384,727	2,123,713
Totals	↓	**(502,339)**	**9,491,466**	**9,993,805**	**4,591,571**	**11,310,805**	**5,357,129**
Percent Change (to FY26 Original Budget)		↓	-5.03%				

Enterprise Revenues

Account		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
Water	↑	302,414	3,033,400	2,730,986	1,174,570	8,615,896	2,284,358
Wastewater	↓	(393,300)	1,766,727	2,160,027	918,024	2,167,127	1,626,385
Storm Drainage	↑	53,000	815,000	762,000	364,470	624,000	613,424
Mobility & Parking	↓	(278,800)	3,730,700	4,009,500	815,398	5,435,500	3,300,005
Totals	↓	**(316,686)**	**9,345,827**	**9,662,513**	**3,272,462**	**16,842,523**	**7,824,173**
Percent Change (to FY26 Original Budget)		↓	-3.28%				

Water Budget

Enterprise Fund

Fund 52

Departments 492-499

Water Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
WATER COMMODITY CHARGES	-	1,853,800	1,853,800	719,554	1,565,000	1,394,958
WATER CUSTOMER CHGS	-	690,000	690,000	396,602	565,000	634,683
WATER PENALITIES/INTEREST	-	16,500	16,500	6,670	16,000	15,750
WATER TURN ON FEES	-	1,600	1,600	342	1,460	1,542
TAPPING CHARGES	-	900	900	600	800	1,975
WATER METER SALES	2,014	3,400	1,386	3,530	3,200	1,848
WATER TAP REVENUE	-	52,200	52,200	35,000	39,600	69,650
OTHER FINANCING SOURCES-LOANS	300,400	400,000	99,600	-	6,399,836	108,794
INVESTMENT INTEREST	-	15,000	15,000	12,272	25,000	55,158
Total Revenues	**302,414**	**3,033,400**	**2,730,986**	**1,174,570**	**8,615,896**	**2,284,358**
Percent Change (to FY26 Original Budget)		11.07%				

Expenses

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	738	36,238	35,500	20,768	17,750	21,012
SALARIES & WAGES--REGULAR STAF	61,252	300,000	238,748	168,746	269,000	303,306
SALARIES & WAGES-OVERTIME(REG+	-	60,000	60,000	25,821	43,000	61,216
BENEFITS--GROUP INSURANCE	(6,000)	32,000	38,000	16,666	35,000	28,630
BENEFITS--MEDICARE CONTRIBUTIO	(900)	5,600	6,500	3,078	6,500	5,400
BENEFITS--PERA/FPPA CONTRIBUTI	2,000	60,000	58,000	33,483	52,500	70,198
BENEFITS-UNEMPLOYMENT INSURANC	(560)	825	1,385	431	1,385	755
BENEFITS-WORKER'S COMP INSURAN	(1,680)	18,320	20,000	13,956	21,000	18,063
HSA/MERIT/SPOT AWARDS	-	500	500	-	500	-
SERVICES--PROFESSIONAL (LICENS	-	115,000	115,000	12,990	115,000	60,900
LEGAL FEES & SETTLEMENTS	-	6,000	6,000	977	6,000	14,740
RECRUITING/EMPLOYEE RETENTION	5,500	6,000	500	4,248	1,200	2,551
TRAINING/PROFESSIONAL DEVELOPM	-	5,500	5,500	1,426	5,500	5,092
MEMBERSHIP/PROFESSIONAL DEVELO	-	1,500	1,500	-	1,500	2,277
GAS & ELECTRIC UTILITIES	-	9,000	9,000	3,430	6,000	7,454
INSURANCE--(CASUALTY/LIABILITY	1,000	34,190	33,190	25,643	25,000	12,858
UNCOVERED LOSSES/DEDUCTIBLES	-	3,200	3,200	-	2,000	1,238
MINERAL SPRING MAINTENANCE	-	50,000	50,000	2,610	50,000	66,961
BLDG MAINTENANCE/MATERIAL	-	1,000	1,000	607	7,500	2,758
METER PURCHASES	-	5,000	5,000	341	20,000	15,231
EMERGENCY SYSTEM REPAIRS/MAIN	-	150,000	150,000	19,761	176,500	159,977
WATER TANK MAINTENANCE	-	10,000	10,000	7,940	18,000	7,934
WATERSHED MAINTENANCE	-	20,000	20,000	1,136	20,000	965
STREET PATCHING (FOR WTR MAIN	10,000	15,000	5,000	1,444	5,000	3,854
RAW WATER & RESERVOIR MAINT	-	133,000	133,000	9,518	180,000	22,473
VEHICLE GAS & OIL	-	20,000	20,000	2,613	20,000	7,746
VEHICLE REPAIRS & MAINTENANCE	-	15,000	15,000	2,230	15,000	3,476
VEHICLE INSURANCE(DAMAGE/LIABI	-	15,760	15,760	11,819	12,730	10,622
TELEPHONE/COMMUNICATIONS	-	3,000	3,000	1,326	3,000	2,581
PRINTING/PHOTOCOPYING/BINDING	-	1,200	1,200	644	200	1,024
OFFICE MACHINE/COMPUTER MAINTE	-	5,500	5,500	6,035	5,500	6,189

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
COMPUTER SOFTWARE	(10,000)	15,000	25,000	7,597	-	-
UNCC CHARGES	-	3,000	3,000	1,339	5,000	775
OFFICE SUPPLIES	-	750	750	234	750	805
OPERATING SUPPLIES	(5,000)	20,000	25,000	14,920	15,000	13,346
POSTAGE	-	10,000	10,000	-	10,000	646
UNIFORMS (RECURRING COSTS)	-	2,500	2,500	1,184	2,500	383
PERSONAL PROTECTIVE EQUIP-PPE	-	3,000	3,000	72	3,000	614
FOOD/MEALS REIMBURSEMENTS FOR	-	300	300	206	300	7
TRANSFER TO GENERAL FUND	-	93,300	93,300	54,425	91,494	91,494
TRANSFER PAYMENT IN LIEU OF TA	-	58,450	58,450	34,096	55,300	55,300
SERVICES PROFESSIONAL (ENGINEE	-	160,000	160,000	35,524	160,000	102,043
GAS & ELECTRIC UTILITIES	-	56,000	56,000	25,664	40,000	42,164
SYSTEM REPAIRS/MAINTENANCE	-	150,000	150,000	23,421	200,000	102,049
VEHICLE REPAIRS & MAINTENANCE	-	3,300	3,300	40	3,300	1,349
TELEPHONE/COMMUNICATIONS	-	16,500	16,500	15,056	16,500	25,173
COMMUNICATION EQUIPMENT (RADIO	-	200	200	465	200	417
PRINTING/PHOTOCOPY/BINDING	-	1,300	1,300	647	1,300	1,424
OFFICE SUPPLIES (PAPER, ETC)	-	750	750	157	750	865
CHEMICALS	-	80,000	80,000	48,951	100,000	79,534
POSTAGE (US MAIL/FED EX/UPS	-	3,000	3,000	251	3,000	498
BUSINESS MEALS & REIMBURSEMENT	-	300	300	-	300	-
BOOKS,PERIODICALS,SUBSCRIPTION	-	100	100	-	100	-
AUGMENTATION & EXCHANGE WATER	-	40,000	40,000	13,271	40,000	33,017
TREATMENT OPERATION	-	8,000	8,000	936	8,000	2,708
TREATMENT TESTING	-	8,000	8,000	7,879	8,000	7,424
CAP IMP-TREATMENT PLANT	300,400	400,000	99,600	452,997	1,482,000	-
CAP IMP-SUPPLMENTAL MAINS	400	400	-	393	1,145,580	-
CAP IMP--EQUIPMENT	(27,500)	-	27,500	-	10,000	10,000
CAPITAL IMPROV-FIRE HYDRANTS	-	31,500	31,500	-	30,000	-
CWRPDA HYDROPOWER--INT H20S243	-	6,936	6,936	3,533	7,355	7,355
CWRPDA HYDROPWR PRIN H20S243	-	15,745	15,745	7,824	15,359	-
ARRA DRINKING WTR LOAN D09Z243	-	62,068	62,068	31,034	62,068	0
ARRA DRINKING WTR LOAN D09Z248	-	26,864	26,864	13,432	26,864	(0)
ARRA DRINKING WATER D09Z249	-	62,068	62,068	31,034	62,068	0
2018 LEASE PURCHASE - INTEREST	-	109	109	109	161	161
2018 LEASE PURCHASE -PRINCIPAL	-	1,572	1,572	1,572	1,521	(0)
2025 LEASE PURCH.-INTEREST	-	2,048	2,048	2,048	-	-
ENERGY EFFIC LP-INTEREST	-	168,059	168,059	133,982	-	-
CWRPD D20F243-PRINCIPAL 2020	-	37,212	37,212	18,491	36,299	-
CWRPDA D20F243 LOAN INTEREST	(0)	16,470	16,470	8,351	17,383	17,383
CWRPDA 2024 LOAN-PRINCIPAL	-	116,922	116,922	57,990	113,213	-
CWRPDA 2024 LOAN-INT	-	93,651	93,651	47,297	97,360	97,360
2025 LEASE PURCH-PRINCIPAL	-	10,105	10,105	10,105	10,950	-
ENERGY EFFIC LP-PRINCIPAL	-	15,744	15,744	43,818	-	-
Total Expenses	**329,650**	**2,939,556**	**2,609,906**	**1,550,030**	**5,025,240**	**1,621,773**
Percent Change (to FY26 Original Budget)		12.63%				

Wastewater Budget

Enterprise Fund

Fund 53

Departments 494-499

Wastewater Budget

2026 Fiscal Year

Revenues

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SEWER TAP REVENUE		-	8,085	8,085	8,600	8,085	17,200
CUSTOMER SEWER CHARGES		-	578,800	578,800	335,821	562,000	555,569
INSPECTION FEES		-	1,142	1,142	1,600	1,142	4,150
SEWER VOLUME CHARGES		-	898,700	898,700	507,958	872,600	892,562
OTHER FINANCING SOURCES-LOANS	↓	(393,300)	190,000	583,300	-	583,300	6,674
INVESTMENT INTEREST		-	90,000	90,000	64,045	140,000	150,229
Total Revenues	↓	**(393,300)**	**1,766,727**	**2,160,027**	**918,024**	**2,167,127**	**1,626,385**
Percent Change (to FY26 Original Budget)		↓	-18.21%				

Expenses

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	↑	738	36,238	35,500	20,768	17,750	21,012
SALARIES & WAGES--REGULAR STAF	↑	23,000	234,000	211,000	122,997	171,850	126,990
SALARIES & WAGES-OVERTIME(REG+		-	23,000	23,000	14,090	23,000	28,690
BENEFITS--GROUP INSURANCE		-	22,000	22,000	11,120	15,100	13,588
BENEFITS--MEDICARE CONTRIBUTIO		-	3,310	3,310	2,240	3,310	2,420
BENEFITS--PERA/FPPA CONTRIBUTI		-	45,400	45,400	24,632	33,600	13,801
BENEFITS-UNEMPLOYMENT INSURANC		-	640	640	316	640	344
BENEFITS-WORKER'S COMP INSURAN		-	7,700	7,700	5,420	7,700	6,948
HSA/MERIT/SPOT AWARDS		-	500	500	-	500	1,500
SERVICES--PROFESSIONAL (LICENS		-	75,000	75,000	8,481	75,000	28,821
LEGAL FEES AND SETTLEMENTS		-	4,000	4,000	5,830	4,000	7,755
RECRUITING/RETENTION/TRAINING		-	1,000	1,000	118	1,700	1,622
TRAINING/PROFESSIONAL DEVELOPM		-	3,000	3,000	506	3,000	5,428
INSURANCE--(CASUALTY/LIABILITY		-	3,050	3,050	2,286	7,746	6,622
UNCOVERED LOSSES/DEDUCTIBLES		-	3,000	3,000	-	3,000	500
BLDG MAINTENANCE/MATERIAL		-	7,500	7,500	607	7,500	2,592
EMERGENCY SYSTEM REPAIRS/MAINT	↑	15,000	72,750	57,750	-	348,020	247,440
MAINTENANCE HOLE REPAIRS		-	80,000	80,000	71,648	80,000	37,095
STREET PATCHING (FOR SWR MAIN		-	2,000	2,000	-	2,000	227
VEHICLE GAS & OIL		-	8,000	8,000	3,961	8,000	8,723
VEHICLE REPAIRS & MAINTENANCE		-	15,000	15,000	1,898	15,000	3,866
VEHICLE INSURANCE(DAMAGE/LIABI		-	15,760	15,760	11,819	8,700	8,045
TELEPHONE/COMMUNICATIONS		-	2,125	2,125	1,085	2,500	1,887
COMMUNICATION EQUIPMENT		-	250	250	21	250	152
OFFICE SUPPLIES		-	750	750	234	750	1,531
OPERATING SUPPLIES (CHEMICAL,		-	25,000	25,000	421	25,000	5,143
POSTAGE		-	50	50	-	50	-
UNIFORMS (RECURRING COSTS)		-	2,500	2,500	784	2,500	1,126
PERSONAL PROTECTIVE EQUIP-PPE		-	2,500	2,500	218	2,500	369
TREATMENT OPERATION		-	660,000	660,000	289,451	580,000	631,721
SEWER LINE MAINTENANCE		-	7,000	7,000	550	7,000	1,153
SEWER BACKUP RESOLUTION RESERV		-	5,000	5,000	-	5,000	-
TRANSFERS TO GENERAL FUND		-	64,400	64,400	37,567	63,169	63,169
CAP IMPROV--UTILITY LINES	↓	(30,000)	120,000	150,000	393	150,000	(0)

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
CAP IMPROV--EQUIPMENT	(22,500)	150,000	172,500	-	205,000	5,196
CAPITAL PURCHASES-OTHER	(52,300)	47,700	100,000	25,486	175,000	-
ARRA WASTE POLLUTION LN #09Z24	-	4,170	4,170	2,085	4,170	0
2018 LEASE PURCHASE-INTEREST	-	73	73	73	107	108
2023 LP VACTOR TRUCK-INTEREST	-	22,540	22,540	-	25,149	25,149
2025 LEASE PURCHASE-PRINCIPAL	-	40,035	40,035	40,035	44,602	-
2024 LEASE PURCH-INTEREST	-	1,246	1,246	88	1,628	1,627
2018 LEASE PURCHASE -PRINCIPAL	-	1,048	1,048	1,048	1,014	(0)
2023 VACTOR TRUCK LP-PRINCIPAL	-	52,215	52,215	-	49,606	(0)
CWRPDA W20F243 -PRIN 2020 LOAN	-	24,385	24,385	12,117	23,787	-
CWRPDA W20F243-2020 INTEREST	-	10,793	10,793	5,472	11,391	11,391
2024 LEASE PURCHASE-PRIN	-	9,185	9,185	9,185	8,803	0
CWRPDA 2024 LOAN-PRINCIPAL	-	17,234	17,234	8,547	16,687	-
CWRPDA 2024 LOAN-INTEREST	-	13,804	13,804	6,971	14,351	14,351
2025 LEASE PURCH-INTEREST	-	8,394	8,394	8,394	-	-
For next loan/lease purchase	(41,340)	-	41,340	-	-	-
Total Expenses	**(107,402)**	**1,955,244**	**2,062,646**	**758,963**	**2,257,129**	**1,338,100**
Percent Change (to FY26 Original Budget)		-5.21%				

Storm Drainage Budget

Enterprise Fund

Fund 54

Departments 494-499

Storm Drainage Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
DRAINAGE UTILITY ASSESSMENTS	48,000	620,000	572,000	337,833	544,000	551,849
INVESTMENT INTEREST	5,000	45,000	40,000	26,637	55,000	61,576
CDBG-ADA COMPLIANCE REVENUE	-	150,000	150,000	-	25,000	-
Total Revenue	**53,000**	**815,000**	**762,000**	**364,470**	**624,000**	**613,424**
Percent Change (to FY26 Original Budget)		6.96%				

Expenses

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	737	36,237	35,500	20,767	19,200	19,115
SALARIES & WAGES--REGULAR STAF	13,000	83,500	70,500	47,327	71,000	73,582
SALARIES & WAGES-OVERTIME(REG&	-	12,000	12,000	4,448	12,000	7,107
BENEFITS--GROUP INSURANCE	-	16,000	16,000	8,727	12,600	12,557
BENEFITS--MEDICARE CONTRIBUTIO	-	1,700	1,700	1,021	1,700	1,368
BENEFITS--PERA/FPPA CONTRIBUTI	-	17,330	17,330	11,307	14,700	4,138
BENEFITS--UNEMPLOYMENT INSURAN	-	250	250	145	250	194
BENEFITS-WORKER'S COMP INSURAN	-	15,340	15,340	11,357	15,340	14,574
HSA/MERIT/SPOT AWARDS	-	1,580	1,580	-	1,875	1,875
SERVICES-PROFESSIONAL	-	45,000	45,000	18,701	43,100	43,733
LEGAL FEES & SETTLEMENTS	-	3,000	3,000	-	3,000	1,183
RECRUITING/EMPLOYEE RETENTION	2,900	3,500	600	3,935	600	846
TRAINING/PROFESSIONAL DEVELOPM	-	4,000	4,000	128	4,000	1,199
MEMBERSHIPS/PROFESSIONAL DUES/	-	605	605	-	605	735
BUILDING MAINTENANCE/MATERIALS	-	500	500	435	7,500	2,526
VEHICLE GAS & OIL	-	9,640	9,640	3,277	9,640	6,055
VEHICLE REPAIRS & MAINTENANCE	-	15,300	15,300	4,063	15,300	8,859
VEHICLE INSURANCE(DAMAGE/LIABI	-	15,760	15,760	11,819	7,510	8,196
TELEPHONE/TELECOMMUNICATION	-	3,500	3,500	910	3,500	5,042
TELEPHONE&COMMUNICATION EQUIP	-	250	250	-	250	-
PRINTING/PHOTOCOPYING	-	200	200	-	200	-
OFFICE SUPPLIES	-	200	200	-	200	41
POSTAGE	-	100	100	-	100	-
UNIFORMS (RECURRING)	-	1,500	1,500	84	1,500	256
PERSONAL PROTECTIVE EQUIP-PPE	-	1,500	1,500	43	1,500	482
FOOD/MEALS REIMBURSEMENT	-	300	300	-	300	-
STORM WATER TESTS	-	500	500	-	500	-
2022 LEASE PURCHASE-PRINCIPAL	-	45,728	45,728	44,461	42,764	-
2022 LEASE PURCHASE -INTEREST	-	6,842	6,842	8,108	9,805	8,324
STORM DRAINAGE MAINTENANCE	-	54,500	54,500	3,509	54,500	47,190
MISCELLANEOUS	-	750	750	-	750	-
LANDFILL CNTMNTED DISPOSAL	-	8,000	8,000	1,976	8,000	1,745
FLOOD MITIGATION PROJECTS	-	200,000	200,000	-	250,000	0
PUBLC EDUCAT/OUTREACH	-	2,500	2,500	-	2,500	1,200
PUBLC PRTCIPATION/INVOLVEMENT	-	1,000	1,000	-	1,000	-
ADMINISTRATIVE SUPPORT	-	1,450	1,450	846	1,420	1,420
CDBG-ADA COMPLIANCE EXPENSE	-	150,000	150,000	123,867	25,000	-

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
Total Expenses	**16,637**	**760,061**	**743,424**	**331,262**	**643,709**	**273,542**
Percent Change (to FY26 Original Budget)		2.24%				

Mobility & Parking Budget

Enterprise Fund

Fund 55

Departments 495-499

Mobility & Parking Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
OTHER FINANCING SOURCES	(238,000)	-	238,000	-	1,852,000	-
INVESTMENT INTEREST	4,200	9,200	5,000	4,685	8,000	40,845
PARKING ENFORCEMENT REVENUE	-	660,000	660,000	58,673	628,000	611,112
COLLECTIONS	(35,000)	40,000	75,000	10,909	75,000	64,898
ON STREET PARKING REVENUE	-	2,260,000	2,260,000	625,661	2,110,000	1,851,092
CANON AVE PARKING REVENUE	-	85,500	85,500	36,384	85,500	65,180
PARKING PERMITS	-	46,000	46,000	19,799	27,000	11,569
HIAWATHA GARDENS PARKING REV	-	275,000	275,000	19,714	530,000	613,954
DILLON PARKING REVENUE	-	345,000	345,000	39,654	100,000	27,645
ELECTRIC VEHICLE CHARGING	(10,000)	10,000	20,000	(80)	20,000	13,710
Total Revenues	**(278,800)**	**3,730,700**	**4,009,500**	**815,398**	**5,435,500**	**3,300,005**
Percent Change (to FY26 Original Budget)		-6.95%				

Expenses

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALARY--DEPARTMENT MANAGER	8,140	105,140	97,000	60,255	107,850	90,871
SALARIES & WAGES--REGULAR STAF	38,000	302,500	264,500	182,009	263,400	270,545
SALARIES & WAGES-PART/SEASONAL	(40,000)	50,000	90,000	16,858	90,000	83,590
SALARIES & WAGES-OVERTIME(REG+	-	11,000	11,000	8,411	11,500	15,859
BENEFITS--GROUP INSURANCE	7,300	45,300	38,000	24,117	42,300	43,884
BENEFITS--MEDICARE CONTRIBUTIO	(770)	6,900	7,670	3,755	6,690	6,285
BENEFITS--PERA/FPPA CONTRIBUTI	(15,000)	75,700	90,700	40,570	85,000	103,679
BENEFITS-UNEMPLOYMENT INSURANC	-	1,080	1,080	535	990	937
BENEFITS-WORKER'S COMP INSURAN	-	10,000	10,000	7,744	10,000	9,854
HSA/MERIT/SPOT AWARDS	-	2,000	2,000	-	2,000	1,500
SERVICES--PROFESSIONAL (LICENS	(12,000)	78,000	90,000	31,561	90,000	73,285
LEGAL FEES AND SETTLEMENTS	(70,000)	10,000	80,000	5,890	175,000	154,429
TRANSPORTATION MANAGEMENT PROG	(20,000)	15,000	35,000	-	15,000	-
RECRUITING/RETENTION/TRAINING	-	2,000	2,000	356	3,300	3,769
TRAINING/PROFESSIONAL DEVELOPM	-	3,500	3,500	390	3,500	1,483
MEMBERSHIPS/PROFESSIONALS DUES	-	1,100	1,100	-	1,100	1,217
GAS & ELECTRIC UTILITIES	(20,000)	20,000	40,000	5,143	29,000	14,283
INSURANCE--(CASUALTY/LIABILITY	14,630	20,370	5,740	15,583	15,000	13,628
UNCOVERED LOSSES/DEDUCTIBLES	5,000	10,000	5,000	5,674	5,000	72,388
PARKING BUILDING MAINTENANCE	(2,500)	2,500	5,000	802	1,500	1,473
PARKING LOT MAINTENANCE	(55,000)	20,000	75,000	13,505	100,000	11,875
VEHICLE GAS & OIL	(1,000)	4,000	5,000	1,409	5,000	6,379
VEHICLE REPAIRS & MAINTENANCE	(12,000)	8,000	20,000	21,236	15,500	19,132
VEHICLE INSURANCE(DAMAGE/LIABI	-	19,150	19,150	17,487	2,800	4,976
TELEPHONE/COMMUNICATIONS	-	6,500	6,500	5,539	6,500	8,258
COMMUNICATION EQUIPMENT	(300)	-	300	-	300	-
ADVERTISING/PUBLICATIONS	(3,000)	3,000	6,000	-	6,000	546
PRINTING/PHOTOCOPYING/BINDING	-	5,800	5,800	1,418	5,800	3,741
OFFICE MACHINE/COMPUTER MAINTE	(1,000)	2,000	3,000	798	3,000	-
COMPUTER SFTWRE LIC & FEES	(5,000)	150,000	155,000	145,275	155,000	230,981

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
CREDIT CARD FEES	↓	(92,000)	30,000	122,000	15,438	122,000	148,979
OFFICE SUPPLIES		-	5,000	5,000	1,005	5,000	1,955
OPERATING SUPPLIES	↓	(11,500)	15,000	26,500	14,501	20,000	(15,604)
POSTAGE		-	500	500	-	500	455
UNIFORMS (RECURRING COSTS)	↓	(2,000)	2,000	4,000	1,168	4,000	1,265
PERSONAL PROTECTIVE EQUIP-PPE	↓	(700)	1,300	2,000	852	2,000	373
FOOD/MEALS REIMBURSEMENTS		-	500	500	-	500	-
BOOKS, PERIODICALS, SUBSCRIPTI	↓	(20)	200	220	-	220	219
SNOW REMOVAL SUPPLIES	↓	(15,000)	20,000	35,000	7,531	30,000	23,998
TRAFFIC SERVICES (SIGNS, ETC)		-	50,000	50,000	17,024	50,000	53,671
TECHNOLOGY EQUIPMENT		-	5,500	5,500	-	5,500	3,815
TRANSIT SHUTTLE	↓	(232,504)	57,496	290,000	57,926	260,000	206,611
TRANSFERS TO GENERAL FUND		-	1,500,000	1,500,000	875,000	430,420	430,420
DILLON MOBILITY HUB		-	75,000	75,000	580	500,000	0
HIAWATHA MOBILITY HUB		-	500,000	500,000	108,398	-	-
CAPITAL PURCHASES-VEH/EQUIP	↑	35,000	35,000	-	34,224	33,000	-
DILLON PEDESTRIAN BRIDGE		-	200,000	200,000	-	300,000	-
CAPITAL EQUIPMENT FROM LEASES	↓	(238,000)	-	238,000	-	52,000	-
2024 LEASE PURCHASE-PRINCIPAL		-	105,628	105,628	105,628	101,244	-
2024 LEASE PURCHASE -INTEREST		-	14,324	14,324	1,007	18,708	18,708
DILLON HUB LP-PRINCIPAL		-	103,995	103,995	51,025	180,000	-
DILLON HUB LP-INTEREST		-	60,236	60,236	31,090	-	-
2025 LEASE PURCH-PRINCIPAL		-	10,417	10,417	10,417	11,605	-
2025 LEASE PURCH-INTEREST		-	2,184	2,184	2,184	-	-
2026 LEASE PURCHASE-PRINCIPAL		-	51,785	51,785	-	-	-
Total Expenses	↓	**(741,224)**	**3,836,605**	**4,577,829**	**1,951,317**	**3,384,727**	**2,123,713**
Percent Change (to FY26 Original Budget)		↓	-16.19%				

Other Funds

Transportation Fund Budget

Fund 11

Transportation Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SINGLE HAULER FEE	-	54,000	54,000	13,500	54,000	54,000
Total Revenues	**-**	**54,000**	**54,000**	**13,500**	**54,000**	**54,000**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
STREET IMPROVEMENTS	-	54,000	54,000	-	54,000	50,026
Total Expenses	**-**	**54,000**	**54,000**	**-**	**54,000**	**50,026**
Percent Change (to FY26 Original Budget)		0.00%				

Open Space Fund Budget

Fund 23

Open Space Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
REAL PROPERTY TAXES	-	91,700	91,700	91,155	83,000	85,691
SALES TAXES	-	135,100	135,100	-	140,000	142,730
INVESTMENT INTEREST	-	15,000	15,000	13,066	28,500	30,096
Total Revenues	**-**	**241,800**	**241,800**	**104,222**	**251,500**	**258,517**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
PROFESSIONAL SERVICES	-	25,000	25,000	9,148	25,000	11,307
TRAINING	-	5,000	5,000	100	5,000	874
NOXIOUS WEED MITIGATION	-	7,000	7,000	1,866	7,000	-
TRAIL BUILDING & MAINTENANCE	-	70,000	70,000	30,890	70,000	46,649
CAPITAL ACQUISITION - LAND	-	200,000	200,000	1,416	400,000	1,902
ACQUISTN COSTS-INCLUDES TAXES	-	12,000	12,000	(40)	12,000	129
CONTRIBUTION TO CREEKWALK TRAI	-	20,000	20,000	-	138,340	-
ADMINISTRATIVE SUPPORT	-	9,450	9,450	5,513	9,000	9,000
Total Expenses	**-**	**348,450**	**348,450**	**48,893**	**666,340**	**69,861**
Percent Change (to FY26 Original Budget)		0.00%				

Law Enforcement Fund Budget

Fund 24

Law Enforcement Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
COURT FEES & FINES	-	13,500	13,500	11,820	13,000	15,105
INVESTMENT INTEREST	-	300	300	184	400	424
Total Revenues	**-**	**13,800**	**13,800**	**12,004**	**13,400**	**15,529**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
CAPITAL PURCHASES - OTHER	-	14,000	14,000	-	16,000	9,174
TRANSFER TO GENERAL FUND	-	1,450	1,450	846	1,420	1,420
Total Expenses	**-**	**15,450**	**15,450**	**846**	**17,420**	**10,594**
Percent Change (to FY26 Original Budget)		0.00%				

Conservation Trust Fund Budget

Fund 25

Conservation Trust Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
LOTTERY SHARE-CTF	-	65,000	65,000	28,738	65,000	57,325
INVESTMENT INTEREST	-	12,000	12,000	7,258	17,000	16,717
Total Revenues	**-**	**77,000**	**77,000**	**35,996**	**82,000**	**74,042**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
PROFESSIONAL SERVICES (PARAB)	-	65,000	65,000	-	50,000	-
MISCELLANEOUS (PARAB)	-	5,000	5,000	-	5,000	-
MEMORIAL TREE/BENCH MAIN/REPL	-	3,000	3,000	-	3,000	2,738
POOL & RECREATION (PARAB)	-	25,000	25,000	-	20,000	-
MANITOU ART IN THE PARKS PARAB	-	5,000	5,000	-	5,000	2,424
URBAN FORESTRY (PARAB)	-	10,000	10,000	-	10,000	-
PARKS (PARAB)	-	40,000	40,000	10,000	40,000	6,310
Total Expenses	**-**	**153,000**	**153,000**	**10,000**	**133,000**	**11,472**
Percent Change (to FY26 Original Budget)		0.00%				

PPRTA Fund Budget

Fund 26

Pikes Peak Rural Transportation (PPRTA) Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
RTA MAINTENANCE ALLOCATION	-	384,700	384,700	1,125	390,387	85,234
RTA CAPITAL IMPROVEMENTS ALLOC	-	639,529	639,529	1,188,883	720,286	841,288
Total Revenues	**-**	**1,024,229**	**1,024,229**	**1,190,008**	**1,110,673**	**926,522**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
RTA MAINTENANCE EXPENDITURES	-	384,700	384,700	4,876	390,387	85,046
RTA CAP PROJ-TRANSIT/PARKING	-	-	-	1,562,303	100,000	200,969
RTA CAP PROJ-DOWNTOWN	-	-	-	250	100,000	213,046
MAN. AVE-SAFTY&MOB-PH1	-	-	-	-	10,000	(500)
MAN. ST SYSTM-SAFTY&M-PH1	-	639,529	639,529	86,443	510,286	455,022
Total Expenses	**-**	**1,024,229**	**1,024,229**	**1,653,872**	**1,110,673**	**953,584**
Percent Change (to FY26 Original Budget)		0.00%				

El Paso Blvd/Beckers Lane Fund Budget

Fund 28

El Paso Blvd/Beckers Ln Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
REAL PROPERTY TAXES-MAINTENANC	-	114,700	114,700	113,944	103,847	107,113
Total Revenues	**-**	**114,700**	**114,700**	**113,944**	**103,847**	**107,113**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
INSURANCE--(CASUALTY/LIABLILIT	-	650	650	486	1,240	925
ORGANIC LAWN MAINTENANCE	-	12,000	12,000	1,998	12,000	-
PARK MAINTENANCE (PARAB)	-	53,000	53,000	2,596	22,130	4,375
MAINT/ADMIN SPPRT-GEN FD	-	48,200	48,200	28,117	56,224	56,224
Total Expenses	**-**	**113,850**	**113,850**	**33,195**	**91,594**	**61,524**
Percent Change (to FY26 Original Budget)		0.00%				

MACH Fund Budget

Fund 29

Manitou Arts, Cultural, and Heritage (MACH) Fund Budget

2026 Fiscal Year

Revenues

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
SALES TAX-THE 5 (66%	-	240,900	240,900	93,720	270,600	282,606
SALES TAX - GRANTS (34%)	-	124,100	124,100	48,280	139,400	145,585
USE TAX - THE 5 (66%)	-	3,900	3,900	-	3,900	4,210
USE TAX-GRANTS (34%)	-	2,000	2,000	-	2,000	2,169
INTEREST REV-GRANTS	-	1,500	1,500	2,565	2,000	3,238
INTEREST REV-TIER 1 THE FIVE	-	3,000	3,000	-	4,000	2,668
Total Revenues	**-**	**375,400**	**375,400**	**144,565**	**421,900**	**440,477**
Percent Change (to FY26 Original Budget)		0.00%				

Expenditures

Description	Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
PROF SERV - GRANT	-	18,000	18,000	9,438	18,000	16,007
GRANT AWARDS (34%)	-	162,675	162,675	115,561	173,551	173,527
THE 5 - FACLTY IMPR&OPERATING	-	294,300	294,300	294,622	291,986	291,986
The 5-ADMIN SUPPRT TO GEN FUND	-	2,175	2,175	1,269	2,132	2,132
GRANTS-ADMIN SUPPRT TO GEN FUN	-	1,255	1,255	732	1,228	1,228
Total Expenses	**-**	**478,405**	**478,405**	**421,622**	**486,897**	**484,880**
Percent Change (to FY26 Original Budget)		0.00%				

Capital Improvement Fund Budget

Fund 39

Capital Improvement Fund Budget

2026 Fiscal Year

Revenues

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
REAL PROPERTY TAXES		-	63,780	63,780	5,697	57,738	59,555
LIBRARY DONATION & MACH GRANT		-	10,000	10,000	-	10,000	10,000
HIAWATHA GRDNS-DONATNS & MACH		-	152,000	152,000	160,294	150,592	150,592
CDOT GRANT-RUXTON CORRIDR		-	2,483,700	2,483,700	-	82,790	2,533
CDOT GRANT-CREEKWALK TRAIL		-	450,000	450,000	-	500,000	403,087
TRANSFER FROM GENERAL FUND		-	1,400,000	1,400,000	816,667	757,840	758,000
TRANSFER FOR RUXTON(BARR, GF)	↑	200,000	300,000	100,000	200,000	100,000	100,000
Total Revenues	↑	**200,000**	**4,859,480**	**4,659,480**	**1,182,658**	**1,658,960**	**1,483,768**
Percent Change (to FY26 Original Budget)		↑	4.29%				

Expenditures

Description		Variance Orig. to Modified	FY 2026 Modified Budget	FY 2026 Original Budget	FY 2026 Actuals	FY 2025 Final Budget	FY 2025 Actuals
CARNEGIE LIBRARY-COMMITTED EXP		-	-	-	27	355,517	456,915
HIAWATHA GARDENS-MACH FUNDED E	↑	107,703	107,703	-	107,703	954,117	127,732
HIAWATHA GARDENS BATHROOMS	↑	390,000	890,000	500,000	503,206	-	-
RUXTON CRRIDR CDOT w/BARR MATC		-	3,000,000	3,000,000	2,498	100,000	7,225
HIAWATHA GARDENS-PRIN LEASE		-	54,247	54,247	54,247	52,648	52,646
HIAWATHA GARDENS-INT LEASE PUR		-	7,905	7,905	7,905	9,505	9,507
LEASE PURCHASE FEES		-	500	500	-	500	500
2017 LEASE PURCHASE -PRINCIPAL		-	63,578	63,578	-	67,779	67,779
2017 LEASE PURCHASE -INTEREST		-	1,869	1,869	-	3,862	3,862
2018 LEASE PURCHASE -PRINCIPAL		-	34,819	34,819	34,820	33,673	33,673
2018 LEASE PURCHASE-INTEREST		-	2,411	2,411	2,411	3,557	3,557
2021 LEASE PURCHSE-PRINCIPAL		-	-	-	-	46,972	47,003
2021 LEASE PURCHSE-INTEREST		-	-	-	-	644	613
2022 LEASE PURCHASE PRINCIPAL		-	23,636	23,636	23,637	23,636	23,639
2022 LEASE PURCHASE - INTEREST		-	4,465	4,465	4,465	4,465	6,329
2023 LEASE PURCHASE -PRINCIPAL		-	58,700	58,700	58,700	56,453	56,453
2023 LEASE PURCHASE-INTEREST		-	10,015	10,015	10,015	12,262	12,262
2025 LEASE PURCH-PRINCIPAL		-	59,789	59,789	59,453	84,800	78,080
2025 LEASE PURCHASE-INTEREST		-	12,536	12,536	12,536	-	-
ENERGY EFFIC. LP-PRINCIPAL		-	77,641	77,641	20,253	-	-
ENERGY EFFIC. LP-INTEREST		-	7,274	7,274	61,927	-	-
STREET SIGNS PROGRAM		-	-	-	-	150,000	104,524
CAP EQPMNT FROM LEASES		-	-	-	-	457,000	918,015
FIRE STATION/EQUIPMENT		-	62,000	62,000	194,025	300,000	33,474
SODA SPRINGS PARK-ALL PHASES		-	-	-	56,666	837,590	524,712
CREEKWALK-SERPENTINE		-	200,000	200,000	435	100,000	2,949
CREEK WALK TRAIL PHASE 5		-	250,000	250,000	-	-	-
POOL IMPROVEMENTS	↑	105,662	105,662	-	105,662	900,000	690,781
PUBLIC WORKS EQUIPMENT	↓	(27,500)	-	27,500	-	-	-
CITY HALL IMPROVEMENTS		-	170,300	170,300	-	-	-
POLICE EQUIPMENT/VEHIC		-	82,857	82,857	80,756	-	-
CITY COMPUTER EQUIPMENT		-	50,000	50,000	42,724	65,000	46,267
Total Expenses	↑	**575,865**	**5,337,907**	**4,762,042**	**1,444,042**	**4,264,463**	**2,851,580**
Percent Change (to FY26 Original Budget)		↑	12.09%				

(FY 26 Actuals as of 7/29/26)

Summary of All Funds - Revenues and Expenditures

Revenues/Available Funds	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Modified Budget	Variance Original to Modified
General Fund (net of committed/assigned)	15,062,254	14,878,697	12,836,133	12,172,063	12,176,992	4,929
Committed/Assigned General Fund Revenues	398,644	1,217,390	458,205	1,204,200	1,210,300	6,100
Transportation Fund	66,091	62,894	54,000	54,000	54,000	-
Open Space Fund	242,428	248,243	258,517	241,800	241,800	-
Law Enforcement Special Revenue Fund	15,715	5,779	15,529	13,800	13,800	-
Conservation Trust Fund	81,591	71,055	74,042	77,000	77,000	-
PPRTA Public Facilities Fund	730,778	590,096	926,522	1,024,229	1,024,229	-
El Paso/Beckers Park Fund (maintenance)	86,854	103,801	121,866	114,700	114,700	-
MACH Fund - The Five	322,115	305,837	289,484	247,800	247,800	-
MACH Fund Tier 2 Grants	165,938	157,563	150,992	127,600	127,600	-
Capital Improvement Fund-unassigned rev.	4,922,629	2,559,962	4,020,482	4,497,480	4,697,480	200,000
Committed Cap Imp Fund-East End Sales Tax	-	600,000	-	-	-	-
Grants associated with East End Sales Tax	259,595	218,669	-	-	-	-
Committed Cap Imp Fund-Library Donations/MACH	1,293,605	2,449,040	10,000	10,000	10,000	-
Committed Cap Imp Fund-Hiawatha Gardens (from MACH)	325,000	-	150,592	152,000	152,000	-
Water Enterprise Fund	2,426,739	3,248,171	5,785,196	2,730,986	3,033,400	302,414
Wastewater Enterprise Fund	1,619,039	1,651,273	1,688,889	2,160,027	1,766,727	(393,300)
Storm Drainage Enterprise Fund	629,820	589,891	643,835	762,000	815,000	53,000
Mobility & Parking Enterprise Fund	3,216,461	3,152,601	4,690,312	4,009,500	3,730,700	(278,800)
Totals	**31,865,296**	**32,110,962**	**32,174,597**	**29,599,185**	**29,493,528**	**(105,657)**

Expenditures	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Amended Budget	Variance Amended to Original
General Fund (net of committed/assigned)	14,570,537	13,640,814	12,283,467	13,800,766	16,675,011	2,874,245
Committed-Barr Trail Parking Lot	-	721,693	235,768	251,000	659,673	408,673
Committed/Assigned Expenditures	99,032	4,257	8,702	761,500	761,500	-
Transportation Fund	3,947	274,916	50,026	54,000	54,000	-
Open Space Fund	132,018	200,971	69,861	348,450	348,450	-
Law Enforcement Special Revenue Fund	1,420	27,567	4,935	15,450	15,450	-
Conservation Trust Fund	9,499	67,184	11,472	153,000	153,000	-
PPRTA Public Facilities Fund	851,688	504,299	953,584	1,024,229	1,024,229	-
El Paso/Beckers Park Fund (maintenance)	53,024	50,326	61,524	113,850	113,850	-
MACH Fund - The Five	320,596	339,534	294,118	296,475	296,475	-
MACH Fund Tier 2 Grants	159,925	180,537	190,762	181,930	181,930	-
Capital Improvement Fund-unassigned rev.	2,803,589	3,136,436	3,908,468	1,262,042	1,340,204	78,162
Assigned Cap Imp Fund-East End Taxes	1,036,513	332,424	40,615	3,000,000	3,000,000	-
Assigned Library	21,820	4,131,864	456,915	-	-	-
Assigned Hiawatha Gardens	15,048	52,706	127,732	500,000	997,703	497,703
Assigned Cemetery Software	-	6,063	-	-	-	-
Water Enterprise Fund	2,210,059	3,191,915	6,250,512	2,609,906	2,939,556	329,650
Wastewater Enterprise Fund	1,768,205	1,315,794	1,670,740	2,062,646	1,955,244	(107,402)
Storm Drainage Enterprise Fund	897,786	335,480	687,459	743,424	760,061	16,637
Mobility & Parking Enterprise Fund	3,549,604	4,371,110	3,970,778	4,577,829	3,836,605	(741,224)
Totals	**28,504,310**	**32,885,890**	**31,277,438**	**31,756,497**	**35,112,941**	**3,356,444**

Summary of All Funds - Fund Balances

Funds	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Modified Budget	Variance Amended to Original
General Fund (net of committed/assigned)	7,035,835	8,273,745	9,030,850	6,698,469	3,829,149	(2,869,320)
Barr Trail - Assigned	-	-	776,793	975,793	567,120	(408,673)
Library Cap Imp - Assigned	-	-	-	-	-	-
Other Committed/Assigned Funds	61,193	552,635	70,628	513,328	519,428	6,100
Transportation Fund	216,530	4,508	-	-	-	-
Open Space Fund	566,750	614,022	802,678	696,028	696,028	-
Law Enforcement Special Revenue Fund	26,460	7,811	12,746	11,096	11,096	-
Conservation Trust Fund	370,807	374,678	437,247	361,247	361,247	-
PPRTA Public Facilities Fund	(120,910)	(35,113)	167,229	167,229	167,229	-
El Paso/Beckers Park Fund (capital)	62,810	62,810	62,810	62,810	62,810	-
El Paso/Beckers Park Fund (maintenance)	189,799	243,274	303,617	304,467	304,467	-
MACH Fund - The Five	321,208	295,374	267,953	219,278	219,278	-
MACH Fund - Tier 2 Grants	198,933	182,934	165,952	111,622	111,622	-
Downtown Public Facilities Fund	142,151	142,152	141,211	141,211	141,211	-
Capital Improvement Fund-unassigned rev.	3,281,395	2,704,921	2,816,935	6,052,374	6,174,212	121,838
Assigned Cap Imp Fund-East End Sales Tax	294,783	781,028	740,413	(2,259,587)	(2,259,587)	-
Committed Cap Imp Fund-Bridges	125,343	125,343	125,343	125,343	125,343	-
Assigned Cap Imp Fund-Library	1,957,561	274,737	(172,178)	(162,178)	(162,178)	-
Committed Cap Imp Fund-Hiawatha Gardens	1,106,231	1,053,525	1,076,385	728,385	230,682	(497,703)
Assigned Cap Imp Fund-Cemetery Software	15,086	9,023	9,023	9,023	9,023	-
Totals	**15,851,965**	**15,667,407**	**16,835,635**	**14,755,938**	**11,108,179**	**(3,647,758)**

Enterprise Funds - Current Net Positions

Funds	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Modified Budget	Variance Amended to Original
Water Enterprise Fund	1,336,844	1,465,903	1,254,556	1,375,636	1,348,400	(27,236)
Wastewater Enterprise Fund	3,317,771	3,611,064	3,654,763	3,752,144	3,466,246	(285,898)
Storm Drainage Enterprise Fund	1,217,800	1,472,214	1,378,026	1,396,602	1,432,965	36,363
Mobility & Parking Enterprise Fund	792,045	289,882	674,110	105,781	568,205	462,424
Totals	**6,664,460**	**6,839,063**	**6,961,455**	**6,630,163**	**6,815,816**	**185,653**

COUNCIL BILL NO. 2226 **ORDINANCE NO. 0726**

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2026

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANITOU SPRINGS, COLORADO, THAT:
Section 1: The City of Manitou Springs FY 2026 Annual Budget is hereby revised to the Amended FY 2026 amounts shown:

Summary of All Funds - Revenues and Expenditures

Revenues/Available Funds	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Modified Budget
General Fund (net of committed/assigned)	14,878,697	12,836,133	12,109,563	12,114,492
Committed/Assigned General Fund Revenues	1,217,390	458,205	1,204,200	1,210,300
Transportation Fund	62,894	54,000	54,000	54,000
Open Space Fund	248,243	258,517	241,800	241,800
Law Enforcement Special Revenue Fund	5,779	15,529	13,800	13,800
Conservation Trust Fund	71,055	74,042	77,000	77,000
PPRTA Public Facilities Fund	590,096	926,522	1,024,229	1,024,229
El Paso/Beckers Park Fund (maintenance)	103,801	121,866	114,700	114,700
MACH Fund - The Five	305,837	289,484	247,800	247,800
MACH Fund Tier 2 Grants	157,563	150,992	127,600	127,600
Capital Improvement Fund-unassigned rev.	2,559,962	4,020,482	4,497,480	4,697,480
Committed Cap Imp Fund-East End Sales Tax	600,000	-	-	-
Grants associated with East End Sales Tax	218,669	-	-	-
Committed Cap Imp Fund-Library Donations/MACH	2,449,040	10,000	10,000	10,000
Committed Cap Imp Fund-Hiawatha Gardens (from MACH)	-	150,592	152,000	152,000
Water Enterprise Fund	3,248,171	5,785,196	2,730,986	3,033,400
Wastewater Enterprise Fund	1,651,273	1,688,889	2,160,027	1,766,727
Storm Drainage Enterprise Fund	589,891	643,835	762,000	815,000
Mobility & Parking Enterprise Fund	3,152,601	4,690,312	4,009,500	3,730,700
Totals	**32,110,962**	**32,174,597**	**29,536,685**	**29,431,028**

Expenditures	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Amended Budget
General Fund (net of committed/assigned)	13,640,814	12,283,467	13,800,766	16,675,011
Committed-Barr Trail Parking Lot	721,693	235,768	251,000	659,673
Committed/Assigned Expenditures	4,257	8,702	761,500	761,500
Transportation Fund	274,916	50,026	54,000	54,000
Open Space Fund	200,971	69,861	348,450	348,450
Law Enforcement Special Revenue Fund	27,567	4,935	15,450	15,450
Conservation Trust Fund	67,184	11,472	153,000	153,000
PPRTA Public Facilities Fund	504,299	953,584	1,024,229	1,024,229
El Paso/Beckers Park Fund (maintenance)	50,326	61,524	113,850	113,850
MACH Fund - The Five	339,534	294,118	296,475	296,475
MACH Fund Tier 2 Grants	180,537	190,762	181,930	181,930
Capital Improvement Fund-unassigned rev.	3,136,436	3,908,468	1,262,042	1,340,204
Assigned Cap Imp Fund-East End Taxes	332,424	40,615	3,000,000	3,000,000
Assigned Library	4,131,864	456,915	-	-
Assigned Hiawatha Gardens	52,706	127,732	500,000	997,703

Assigned Cemetery Software	6,063	-	-	-
Water Enterprise Fund	3,191,915	6,250,512	2,609,906	2,939,556
Wastewater Enterprise Fund	1,315,794	1,670,740	2,062,646	1,955,244
Storm Drainage Enterprise Fund	335,480	687,459	743,424	760,061
Mobility & Parking Enterprise Fund	4,371,110	3,970,778	4,577,829	3,836,605
Totals	**32,885,890**	**31,277,438**	**31,756,497**	**35,112,941**

Summary of All Funds - Fund Balances

Funds	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Modified Budget
General Fund (net of committed/assigned)	8,273,745	9,030,850	6,635,969	3,766,649
Barr Trail - Assigned	-	776,793	975,793	567,120
Library Cap Imp - Assigned	-	-	-	-
Other Committed/Assigned Funds	552,635	70,628	513,328	519,428
Transportation Fund	4,508	-	-	-
Open Space Fund	614,022	802,678	696,028	696,028
Law Enforcement Special Revenue Fund	7,811	12,746	11,096	11,096
Conservation Trust Fund	374,678	437,247	361,247	361,247
PPRTA Public Facilities Fund	(35,113)	167,229	167,229	167,229
El Paso/Beckers Park Fund (capital)	62,810	62,810	62,810	62,810
El Paso/Beckers Park Fund (maintenance)	243,274	303,617	304,467	304,467
MACH Fund - The Five	295,374	267,953	219,278	219,278
MACH Fund - Tier 2 Grants	182,934	165,952	111,622	111,622
Downtown Public Facilities Fund	142,152	141,211	141,211	141,211
Capital Improvement Fund-unassigned rev.	2,704,921	2,816,935	6,052,374	6,174,212
Assigned Cap Imp Fund-East End Sales Tax	781,028	740,413	(2,259,587)	(2,259,587)
Committed Cap Imp Fund-Bridges	125,343	125,343	125,343	125,343
Assigned Cap Imp Fund-Library	274,737	(172,178)	(162,178)	(162,178)
Committed Cap Imp Fund-Hiawatha Gardens	1,053,525	1,076,385	728,385	230,682
Assigned Cap Imp Fund-Cemetery Software	9,023	9,023	9,023	9,023
Totals	**15,667,407**	**16,835,635**	**14,693,438**	**11,045,679**

Enterprise Funds - Current Net Positions

Funds	FY 2024 Actuals	FY 2025 Actuals	FY 2026 Original Budget	FY 2026 Modified Budget
Water Enterprise Fund	1,465,903	1,254,556	1,375,636	1,348,400
Wastewater Enterprise Fund	3,611,064	3,654,763	3,752,144	3,466,246
Storm Drainage Enterprise Fund	1,472,214	1,378,026	1,396,602	1,432,965
Mobility & Parking Enterprise Fund	289,882	674,110	105,781	568,205
Totals	**6,839,063**	**6,961,455**	**6,630,163**	**6,815,816**

Section 2: This ordinance shall be in full force and effect from and after five (5) days following its final passage as provided by law. Passed on first reading and ordered published this 21st day of July, 2026. In full on the City's Official Website and City Hall

City Clerk, Elena Krebs
A Public Hearing on Ordinance No. 0726 will be held at the August 4th City Council meeting. The Council Meeting will be held at 6:00 P.M. at City Hall, 606 Manitou Avenue, Manitou Springs, Colorado and/or by Zoom.

Ordinance Published: July 22, 2026 (in full)
City's Official Website and City Hall
Passed on second reading and adopted by Council this 4th day of August, 2026.

Mayor, Natalie Johnson

Attest: _________________________________ City Clerk, Elena Krebs

Published: August 5, 2026 (in full)
City's Official Website and City Hall

Memorandum

Title: Consider Appointing Rose Lyda to the Manitou Arts, Culture and Heritage Board
From: City Clerk's Office
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 4, 2026

Purpose:

For Council to consider appointing Rose Lyda to serve as a Regular Member of the Manitou Arts, Culture, and Heritage Board (MACH).

Background:

Rose Lyda has submitted an application and resume for the Council's consideration. MACH Chair Ralph Routon has also submitted a letter of recommendation endorsing Lyda's request.

Fiscal Impact:

None.

Workload Impact:

Minimal

Recommended Action:

Move to appoint Rose Lyda as a Regular Member of the Manitou Arts, Culture, and Heritage Board.

Board or Commission Membership Application

Please complete the following to express interest in board or commission membership.

Which board are you applying for?*

Manitou Arts, Heritage and Culture Board

Membership Requested*

(•) Regular
( ) Alternate

Full Name*

ROSE LYDA

Street Address*

[redacted]

City*

MANITOU SPRINGS

State*

COLORADO

Zip Code*

80829

Phone Number*

[redacted]

E-mail*

[redacted]

Do you have an immediate family member on City Council?*

( ) Yes
(•) No

Per City Charter 9.3: The Council shall not appoint to any Board or Commission any member of the immediate family of any Council Member. Immediate family shall be defined as spouse, parents, brothers, sisters, and children.

Please attach a resume*

LYDA Resume 5.25.docx.pdf 209.43KB

Signature

ROSE LYDA

Date of Submission

07/19/2026

Rose Lyda [redacted] [redacted]

Using project management, public administration, and pedagogical skills, I develop and implement highly effective programs and products tailored to end users. I believe that people, processes, and performance can deliver superior results, and I am committed to stewarding Colorado's housing resources

SKILLS SUMMARY

- Ability to analyze and evaluate issues/problems related to office operations, policies, and procedures and contribute to the development of major policies
- Experience developing reports for management officials outlining findings and recommendations for improvements or solutions to field management issues/problems
- Skilled in recommending appropriate actions to resolve problems and assure goal accomplishment

PROFESSIONAL EXPERIENCE

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) *Office of Field Policy and Management, (FPM) Program Analyst* **APRIL 2023 – PRESENT**

- Represent the RA/DRA/FOD in communication and liaison activities with HUD clients, HUD program officials, local leaders, state legislators, representatives of industry, foundations, universities, public and private interest groups and the media
- Lead and conduct projects and studies that require analysis and evaluation of programs effectiveness, including recommending methods of improvement
- Research, analyze, evaluate, and report on system-generated data, narrative information, and statistical data, proposes solutions, and develops input for briefings, data-calls, meetings, community and demographic profiles, and charts
- Provide support and leadership in the review of contract implementation and management
- Develop and maintain constructive relations with local congressional offices and local elected officials
- Coordinate HUD programs with other federal, state and local agencies and planning organizations to assure effective linkages to maximize effective program delivery and community benefit
- Assess affordable housing needs throughout the state, evaluate how HUD programs more effectively meet statewide housing needs and advise on grant, loan, and Revolving Loan Funds (RLF) programs to most effectively meet these needs.
- Make recommendations for legislative action when needed to implement new funding programs or make changes to existing funding programs
- Creates and implements strategies for utilization of grant, loan and RLF program administration and structuring that affect the efficient and timely deployment of HUD funding
- Using expert knowledge of state and federal funding sources, compliance requirements and cross cutting requirements analyze, and revise periodic field reporting actions to collect information on HUD programs and reports to internal and external partners
- Serve as principal point of contact with Congress, states, and local governments; liaise with these constituencies on the agency's major programs as well as on intergovernmental issues
- Develop 52 week mentorship curriculum for customer service centers nationwide
- Develop and test customer service center protocols
- Create customer service models for implementation across 64 field offices
- Manage 3000+ customer service inquiries annually, via email, phone, and walk-in customers
- Maintain active relationships across agency to achieve accurate customer service referrals with little to no rescidivism

Community Planning and Development (CPD) Representative **JUNE 2021 – APRIL 2023**
Responsible for managing a grant portfolio consisting of CPD formula and competitive grants, providing consultative technical assistance, meeting community development needs, and supporting CPD programs and initiatives

- Administer and manage community development grant programs that ensure HUD grantees develop viable communities by promoting integrated approaches that provide decent housing, a suitable living environment, and expanded economic opportunities for low and moderate income persons
- Provide technical advice and assistance within the field office jurisdiction to carry out CPD programs
- Provide consultative assistance in support of CPD programs and manage a grant portfolio of CPD competitive and formula grants

- Provide leadership by designing optimal work environment, implementing coaching strategies, mentoring, and engaging employees, and identifying ways to improve overall organizational performance
- Review and conduct analyses of grant applications or performance reports for assigned CPD grantees and provide written recommendations for approval or disapproval; develop the project and program performance review timeline as well as compliance criteria
- Conduct assessments that assist in the identification of grantees that pose the greatest risk
- Collaborate with grantees, local communities, other agencies, and HUD staff as part of on-site meetings, workshops, or collaborative projects
- Demonstrate knowledge of the HUD legislation, regulations, and policy directives to provide general information, advice, guidance, and technical support to other staff members in the development of policy and procedures, as well as in monitoring, evaluating, and analyzing program performances data and requirements in assigned areas
- Possess a basic knowledge of principles, concepts, methods, and standards of CPD programs, other related programs within HUD, and how they work to effectively move grantees from policy to program implementation

DETAIL: DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
Field Policy and Management (FPM) Office of Strategic Initiatives, Program Analyst **December-May 2024**
Serving people, partners, and expanding possibilities across programs and sectors, informed through collaboration with local communities to advance HUD's mission

- Establish curriculum and program structure for Regional Section 3 SMEs
    - Identify training objectives and assessments
    - Identify and synthesize existing training materials
    - Assess any objectives not met by training/assess training gap
    - (Develop gap training)
    - Develop instructional materials to ensure preliminary delivery success
    - Develop communication strategy and cadence for field leadership and SMEs
    - Deploy training materials to training medium
    - Deliver training to target audience
    - Assess training success / collect feedback and implement
- Assess/develop communication strategy utilizing new Gov Delivery platform
    - Segment/understand email subscriber lists, including listserv of approximately 4,000 and business registry of 1,600
    - Develop communication plan to align with significant events/activities related to Section 3
    - Utilize data from email platform to further inform communication strategy
    - Work to improve Section 3-related communication with program offices
- Support relationship building and coordination with SBA to:
    - Engage the HUD Gender Equity Workgroup and OSDBU, to raise awareness of contracting opportunities and connect women- and minority-owned Section 3 businesses with existing resources to strengthen capacity and prepare them for contract bidding and workforce development
    - Support entrepreneurship classes for HUD residents
- Begin review and analysis of preliminary data collected to date on Section 3 reporting (DRGR and IDIS) and Customer Relationship Management and FPM Field Reporting Tool submissions
    - Observe Power BI interface
- Ensure successful rollout of Section 3 initiatives through effective communication (with career and Political personnel)
- Observe and support White House task force activities related to worker empowerment and WBE engagement

RATING & AWARDS

Greater Than Fully Successful Rating	2021
Rating-Based Individual Cash Award	2021
Rating-Based Individual Cash Award	2022
Outstanding Rating	2022
Rating-Based Individual Cash Award	2023
Greater Than Fully Successful Rating	2023

Management Development Program 2023
Leadership Academy Cohort 2 2024
Outstanding Rating 2024
Outstanding Rating 2025
Spot Award 2026

CITY OF COLORADO SPRINGS, Colorado Springs, CO MAY 2019 – JUNE 2021
Senior Analyst: ESG & CDBG Program Manager, Community Development Division
Synthesis of federal, state, and local laws, codes, regulations, as well as census and other demographic data, to implement all community planning and development (CPD) projects funded by the Center for Housing and Urban Development (HUD) CDBG (Community Development Block Grant), ESG (Emergency Solutions Grant), and Home Investment Partnerships (HOME) grants

- Manage ESG & CDBG Program Compliance Team, ensuring continual improvement in development and deployment
- Identify terms and deliverables for contracts; assess and mitigate risk; project contract progress; define rates, charges and allowable expenses; establish budget for expenditures
- Implement and evaluate team workflows, policies and procedures to ensure maximum workplace efficiency as well as consistent work product
- Create and enforce HUD-compliant contracts, incorporating finance, procurement, city council, mayoral, legal, and human resource review
- Coordinate and manage multiple and complex projects at various stages of implementation and create reports based on collected beneficiary data; assist in budget preparation and administration, creation and implementation of 5-year Consolidated Plan, Annual Plan, and Consolidated Annual Performance Evaluation Review
- Perform HUD standard monitoring of financial and technical aspects of contracts; assess audit, single audit, procurement, contract administration, financial policies and procedures, equal opportunity requirements, expenditures, timeliness, financial management, achievement of contractual objectives, allowable activities, and organizational capacity
- Provide guidance on contractual compliance with federal funding and other funding agency program requirements
- Provide training, direction and supervision based upon the Division Strategic Plan and the Annual Consolidated Plan.
- Direct allocation of staff time on portfolio related activities based on grantee and community needs and requests as well as Division strategic objectives
- Train subgrantees and their contractors on Davis Bacon Labor Standards contract requirements; monitor projects for compliance, collect certified payroll documents, interview contract employees for federal wage compliance, and cross-check wages paid against federal prevailing wage
- Collect and analyze beneficiary data for HUD reporting purposes
- Work with asset managers and conduct supervisory responsibilities such as approving leave, managing performance as rater, resolving conflicts among staff, identifying training needs, issuing performance improvement plans when appropriate, making compensation, hiring and corrective action recommendations
- Interpret federal regulations and amendments to ensure compliance in division policies and procedures
- Identify viable community partners and provide maintenance of relationship through robust and ongoing program training
- Maintain detailed knowledge of funding mechanisms, communicating to partners about available opportunities

COLORADO SPRINGS PHILHARMONIC GUILD JUNE 2021 – PRESENT
GOVERNANCE COMMITTEE CHAIR
Support the efforts of the local Philharmonic, as well as invest in programs that support symphonic music in the community

- The Governance Committee ensures organizational adherence to bylaws

COLORADO SPRINGS YOUTH SYMPHONY ASSOCIATION AUGUST 2014 – JUNE 2021

BOARD PRESIDENT

Responsible for oversight of budget, strategic planning, and programming serving 500 students representing 60 schools in the Pikes Peak Region

- Maintain an environment that positively influences staff and grantee ability to deliver high quality and timely products and services; assigned work and established guidelines and objectives
- Implement five-year Strategic Plan
  - Outcome: expanded engagement in the community; increased and broadened participation; enriched member experience; leveraged role of parents; secured future through succession planning, infrastructure, and facilities; and balanced financial sustainability and affordability
- Create Ambassadorship Program to establish and solidify partner relationships in the community and enhance achievement of strategic goals
  - Outcome: partnerships with the Colorado Springs Philharmonic, Chamber Orchestra of the Springs, US Olympic and Paralympic Museum, UCCS, Colorado College Summer Music Festival, District 2, District 11, and the Philharmonic Guild
- Recruit community and board members and create Diversity, Equity, Inclusion taskforce to identify and remove obstacles to student participation
  - Outcome: creation of training opportunities organization-wide on the subject of gender, sexual orientation, race, accessibility and socioeconomics
- Organize Recruitment and Retention program to collect and analyze student data for the purpose of soliciting and retaining student participation
  - Outcome: concurrent enrollment at UCCS for high-performing students and development of Music Education program at UCCS
- Chair Finance Committee.
  - Outcome: investment portfolio oversight, budgeting preparation and administration to align with strategic plan, creation of annual budget, oversight of monthly budget reporting

COLORADO STATE UNIVERSITY EXTENSION ADVISORY BOARD AUGUST 2017 – Present

BOARD CHAIR

Appointed by the County Board of Commissioners to promote, advocate, and support the local Extension programs and staff by developing and implementing a strong marketing strategy that results in educating community officials and providing information flow between county citizens and Extension

KRCC COMMUNITY ADVISORY BOARD JANUARY 2021 – Present

BOARD MEMBER

Review and advise the Station Manager regarding programming goals established by KRCC, service provided by KRCC, and significant policy decisions made by KRCC

NATIONAL SWIMMING POOL FOUNDATION, Colorado Springs, CO JULY 2014 – MAY 2019

Director of Marketing and Product Development

Execute development of educational print, digital, software, web, and online products using SCRUM methodology. Responsible for the effective management of highly complex projects including planning, execution and monitoring to ensure the achievement of planned results. Managed timelines, budgets, and project outcomes to ensure project progress as well as the tracking of critical achievements.

- Maintain an environment that positively influences staff and grantee ability to deliver high quality and timely products and services; assigned work and established guidelines and objectives
- Facilitate development of print, digital, classroom, and online products according to established product development timelines, including, but not limited to, inception, creation, and editing of content; administer Learning Management System (LMS)
- Maintain and revise existing learning products to IACET standards, keeping audience, learning medium, and instructional design in mind, tracking student data to implement the process of continual improvement

- Partner directly with subject matter experts to design and develop engaging content for a variety of audiences and delivery modes, setting strategies and implementing tactics to achieve desired learning outcomes
- Organize, schedule, manage enrollments, record attendance and ensure training materials are available for in-person and online training courses
- Lead public relations, marketing communications, field marketing, and web marketing, to ensure target market acquisition and reach key audiences with brand story to meet traffic, engagement, and lead goals
- Moderate communications using various resources, such as social media monitoring and tracking programs, to follow, analyze, and execute communications to achieve strategic objectives
- Enable internal customers, and business partners, and staff to effectively tell the brand story and to find and progress opportunities according to the customer journey
- Produce communications in support of organizational narrative worldwide, driving business while creating impactful experiences for staff and students
- Provide leadership in initiatives reaching beyond specific a business group; synthesize complex material into compelling copy for staff, membership of 125,000, Board of Directors, committees, sponsors, and industry stakeholders
- As founding sponsor, create policy, deliver recommendations, and facilitate adoption of the Model Aquatic Health Code, the only all-inclusive national model pool code that addresses cutting edge aquatic health and safety issues
- Participate in policy consortiums, including Water Safety USA (regulatory agencies), Water Safety Month (Red Cross), Healthy Safe Swimming Week (CDC)
- Schedule topics and speakers for annual World Aquatic Health Conference, North America's leading educational and scientific conference on aquatics
- Collaborate with CDC and the Red Cross on policy messaging through Healthy Safe Swimming Week
- Maintain world's leading certification for public pool operators and lobby for certification requirements, now required in 24 states + D.C.
- Successfully manage projects from inception to delivery, working directly with staff, as well as vendors, in fulfilling and carrying out requirements
- Analyze, track, and report on student data to validate customer needs, feature, and product requirements
- Coordinate production, ensuring all issues are addressed in a timely manner focusing on customer satisfaction
- Partner with Centers for Disease Control and Prevention (CDC) and other subject matter experts to design and develop engaging content for a variety of audiences and delivery modes
- Build dashboards to display KPIs and provide actionable recommendations based on measured results
- Demonstrate exceptional interpersonal skills to build and retain high-performing, cross-functional / cross-discipline teams
- Analyze and interpret requirements for research grant program
- Evaluate grantee proposals, plans, and justifications
- Provide grant-related technical guidance to internal and external stakeholders

FIRST PRES, Colorado Springs, CO **SEPTEMBER 2012 – APRIL 2014**

Executive Assistant to CEO

Responsible for the management and coordination of activities across the organization. Representing the executive office, provided leadership in the areas of project management methodology, scheduling, monitoring issues and risks to resolution as well as providing project status.

- Served as an advisor regarding human capital and administrative support services for members and staff
- Served as an authoritative source of leadership within the assigned area of responsibility; prevented and resolved problems.
- Maintained an environment that positively influenced staff and grantee ability to deliver high quality and timely products and services; assigned work and established guidelines and objectives
- data reporting and A/B testing to effectively communicate on local and global initiatives

- Performed analysis of member data to align stewardship agenda with organizational vision
- Responsible for the development and tracking of project plans to include schedule, budget impact, and resource coordination
- Facilitated weekly project status meetings to review progress and to continue strong team engagement, highlighting accomplishments and identifying any issues or risks
- Demonstrated capacity to embrace change and quickly adapt to new situations
- Employed qualitative and quantitative analysis to maintain fiscally compliant services for underserved populations

NEW LIFE, Colorado Springs, COLORADO JUNE 2004 – SEPTEMBER 2012
Director of Facilities
Responsible for the management of 65 acres, 325,000 square feet, seating for 10,000, staff of 50 staff, and 30 vehicles, including planning/budget, scheduling, execution, and monitoring to ensure planned results were achieved successfully.

- Served as an advisor regarding human capital and administrative support services for members and staff
- Served as an authoritative source of leadership within the assigned area of responsibility; prevented and resolved problems.
- Maintained an environment that positively influenced staff and grantee ability to deliver high quality and timely products and services; assigned work and established guidelines and objectives
- Led problem solving and resolution efforts to include management of risk, contingencies and issues to analyze and communicate project impact
- Managed and tracked budget of $1M+ monitoring spend, change requests, and resource impact
- Led weekly project status meetings with maintenance teams highlighting milestones, prioritized activities, and accomplishments
- Prepared and presented project reports to executive staff and Project Sponsors to ensure they remained up-to-date on project status and that key activities were communicated, prioritized, and approved
- Coached maintenance managers on project next steps and led in preparation of those activities
- Proactively worked with teams to create and complete the required project specific documents needed to meet audit requirements
- Managed the scope of maintenance, renovation, and construction projects and accounted for risk management

LINCOLN ELEMENTARY SCHOOL, Tulsa, OKLAHOMA AUGUST 2002 – JUNE 2004
Fifth Grade Teacher
Delivered 5th grade student education with a tiered curriculum strategy to achieve milestones along the learning journey

- Ensured adoption of concepts through agile assessment methodology and a process of continual improvement
- Instrumental in the development of the curriculum development from inception
- Coordinated projects school-wide across departments reducing redundancies and costs while increasing resource efficiency

FULL TIME STUDENT, Tulsa, OKLAHOMA AUGUST 1997 – JUNE 2002

MOSCOW DEPARTMENT OF EDUCATION, Moscow, RUSSIA JANUARY 1994 – MAY 1997
K-University Teacher
Delivered English language instruction in diverse learning environments to individuals age five through university level

- Provided verbal and written multilingual and multicultural office support between American and Russian staff and faculty
- Provided guidance and hands on development of curriculum plans, schedules, and data analysis resulting in more well defined and planned educational delivery

- Led weekly project status meetings across departments, reducing duplication, promoting communication, and identifying issues or risks that may impact other course delivery

EDUCATION

MASTERS DEGREE, PUBLIC ADMINISTRATION
University of Colorado, Colorado Springs, Colorado

BACHELOR OF SCIENCE, ELEMENTARY EDUCATION
Oral Roberts University, Tulsa, Oklahoma

DIGITAL MARKETING CERTIFICATION
Udacity

CERTIFICATIONS

National Grants Management Association
CERTIFIED GRANTS MANAGER
Project Management Institute
PROJECT MANAGEMENT PROFESSIONAL CERTIFICATION
ScrumStudy
SCRUM MASTER CERTIFICATION
University of Colorado, Colorado Springs
GRADUATE CERTIFICATE IN PUBLIC MANAGEMENT

PUBLICATIONS:
https://www.nspf.org/blog/2019/jan/workforce-case-studies-labor-shortage-lyda
http://digitaleditions.walsworthprintgroup.com/publication/?i=513504&article_id=3139196&view=articleBrowser

July 24, 2026

Manitou Springs City Council
City Hall
606 Manitou Avenue
Manitou Springs, CO 80829

Dear Council Members,

This letter addresses the application by Rose Lyda, a resident of Manitou Springs, to fill a vacant regular member position on the Manitou Arts, Culture and Heritage Board, effective immediately.

Rose has extensive experience in the nonprofit and government realms, currently as a program analyst with the U.S. Department of Housing and Urban Development's Colorado Field Office. She has worked for the City of Colorado Springs as well as the local-based National Swimming Pool Foundation. As a volunteer, she serves on the KRCC Community Advisory Board and previously was board member and president of the Colorado Springs Youth Symphony Association. She is a Certified Grants Manager by the National Grants Management Association.

The MACH board as a group, including myself as chair, appreciate Rose Lyda's interest and support her application. We feel she will be an excellent addition to the board.

Sincerely,

Ralph Routon
Chair
Manitou Arts, Culture and Heritage Board

Memorandum

Title: Approval of the Settlement Agreement with the Manitou and Pikes Peak Railroad Company

From: Denise Howell, City Administrator

To: Mayor and City Council

CC: City Administrator Denise Howell

Allocated Time: 10 Minutes

August 4, 2026

Purpose:

Approve Settlement Agreement

Background:

Fiscal Impact:

$3,200,000; this will be paid out of reserves, leaving an anticipated reserve at the end of 2026 of $3,829,149.

Workload Impact:

Substantial

Recommended Action:

Move to approve the settlement agreement with the Manitou and Pikes Peak Railroad Company

Settlement Agreement and Mutual Release

This Settlement Agreement and Mutual Release ("Settlement Agreement") is made effective this 4th day of August 2026 ("Effective Date") by and between Manitou and Pike's Peak Railway Company ("MPPR") and the City of Manitou Springs, Colorado (the "City"). The signatories to this Settlement Agreement will be referred to individually as a "Party" and jointly as the "Parties."

RECITALS

The following Recitals are made part of and are integral to this Settlement Agreement:

A. The City and MPPR entered into a Tax Incentive Program Agreement effective as of November 20, 2018 (including all earlier and subsequent versions and amendments thereto, the "Tax Incentive Agreement").

B. There is a dispute between the Parties regarding the Tax Incentive Agreement (the "Dispute").

C. On April 8, 2025, MPPR filed a lawsuit concerning the Dispute captioned *Manitou & Pikes Peak Railway Company v. City of Manitou Springs, Colorado*, Case No. 2025CV30766, in the District Court of El Paso County, Colorado (the "Lawsuit").

D. In the Lawsuit, MPPR asserted claims against the City for breach of contract and breach of the implied covenant of good faith and fair dealing ("MPPR Claims") based upon the City's non-appropriation of funds to make payment under the Tax Incentive Agreement.

E. In the Lawsuit, the City asserted a defense that Section 15 of the Tax Incentive Agreement authorized the City not to appropriate funds and the City also asserted counterclaims against MPPR for fraudulent misrepresentation and declaratory judgment regarding the Parties' rights and obligations under the Tax Incentive Agreement and the Tax Incentive Agreement's constitutionality ("City Counterclaims").

F. The City and MPPR have denied and continue to deny the other Party's claims and counterclaims asserted in the Lawsuit.

G. The Parties desire to enter into this Settlement Agreement to resolve the Dispute and all claims and counterclaims asserted in the Lawsuit, including those claims related to the Tax Incentive Agreement which were or could have been asserted in the Lawsuit, without resort to further litigation.

In consideration of the mutual promises and covenants set forth below, and other good and valuable consideration, the sufficiency of which hereby is acknowledged, the Parties hereby agree as follows:

AGREEMENT

1. **Settlement Payment**

1.1 **Settlement Payment.** The City shall pay MPPR a one-time lump sum payment of $3,200,000.00 (the "Settlement Payment"). The Settlement Payment shall be made via wire transfer to an account designated by MPPR within fourteen (14) calendar days after the Effective Date.

2. **Effect on Tax Incentive Agreement**

2.1 **Termination.** The Tax Incentive Agreement shall terminate upon the City's payment of the Settlement Payment. Upon such termination, the Tax Incentive Agreement shall be of no further force or effect.

3. **Mutual Release**

3.1 **City Release.** Except for the obligations set forth in the Settlement Agreement and upon the City's full payment of the Settlement Payment, the City, on behalf of itself and its successors and assigns, hereby releases and forever discharges MPPR and its parents, subsidiaries, and affiliates, and their respective successors and assigns, as well as their shareholders, owners, directors, employees, and attorneys of and from any and all present and future actions, causes of action, claims, demands, suits, obligations, losses, damages, costs, attorneys' fees, judgments, liens, indebtedness, and liabilities of every kind and nature whatsoever, at common law, statutory law, or otherwise, whether fixed or contingent, whether wholly or only partially accrued, whether known or unknown, which they ever had, now have, or which may accrue, that arise, in whole or in part, out of the Dispute, the MPPR Claims, the City Counterclaims, the Lawsuit, and/or the Tax Incentive Agreement (the "City Released Claims").

3.2 **MPPR Release.** Except for the obligations set forth in the Settlement Agreement, and upon the City's full payment of the Settlement Payment, MPPR, on behalf of itself and its successors and assigns, hereby releases and forever discharges the City, and its successors and assigns, as well as its present and former City Council members, employees and attorneys, of and from any and all present and future actions, causes of action, claims, demands, suits, obligations, losses, damages, costs, attorneys' fees, judgments, liens, indebtedness, and liabilities of every kind and nature whatsoever, at common law, statutory law, or otherwise, whether fixed or contingent, whether wholly or only partially accrued, whether known or unknown, which they ever had, now have, or which may accrue, that arise, in whole or in part, out of the Dispute, the MPPR Claims, the City Counterclaims, the Lawsuit, and/or the Tax Incentive Agreement (the "MPPR Released Claims").

3.3 The Parties represent and warrant they have not sold, assigned, conveyed, or transferred to any person or entity any interest in the City Released Claims or the MPPR Released Claims or any portion thereof.

3.4 Notwithstanding anything to the contrary herein, the releases set forth in this Section do not release either Party from their respective obligations under the Settlement Agreement.

4. Covenant Not to Sue

4.1 Except for claims to enforce rights and obligations under the Settlement Agreement, the Parties agree they will not institute, cause to be instituted, or participate or cooperate in the institution of any action or litigation against any Party, in which liability is sought in any way to be predicated upon any of the City Released Claims or the MPPR Released Claims ("Covenant Not to Sue").

4.2 In the event an action is commenced in violation of the Covenant Not to Sue, any Party who is a party to such action may assert their Released Claims by way of defense, counterclaim, cross-claim, or third-party claim, and shall be entitled in such action to recover its costs of defense, including attorneys' fees, costs, and all other reasonable disbursements from the other Party.

5. Further Assurances

5.1 The Parties agree to execute and deliver all other and additional instruments and documents and do all such other acts and things as may be necessary, which are consistent with the Settlement Agreement, to fully effectuate the Settlement Agreement. Without limiting the generality of the foregoing, the City shall take all actions necessary to authorize and fund the Settlement Payment. Upon full payment of the Settlement Payment, the Parties shall file a joint stipulated motion to dismiss the Lawsuit with prejudice.

6. Costs and Fees

6.1 Except as otherwise provided herein, each Party shall bear its own costs, expenses, and attorneys' fees incurred in connection with the Dispute, the Lawsuit, and the negotiation and execution of the Settlement Agreement.

6.2 In the event of any breach of the Settlement Agreement, the prevailing Party in any action to enforce the Settlement Agreement shall be entitled to recover its reasonable attorneys' fees, costs, and expenses from the non-prevailing Party.

7. No Admission of Liability

7.1 The Settlement Agreement and the consideration given hereunder shall not in any way be construed as an admission by either Party that it has acted wrongfully with respect to the other Party or any other person, or that either Party has any rights whatsoever against the other Party, and each Party specifically disclaims any liability to or wrongful acts against the other Party or any other person.

8. Advice of Counsel

8.1 In entering into the Settlement Agreement, each Party represents that it has relied upon the advice of its attorneys, who are the attorneys of its own choice. Each Party further represents that the terms of the Settlement Agreement have been completely read and explained by its attorneys and that those terms are fully understood and voluntarily accepted by each Party.

9. **<u>Successors and Assigns</u>**

9.1 The Settlement Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective predecessors, successors, assigns, agents, officers, directors, shareholders, members, managers, employees, and representatives.

10. **<u>Entire Agreement</u>**

10.1 This Settlement Agreement constitutes the entire agreement and understanding among the Parties relating to the subject matter hereof. This Settlement Agreement supersedes the Tax Incentive Agreement and all prior and contemporaneous agreements, negotiations, and understandings between the Parties, whether oral or written, relating to the subject matter of this Settlement Agreement.

11. **<u>Severability</u>**

11.1 In the event that any term or provision of the Settlement Agreement shall be held to be invalid, void, or unenforceable, then the remainder of the Settlement Agreement shall not be affected, impaired, or invalidated, and each such term and provision of the Settlement Agreement shall be valid and enforceable to the fullest extent permitted by law.

12. **<u>Modification</u>**

12.1 No supplement, modification, waiver, or termination of the Settlement Agreement shall be binding unless executed in writing by the Party to be bound thereby. No waiver of any of the provisions of the Settlement Agreement shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

13. **<u>Jointly Drafted</u>**

13.1 This Settlement Agreement is deemed to have been drafted jointly by the Parties. In construing and interpreting this Settlement Agreement, no provision shall be construed or interpreted for or against any Party because such Party or such Party's legal representative drafted such provision.

14. **<u>Applicable Law and Venue</u>**

14.1 The Settlement Agreement and all claims or disputes arising from or related to the terms of the Settlement Agreement shall be governed by the laws of the State of Colorado, without regard to conflict of laws principles. Exclusive venue for any action arising under or related to the Settlement Agreement shall lie in the District Court of El Paso County, Colorado.

15. Execution in Multiple Counterparts

15.1 The Settlement Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

16. Facsimile/Email and Copies

16.1 For purposes of the Settlement Agreement, a facsimile, scanned, or electronically transmitted signature, including via DocuSign or similar electronic signature platform, shall be deemed an original signature, and a facsimile, scanned, or electronically transmitted copy of the Settlement Agreement containing a reproduced image of one or more signatures shall be deemed an original for all purposes.

17. Authority of Signatories

17.1 Each Party represents and warrants that the person(s) executing the Settlement Agreement on behalf of such Party has full and complete authority to bind such Party to all terms and conditions of the Settlement Agreement. The City represents and warrants that all necessary governmental approvals to authorize and fund the Settlement Payment shall be obtained in accordance with applicable law.

18. Headings

18.1 Headings in this Settlement Agreement are for convenience of reference only and shall not affect the interpretation of this Settlement Agreement.

19. Notices

19.1 All notices, requests, demands, and other communications required or permitted under this Settlement Agreement shall be in writing and shall be deemed to have been duly given when delivered personally, sent by certified mail (return receipt requested, postage prepaid), or sent by nationally recognized overnight courier service, addressed as follows:

If to MPPR: Anschutz Corporation, c/o General Counsel, 555 17th Street, Ste. 2400, Denver, Colorado 80202. With a copy to: Hogan Lovells Cadwalader US LLP, c/o Jeffrey S. George, Esq., Two North Cascade Avenue, Ste. 1300, Colorado Springs, Colorado 80903.

If to the City: City of Manitou Springs, c/o City Administrator, 606 Manitou Avenue, Manitou Springs, Colorado 80829. With a copy to: Hoffmann, Parker, Wilson & Carberry, P.C., c/o Jeff Parker, Esq., 511 16th Street, Ste. 610, Denver, Colorado 80202.

19.2 Either Party may change its notice address by providing written notice to the other Party in accordance with this Section.

Signatures appear on following pages

MANITOU AND PIKE'S PEAK RAILWAY COMPANY

DATED this 30th day of July, 2026.

By: ______________________
Name: JACK G. DAMIOLI
Title: PRESIDENT/CEO

STATE OF COLORADO)
) ss.
COUNTY OF EL PASO)

Subscribed and sworn before me this 30th day of July, 2026, by JACK G. DAMIOLI as the of Manitou and Pike's Peak Railway Company.

Witness my hand and official seal.

My commission expires: 02/26/2028

(S E A L)

MICHAEL FEGLEY
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20244008176
MY COMMISSION EXPIRES 02/26/2028

Notary Public

CITY OF MANITOU SPRINGS, COLORADO

DATED this _____ day of ____________, 2026.

By: ______________________
Name: ______________________
Title: Mayor

ATTEST: ______________________
Name: ______________________
City Clerk

Memorandum

Title: Planned Sign Program Permit PSP 2601 - Hwy 24 "Manitou Springs" Sign
From: Frederick Rollenhagen, Planning Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 20 Minutes

August 4, 2026

Purpose:

Chamber of Commerce has submitted a Planned Sign Program application for Highway 24 Signage Monument. Planning Director Frederick Rollenhagen has referred the request for a Planned Sign Program to City Council for their review per code section 18.03.12.11.B.1 based upon the finding that the proposed sign may result in significant impact upon the image of the City.

Background:

The Chamber of Commerce is proposing a monument sign project on Highway 24. The proposed project would first remove the existing monument sign east of exit 299 that contains the City of Manitou Springs' previous logo. The proposed monument sign would contain the Chamber of Commerce branding.

In March 2020, City Council approved Resolution 1520, which recognized and supported a Signage Design Plan for the replacement of the City's current Highway 24 signage just east of exit 299. The signage design and resolution has been included in the agenda item attachments.

Existing Conditions

The existing sign uses the previous City Logo current as of 2020, but it is not the City's current logo. The graphic portion of the monument sign has become sun faded with age. Text and graphics are present on the east side of the sign but not the west. The monument sign is made up of timber, metal and a variety of plastic.

Proposed Construction

The proposed sign is 160" wide, 24" deep, and 140" tall. The signage materials include aluminum, printed vinyl, acrylic, and LED 2700k. The signage graphics are proposed for the east side only, with a solid blue façade on the west. The text "Manitou Springs" is proposed to be illuminated with LED lights behind white acrylic.

Findings & Review Criteria:

Planning Staff has reviewed the proposed signage in accordance with code section 18.03.12.

Prohibited Signs 18.03.12.3 (A) (20)

The signage code does not allow signage to be located within public rights-of-way, except as part of a Planned Sign Program.

Signs Subject for Signs Requiring a Permit 18.03.12.6

The cumulative limit in area for signage per street-level occupant zoned commercial is calculated for 354 Manitou Ave in accordance with section 18.03.12.6 as a total maximum of 150 SF. The sign at 354 Manitou Ave, previously approved under SP 2401, totaled 56 square feet. The addition of the proposed 73 SF of signage would bring the total to 129 SF below the lot maximum.

Off-premises sign – 18.03.12.7

The proposed sign will be located in the “public right-of-way” which is only permissible as part of a Planned Sign Program. Additionally, off-premises signs are only permitted in commercial zones outside the downtown zone district. The total area of off-premises signs per occupant shall not exceed thirty-two square feet per occupant. The proposed sign is 73 SF.

Planned Sign Program 18.03.12.11

The intent of this program is to provide flexibility for signage where deemed appropriate by the decision-making body.

The Planning Director may require the Planning Commission or City Council review of any *sign* program which may result in a significant visual impact or is located in an area which has a significant impact upon the image of the City.

Due to the proposed location and replacement of existing City signage, the Planning Director has referred this case to the City Council for consideration.

B. Planned *sign* programs shall substantially comply with the general regulations contained in this Chapter. These provisions do not alter the permitted *sign* area for any of these uses, or allow *prohibited signs*.

The proposed sign complies with the general regulations identified in section 18.03.12.4. As the allowance of this sign would not increase the allowable signage area on a parcel as the proposed sign is not located within a parcel. The proposed signage type is not a prohibited sign.

The approval criteria for a planned sign program 18.03.12.11 (B)(5) are as follows:

a. **The proposed signs will be constructed in a quality manner and of durable, quality materials.**

   Yes, it is understood the materials have been selected for their appearance and durability.

b. **The value and qualities of the neighborhood are not substantially impacted because of *sign* size, appearance, location, illumination or quality.**

   The proposed sign is comparable to the existing sign it is proposed to replace.

c. **The planned *sign* program application is compatible with the architectural and historical qualities and character of the community.**

   The signage graphic and character is replicated at the Chamber of Commerce's 354 Manitou Avenue address.

d. **The proposed planned *sign* program is compatible in function, scale and design with surrounding land uses.**

   The proposed sign is consistent with the existing sign in function and scale. The design is a new branding and more color than the existing sign.

e. **That the proposed *sign* will not create a visual distraction or traffic or safety hazards.**

   The proposed sign will be reviewed by CDOT for compatibility with CDOT roadway safety requirements. Prior to the construction of any signage on CDOT roadways, CDOT will review the sign application and requires a Resolution of City Council support to approve the application.

Fiscal Impact:

The Chamber is not requesting funds from City Council as part of this request

Workload Impact:

Not Applicable

Recommended Action:

Planned Sign Program – PSP 2601

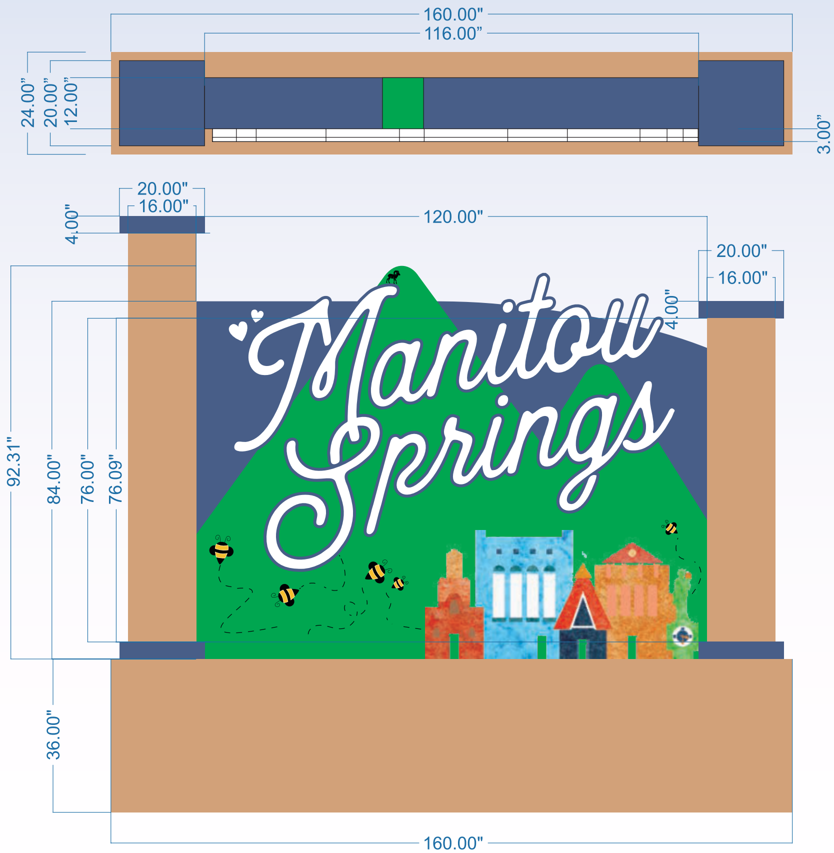
Approve PSP 2601 at Exit 299, based upon the findings that the request meets the approval criteria for granting a planned sign program as set forth in City Code Section 18.03.12.11.B.5.

Approve PSP 2601 at Exit 299, based upon the findings that the request meets the review criteria for granting a planned sign program as set forth in City Code Section 18.03.12.11.B.5, with conditions as follows…

Deny the PSP 2601 at Exit 299, based upon the findings that the request does not meet the review criteria for granting a planned sign program, as set forth in City Code Section 18.03.12.11.B.5.

Postpone the PSP 2601 at Exit 299, to August 18, 2026, for further consideration

Frontage		Sq Ft Allowed		Sq Ft Proposed		Elevation		Sign Type	Monument



Cabinet - Single Sided
- Aluminum Frame
- .080” Aluminum Skin
- Painted Manitou Blue Solid Generate HG
- Digitally Printed Buildings/Pollinators/Bighorn Sheep

Column/Base
- Aluminum Frame
- .080” Aluminum Skin
- Triangular Column Caps
- Painted To Match Existing Sign

Channel Letters - “Manitou Springs”
- 3” White Aluminum Returns
- 3/16” White Acrylic Faces
- 1” White Trim Cap
- Digitally Printed Vinyl
- 2700K Hanley LEDs

*Client to provide vector artwork final production. *Final signed approval is required.

*Artwork is for general reference only. It is an approximation of scale and placement.

3505 E Platte Avenue Colorado Springs, Colorado 80909 719-573-1567

UL Listed	Customer Information Manitou Springs Project # 250509-04	Job Location 354 Manitou Ave Manitou Springs, CO 80829	Revisions	Page 1 / 1 Drawing by Taylor F Date 06/16/2026	SIGN SHOP ILLUMINATED


New Monument Sign Location
28'
10'
140'

Memorandum

Title: Resolution No. 1626, A Resolution in Recognition and Support of the Highway 24 Signage Design Plans within the City of Manitou Springs
From: Fred Rollenhagen, Planning Director
To: Mayor and City Council
CC: City Administrator Denise Howell
Allocated Time: 5 Minutes

August 4, 2026

Purpose:
For Council to consider adopting the resolution.

Background:
In order for the Chamber signage project to move forward, the Colorado Department of Transportation (CDOT) requires a formal resolution from the City demonstrating its support for the proposed signage. Approval of the resolution will allow the Chamber to proceed with the necessary permitting.

Fiscal Impact:
None.

Workload Impact:
Minimal.

Recommended Action:
Move to adopt Resolution No. 1626, a resolution in recognition and support of the Highway 24 signage design plans within the City of Manitou Springs.

Council Bill No. 2326 **Resolution No. 1626**

A Resolution in Recognition and Support of the Highway 24 Signage Design Plans within the City of Manitou Springs

Whereas, effective Highway 24 signage is a necessary economic development tool, attracts cultural tourists, supports mobility efforts, and creates pride in the Manitou Springs community; and

Whereas, the Manitou Springs Chamber of Commerce, Visitors Bureau and Office of Economic Development supports economic growth, environmental and social sustainability, resiliency, financial vibrancy, and collaboration; and

Whereas, it is important to use effective signage to direct and manage traffic into and out of our City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANITOU SPRINGS, COLORADO THAT:

Section 1:

The Manitou Springs City Council supports the signage designs submitted by the Manitou Springs Chamber of Commerce for new gateway signage.

Section 2:

This Resolution shall take effect immediately upon approval and adoption by City Council.

Adopted at the meeting of the Manitou Springs City Council, Colorado, on this 4th day of August 2026 effective immediately.

Mayor and Council:

Attest:

____
Natalie Johnson, Mayor

____
Elena Krebs, City Clerk