



**CITY OF MANITOU SPRINGS
HISTORIC PRESERVATION COMMISSION**
Regular Meeting Minutes
Hybrid Meeting via Zoom and at Memorial Hall
May 6, 2026

A. CALL TO ORDER

A Regular Meeting of the Manitou Springs Historic Preservation Commission (HPC) was held at Manitou Springs Memorial Hall, 606 Manitou Avenue. Chair Kindseth called the meeting to order at 5:30 PM and declared a quorum present.

COMMISSIONERS PRESENT FOR ROLL CALL:

Chair Laura Kindseth
Vice Chair Matthew Rose
Commissioner Erin Handlin
Commissioner Ann Nichols
Commissioner Avrie Tomsik
Commissioner Matthew Murphy
Commissioner Joy Porter
Alternate Commissioner Jehan-Ara Khan

COMMISSIONERS ABSENT FOR ROLL CALL

Alternate Commissioner Tammila Wright

STAFF PRESENT:

Planning Director Frederick Rollenhagen
Senior Planner Chelsea Royston
Planner and Landscape Architect II Erin Ringsred

GUESTS PRESENT:

City Attorney Representative Katherine Vera

B. APPROVAL OF MINUTES

1. HPC Minutes April 1, 2026

Commissioner Handlin moved to approve the minutes as presented. Commissioner Nichols seconded the motion. The motion passed (7-0).

C. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

D. NOTICE OF COUNCIL ACTION

Director Rollenhagen notified the Commission that City Council issued and adopted a proclamation for Historic Preservation Month in Manitou Springs for the month of May.

E. UNFINISHED BUSINESS

There was no Unfinished Business.

F. NEW BUSINESS

There was no New Business.

G. OTHER BUSINESS

1. HPC Awards Discussion

Planner Ringsred presented previously approved Material Change of Appearance Certifications (MCACs) for 2023 through 2025, and reviewed which properties will be receiving rewards. She also identified properties with open or closed building permits, as well as properties that did not require building permits.

Chair Kindseth noted that 528 Canon Avenue had been denied their request for an MCAC, adding that they had intended to return for another hearing but did not.

Planner Ringsred stated that 308 Ruxton Avenue would be the only property nominated of the first four hearings of 2025 to receive a reward from the list. The consensus was that the Commission would support awards for 190 Cheltenham Road, 106 Deer Path and 310 Michigan Avenue.

There was a discussion about 50 Grand Avenue, 106 Canon Avenue and 915 Midland Avenue. Chair Kindseth noted that 106 Canon had not started on their approved project. Planner Ringsred confirmed that 915 Midland Avenue and 50 Grand Avenue would be nominated for awards.

Planner Ringsred shared that the Commission had not received any art submissions for the awards. She suggested that the Commission could utilize past years' art for the certificates.

Chair Kindseth stated that the high school art program was working on something for the certificates, and they would have it done by May 20, 2026.

Planner Ringsred stated that if there are multiple submissions the Commission would not be able to select a winner prior to the awards, but the art could be utilized in the next awards cycle. She confirmed that postcards for nominations would go out by the end of the week.

Vice Chair Rose noted that the flyers on display at the Manitou Art Center listed a deadline of April 24, 2026.

The Commission discussed food options for the awards, and who would bring certain items.

Chair Kindseth spoke about promoting the contest and commented that there has not been a lot of public interest around the event.

Commissioner Murphy suggested social media marketing for the event.

Vice Chair Rose noted that previous awards received significant attention through newspaper coverage.

Director Rollenhagen commented that an advertisement could be put in the Pikes Peak Bulletin digital publication.

Chair Kindseth shared that the Commission has five different prizes from local businesses.

Commissioner Murphy stated that he would request that the event be posted on the City's Facebook page by the Communications Manager again.

Commissioner Porter suggested contacting the Incline Friends Facebook page and inquiring about posting advertisement there.

Vice Chair Rose volunteered to distribute flyers at local motels for weekend guests.

Commissioner Murphy proposed distributing the flyers at the local high school, and offered to contact the Pikes Peak Bulletin.

There was a discussion about possible other businesses and Facebook pages to promote the event on.

H. ADJOURNMENT

The meeting adjourned at 6:10 PM.