



**CITY OF MANITOU SPRINGS
PARKS AND RECREATION ADVISORY BOARD**

Regular Meeting Minutes
Remote Meeting via Zoom
October 6, 2025

A. CALL TO ORDER AND INTRODUCTIONS

Chair Fatt called the meeting to order at 6:00 PM.

BOARD MEMBERS PRESENT FOR ROLL CALL:

Chair Danu Fatt
Vice Chair Tim Bresnahan
Board Member Christina Grow
Board Member Anthony Lane
Board Member Colin McAllister
Board Member Rebecca Wood
Alternate Board Member Jan Johnson

BOARD MEMBERS ABSENT FOR ROLL CALL:

ADDITIONAL ATTENDEES:

Gloria Latimer (candidate for City Council)
Gillian Rossi, Parks and Recreation Director
Elena Krebs, City Clerk
Kristen Dukoi, Deputy City Clerk

B. APPROVAL OF AGENDA

Board Member McAllister moved to approve the agenda as presented. The motion was seconded by Board Member Bresnahan. The motion was carried (7-0).

C. APPROVAL OF MINUTES

1. PARAB Minutes for 09-08-2025 Regular Meeting

Board Member Bresnahan moved to approve the minutes as presented. The motion was seconded by Board Member McAllister. The motion was carried (7-0).

D. PUBLIC COMMENTS NOT ON THE AGENDA

(Please limit your comments to 3 minutes)

There was no public comment.

E. PRESENTATIONS

1. Hiawatha Gardens Project Update (City Staff)

Postponed

2. Effective Meetings Training (Kristen Dukoi, Deputy City Clerk)

Deputy City Clerk Kristen Dukoi conducted an engaging and educational role playing scenario designed to allow board members to practice effective meeting processes. We covered roll call, quorum, task delegation, item approval, motions, amendments and voting, among other items. The session was especially helpful to clarify the timing of agenda item submission to comply with good practice and Sunshine laws.

F. REPORTS

1. Parks and Recreation Advisory Board (PARAB)

Chair Fatt had nothing to report.

2. Council Liaison

Discussion here.

G. PARKS AND RECREATION DEPARTMENT

1. Director's Report

Gillian Rossi is attending the Colorado Open Space Alliance Conference and highlighted the use of natural elements like trees, logs and rocks in play spaces and noted our use of such features in Soda Springs Park.

2. Forestry Update

Gillian Rossi presented a cottonwood tree near the pool and fitness center that is leaning over the structure and will need to be removed for safety.

H. NEW BUSINESS

1. Community Grant Application / Flying Pig Farm

Flying Pig Farm submitted a PARAB Mini Grant application asking for \$1000 to support their Winter Solstice celebration on December 15th, 2025. The application listed items for printing, equipment, food and other items. Discussion included questions about attendees (it is open to the public), requested items and whether the event is consistent with Mini Grant guidelines. The decision to fund the grant application was postponed until the next meeting by unanimous vote so board members could review the Mini Grant guidelines.

I. OLD BUSINESS

1. 2026 Budget Proposal Presentation for Oct. 28, 2025

Chair Fatt reviewed the goals for the upcoming year:

1. Soda Springs Park phase III construction documents
 1. Explore funding options for preparation work
2. Begin schematic design for Higginbotham Flats Overlook Park and determine cost estimates
3. Research grant or other funding opportunities for Higginbotham Flats Overlook Park

Budget proposal:

1. Professional design services for Higginbotham Flats: \$65,000
2. New park development, park upkeep and park amenities: \$40,000
3. Recreational equipment: \$25,000
4. Urban forestry: \$10,000

J. OTHER BUSINESS

Natalie Johnson will not be continuing as council liaison to PARAB

Ongoing discussion regarding striping tennis courts for pickle ball use, no vote taken

K. ADJOURNMENT

Chair Fatt moved to adjourn the meeting. The motion was seconded by Vice Chair Bresnahan. The motion was carried (7-0).
The meeting adjourned at 7:38 PM.

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