



# MANITOU SPRINGS PARKS AND RECREATION ADVISORY BOARD REGULAR MEETING AGENDA

All upcoming PARAB meetings are scheduled to be remote, via Zoom. A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

December 1, 2025

6:00 PM

- A. CALL TO ORDER and INTRODUCTIONS**
- B. APPROVAL OF AGENDA**
- C. APPROVAL OF MINUTES**
  - 1. October 6, 2025 PARAB Minutes
- D. PUBLIC COMMENTS NOT ON THE AGENDA**  
*(Please limit your comments to 3 minutes)*
- E. PRESENTATION (please limit presentations to 15 minutes)**
  - 1. Soda Springs Park Construction Docs Update / HCM (Robyn Bartling and Mia Requesens)
- F. REPORTS (5 minutes)**
  - 1. Parks and Recreation Advisory Board (PARAB)
  - 2. Council Liaison
  - 3. Open Space Advisory Committee (OSAC)
- G. PARKS AND RECREATION DEPARTMENT**
  - 1. Director's Report
- H. OTHER BUSINESS**
  - 1. Reminder: January 2026 regular meeting canceled.
  - 2. Reminder: The February 2, 2026 regular meeting is replaced by the annual Strategic Planning Meeting which will be in-person at the Manitou Art Center (MAC)
- I. ADJOURNMENT**

**Board Members:**

Danu Fatt, Chair (2/28/2029)  
Tim Bresnahan, Vice Chair (02/28/2029)  
Christina Grow (2/28/2028)  
Anthony Lane (02/28/2027)

**Staff and Liaisons:**

Natalie Johnson, Council Liaison  
Gillian Rossi, Parks & Recreation Director  
Aaron Reynard, Forestry Tech

Colin McAllister (02/28/2029)  
Rebecca Wood (2/28/2028)

**Alternates:**  
Jan Johnson (2/28/2029)

*1 regular position and 2 alternate positions available*

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Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: [www.manitouspringsgov.com](http://www.manitouspringsgov.com).



**CITY OF MANITOU SPRINGS  
PARKS AND RECREATION ADVISORY BOARD**

Regular Meeting Minutes  
Remote Meeting via Zoom  
October 6, 2025

**A. CALL TO ORDER AND INTRODUCTIONS**

Chair Fatt called the meeting to order at 6:00 PM.

**BOARD MEMBERS PRESENT FOR ROLL CALL:**

Chair Danu Fatt  
Vice Chair Tim Bresnahan  
Board Member Christina Grow  
Board Member Anthony Lane  
Board Member Colin McAllister  
Board Member Rebecca Wood  
Alternate Board Member Jan Johnson

**BOARD MEMBERS ABSENT FOR ROLL CALL:**

**ADDITIONAL ATTENDEES:**

Gloria Latimer (candidate for City Council)  
Gillian Rossi, Parks and Recreation Director  
Elena Krebs, City Clerk  
Kristen Dukoi, Deputy City Clerk

**B. APPROVAL OF AGENDA**

Board Member McAllister moved to approve the agenda as presented. The motion was seconded by Board Member Bresnahan. The motion was carried (7-0).

**C. APPROVAL OF MINUTES**

1. PARAB Minutes for 09-08-2025 Regular Meeting

Board Member Bresnahan moved to approve the minutes as presented. The motion was seconded by Board Member McAllister. The motion was carried (7-0).

## **D. PUBLIC COMMENTS NOT ON THE AGENDA**

*(Please limit your comments to 3 minutes)*

There was no public comment.

## **E. PRESENTATIONS**

1. Hiawatha Gardens Project Update (City Staff)

Postponed

2. Effective Meetings Training (Kristen Dukoi, Deputy City Clerk)

Deputy City Clerk Kristen Dukoi conducted an engaging and educational role playing scenario designed to allow board members to practice effective meeting processes. We covered roll call, quorum, task delegation, item approval, motions, amendments and voting, among other items. The session was especially helpful to clarify the timing of agenda item submission to comply with good practice and Sunshine laws.

## **F. REPORTS**

1. Parks and Recreation Advisory Board (PARAB)

Chair Fatt had nothing to report.

2. Council Liaison

Discussion here.

## **G. PARKS AND RECREATION DEPARTMENT**

1. Director's Report

Gillian Rossi is attending the Colorado Open Space Alliance Conference and highlighted the use of natural elements like trees, logs and rocks in play spaces and noted our use of such features in Soda Springs Park.

2. Forestry Update

Gillian Rossi presented a cottonwood tree near the pool and fitness center that is leaning over the structure and will need to be removed for safety.

## **H. NEW BUSINESS**

### **1. Community Grant Application / Flying Pig Farm**

Flying Pig Farm submitted a PARAB Mini Grant application asking for \$1000 to support their Winter Solstice celebration on December 15th, 2025. The application listed items for printing, equipment, food and other items. Discussion included questions about attendees (it is open to the public), requested items and whether the event is consistent with Mini Grant guidelines. The decision to fund the grant application was postponed until the next meeting by unanimous vote so board members could review the Mini Grant guidelines.

## **I. OLD BUSINESS**

### **1. 2026 Budget Proposal Presentation for Oct. 28, 2025**

Chair Fatt reviewed the goals for the upcoming year:

1. Soda Springs Park phase III construction documents
  1. Explore funding options for preparation work
2. Begin schematic design for Higginbotham Flats Overlook Park and determine cost estimates
3. Research grant or other funding opportunities for Higginbotham Flats Overlook Park

Budget proposal:

1. Professional design services for Higginbotham Flats: \$65,000
2. New park development, park upkeep and park amenities: \$40,000
3. Recreational equipment: \$25,000
4. Urban forestry: \$10,000

## **J. OTHER BUSINESS**

Natalie Johnson will not be continuing as council liaison to PARAB

Ongoing discussion regarding striping tennis courts for pickle ball use, no vote taken

## **K. ADJOURNMENT**

Board Member Crawford moved to adjourn the meeting. The motion was seconded by Chair Fatt. The motion was carried (7-0).  
The meeting adjourned at 7:38 PM.

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