



MANITOU SPRINGS MOBILITY AND PARKING BOARD REGULAR MEETING AGENDA

All upcoming MAP meetings are scheduled to be hybrid,
Zoom (remote) or in-person at Memorial Hall.

In Person: Memorial Hall

606 Manitou Avenue

Manitou Springs, CO 80829

Remote: A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

September 24, 2025

5:00 PM

-
- A. **CALL TO ORDER**
 - B. **ROLL CALL**
 - C. **APPROVAL OF AGENDA**
 - D. **APPROVAL OF MINUTES**
 1. Approval of the August 2025 MAP Board Minutes
 - E. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
 - F. **CITY COUNCIL LIAISON REPORT - Natalie Johnson**
 - G. **PRESENTATIONS**
 1. MAP Board Presentations
 - a. MAP Board Goal Review
 - b. Other MAP Board Presentations
 2. Staff Presentations
 - a. Regular Updates
 - Pike Ride Update
 - Mountain Metro Report
 - SeeClickFix Report
 - b. Infrastructure Updates
 - c. Requested Updates

d. Project Updates

e. Effective Meetings - MAP Board Training

3. Other Presentations

H. BUSINESS

I. BOARD CORRESPONDENCE

J. ADJOURNMENT

Board Members:

Cory Sutela, Chair (12/31/2025)
Karl Stang, Vice Chair (12/31/2025)
Rolf Jacobson (12/31/2026)
Bill Koerner (12/31/2025)
Joy Porter (12/31/2026)
Luke Harper Prince (12/31/2025)
Pamela Smith (12/31/2028)

Staff and Liaisons:

Natalie Johnson, City Council Liaison
John Crawford, Mobility and Parking Director
James Kelemen, Mobility and Parking Supervisor

3 alternate positions available

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.



**CITY OF MANITOU SPRINGS
MOBILITY AND PARKING BOARD**

Regular Meeting Minutes
Hybrid Meeting via Zoom and at Memorial Hall
August 27, 2025

A. CALL TO ORDER

Chair Cory Sutela called the Mobility and Parking Board (MAP) meeting to order at 5:02 PM.

B. ROLL CALL

All members were present for roll call except for Board Member Rolf Jacobson. Board Member Bill Koerner joined late at approximately 5:23 PM.

BOARD MEMBERS PRESENT FOR ROLL CALL:

Chair Cory Sutela
Vice Chair Karl Stang
Board Member Pamela Smith
Board Member Luke Harper Prince
Board Member Joy Porter

BOARD MEMBERS ABSENT FOR ROLL CALL:

Board Member Rolf Jacobson
Board Member Luke Prince
Board Member Joy Porter

BOARD MEMBERS JOINING LATE:

Board Member Bill Koerner (5:23 PM)

STAFF AND LIAISONS PRESENT:

Mobility and Parking Director John Crawford
Mobility and Parking Supervisor James Kelemen
City Planner Erin Ringsred
Council Liaison Natalie Johnson

C. APPROVAL OF AGENDA

Vice Chair Stang moved to approve the agenda with the modification to move the Hiawatha Update immediately after Public Comment due to scheduling constraints for the presenter. The motion was seconded by Chair Sutela. The motion carried unanimously (5-0).

D. APPROVAL OF MINUTES

1. August 2025 MAP Board Minutes

Chair Sutela moved to approve the minutes with the addition of the full text of the resolution passed in the prior meeting. The motion was seconded by Board Member Smith. The motion carried with 3 ayes (Sutela, Stang, Smith) and 2 abstentions (Porter, Prince, due to absence from the prior meeting).

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

Shannon Norgord, a resident on Duclo Avenue, commented on the enforcement of ordinance 12.34.010 regarding dumpsters on public streets. She requested an exemption for rolling dumpsters from enforcement. Board members asked about usage (weekly emptying for large waste volume) and timeframe needed (approximately one year). The issue falls under code enforcement and planning department purview and is under review by the city following City Council discussions.

F. HIAWATHA UPDATE

City Planner Ringsred provided an update on Hiawatha Gardens Phases 1 and 2. The major development plan submission is scheduled for September 4, 2025, with public hearings in October 2025 (Historic Preservation Commission, City Planning Commission, City Council) and permitting in 2025. Phase 1 includes a restroom and parking lot; Phase 2 includes a pavilion and plaza. Mobility strategies involve adjusted parking alignment to reduce tree impact, avoid retaining walls, improve ADA accessibility, and incorporate bike/pedestrian paths. Parking strategies include 120 stalls in Phase 1 (net gain of 30), city-managed, with paid parking under consideration and EV charging stations planned. The board discussed safety concerns on shared paths (e.g., speeding cyclists on Creek Walk Trail) and suggested educational signage or trail markings.

G. CITY COUNCIL LIAISON REPORT – NATALIE JOHNSON

Councilmember Johnson discussed the importance of clarifying the role of council liaisons and improving collaboration between staff and the MAP Board. She also encouraged board members to engage with upcoming council candidates.

H. PRESENTATIONS

1. MAP Board Presentations

a. MAP Board Goal Review

Staff provided updates on the Bike and Pedestrian Master Plan, including outreach to consultants and development of a scope of work. Updates were also shared on the Residential Parking Program (RPP) and traffic calming initiatives. Board members discussed collaboration with stakeholders and future engagement strategies.

2. Staff Presentations

a. Regular Updates

Pike Ride Update:

Supervisor Kelemen reported increased usage, including at the Dillon Mobility Hub.

Mountain Metro Report:

Route 33 usage increased; plan is to add a third shuttle next year to maintain headways following the route changes.

SeeClickFix Report:

15 requests resolved in July, mostly related to parking complaints.

b. Infrastructure Updates

No specific infrastructure updates were provided.

c. Requested Updates

Traffic Calming Board Update:

Staff plans to reconvene the board and improve communication with residents..

Creek Walk Trail Update:

Phase 4 is progressing with utility work underway and contracts signed.

d. Project Updates

No specific project updates were provided

3. Other Presentations

There were no other presentations.

I. BUSINESS

There were no action items discussed.

J. BOARD CORRESPONDENCE

There Board members discussed concerns about bike speed on shared trails, suggesting improved signage and education. Additional correspondence included interest in updates on the dissolution of metro lots and bus stop placement near the incline. Speeding on Ruxton Avenue was noted during the Midland waterline break.

K. ADJOURNMENT

Chair Sutela moved to adjourn the meeting. The motion carried unanimously.
The meeting adjourned at 7:18 PM.

If you need this document in an alternative format, such as large print, accessible PDF, or Braille, please contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (917) 685-2554.



MAP Board Meeting

September 2025

PRESENTATION BY:

JOHN CRAWFORD | MOBILITY AND PARKING DIRECTOR

JAMES KELEMEN | MOBILITY AND PARKING SUPERVISOR

MAP Board 2025 Goals Review



Goal 1:

Develop the scope for a Micromobility (not just bikeability) Master Plan, to focus on safe bike, pedestrian, and roll infrastructure, including thorough public engagement.

Goal 2:

Collaborate with Chamber of Commerce, PaC-Man, and other stakeholders to host a city-wide bike/walk to school/work day to promote walking and biking.

Goal 3:

Establish a regular cadence of gathering feedback and providing input for Mountain Metro route recommendations for City Council's consideration.

Goal 4:

Update the *Guidelines and Procedures for Residential Permit Parking (RPP)* for presentation to City Council.

PikeRide Report



| Starts/Ends | 2023 | 2024 | 2025 |
|-------------|---------|---------|---------|
| January | 10/3 | 27/15 | 16/16 |
| February | 49/22 | 32/26 | 30/25 |
| March | 26/20 | 54/51 | 141/187 |
| April | 67/36 | 61/49 | 79/74 |
| May | 84/54 | 133/119 | 124/108 |
| June | 93/43 | 217/195 | 382/349 |
| July | 160/59 | 154/138 | 209/204 |
| August | 151/73 | 169/165 | 166/156 |
| September | 192/105 | 136/121 | |
| October | 153/105 | 190/168 | |
| November | 57/26 | 47/46 | |
| December | 37/16 | 49/42 | |

**2023 Total
Starts/Ends**
1079/562

**2024 Total
Starts/Ends**
1269/1135

PikeRide Report 2025

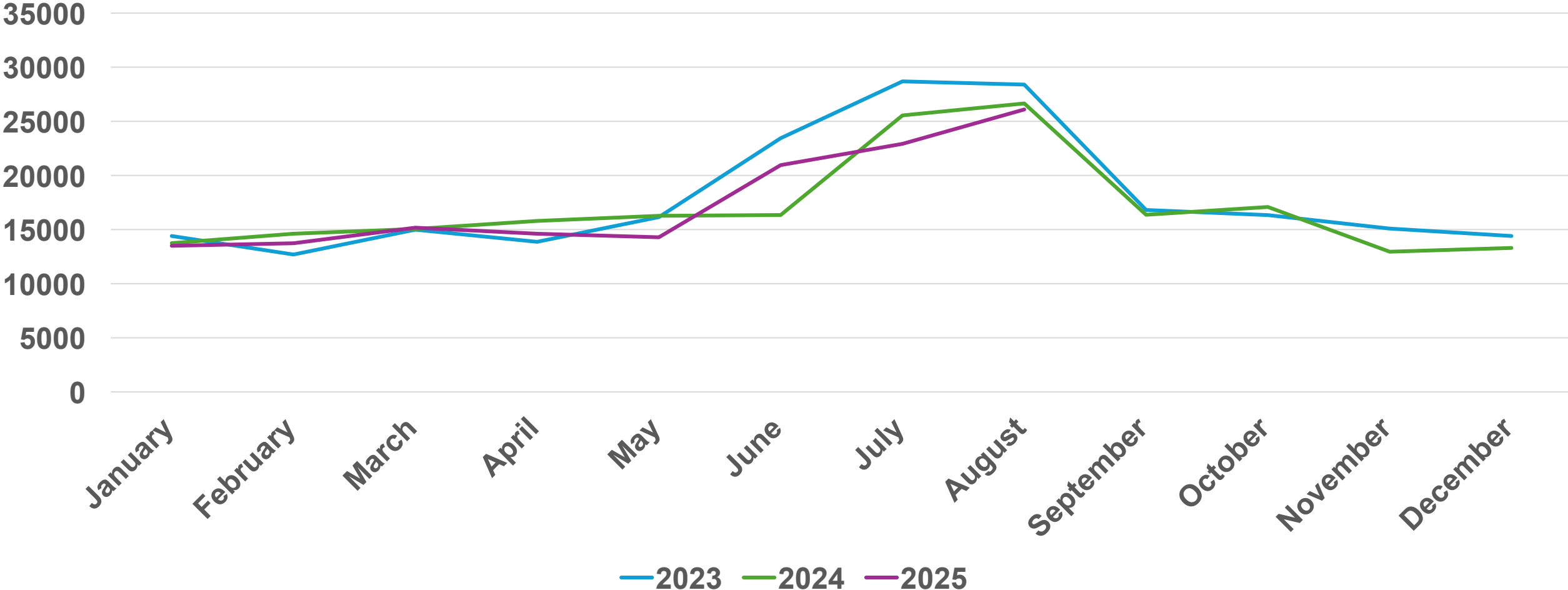


| | Jan | Feb | Mar | Apr | May | June | July | Aug |
|-------------------------|--------------|--------------|----------------|--------------|----------------|----------------|----------------|----------------|
| Schryver Park | 3/1 | 6/5 | 13/8 | 12/10 | 23/25 | 74/74 | 32/36 | 25/21 |
| Hiawatha Gardens | 4/5 | 6/6 | 28/20 | 9/10 | 17/16 | 43/47 | 19/16 | 15/14 |
| Manitou/Beckers | 4/8 | 7/7 | 26/29 | 13/14 | 20/18 | 60/50 | 51/38 | 19/14 |
| Manitou/Park | 1/0 | 1/1 | 6/7 | 2/3 | 8/4 | 21/17 | 8/17 | 10/12 |
| Canon Ave/Lovers Ln | 0/0 | 2/1 | 26/21 | 13/18 | 25/21 | 61/61 | 39/32 | 27/32 |
| Fields Park | 3/2 | 3/3 | 19/22 | 8/8 | 10/13 | 40/46 | 15/18 | 39/37 |
| Prospect/Roca | 0/0 | 4/1 | 5/1 | 4/1 | 4/2 | 17/8 | 2/5 | 7/7 |
| Ruxton Ave | 0/0 | 0/0 | 9/0 | 13/6 | 11/7 | 33/20 | 9/6 | 8/0 |
| Manitou Springs Library | | 1/1 | 7/4 | 5/4 | 6/2 | 33/26 | 23/26 | 8/15 |
| Dillon Mobility Hub | | | | | | 1/0 | 11/10 | 8/4 |
| Total Start | 16/16 | 30/25 | 141/187 | 79/74 | 124/108 | 382/349 | 209/204 | 166/156 |
| Total End | | | | | | | | |

| August 2025 | Rt 3 | Rt 33 | Rt 36 | Daily Total |
|----------------------------|---------------|---------------|--------------|---------------|
| Friday, August 1, 2025 | 960 | 1,551 | 122 | 2,633 |
| Saturday, August 2, 2025 | 613 | 3,981 | 180 | 4,774 |
| Sunday, August 3, 2025 | 609 | 2,226 | 248 | 3,083 |
| Monday, August 4, 2025 | 703 | 1,285 | 81 | 2,069 |
| Tuesday, August 5, 2025 | 1,007 | 1,215 | 128 | 2,350 |
| Wednesday, August 6, 2025 | 860 | 1,314 | 112 | 2,286 |
| Thursday, August 7, 2025 | 1,069 | 1,097 | 112 | 2,278 |
| Friday, August 8, 2025 | 932 | 1,527 | 79 | 2,538 |
| Saturday, August 9, 2025 | 796 | 3,759 | 181 | 4,736 |
| Sunday, August 10, 2025 | 523 | 2,095 | 222 | 2,840 |
| Monday, August 11, 2025 | 910 | 994 | 112 | 2,016 |
| Tuesday, August 12, 2025 | 1,034 | 1,157 | 96 | 2,287 |
| Wednesday, August 13, 2025 | 927 | 1,188 | 63 | 2,178 |
| Thursday, August 14, 2025 | 924 | 880 | 71 | 1,875 |
| Friday, August 15, 2025 | 911 | 1,169 | 77 | 2,157 |
| Saturday, August 16, 2025 | 731 | 3,307 | 158 | 4,196 |
| Sunday, August 17, 2025 | 513 | 1,739 | 140 | 2,392 |
| Monday, August 18, 2025 | 1,005 | 1,151 | 43 | 2,199 |
| Tuesday, August 19, 2025 | 887 | 978 | 63 | 1,928 |
| Wednesday, August 20, 2025 | 945 | 634 | 31 | 1,610 |
| Thursday, August 21, 2025 | 933 | 890 | 72 | 1,895 |
| Friday, August 22, 2025 | 820 | 956 | 113 | 1,889 |
| Saturday, August 23, 2025 | 789 | 1,953 | 123 | 2,865 |
| Sunday, August 24, 2025 | 549 | 1,490 | 45 | 2,084 |
| Monday, August 25, 2025 | 1,071 | 756 | 47 | 1,874 |
| Tuesday, August 26, 2025 | 822 | 364 | 47 | 1,233 |
| Wednesday, August 27, 2025 | 866 | 557 | 70 | 1,493 |
| Thursday, August 28, 2025 | 1,005 | 868 | 72 | 1,945 |
| Friday, August 29, 2025 | 854 | 1,245 | 125 | 2,224 |
| Saturday, August 30, 2025 | 834 | 2,254 | 339 | 3,427 |
| Sunday, August 31, 2025 | 692 | 2,055 | 454 | 3,201 |
| Route Totals | 26,094 | 46,635 | 3,826 | 76,555 |

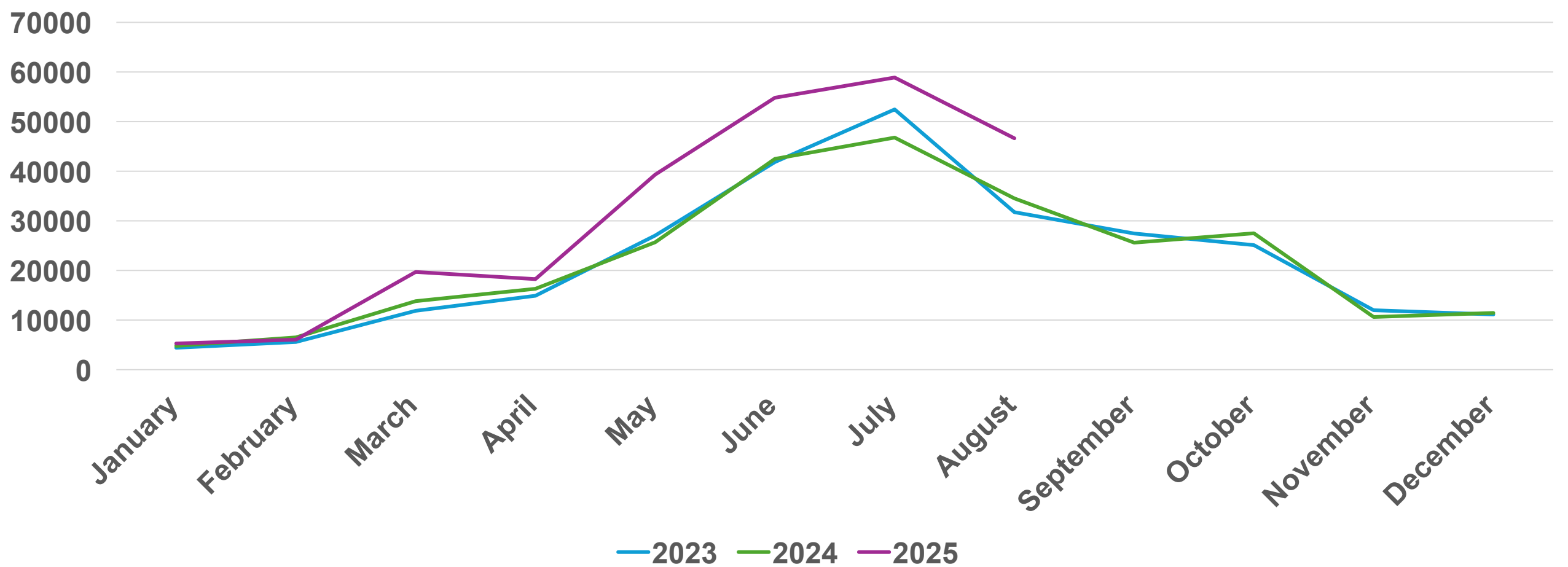
Mountain Metro Ridership

Route 3 Monthly Comparison



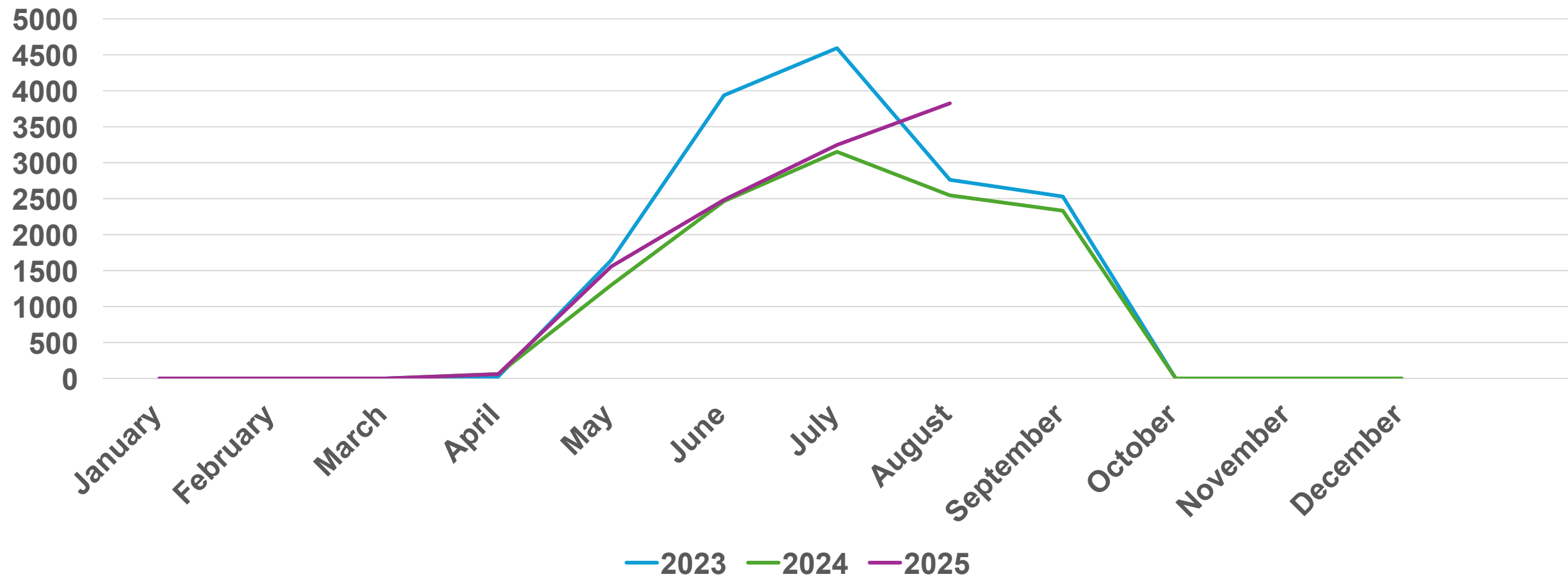
Route 3 Year-to-Year Comparison

Route 33 Monthly Comparison



Route 33 Year-to-Year Comparison

Route 36 Monthly Comparison



Route 36 Year-to-Year Comparison

SeeClickFix Report



- There were 13 requests submitted in July, with all 13 being fully resolved.
 - 12 requests were vehicle parking complaints.
 - 1 was a reported safety concern
- The safety concern was identified at the intersection of Manitou Avenue and Crystal Park Road, where vehicles were observed driving over a low curb near the new bike pathway. To address this, a jersey barrier was installed to prevent vehicles from crossing into the area.
-

Effective Meetings

MAKING EVERY MEETING MATTER



MANITOU SPRINGS CITY CLERK'S OFFICE
EFFECTIVE MEETINGS AGENDA
Remote Meeting Via Zoom



TODAY

RIGHT NOW, PM

-
- A. CALL TO ORDER**
 - B. ROLL CALL**
 - C. APPROVAL OF AGENDA**
 - D. MEETING STRUCTURE**
 - 1. Roles and Responsibilities
 - 2. Understanding Quorum and Voting Requirements
 - 3. Code Requirements
 - E. MEETING PROCEDURES AND BEST PRACTICES**
 - 1. Motion Commotion
 - 2. Turning Discussion into Action
 - 3. Do's and Don'ts
 - 4. Toolkit for Success
 - F. ETHICS**
 - 1. Ethical Expectations
 - 2. Recusals
 - G. ADJOURN**

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.

MANITOU SPRINGS CITY CLERK'S OFFICE
EFFECTIVE MEETINGS AGENDA
Remote Meeting Via Zoom

TODAY

RIGHT NOW, PM

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA**
- D. MEETING STRUCTURE**
 - 1. Roles and Responsibilities
 - 2. Understanding Quorum and Voting Requirements
 - 3. Code Requirements
- E. MEETING PROCEDURES AND BEST PRACTICES**
 - 1. Motion Commotion
 - 2. Turning Discussion into Action
 - 3. Do's and Don'ts
 - 4. Toolkit for Success
- F. ETHICS**
 - 1. Ethical Expectations
 - 2. Recusals
- G. ADJOURN**

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.



B. Roll Call

Taking roll is essential for the record and establishing quorum. The Clerk's Office recommends that the Chair, Secretary or Staff formally call on members to take roll.

MANITOU SPRINGS CITY CLERK'S OFFICE
EFFECTIVE MEETINGS AGENDA
Remote Meeting Via Zoom

TODAY

RIGHT NOW, PM

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA**
- D. MEETING STRUCTURE**
 - 1. Roles and Responsibilities
 - 2. Understanding Quorum and Voting Requirements
 - 3. Code Requirements
- E. MEETING PROCEDURES AND BEST PRACTICES**
 - 1. Motion Commotion
 - 2. Turning Discussion into Action
 - 3. Do's and Don'ts
 - 4. Toolkit for Success
- F. ETHICS**
 - 1. Ethical Expectations
 - 2. Recusals
- G. ADJOURN**

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.



C. Approval of Agenda

The board may approve the agenda as amended or as presented and in doing so the board is agreeing to follow the agenda from top to bottom or in the approved amended order.



E1. Motion Commotion

HOW TO PLAY

1. Chair calls the item and opens discussion.
2. A member makes a motion.
3. Another seconds.
4. Members discuss, then vote.
5. Clerk announces the outcome.

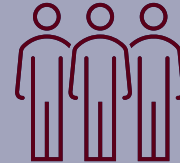




D1. Roles and Responsibilities



The **CHAIR** runs board meetings and oversees assigned tasks as needed.



ALTERNATE MEMBERS are not required to attend meetings but may participate in non quasi judicial discussions. Alternates may only vote when filling in for absent regular members and promoted through the appropriate process.



In the absence of the Chair for any reason, the **VICE CHAIR** will fulfill the duties the Chair is usually responsible for.



STAFF LIAISONS will assist with remote technologies, provide reports as noticed on the agenda, and answer questions regarding rules of order.



The **SECRETARY** who may be a board member or staff is responsible for the board's minutes.



COUNCIL LIAISONS provide procedural direction to the board and relay the City Council's position to the board. Council Liaisons are not required to attend meetings.



REGULAR MEMBERS are expected to attend all meetings, unless excused, participate in discussion, and vote on motions.



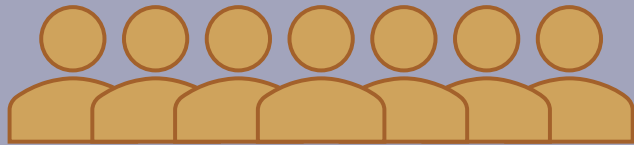
SHOULD THE BOARD ADOPT A MASCOT?

D2.

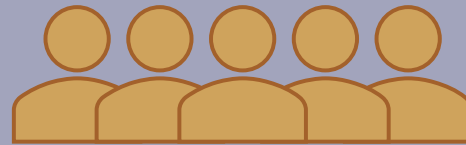
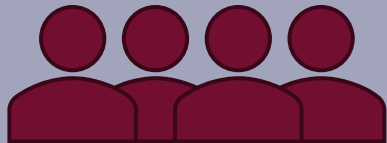
Understanding Quorum and Voting Requirements



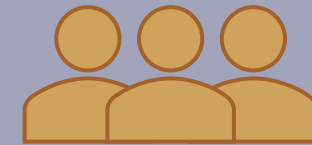
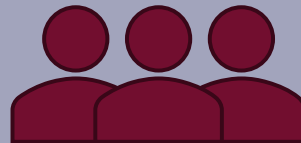
A Quorum is the minimum number of members that must be present at a board meeting to make the proceedings of that meeting valid.



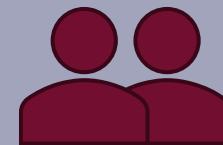
If you have 7 board members, how many do you need for a quorum?



What if you have 5 board members?



How about 3 board members?



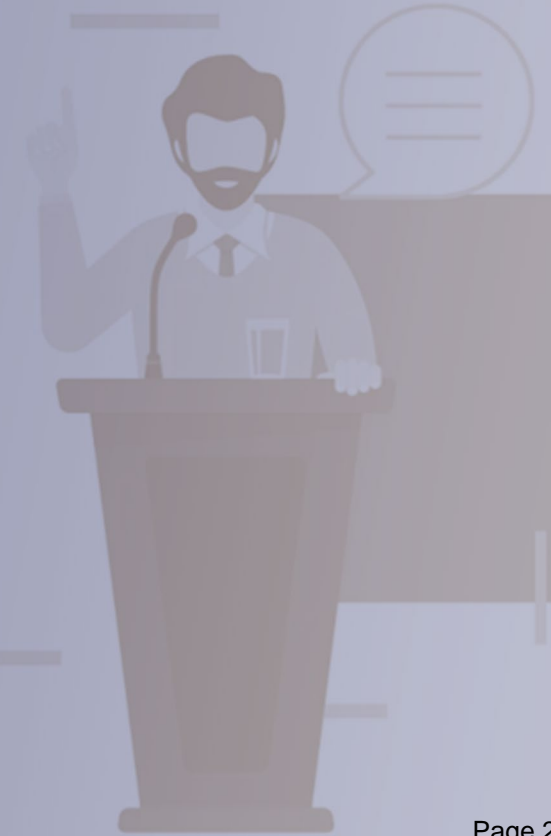
Per Manitou Springs Municipal Code, the motions are defined to require either a majority or two thirds vote of those present. (2.08.140)



D3. Code Requirements

The Manitou Springs Municipal Code can be found on the [City's Website](#).

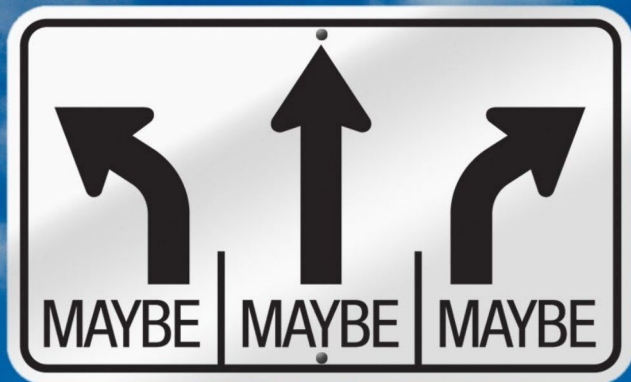
- All Boards and commissions shall consist of seven voting members and up to three Alternate Members (2.09.040).
- During the first board meeting of each calendar year the board shall elect a Chair, Vice Chair and Secretary (2.09.070).
- Per Manitou Springs Municipal Code each board and commission shall provide the opportunity for public comment (2.09.080(A)).
- Each board shall establish and maintain its own written standard operating procedures (2.09.080(B)).





E2. Turning Discussion into Action

The board should make a motion whenever taking formal action, such as adopting a position, making a recommendation to Council, authorizing expenditures, or initiating any activity on behalf of the board beyond information gathering or discussion.





Complete, Actionable & without ambiguity

- Consider **Who** is involved in the action.
- Include all specifics of **What** action is to be taken.
- Clearly define **When** the action should occur.
- Note **Where** the action shall take place.
- If applicable, indicate **Why**.






E3. Do's and Don'ts






CLEAR DISCUSSION

-  **Do:** Be efficient and concise, but always support transparency and public engagement.
-  **Don't:** Assume everyone has prior knowledge or skip important context.

SO MOVED

-  **Do:** Use “So Moved” for routine items like approving the agenda or minutes to keep meetings efficient.
-  **Do:** Ask for a “Point of Clarification” if unclear about a “So Moved” motion.
-  **Don't:** Use “So Moved” for complex or non-routine motions that require clear wording.

APPROVING MINUTES

-  **Do:** Ensure minutes are clear and detailed enough to be understood by anyone.
-  **Do:** Review minutes carefully before approving, even if you weren't present at the meeting.
-  **Do:** Report clerical errors (typos, misspellings, dates) directly to the secretary for correction.
-  **Do:** Save corrections about context, tone, or substantive content for the meeting.
-  **Don't:** Require attendance at the meeting to approve minutes.



E4. Toolkit for Success

CONSENT CALENDAR

a bundle of items that is voted on without discussion, as a package. This allows the board to differentiate between routine matters that do not need discussion and more complex issues on the agenda.

BOARD CORRESPONDENCE

a brief agenda section where members can raise issues or ideas for future meetings. It's meant for quick mentions only, not detailed discussion or decisions during the current meeting.

[CIVIC CLERK BOARD PORTAL](#)





F1. Ethical Expectations

As an advisory board member, you are a steward of public trust. Your actions should reflect integrity, transparency, and accountability at all times.

KEY EXPECTATIONS:

- Act in the public interest. Decisions and recommendations must serve the community, not personal agendas.
- Be respectful and fair. Engage with fellow members, staff, and the public with professionalism and civility.
- Maintain transparency. Keep discussions and decisions in the open. Avoid side conversations, email chains, or private meetings that could violate public trust.
- Avoid using your position for personal gain. Your role is to advise, not to influence for personal or professional benefit.





F2. Recusals

You must recuse yourself from discussions or decisions when a conflict of interest exists.

What's a Conflict of Interest?

- Any situation where your personal, financial, or professional interests could influence your participation. If the outcome could benefit you, your family, your employer, or close associates.
- Even the appearance of a conflict can damage public trust.

How to Recuse:

1. State intention to recuse on the record — clearly and briefly.
2. Step away from the discussion table or leave the room during the agenda item.
3. Do not participate in the discussion, vote, or attempt to influence others in any way.



G.

Adjourn



ANY QUESTIONS?

THANK YOU, PRESENTATION ADJOURNED





Board Portal Cheat Sheet

1. Log into the [Board Portal](#).

Agendas

06/11/2025 5:30 PM City Planning Commission Regular Meeting and Joint Work Session with the

06/10/2025 6:00 PM City Council Work Session

06/04/2025 5:30 PM Historic Preservation Commission Regular Meeting Agenda

06/03/2025 6:00 PM City Council Regular Meeting Agenda

2. Select the agenda you wish to review.

← AGENDAS Agendas

3. The packet can be viewed in a separate tab for reference.

Agenda Packet

4. In the portal, select an agenda item to add notes to.

... B. PLEDGE OF ALLEGIANCE ... C. ROLL CALL

REVIEW ATTACHMENTS (0) NOTES (0) SPEAKERS (0)

5. Notes will save automatically. Notes (Private) Auto Saved

6. View notes through the Notes tab in the bottom toolbar.

NOTES

May 13, 2025 City Council Special Meeting Minutes
07/31/2025 4:47 PM
Don't Forget!

Art on the Avenue 2025 Review and Authorization
07/31/2025 4:47 PM
Here are my notes!

7. Navigate to the item by clicking on the note. Here you can open individual item attachments.

Attachments

Memorandum PDF

City Council Minutes 05-13-25 - DRAFT PDF

MOTIONS CHEATSHEET

Title 2, Chapter 8, Section 140

Updated: 8/5/2024

| Action | Script | Can Interrupt Speaker? | Needs A Second | Debatable | Amendable | Votes |
|------------------------------------|---|------------------------|----------------|--|---------------------------------|----------|
| Adjourn | "I move to adjourn." | ⊘ | ✓ | ⊘ | ⊘ | Majority |
| Recess | "I move that we Recess until..." | ⊘ | ✓ | ⊘ | ✓ Only Time & Duration | Majority |
| Postpone Temporarily | "I move to temporarily postpone the matter." | ⊘ | ✓ | ⊘ | ⊘ | Majority |
| Close Debate | "I move to close debate" or "I move the previous question" | ⊘ | ✓ | ⊘ | ⊘ | 2/3 |
| Limit or Extend Debate | "I move to limit the time to __ minutes." or "I move to extend the time by __ minutes." | ⊘ | ✓ | ✓ Type & Time of Limitations | ✓ Type & Time of Limitations | 2/3 |
| Postpone to a Definite Time | "I move to temporarily postpone the matter until..." | ⊘ | ✓ | Reasons for Postponement ✓ & Date of Reconsideration | ✓ Date of Reconsideration | Majority |
| Refer | "I move to refer the matter to (board, commission, etc.) for..." | ⊘ | ✓ | ✓ As to Referral | ✓ As to Referral | Majority |

| Action | Script | Can Interrupt Speaker? | Needs A Second | Debatable | Amendable | Votes |
|--|---|------------------------|----------------|---------------------------------------|---------------------------|----------|
| Amend | "I move to amend the motion by..." | ⊘ | ✓ | ✓ If Applied to a Debatable Motion | ✓ | Majority |
| Postpone Indefinitely (not for quasi-judicial items) | "I move to postpone the matter indefinitely." | ⊘ | ✓ | ✓ | ⊘ | Majority |
| Resume Consideration | "I move to resume consideration of..." | ⊘ | ✓ | ⊘ | ⊘ | Majority |
| Reconsider | "I move to reconsider our action to..." | ✓ | ✓ | ✓ | ⊘ | Majority |
| Introduce Main Motion | "I move to... (business action)" | ⊘ | ✓ | ✓ | ✓ | Majority |
| Special Motions <i>Title 2, Chapter 8, Section 150</i> | | | | | | |
| Objecting to Consideration | "I move to reconsider our action to..." | ✓ | ⊘ | ⊘ | ⊘ | 2/3 |
| Suspend Rules | "I move to... (business action)" | ✓ | ✓ | ⊘ | ✓ Only Time & Duration | Majority |