



MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING AGENDA

All upcoming OSAC meetings are scheduled to be remote, via Zoom. A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

June 23, 2025

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS & ELECTIONS

1. There are two openings for alternate members.
2. Elect Vice Chairperson.
3. Resignation of Nancy Wilson.

B. APPROVAL OF MINUTES

1. None available at this time.

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

D. REPORTS

1. PARKS & RECREATION ADVISORY BOARD (PARAB) UPDATE
 - a. Approved Minutes for PARAB 04-07-2025 meeting

E. NEW BUSINESS

1. 2026 Grant Opportunity - Conservation Service Corps (Dave, Gillian)
2. Discuss location for July 28th, 2025, OSAC Meeting

F. OLD BUSINESS

1. Bill Bauers Open Space
 - a. Update from 06/10/2025 City Council Work Session (Gillian and Paul)
2. Rocky Mountain Field Institute (RMFI)
 - a. Summary of 2025 Trail Projects (Gillian, Dave, Paul)
 - b. Contract Renewal for 2026 (All)
3. Black Canyon Open Space
 - a. Fire Mitigation Update (Gillian)
4. Trail Maintenance

- a. Update on Intemann Trail Wayfinding Project (Gillian)
- b. Storm Damage to Trail System (All)
- c. Iron Mountain Trail Maintenance RFB (Paul, Dave, Gillian)

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

Committee Members:

David Conley, Chair (03/31/2028)
Paul Arlinghaus, Committee Member (03/21/2029)
Judy Carnick, Committee Member (03/31/2029)
Sheryl Cline, Committee Member (03/31/2026)
Robin Kovats, Committee Member (3/31/2026)
Anthony "TJ" Maltese, Committee Member (03/31/2029)
Andrea Sutela, Committee Member (03/31/2028)

Staff and Liaisons:

Judith Chandler, Council Liaison
Gillian Rossi, Parks & Recreation Director

*2 alternate positions available
1 Vice Chair position available*

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.

Nancy O. Wilson

227 Pilot Knob Avenue
Manitou Springs, CO 80829
719-287-3644
nancy.o.wilson@gmail.com

May 30, 2025

Dear David,

Please consider this my resignation as an alternate on the OSAC Advisory Committee effective immediately. It has been my pleasure to serve on OSAC for the past 12 years, quite enough I think! I have served as Secretary (a position that no longer exists thank goodness!), vice-chair, and chair. We have accomplished much, written grants (bringing several hundred thousand dollars to our community), developed master plans, purchased several acres of land and build, maintained and expanded our trails and open spaces during that time.

Please don't ever hesitate to contact me if you or others are in need of some "institutional memory" at any point. If can remember it I'm happy to help!

And while I'm at it, thanks to you and all Committee members past and present for your service on this critical part of preserving our local environment and adding to our community wellness.

Sincerely yours,

Nancy O. Wilson



**CITY OF MANITOU SPRINGS
PARKS AND RECREATION ADVISORY BOARD**
Regular Meeting Minutes
Remote Meeting via Zoom
April 7, 2025

BOARD MEMBERS PRESENT FOR ROLL CALL:

Vice Chair Tim Bresnahan
Board Member David Crawford
Board Member Christina Grow
Board Member Anthony Lane
Board Member Colin McAllister
Board Member Rebecca Wood
Alternate Board Member Candace Craig
Alternate Board Member Jan Johnson

BOARD MEMBERS ABSENT FOR ROLL CALL:

Board Chair Danu Fatt (Excused)

I. CALL TO ORDER and INTRODUCTIONS

Vice Chair Bresnahan called the meeting to order at 6:00 p.m.

II. APPROVAL OF AGENDA

Board Member Crawford moved to approve the agenda as presented. The motion was seconded by Board Member McAllister. The motion was carried (7-0).

III. APPROVAL OF MINUTES

1. Draft Minutes from PARAB 03-03-2025 Regular Meeting.

Board Member Crawford moved to approve the minutes as presented or amended. The motion was seconded by Board Member McAllister. The motion was carried (7-0).

IV. PUBLIC COMMENTS NOT ON THE AGENDA

(Please limit your comments to 3 minutes)

There was no public comment.

V. REPORTS (5 minutes)

1. Parks and Recreation Advisory Board (PARAB)

2. Council Liaison

Council Liaison Natalie Johnson had no reports to share. Council is currently just working out the financial aspects of the city.

3. Open Space Advisory Committee (OSAC)

- a. OSAC Approved Minutes 12-09-2024
- b. OSAC Approved Minutes 01-27-2025
- c. OSAC Approved Minutes 02-24-2025

There was no representation present for the Open Space Advisory Committee (OSAC), which was on the agenda. No discussion.

VI. PARKS AND RECREATION DEPARTMENT

1. Director's Report

- (See Director's Report attached in Meeting Packet)
- Parks and Recreation Director Rossi asked if PARAB would be interested in contributing money for t-shirts for the Adopt-a-Park volunteers. There are two reasons for these shirts: (a) as a thank you; (b) to keep volunteers safe with similar and bright-colored clothing.
 - a. Board Member Grow likes the slogan: "Repect Your Mother . . . Nature"
 - b. Board Member McAllister said that women's t-shirt cuts (fit) should also be made, not just boxy cuts that look good only on a man.
- There is still an issue with dog waste, especially at Fields Park. A couple of signs were added.
- A survey is going out concerning 0 Beckers Lane.
- Soda Springs Park phase 2 progress was ahead of schedule at the time of this meeting. May 23 is now the estimated date of completion.
- City Council voted on Soda Springs parking adjustment. See Director's Report.
- Manizoo damage was found to be more extensive than what was initially assumed. 5 of 18 sections need immediate repair. The theory is that the grout that was used was not outdoor approved, so it's disintegrating into a powder. Will be requesting PARAB to fund this.
- Parks and Recreation is hiring one more seasonal downtown beautification technician. The Arborist job search has also been reopened. There is a new cemetery care person, named Rachel. See Directors report for the rest.
- The Arbor Day Tree Planting event is on Friday, April 25 from 1:00–5:00 in Library Park. One Catalpa trees are included as those to be planted. The State Forest person will be there.
- Vice Chair Bresnahan and Board Member Johnson said Catalpa trees have

historically not worked out here, so this needs to be discussed with the arborist or state forester.

- Board Member Johnson warned that Library Park is a site that hosts lots of events (foot traffic, sledding, lounging, music, playing children).
- Board Member Grow advised putting trees up higher.
- Board Member Grow inquired about the vandalism to the sewer system at the Library.
 - Director Rossi said that the sewer and water infrastructure has been completed. Irrigation is next on the list. It will be running by the first week of May.
- Board Member Johnson recommended replacing the Silver Maples.

VII. NEW BUSINESS

1. Funding request from CRANE for two art installations in new Beckers

- There is a funding request from CRANE for two 2-D art installations along 0 Beckers Lane creekwalk path. CRANE was not awarded any funding from ENT Federal Credit Union. Nor did ENT acknowledge the application.
- CRANE's Interim Executive Director, Audrey Gray, asked Tim to relay her request for funding from PARAB for two new installations at 0 Beckers Lane. Cost estimate for one installation with new posts is \$1,032.50 (sign, posts, labor, stipend, double-sided).
 - Board Member McAllister likes the idea of the art installations being double-sided.
 - Board Member Bresnahan said we already have \$3,000 from our Art in the Parks.
- CRANE will put out a call for art at the end of April / early May.
- Vice Chair Bresnahan moved to approve two new art installations along 0 Beckers Lane, double-sided, for \$2,065.00 from our Art in the Parks budget, pending rezoning and adoption. The motion was seconded by Board Member McAllister. The motion carried (7-0).

VIII. OLD BUSINESS

1. 0 Beckers property rezoning update

April 15 marks the scheduled date of the final approval by council for the 0 Beckers property rezoning.

2. Grant opportunity for Higginbotham Flats/Overlook Park

There is a grant opportunity for Higginbotham Flats/Overlook Park. There was no follow-up from anyone.

3. Disc golf expansion in Fields Park/0 Beckers

- The members discussed possible spaces for the disc golf expansion in Fields Park/0 Beckers.
 - o Board Member Grow asked if we might consider using the area south of Fountain Creek that will be connected to Dillon Motel property where there will eventually be a bridge. She wondered whether disc golf could be established where the connecting bridge over the creek will be.
 - Vice Chair Bresnahan thought Grow's idea was a good one.

4. Dog park ideas

- Vice Chair Bresnahan wondered if it is worth our while to continue the discussion of a possible dog park.
 - o Board Member Johnson thought we should continue to look for spaces that could accommodate a dog park.
 - o Board Member Craig said dog owners have used the soccer field because it's safe and grassy. That is obviously not allowed, but it shows a need, perhaps, for a soft and grassy spot for dogs to play in.
- Board Member Grow wanted to know what happened to the idea for a pump track behind the middle school.
 - o Vice Chair Bresnahan said he spoke with Evan Johnson (middle-school teacher) a long while ago about this. Vice Chair Bresnahan says he had encouraged Mr. Johnson to apply for a mini grant, but does not know if he ever followed through with it. Vice Chair Bresnahan agreed to check in with Mr. Johnson to see if this was ever accomplished and where things stand.

IX. **ADJOURNMENT**

Board Member McAllister moved to adjourn the meeting. The motion was seconded by Vice Chair Bresnahan. The motion was carried (7-0).
The meeting adjourned at 6:37 p.m.



Conservation Service Corps Grants

Great Outdoors Colorado (GOCO) and the Colorado Youth Corps Association (CYCA) are pleased to announce the release of the 2026 Conservation Service Corps grant cycle **with up to \$1.2 million in funding** for outdoor recreation, stewardship, and restoration projects completed by conservation service corps members. The goal of these funds is to employ youth and young adults (*ages 14-25*) throughout the state on critical outdoor recreation and natural resource stewardship projects using the network of conservation service corps accredited by CYCA.

BACKGROUND: Conservation service corps in Colorado engage more than two thousand members annually to perform land, water, and energy projects to conserve resources and steward public land. These efforts help mitigate the threat of natural disasters, such as flooding and wildfire; return delicate ecosystems back to balance; and maintain recreation infrastructure so they remain accessible for all.

ABOUT US: Since 1992, GOCO has been investing a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. Our independent board awards competitive grants to local governments and land trusts and makes investments through Colorado Parks and Wildlife. Created by voters, GOCO has committed more than \$1.4 billion in Lottery proceeds to more than 5,700 projects in all sixty-four counties without a single dollar coming from taxpayers' pockets. For more information, please visit goco.org.

CYCA is a statewide coalition of eight conservation service corps that employ and train youth, young adults, and veterans on land, water, and energy conservation projects. Corps are a proven strategy for engaging young people in service to their communities and stewarding their environment while cultivating in them valuable skills to meet the challenges of the 21st century. For more information about conservation service corps, or to find the accredited conservation corps that serves your region, please go to cyca.org.

General Guidance and Grant Information

IMPORTANT DATES:

Initial:

- **Application Submission:** Wednesday, July 30th, 2025, **BY 4:00pm**
- **Funding awards granted:** December 2025 GOCO Board Meeting
- **Project Completion:** December 31, 2026

APPLICATION REVIEW PROCESS:

Initial:

CYCA partners with GOCO staff and outside peer reviewers to review applications, assess the merits of each project, and develop a consensus on projects to fund. The review committee reserves the right to request additional information; and/or request revisions on any component of the application.



APPLICANT ELIGIBILITY:

Initial:

- Colorado cities, towns, and counties
- Title 32 special districts **eligible to receive Conservation Trust Fund distributions**
- Political subdivision of the State of Colorado whose mission is to identify, manage, or acquire open space and natural areas
- Land conservation organizations that support open space and natural area acquisitions
- Colorado Parks and Wildlife

PROJECT/PROPERTY ELIGIBILITY:

Initial:

- Applicants must apply for a minimum of **two weeks of conservation service corps work**.
 - One week = a minimum of 320 hours of labor (*e.g., 8 people for 40 hours each*) inclusive of one-way travel and 4-5 hours per week of on-site education activities for the crew.
- The primary objectives must consist of:
 - enhancing/restoring open space, wildlife habitat, or other ecosystems (*e.g., noxious weed removal, forest health, fire recovery, flood recovery, riparian restoration*)
 - **ONLY forest health projects with impacts beyond defensible space that enhance or restore open space, wildlife habitat, or improve other ecosystem considerations are eligible for funding.**
 - constructing/enhancing/restoring trails or other passive recreational infrastructure including signs, fences, tent pads, etc.
- The project must occur on land owned or controlled by a:
 - municipality, county, or other political subdivisions of the state
 - land trust or private party with a conservation easement or other permanent use restriction in place
 - federal agency
 - Projects occurring on federally managed land are permissible **ONLY** to perform stewardship or restoration work OR develop improvements for or stewardship of passive recreation (*e.g., soft surface trails*).
 - The applicant must be a local government or open space organization and must clearly articulate local community benefits from the project (*e.g., demonstrable impact to the local economy, improvement of an interconnected riparian area*).
- Projects must provide public benefit and comply with any conservation easement, other use restrictions, or government policies or procedures concerning management of the property's resources.
- Applicants must demonstrate capacity to host a conservation service corps crew and coordinate closely with the corps in advance of submitting a proposal, to ensure the project is appropriate.

TIMELINE FOR COMPLETION:

Initial:

Work must be completed **within one year** of the grant award. Applicants must respond to a CYCA-generated project evaluation upon project completion. GOCO may deauthorize a grant if the project is not completed within that time, or by an authorized extended period.



COSTS AND MATCH:

Initial:

Only request funding for conservation service corps labor; materials, equipment, staff time, and other costs are ineligible for funding but may serve as match. Discuss potential project expenses with GOCO to determine eligibility of those expenses prior to applying. **A minimum 10% match is required**, 100% of which can be in kind and may be from the applicant, the conservation service corps, or other project partners. If the applicant is unable to meet this match requirement, contact CYCA to discuss a match waiver justification.

Weekly Crew Rates		
Day Crew	crews go home each night and travel to the project daily	\$13,800/week
Camping Crew	crews camp at/near the project, sponsors should strive to help conservation service corps secure free camping	\$14,100/week
Chainsaw and/or Herbicide Application Crew	includes day/camping crews, 80% of crew is chainsaw trained or meets state herbicide application compliance requirements	\$14,800/week
Chipper	chipper provided by corps	\$1,250/week

WORKING WITH A CONSERVATION SERVICE CORPS:

Initial:

From project planning to completion, corps are high-capacity organizations that are well-prepared; they arrive with the equipment, skills and supervision to succeed. After talking with a potential sponsor, the conservation service corps will match the right type of crew for the project.

Typical projects include:

- constructing and maintaining Colorado's trail system
- improving outdoor recreation amenities such as playgrounds and parks
- forest health and restoring wildlife habitat
- installing and dismantling fences
- mitigating and removing invasive species

SHARED PROJECT RESPONSIBILITY:

Initial:

Hosting a conservation service corps requires cooperation, communication, and shared responsibility. The chart below details how corps share responsibility. A project may require a different breakdown of responsibilities which you can discuss with corps staff as you plan the project.

Conservation Service Corps Responsibilities	Project Sponsor Responsibilities
Pre-project walk-through with sponsor's staff	Project planning
Adult supervision	Pre-project walk-through with corps staff
Youth/young adult crew (<i>at least 8 ppl & 320 hours of labor</i>)	Specialty tools (<i>if necessary</i>)
Basic tools	Staff available to answer questions & check work regularly
Transportation	Complete an end-of-project evaluation
Camp equipment & food (<i>if necessary</i>)	Access to free camping (<i>if necessary</i>)



What Conservation Service Corps Are:

Initial:

- Youth, young adult and veteran workforce development programs
- Programs focused on developing youth and young adults through service
- Programs focused on providing veterans experience for post-service conservation careers
- Programs focused on environmental education and ethic of stewardship

What Conservation Service Corps Are Not:

Initial:

- Professional contract-work crews
- Volunteer programs
- Recreation or summer camp programs
- Court-ordered or juvenile-offender diversion programs
- Wilderness therapy or mental health counseling

PROJECT PROMOTION:

Initial:

The applicant agrees to promote funded project using social and traditional media.

CONTACT US:

We encourage you to review all application materials and discuss any questions or concerns that arise throughout the process **before** submitting your proposal.

Please direct questions about applicant or project eligibility to:

SAMMIE TROTTER

GOCO Program Officer
720.576.4112
strotter@goco.org

For all other inquiries, please contact:

TOM DILLOW

Associate Director – CYCA
(303)717-5659
tdillow@cyca.org



Application Checklist

Submit the following documents to Nancy Weil by email: nweil@cyca.org

- CYCA strongly encourages submission via email but please contact CYCA if you wish to submit via alternative means (*e.g. fax, standard mail, FedEx, in-person, etc.*)

FULL PROJECT PROPOSAL:

Submit a single PDF document comprised of the following **in the order listed**:

- ☐ Summary Form
- ☐ Proposal Narrative (*include question headings*): **Limit THREE (3) pages**
- ☐ At least TWO (2) Maps (format maps for 8 ½" x 11" paper):
 - Project Location: map showing location in larger context, including labeled towns and numbered highways.
 - Detailed map for each discrete project location showing specific project area and components of proposed scope of work.
 - **Maps should be labeled and referenced in the narrative proposal.**
- ☐ Assurance and Signature Page
- ☐ Authorization Letter (*signed by holder of conservation easement or other use restriction*) indicating that anticipated work does not violate the easement/use restriction (*IF APPLICABLE*)

NOTE: CYCA will not accept CDs, DVDs, videos, brochures, or any other additional attachments.

NOTE: Applicants will be provided with a receipt upon submission to CYCA.

Initial:



Summary Form Applicant Information

NAME:

ORGANIZATION NAME:

PHONE NUMBER:

EMAIL ADDRESS:

CONSERVATION SERVICE CORPS: Choose an item.

Technical Contact Information

Contact person for coordination of technical aspects of the project *(if different from applicant, above)*.

NAME:

ORGANIZATION NAME:

PHONE NUMBER:

EMAIL ADDRESS:

Project Information

PROJECT TITLE:

PROPERTY NAME:

NAME:

PROPERTY TYPE: Choose an item.

Other (if applicable):

COUNTY/COUNTIES:

ENTITIES FACILITATING EDUCATION *(required 4 hours per week – check all that apply):*

- ☐ Applicant ☐ Conservation Service Corps ☐ External Facilitator
☐ Other:

Project Description

In the box below, provide a summary/overview of your proposal *(100 words or less)*:



Budget Form

Budget Information

STEPS FOR FILLING IN BUDGET INFORMATION: REQUEST AMOUNTS

- 1) Select the desired "CREW TYPE/WEEKLY RATE"
- 2) Select the appropriate "RATE" (**NOTE: RATE MUST MATCH LISTED RATE IN 1st COLUMN**)
- 3) Select the desired "# of WEEKS"
- 4) Manually multiply (RATE x WEEKS) & enter in "TOTAL" column > PRESS TAB
- 5) "TOTAL REQUEST AMOUNT" should automatically calculate

CREW TYPE/WEEKLY RATE	RATE	# of WEEKS	TOTAL
Choose an item.	Choose an item.	Choose an item.	
Choose an item.	Choose an item.	Choose an item.	
Choose an item.	Choose an item.	Choose an item.	
Choose an item.	Choose an item.	Choose an item.	
TOTAL REQUEST AMOUNT			\$0.00

Match Information

STEPS FOR FILLING IN BUDGET INFORMATION: MATCH AMOUNTS

- 1) Manually input "SOURCE OF MATCH" listing the partner organization providing match
- 2) Manually input "MATCH DESCRIPTION" describing what is being provided as match
- 3) Manually input "TOTAL" providing the value of the match item
- 4) Manually calculate "TOTAL REQUEST AMOUNT" by adding "TOTAL" column & enter on last row

SOURCE OF MATCH	MATCH DESCRIPTION	TOTAL
TOTAL MATCH AMOUNT		\$0.00

Total Project Cost

TOTAL REQUEST AMOUNT	\$0.00
MINIMUM 10% REQUIRED MATCH	\$0.00
TOTAL MATCH AMOUNT	\$0.00
TOTAL PROJECT COST	\$0.00

Have you met the minimum 10% match requirement (YES/NO)?

** if you have not met the minimum 10% match requirement, and are unable to, contact CYCA to discuss a match waiver justification.*



Proposal Narrative

Address each of the following selection criteria below: Three (3) pages maximum, 11-point type, 1-inch margins. Include the subject heading for both sections within your narrative.

1. **PROJECT OVERVIEW, NEED, and BENEFITS:**

- ☐ Describe in detail the work activities that will be performed during this project.
- ☐ Include the expected outputs of the project, such as miles of trail built, acres of invasive species to be removed, acres of thinned forest, etc.
- ☐ How is this project a priority for the community?
- ☐ Describe the specific needs met by this project, who will directly benefit from this project, and the impacts and outcomes if this project is not undertaken.

2. **PLANNING & READINESS, and SUSTAINABILITY:**

- ☐ Describe the planning process, including who participated in project development.
- ☐ Are all approvals, permits, and other required components in place?
 - ☐ If not, describe the status of those components.
 - ☐ Are there any barriers to completing the project by December 31, 2026?
- ☐ Describe the long-term sustainability of this project and its impacts, and who will be responsible for those ongoing activities.
- ☐ Consider the following when reflecting on the long-term stewardship plans for your project:

Specific to invasive species projects:

- ☐ Describe upstream contamination and how that impacts this project's sustainability.
- ☐ Describe downstream contamination and how this project may impact those areas.
- ☐ Who will provide monitoring?
- ☐ Who will eradicate re-growth?
- ☐ What resources are in place to commit to those efforts in future years?

Specific to trail construction projects:

- ☐ Describe what the planned maintenance will be in future years, based on use, location, weather, etc.
- ☐ Who is committed to performing ongoing monitoring and maintenance?
- ☐ What resources are in place to commit to the sustainability of this project in the future?

Initial:



Assurance, Authorization & Signature Form

ASSURANCE

I certify that I am authorized to sign on behalf of the applicant and that, if awarded a grant for this project, the applicant will comply with the grant administration requirements of both GOCO and CYCA. I further certify that the applicant collaborated on this proposal with the conservation service corps indicated and that the conservation service corps is fully aware of, and agrees to, the scope of the project, budget, and timeline.

Name and title of conservation service corps staff on this proposal:

NAME:

TITLE:

CONSERVATION SERVICE CORPS: Choose an item.

AUTHORIZATION TO RELEASE FUNDS

The applicant recognizes that it will not receive payment from GOCO. By signing below, the applicant hereby authorizes GOCO to make payment on its behalf directly to CYCA in the event this project is awarded funding.

SIGNATURE

(electronic and PDF signatures accepted)

DATE: Click or tap to enter a date.

NAME:

TITLE:

ORGANIZATION NAME: