



# MANITOU SPRINGS MOBILITY AND PARKING BOARD REGULAR MEETING AGENDA

All upcoming MAP meetings are scheduled to be hybrid,  
Zoom (remote) or in-person at Memorial Hall.

In Person: Memorial Hall  
606 Manitou Avenue

Manitou Springs, CO 80829

Remote: A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

May 28, 2025

5:00 PM

**A. CALL TO ORDER**

**B. ROLL CALL AND INTRODUCTIONS**

1. New Mobility and Parking Director
2. New Chamber of Commerce Director
3. New City Engineer

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. Approval of the April 2025 MAP Board Minutes

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. CITY COUNCIL LIAISON REPORT - Natalie Johnson**

**G. PRESENTATIONS**

1. MAP Board Presentations
  - a. MAP Board Goal Review
  - b. Other MAP Board Presentations
2. Staff Presentations
  - a. Regular Updates
    - Pike Ride Update
    - Mountain Metro Report

SeeClickFix Report



b. Infrastructure Updates

Special Event Rates

c. Requested Updates

d. Project Updates

Mountain Metro - City Council Approved Route Changes

3. Other Presentations

**H. BUSINESS**

**I. BOARD CORRESPONDENCE**

**J. ADJOURNMENT**

**Board Members:**

Cory Sutela, Chair (12/31/2025)  
Karl Stang, Vice Chair (12/31/2025)  
Rolf Jacobson (12/31/2026)  
Bill Koerner (12/31/2025)  
Joy Porter (12/31/2026)  
Luke Harper Prince (12/31/2025)  
Pamela Smith (12/31/2028)

**Staff and Liaisons:**

Natalie Johnson, City Council Liaison  
John Crawford, Mobility and Parking Director  
James Kelemen, Mobility and Parking Supervisor

*3 alternate positions available*

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or [jfryer@manitouspringsco.gov](mailto:jfryer@manitouspringsco.gov). You may also contact the City Clerk's Office at [cityclerk@manitouspringsco.gov](mailto:cityclerk@manitouspringsco.gov) or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: [www.manitouspringsgov.com](http://www.manitouspringsgov.com).

**April 23, 2025, 5:00 PM**

**Location:** Memorial Hall, 606 Manitou Avenue, Manitou Springs, CO 80829 (Hybrid: In-person and Zoom)

**Remote Access:** Link provided on the City's Official Website at <https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

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#### **A. CALL TO ORDER**

- The meeting was called to order at 5:00 PM by Karl Stang, acting as Chair in the absence of Cory Sutela, who was attending a conference and might join virtually.
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#### **B. ROLL CALL**

- **Present:** Rolf Jacobson, Luke Harper Prince, Karl Stang, Pamela Smith, Cory Sutela (joined virtually later).
  - **Absent:** Bill Koerner, Joy Porter.
  - **Note:** Cory Sutela was not initially present but joined virtually during the meeting. Karl Stang noted a quorum was present.
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#### **C. APPROVAL OF AGENDA**

- Karl proposed moving the Minnehaha/Ute Trail Residential Parking Permit (RPP) proposal (Item G.7) to the top of the agenda to accommodate public attendees. No other changes were suggested.
  - **Motion:** To approve the agenda with the proposed change to prioritize the RPP discussion.
    - **Moved:** Luke Prince
    - **Seconded:** Rolf Jacobson
    - **Vote:** Unanimous approval (Rolf Jacobson, Luke Harper Prince, Karl Stang, Pamela Smith).
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#### **D. APPROVAL OF MINUTES**

- **Item D.1:** Approval of the February 26, 2025, MAP Board Minutes.
    - No comments or corrections were raised.
    - **Motion:** To approve the February 26, 2025, minutes.
      - **Moved:** Luke Prince
      - **Seconded:** Pamela Smith
      - **Vote:** Unanimous approval (Rolf Jacobson, Luke Harper Prince, Karl Stang, Pamela Smith).
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## E. PUBLIC COMMENT ON NON-AGENDA ITEMS

- **Nicole Hardin** (1340 Tonka Avenue, Colorado Springs, CO 80904) raised concerns about parking challenges for her daughter, a resident in the 700 block of Manitou Avenue, and for employees of businesses she manages in Manitou Springs:
    - **Resident Parking:** Her daughter lacks a designated parking space, and the Canon lot fills quickly in summer, leaving no legal parking options without risking tickets. She noted the difficulty of carrying groceries from distant lots like Hiawatha and emphasized residents' need for accessible parking.
    - **Employee Parking:** Employees struggle to find affordable parking, impacting retention (e.g., an employee quit due to parking difficulties). She highlighted the need for parking solutions to support businesses, residents, and tourism without overburdening available spaces.
    - **Resolution:** A temporary solution has been implemented with staff (Roy Chaney and Jay), but a permanent solution is needed to support residents and businesses while maintaining tourist parking access.
    - **Additional Context:** James Kelemen noted that changes to the Wichita parking lot (reduced permits, month-to-month basis, and potential restrictions on overnight parking) have exacerbated parking issues for residents and businesses in the 700 block. Rolf Jacobson clarified that overnight parking is still allowed at Wichita, and monthly passes are available, though not guaranteed for daytime use.
  - Cory Sutela joined the meeting at 5:13PM
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## F. PRESENTATIONS

### 2. MAP Board Presentations

- **a. MAP Board Goal Review:**
  - James Kelemen reviewed the board’s goals, noting that the RPP discussion, Mountain Metro, and PikeRide updates addressed multiple goals. The board is also collaborating with the middle school on a Bike/Walk to School Day.
  - Cory Sutela asked if the city’s communication channels could promote the Bike/Walk event. James Kelemen agreed to follow up on this, noting it aligns with city promotion goals.
- **b. Other MAP Board Presentations:**
  - No additional MAP Board presentations were discussed.

### 3. Staff Presentations

- **a. Regular Updates:**
  - **PikeRide Update:**
    - James Kelemen reported a substantial increase in PikeRide users in March 2025, likely due to favorable weather. The busiest stations are Hiawatha Gardens, Manitou and Becker’s Lane, Canon Avenue, and Lovers Lane. The Lovers Lane/Canon station has been expanded, expected to further increase usage.
    - Rolf Jacobson asked about the location of the “Prospect” station, clarified as the Prospect lot near the court.
    - Karl Stang expressed excitement about PikeRide’s growth, noting each ride reduces car trips, benefiting residents and visitors.
  - **Mountain Metro Report:**
    - James Kelemen provided March 2025 ridership data, showing a significant increase across routes, attributed to good weather during spring break. Historical data over three years confirmed March as a busy month. Route 36 has not yet started for the season, so no data was reported.
    - No questions were raised.

- **SeeClickFix Report:**
  - In March 2025, 13 requests were submitted and completed. One was a maintenance request (repairing loose bollards at the bike rack in front of the Art Center), and 12 were vehicle-related complaints (e.g., abandoned vehicles, expired registrations, or parking in RPP zones).
  - James Kelemen clarified that complaints mostly come from existing RPP areas (e.g., Waltham) or areas like Crystal Park, where patrols are less frequent. No complaints specifically indicated a need for a new RPP in Minnehaha/Ute Trail.
- **b. Infrastructure Updates:**
  - **PikeRide Presentation:**
    - Tara presented data on current Pike Ride operations in Manitou Springs.
  - **Clevercity Presentation:**
    - James Kelemen introduced the Clevercity system to replace the aging ParkingLogix wayfinding signage (in use for over four years) and Smarking software (used for progressive parking rates). Clevercity uses pole-mounted sensors (discrete, mountable on existing infrastructure, solar-powered option) to provide exact parking space occupancy data, improving wayfinding and data analytics.
    - Sonny Samra (Clevercity representative) described the system's components: sensors, dynamic digital signage (displaying more than just parking availability), and an app for guided enforcement, offering real-time parking insights.
    - No specific questions were recorded.
- **Bus Shelter Relocation - Dillon Lot:**
  - James presented the relocation of the unused bus shelter from Old Man's Trail to the Dillon Mobility Hub
- **c. Requested Updates:**
  - No specific requested updates were discussed.
- **d. Project Updates:**

- No additional project updates were provided beyond those covered in other sections.

#### 4. Other Presentations

- No other presentations were noted.
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### G. ACTION ITEMS

#### 5. Mountain Metro Route 3 Free Bus

- James Kelemen presented a proposal for fare-free service on Route 3, cost-shared between Colorado Springs and Manitou Springs:
  - **Route Overview:** Route 3 runs from the downtown terminal (Kiowa and Nevada) along Colorado and Manitou Avenue to Old Man’s Trail, with 30-minute frequency (Monday–Sunday, dropping to 60 minutes on Saturday evenings). Future plans aim to reduce headways to 15 minutes, pending vehicle availability.
  - **Cost Share:** Approximately \$200,222 total, with Colorado Springs’ parking division covering \$148,000 (75%) and Manitou Springs requested to contribute \$52,222 (based on 2023 ridership of 57,512 trips from 30th and Colorado to Old Man’s Trail). The cost accounts for fare box recovery (average \$0.89/trip) and 88 complementary paratransit trips (\$3.50/trip).
  - **Benefits:** Reduces traffic and parking demand in Manitou Springs, supports access to Safeway (addressing food desert concerns), and aligns with Route 33/36 discussions.
  - **Implementation:** Proposed start date is April 26, 2026, to April 25, 2027, requiring a one-year commitment. A Title VI analysis (ensuring equitable fare changes) and potential updates to the intergovernmental agreement with Manitou Springs are needed.
  - **Dependencies:** Colorado Springs has agreed internally to fund their share, likely without requiring City Council approval (informational item only).
  - **Questions:**
    - Rolf Jacobson asked if the cost share accounts for the statewide free fare program. James Kelemen noted that the grant is unlikely to be

available in 2026, and free routes (e.g., 33 and 36) are ineligible for fare box recovery under the current grant.

- James Kelemen confirmed the bus stop near the Dillon lot would be shared by Routes 3 and 33 temporarily.
  - Questions about reducing headways to 15 minutes were raised; James Kelemen noted it's plausible for fall 2026, pending vehicle availability, with other routes (e.g., 1, 27, 33) already at 15-minute headways.
- **Motion:** To recommend that Manitou Springs City Council approve the cost share of \$52,222 for fare-free Route 3 service from April 26, 2026, to April 25, 2027.
    - **Moved:** Rolf Jacobson
    - **Seconded:** Luke Harper Prince
    - **Vote:** Unanimous approval (Aye: Cory Sutela, Rolf Jacobson, Luke Harper Prince, Karl Stang, Pamela Smith).

## 6. Route 33 Feedback - Dillon Lot Route Change

- James Kelemen presented a proposed service change for Route 33, effective fall 2025, to route through the Dillon lot (as a detour until funding allows permanent implementation):
  - **Purpose:** Encourage incline and cog railway users to park at the Dillon lot, reducing downtown congestion. The change may replace Route 36 (seasonal) or integrate with it.
  - **Seasonality:** Luke Harper Prince suggested a seasonal approach (Dillon lot in summer, Hiawatha in winter) to maintain shorter lead times in winter. James Kelemen preferred year-round consistency but acknowledged the idea's merit.
  - **Bus Stops:** Concerns were raised about bypassing Hiawatha, a key parking lot and planned mobility hub. Suggestions included adding stops at Chase Bank and the Villa (opposite Hiawatha) to serve westbound users. Denise (unidentified speaker) argued that a Hiawatha stop could reduce Dillon lot usage, favoring an express route to prioritize Dillon for incline/cog users and Hiawatha for downtown visitors. A compromise suggested Route 36 (seasonal) could stop at Hiawatha.

- **Integration with Route 36:** Discussions emphasized integrating Routes 33 and 36, especially in summer, to optimize service. Route 36 operates only until September, so changes would affect summer 2026.
- **Process:** The proposal will go to City Council on May 6, 2025 (informational), followed by a working session and vote the next week. No formal vote was initially sought, but a recommendation was requested to strengthen the Council presentation.
- **Motion:** To approve the potential Route 33 service change for fall 2025, as proposed, with a note to discuss integration with Route 36 for summer 2026.
  - **Moved:** Luke Harper Prince
  - **Seconded:** Unspecified board member
  - **Vote:** Unanimous approval (Aye: James Kelemen, Rolf Jacobson, Luke Harper Prince, Karl Stang, Pamela Smith).

## 7. Minnehaha/Ute Trail RPP Proposal

- **Discussion** (moved to top of agenda):
  - James Kelemen presented a proposal to amend the existing Manitou Avenue RPP to include Minnehaha Avenue and Ute Trail, initiated by resident Dorothy Early (not present). The streets intersect Manitou Avenue, qualifying for inclusion under RPP guidelines.
  - **Rationale:** Limited parking, lack of off-street options, and tourist overflow (e.g., from Rainbow Falls) impact residents. The proposal aims to prioritize resident parking while allowing overflow onto Manitou Avenue.
  - **Support:** Signatures were collected, with over 50% of the 15 residences on both streets supporting the RPP. Three Minnehaha and four Ute Trail residences could not be contacted despite multiple attempts. No opposition was recorded among contacted residents.
  - **Questions:**
    - Rolf Jacobson confirmed that the proposal amends the existing Manitou Avenue RPP, allowing residents to park on Minnehaha, Ute Trail, or Manitou Avenue, with the expectation of parking primarily on their own streets to reduce tourist impact.

- Cory Sutela asked about opposition; James Kelemen confirmed none was expressed.
  - Luke Harper Prince supported the proposal, noting strong resident support and logical alignment with Manitou Avenue’s RPP.
  - **Motion:** To approve the RPP for Minnehaha and Ute Trail as an amendment to the Manitou Avenue RPP.
    - **Moved:** Luke Prince
    - **Seconded:** Cory Sutela
    - **Vote:** Unanimous approval (Rolf Jacobson, Luke Harper Prince, Karl Stang, Pamela Smith, Cory Sutela).
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## H. BOARD CORRESPONDENCE

- No board correspondence was raised.
  - James Kelemen requested adding a City Council liaison update to the agenda template to ensure updates from Natale Johnson are included. Denise (unidentified speaker) noted that such updates require public notice, so it was deferred to the next meeting.
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## I. ADJOURNMENT

- The meeting adjourned at 7:10 PM.
  - **Note:** Cory Sutela left the meeting at 6:50 PM, but a quorum was maintained.
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### Board Members Present:

- Cory Sutela, Chair (12/31/2025, virtual, left at 6:50 PM)
- Karl Stang, Vice Chair (12/31/2025)
- Rolf Jacobson (12/31/2026)
- Luke Harper Prince (12/31/2025)
- Pamela Smith (12/31/2028)

**Staff and Liaisons Present:**

- Natale Johnson, City Council Liaison
- Roy Chaney, Deputy City Administrator/Public Services Director
- Juan Alvarez, Mobility and Parking Director



# MAP Board Meeting

## May 2025

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PRESENTATION BY:

JOHN CRAWFORD | MOBILITY AND PARKING DIRECTOR

JAMES KELEMEN | MOBILITY AND PARKING SUPERVISOR

# MAP Board 2025 Goals Review

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## Goal 1:

Develop the scope for a Micromobility (not just bikeability) Master Plan, to focus on safe bike, pedestrian, and roll infrastructure, including thorough public engagement, by December 2025.

## Goal 2:

Collaborate with Chamber of Commerce, PaC-Man, and other stakeholders to host a city-wide bike/walk to school/work day to promote walking and biking by June 2025.

## Goal 3:

Establish a regular cadence of gathering feedback and providing input for Mountain Metro route recommendations for City Council's consideration.

## Goal 4:

Update the *Guidelines and Procedures for Residential Permit Parking (RPP)* for presentation to City Council by August 2025.

# PikeRide Report



Starts/Ends	2023	2024	2025
January	10/3	27/15	16/16
February	49/22	32/26	30/25
March	26/20	54/51	141/187
April	67/36	61/49	79/74
May	84/54	133/119	
June	93/43	217/195	
July	160/59	154/138	
August	151/73	169/165	
September	192/105	136/121	
October	153/105	190/168	
November	57/26	47/46	
December	37/16	49/42	

**2023 Total Starts/Ends**  
1079/562

**2024 Total Starts/Ends**  
1269/1135

# PikeRide Report 2025



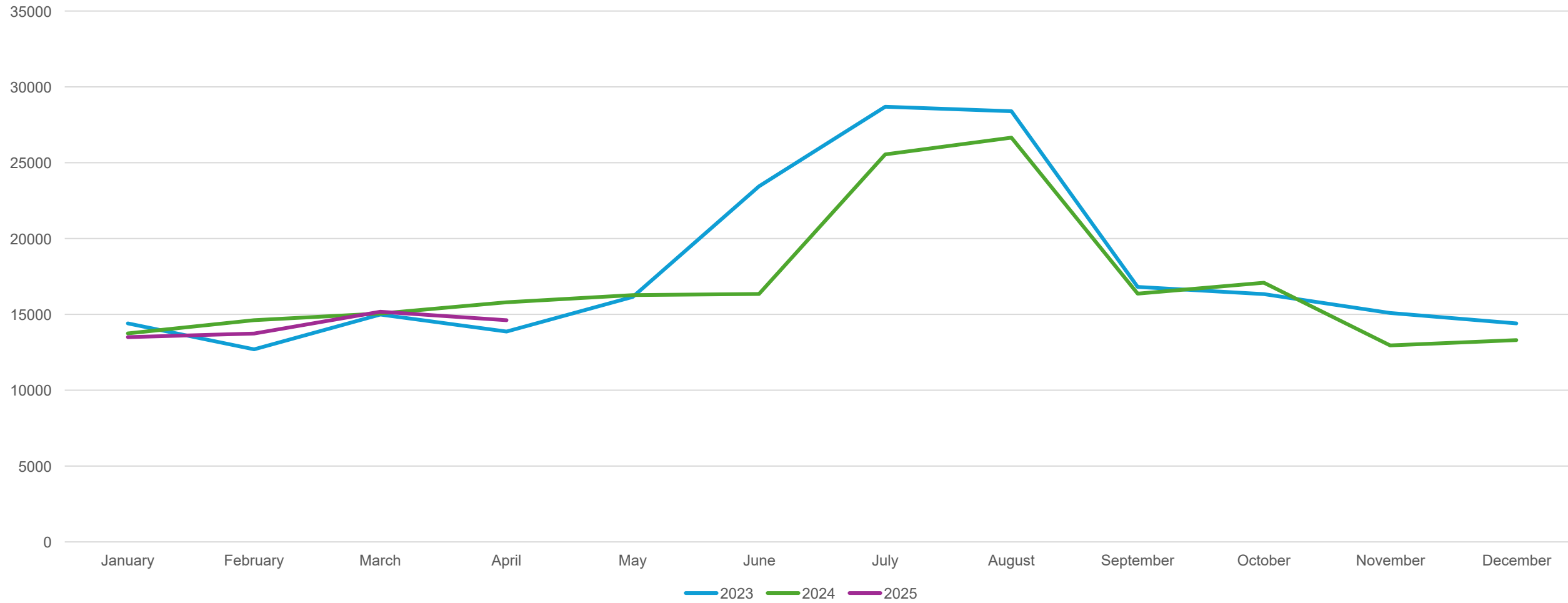
	Jan	Feb	Mar	Apr
Schryver Park	3/1	6/5	13/8	12/10
Hiawatha Gardens	4/5	6/6	28/20	9/10
Manitou/Becker s	4/8	7/7	26/29	13/14
Manitou/Park	1/0	1/1	6/7	2/3
Canon Ave/ Lovers Ln	0/0	2/1	26/21	13/18
Fields Park	3/2	3/3	19/22	8/8
Prospect/Roca	0/0	4/1	5/1	4/1
Ruxton Ave	0/0	0/0	9/0	13/6
<b>Total Start Total End</b>	<b>16/16</b>	<b>30/25</b>	<b>141/187</b>	<b>79/74</b>

April 2025	Rt 3	Rt 33	Rt 36	Daily Total
Tuesday, April 1, 2025	534	198		732
Wednesday, April 2, 2025	587	378		965
Thursday, April 3, 2025	584	244		828
Friday, April 4, 2025	545	195		740
Saturday, April 5, 2025	384	203		587
Sunday, April 6, 2025	343	653		996
Monday, April 7, 2025	566	317		883
Tuesday, April 8, 2025	525	222		747
Wednesday, April 9, 2025	583	747		1,330
Thursday, April 10, 2025	555	1,029		1,584
Friday, April 11, 2025	528	692		1,220
Saturday, April 12, 2025	397	1,642		2,039
Sunday, April 13, 2025	354	1,244		1,598
Monday, April 14, 2025	534	666		1,200
Tuesday, April 15, 2025	471	36		507
Wednesday, April 16, 2025	582	1,164		1,746
Thursday, April 17, 2025	562	1,045		1,607
Friday, April 18, 2025	368	197		565
Saturday, April 19, 2025	338	245		583
Sunday, April 20, 2025	351	928		1,279
Monday, April 21, 2025	532	479		1,011
Tuesday, April 22, 2025	496	306		802
Wednesday, April 23, 2025	496	439		935
Thursday, April 24, 2025	461	322		783
Friday, April 25, 2025	545	727		1,272
Saturday, April 26, 2025	413	1,445		1,858
Sunday, April 27, 2025	377	1,559	22	1,958
Monday, April 28, 2025	587	265	12	864
Tuesday, April 29, 2025	500	333	18	851
Wednesday, April 30, 2025	517	335	8	860
				0
Route Totals	14,615	18,255	60	32,930

# Mountain Metro Ridership

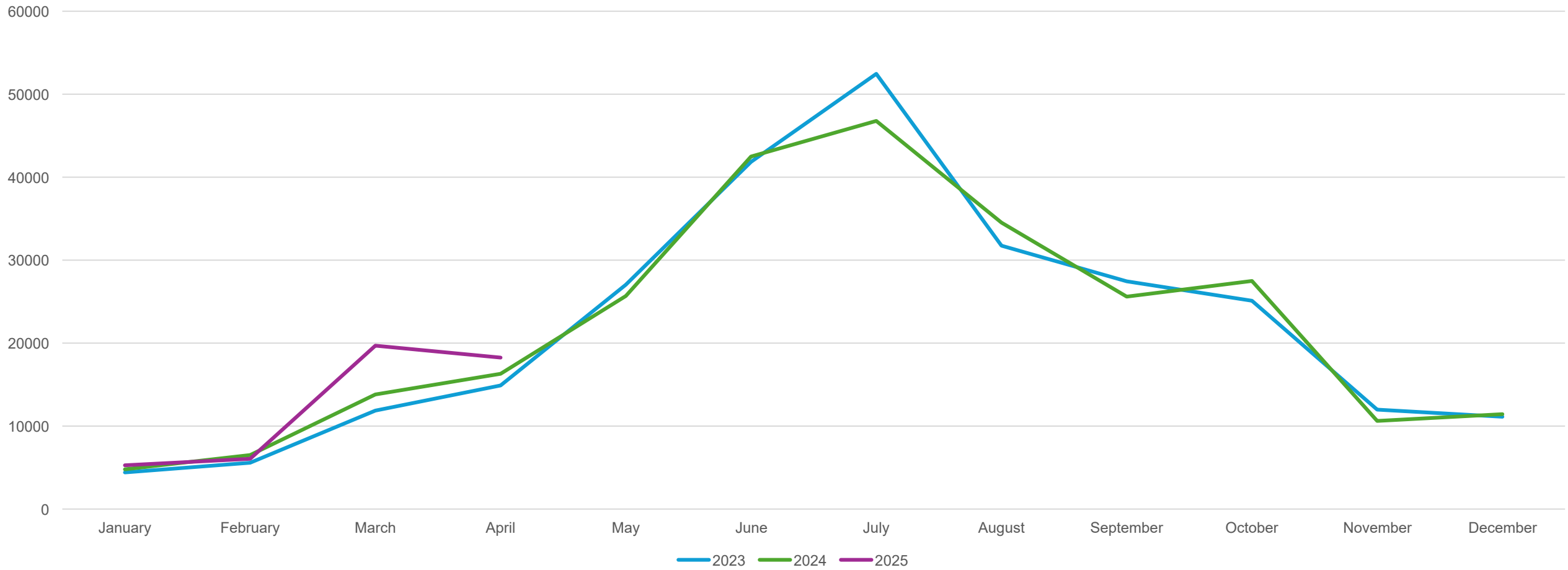
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Route 3 Monthly Comparison



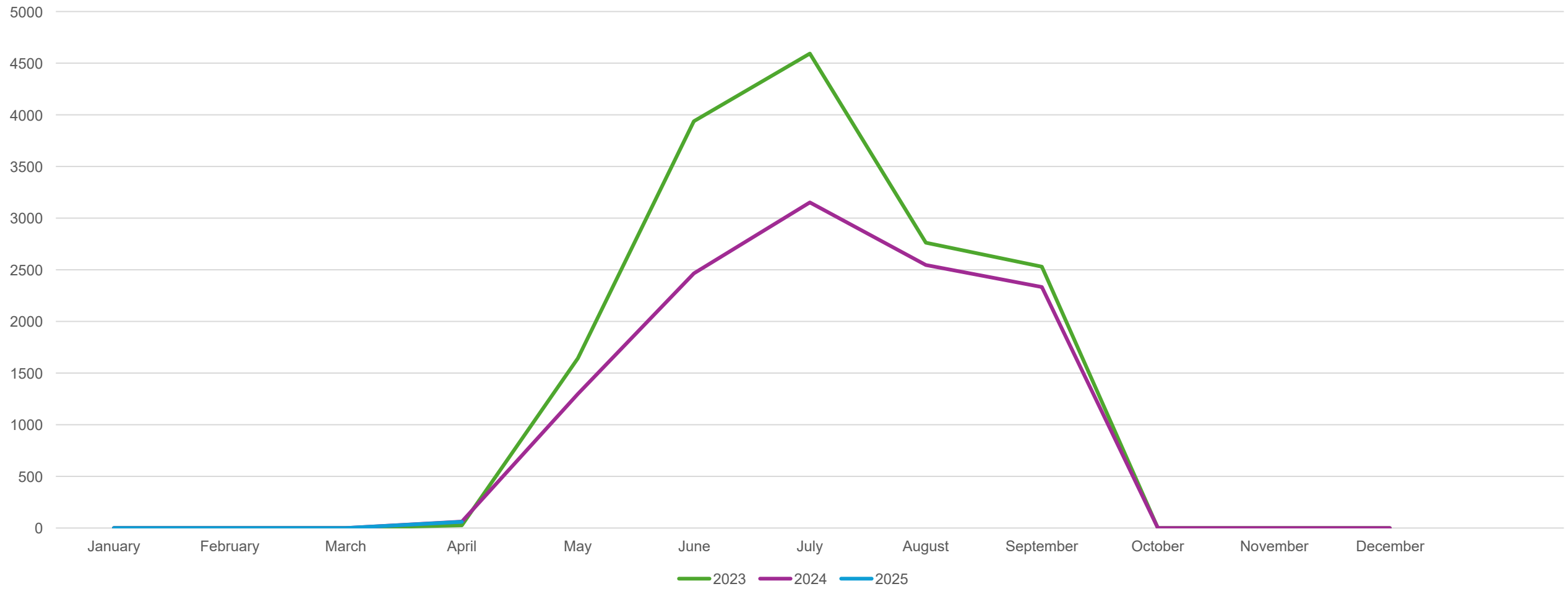
# Route 3 Year-to-Year Comparison

Route 33 Monthly Comparison



# Route 33 Year-to-Year Comparison

Route 36 Monthly Comparison



# Route 36 Year-to-Year Comparison

# SeeClickFix Report

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- There were 10 requests submitted in April, with all 10 being fully resolved.
  - All 10 requests were vehicle parking complaints.
- There was only 1 work order submitted in April, this was also completed.

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
<b>AQUATIC &amp; FITNESS CENTER</b>		
<b>POOL FEES</b>		
<b>Daily Rates</b>	\$ 6.25	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$ 9.50	Adults ( 18+)
	\$ -	2 & under (1 free per paid adult)
Punch Cards - 10 punch	\$ 41.00	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers
	\$ 66.00	Adults ( 18+)
Punch Cards - 20 punch	\$ 62.00	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$ 110.00	Adults ( 18+)
<b>Membership</b>		
Pass Cards - 3 months	\$ 119.00	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$ 194.00	Adults ( 18+)
	\$ 438.00	Family *Family discount calculated based on individual membership
Pass Cards - 6 months	\$ 209.00	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$ 297.00	Adults ( 18+)
	\$ 607.00	Family *Family discount calculated based on individual membership
Pass Cards - 12 months	\$ 357.00	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$ 581.00	Adults ( 18+)
	\$ 938.00	Family *Family discount calculated based on individual membership
<b>Family Memberships:</b> Family (Prices based on 2 adults and 2 children) Each additional family member will be 50% off of the 3, 6 or 12 month individual membership fee based on their age group. This fee will be added to the total price of the Family Membership fee.		
<b>Public Swim Lessons</b>	\$ 66.00	1-Session, 8 Classes
<b>Pool Rentals</b>		
25 Yard Pool	\$ 9.00	Single Lane Rental
	\$ 94.00	Non-Private Rental During Normal Hours
	\$ 165.00	Private Rental After Hours
Kiddie Pool	\$ 55.00	Non-Private Rental During Normal Hours
	\$ 110.00	Private Rental After Hours
Multipurpose Room	\$ 44.00	Non-Private Rental During Normal Hours
	\$ 94.00	Private Rental After Hours
Birthday Party	\$ 315.00	Non-Private Birthday Party (During Open Swim Only)
	\$ 615.00	Private Birthday Party (After Hours) Includes Pizza
Youth Swim Team	\$ 54.00	Off Season (2X Week) - Per month fee
	\$ 96.00	Summer Season (4X Week) - Per month fee
Masters Swim Team	\$ 54.00	2x/Week Per Month
	\$ 78.00	3x/Week Per Month
	\$ 12.00	Drop-In Fee
<b>CITY CLERK'S OFFICE</b>		
<b>CITY CLERK FEES</b>		
Alcohol Affidavit	\$ 35.00	
Application Fee	\$ 35.00	Note: base fee for all application documents. Some application fees may be higher based on type of application.
Certified Copies	\$ 20.00	Per document (does not include copies or printout fees)
Notary Fee	\$ 5.00	Per Notary Public signature; not to exceed \$15
Request for Noise Variance	\$ 35.00	Application Fee - On-Line Form (Public Events/Private Events/Construction)
Resolution #1815 - Memorial Placements	\$ 35.00	Application Fee
<b>Resolution #2314 Public Records Policy</b>		
<b>Based upon State Regulations</b>		
A. Copies, Printouts, Photographs, and Other Materials	\$ 0.25	Per page - public record copies
	\$ 17.00	Per recording - audio recordings
	\$ 83.00	Per recording - 911 recordings

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
B. Research and Retrieval Time	\$ -	First hour of research and retrieval time
	\$ 41.37	Each additional hour after the first hour
	\$ 41.37	Requests under the CCJRA per hour for search and retrieval of criminal justice records. Matches CORA amount.
<b>LIQUOR LICENSE FEES</b>	<b>FEE / FINE</b>	<b>COMMENTS</b>
Fermented Malt Beverage License - Off Premises	\$ 1,000.00	New City Application
	\$ 3.75	New City License
	<b>\$ 1,003.75</b>	<b>Total City New License Fees</b>
	\$ 750.00	Transfer City Application
	\$ 3.75	Transfer City License
	<b>\$ 753.75</b>	<b>Total City Transfer License Fee</b>
	\$ 100.00	Renewal City Application
	\$ 3.75	Renewal City License
	<b>\$ 103.75</b>	<b>Total City Renewal License Fee</b>
Arts License	\$ 1,000.00	New City Application
	\$ 41.25	New City License
	<b>\$ 1,041.25</b>	<b>Total City New License Fees</b>
	\$ 750.00	Transfer City Application
	\$ 41.25	Transfer City License
	<b>\$ 791.25</b>	<b>Total City Transfer License Fee</b>
	\$ 100.00	Renewal City Application
	\$ 41.25	Renewal City License
	<b>\$ 141.25</b>	<b>Total City Renewal License Fee</b>
Retail Establishment Permit	\$ 100.00	New City Application
	\$ 25.00	New City License
	<b>\$ 125.00</b>	<b>Total City New License Fees</b>
Bed and Breakfast Permit	\$ 100.00	New City Application
	\$ 25.00	New City License
	<b>\$ 125.00</b>	<b>Total City New License Fees</b>
	n/a	Transfer City Application
	n/a	Transfer City License
	<b>n/a</b>	<b>Total City Transfer License Fee</b>
	\$ -	Renewal City Application
	\$ 25.00	Renewal City License
	<b>\$ 25.00</b>	<b>Total City Renewal License Fee</b>
Beer and Wine License	\$ 1,000.00	New City Application
	\$ 48.75	New City License
	<b>\$ 1,048.75</b>	<b>Total City New License Fees</b>
	\$ 750.00	Transfer City Application
	\$ 48.75	Transfer City License
	<b>\$ 798.75</b>	<b>Total City Transfer License Fee</b>
	\$ 100.00	Renewal City Application
	\$ 48.75	Renewal City License
	<b>\$ 148.75</b>	<b>Total City Renewal License Fee</b>
Brew Pub License	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	<b>\$ 1,075.00</b>	<b>Total City New License Fees</b>
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	<b>\$ 825.00</b>	<b>Total City Transfer License Fee</b>
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	<b>\$ 175.00</b>	<b>Total City Renewal License Fee</b>
Club License	\$ 1,000.00	New City Application
	\$ 41.25	New City License
	<b>\$ 1,041.25</b>	<b>Total City New License Fees</b>
	\$ 750.00	Transfer City Application
	\$ 41.25	Transfer City License
	<b>\$ 791.25</b>	<b>Total City Transfer License Fee</b>
	\$ 100.00	Renewal City Application
	\$ 41.25	Renewal City License

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 141.25	Total City Renewal License Fee
Liquor Licensed Drugstore	\$ 1,000.00	New City Application
	\$ 22.50	New City License
	\$ 1,022.50	Total City New License Fees
	\$ 750.00	Transfer City Application
	\$ 22.50	Transfer City License
	\$ 772.50	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 22.50	Renewal City License
	\$ 122.50	Total City Renewal License Fee
Distillery Pub	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total New City License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Hotel and Restaurant License	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total New City License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Hotel and Restaurant License with Optional Premises	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total City New License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Lodging and OR Entertainment License (Separate Licenses)	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total New City License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Optional Premises License	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total City New License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Retail Liquor Store License	\$ 1,000.00	New City Application
	\$ 22.50	New City License
	\$ 1,022.50	Total City New License Fees
	\$ 750.00	Transfer City Application
	\$ 22.50	Transfer City License

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 772.50	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 22.50	Renewal City License
	\$ 122.50	Total City Renewal License Fee
Special Event( Fermented Malt Beverage) - Fees are per event - Cannot transfer or renew	\$ 100.00	City Application
		City License
	\$ 100.00	Total City License Fees
Special Event (Liquor)	\$ 100.00	City Application- fees are per event - cannot transfer or renew
	\$ -	City License
	\$ 100.00	Total City License Fees
Tavern License	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total City New License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Vintner's Restaurant License	\$ 1,000.00	New City Application
	\$ 75.00	New City License
	\$ 1,075.00	Total City New License Fees
	\$ 750.00	Transfer City Application
	\$ 75.00	Transfer City License
	\$ 825.00	Total City Transfer License Fee
	\$ 100.00	Renewal City Application
	\$ 75.00	Renewal City License
	\$ 175.00	Total City Renewal License Fee
Application Fee for New License with Concurrent Review	\$ 1,000.00	New City Application
	\$ -	New City License
	\$ 1,000.00	Total City New License Fees
Application Fee for Additional Liquor-Licensed Drugstore with Concurrent Review	\$ 1,000.00	New City Application
	\$ -	New City License
	\$ 1,000.00	Total City New License Fees
Application Fee for Transfer of Ownership	\$ 750.00	City Application
	\$ -	City License
	\$ 750.00	Total City New License Fees
Application Fee for Additional Liquor-Licensed Drugstore	\$ 1,000.00	City Application
	\$ 22.50	City License
	\$ 1,022.50	Total City New License Fees
Change of Location	\$ -	City Application
	\$ 750.00	City License
	\$ 750.00	Total City License Fees
Change of Trade / Corporate Name	\$ -	City Application
	\$ -	City License
	\$ -	Total City License Fees
Corporation / LLC Change - per person	\$ -	City Application
	\$ 100.00	City License
	\$ 100.00	Total License Fees
Duplicate License	\$ -	City Application
	\$ -	City License
	\$ -	Total License Fees
Expansion / Add Optional Premises (to existing Hotel & Restaurant License)	\$ -	City Application
	\$ -	City License
	\$ -	Total License Fees

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
Hotel / Tavern Manager's Registration	\$ -	City Application
	\$ 75.00	City License
	<b>\$ 75.00</b>	<b>Total License Fees</b>
Late Renewal Application Fee	\$ 500.00	City Application
	\$ -	City License
	<b>\$ 500.00</b>	<b>Total License Fees</b>
Application Reissue Fee ( more than 90 days but less than 180 days of license expiration date)	<b>\$ 500.00</b>	<b>City Fee</b>
Application Reissue Fine ( more than 90 days but less than 180 days of license expiration date)	<b>\$25/day</b>	<b>City Fee-Beyond 90-day expiration date</b>
Mini-Bar Permit (with Hotel & Restaurant License)	\$ -	City Application-Fee directed by State Law
	\$ 48.75	City License
	<b>\$ 48.75</b>	<b>Total City License Fees</b>
Modification of Premises	\$ -	City Application
	\$ 150.00	City License
	<b>\$ 150.00</b>	<b>Total City License Fees</b>
Temporary Permit	\$ 100.00	City Application
	\$ -	City License
	<b>\$ 100.00</b>	<b>Total City License Fees</b>
<b>COURT MUNICIPAL (JUDICIAL DEPARTMENT)</b>		
Jury Fee		See: C.R.S. 13-10-114(3) if not assigned by Council
1.32.120 Docket Fee AKA Court Costs	<b>\$ 30.00</b>	
Law Enforcement Special Revenue Fund	<b>\$ 45.00</b>	
See Fine Schedule- EXCEPT Parking offenses; Section 10.04.010		
<b>FINANCE DEPARTMENT</b>		
<b>BUSINESS LICENSE FEES</b>		
	<b>FEE / FINE</b>	
Ch 5.04.030 General Business License - Non Retail	\$ 72.00	New - Micromobility business license falls in this category per Finance Director. 5% excise to be paid monthly, Ebikes subject to 3.8% use tax per Finance Director.
	\$ 44.00	Renewal
Ch 5.04.030 General Business License - Retail	\$ 134.00	New
	\$ 62.00	Renewal
Ch 5.05.010 Entertainment & Amusement	\$ 134.00	New
	\$ 25.00	Plus Additional per entertainment / amusement - New
	\$ 72.00	Renewal
	\$ 19.00	Plus Additional per entertainment / amusement - Renewal
Ch 5.05.020 Restaurant	\$ 134.00	New
	\$ 62.00	Renewal
Ch 5.05.030 Service Station	\$ 134.00	New
	\$ 62.00	Renewal
Ch 5.05.040 Horse Drawn Vehicles and Pedicabs	\$ 134.00	New
	\$ 62.00	Renewal
Ch 5.07 Massage Establishment	\$ 134.00	New
	\$ 62.00	Renewal
Ch 5.08 & Ch. 5.09 Medical and Retail Marijuana		In addition to Planning fees (see Planning Dept section) a general business retail license is required (see Ch. 5.04.030)
Ch 5.10 Non-Cigarette Tobacco Product Retail	\$ 184.00	New
	\$ 174.00	Renewal
Ch 18.40 Home Occupation	\$ 50.00	New
	\$ 32.00	Renewal
<b>OTHER FINANCE FEES</b>		
	<b>FEE / FINE</b>	<b>COMMENTS</b>
Ch 3.04 Collection fee	\$ 0.20	<b>When unpaid &amp; overdue amounts owed to the City are referred to a collection agency, this additional percentage will be added</b>
Unaltered dog/cat/potbellied pig	No Fee	Unaltered guide dogs used by the blind, partially blind, deaf or partially deaf

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
1-year license	\$ 35.00	
3-year license	\$ 75.00	
1-year license	\$ 20.00	Citizens over 65 years of age
3-year license	\$ 55.00	Citizens over 65 years of age
Altered dog/cat/potbellied pig		Unaltered guide dogs used by the blind, partially blind, deaf or partially deaf
1-year license	\$ 20.00	
3-year license	\$ 40.00	
1-year license	\$ 10.00	Citizens over 65 years of age
1-year license	\$ 25.00	Citizens over 65 years of age
Late Fee	\$ 20.00	Late renewal fee in addition to license fee (30 days after license expiration)
Ch 7.08 Kennel License	\$ 300.00	

PROTECTION AGAINST FIRE & FIRE REVIEW FEES	FEE / FINE	COMMENTS
<b>6.32.030 Fire inspection, plan reviews, &amp; permits</b>		When unpaid & overdue amounts owed to the City are referred to a collection agency, these additional charges will be added.
Special Attendance	\$ 90.00	Per hour, 2 hour minimum
Pre-plan Submittal Consult	\$ 80.00	Per hour, 2 hour minimum
Development Plan Review	\$ 390.00	
Water Plan Review	\$ 140.00	Per structure & each hydrant / cistern connection
	\$ 50.00	Plus additional per connection
Construction Plan Review	\$ 575.00	A (Assembly building) - Occupancies up to and including 100,000 square feet
	\$ 1,650.00	A (Assembly building) - Occupancies more than 100,000 square feet
	\$ 550.00	B (Business building) - Occupancies up to and including 50,000 square feet
	\$ 1,650.00	B (Business building) - Occupancies more than 50,000 square feet
	\$ 775.00	E (Educational building) - Occupancies
	\$ 625.00	F (Factory Industrial building) - Occupancies
	\$ 1,150.00	H (High-hazard building) - Occupancies
	\$ 650.00	I (Institutional building) - Occupancies up to 60 patient beds
	\$ 1,150.00	I (Institutional building) - Occupancies 51 patient beds or more
	\$ 775.00	M (Mercantile building) - Occupancies up to and including 50,000 square feet
	\$ 1,650.00	M (Mercantile building) - Occupancies more than 50,000 square feet
	\$ 550.00	R (Residential building) - Occupancies up to and including 15 residential units
	\$ 1,150.00	R (Residential building) - Occupancies more than 15 residential units
	\$ 550.00	S (Storage building) - Occupancies
	\$ 170.00	U (Miscellaneous building) - Occupancies
	\$ 120.00	Interior Remodel and Finishes
<b>6.32.040 Hazardous Materials</b>		
Hazardous Materials	\$ 575.00	To review and inspect hazardous materials compliance in occupancies using, storing, or handling hazardous materials greater than the permit amounts as indicated in the applicable fire code
<b>6.32.050 High-pile Storage</b>		
High-pile Storage	\$ 575.00	To review and inspect high-pile storage compliance in occupancies storing high-pile stock as defined by the applicable fire code
<b>Inspections</b>		
Re-inspection after failed inspection	\$ 55.00	Per hour, 2 hour minimum
Fire Sprinkler Plan Review	\$ 500.00	0 - 100 devices (sprinkler head, flow switch, retard chamber, etc...)
	\$ 575.00	101 - 200 devices

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 675.00	201 or more devices
	\$ 120.00	Plus Additional for each floor above the first floor
	\$ 120.00	Plus Additional for each riser after the first riser
Fire Alarm Plan Review	\$ 475.00	0 - 50 devices (smoke detector, pull station, horn/strobe, etc)
	\$ 525.00	51 - 100 devices
	\$ 625.00	101 or more devices
Fixed Fire Plan Review	\$ 185.00	First system
	\$ 70.00	Each additional system within the same business
Shipping / Travel	\$ 90.00	Per hour - Retrofits, upgrades, or code compliance situations where only fire alarm monitoring is needed
		Effective for one year;
		1) Bonfires, rubbish fires, or open burning;
		2) Explosives & blasting caps;
		3) Dry-cleaning plants;
		4) Fireworks;
Special Permits	\$ 75.00	5) Installations alteration, removal, abandonment, retirement from service or other disposal of flammable or combustible-liquid tanks;
		6) Erecting or operating a tent or air-supported structure covering an area in excess of 200 sq. feet unless used exclusively for camping.
Structure Permit Fee for Public Events	\$ 28.00	Per structure (tents, canopies, etc...)
<b>6.32.060 In-House Inspections and Reviews</b>		
Legend / Unit (with 2006 Equivalents)	\$ 90.00	Plan Review (p)
	\$ 86.00	Inspection (i)
Engine (e)	\$ 346.00	First Hour - On Duty
	\$ 117.00	Each Subsequent Hour - On Duty
	\$ 404.00	Overtime - first hour
	\$ 176.00	Overtime - Each Subsequent Hour
Brush Truck (2 person - without Engine) (b)	\$ 281.00	First Hour - On Duty
	\$ 52.00	Each Subsequent Hour - On Duty
	\$ 307.00	Overtime - first hour
	\$ 79.00	Overtime - Each Subsequent Hour
Plan Reviews	\$ 180.00	Development per plan (2 Plan Reviews)
Pre-plan Submittal Consultations	\$ 180.00	Per hour (assessed after first 30 minutes, in 1/2 hour increments) (2 Plan Reviews)
Hazardous Materials - see Chapter 2 of the International Fire Code of occupancy classification examples		
	\$ 354.00	A (Assembly building) - (2 Plan Reviews + 2 hours)
	\$ 354.00	A (Assembly building) - (2 Plan Reviews + 2 hours)
	\$ 531.00	A (Assembly building) - (3 Plan Reviews + 3 hours)
	\$ 531.00	A (Assembly building) - (3 Plan Reviews + 3 hours)
	\$ 354.00	A (Assembly building) - (2 Plan Reviews + 2 hours)
	\$ 531.00	B (Business building) - (3 Plan Reviews + 3 hours)
	\$ 708.00	E (Educational building) - (4 Plan Reviews + 4 hours)
	\$ 708.00	F (Factory Industrial building) - Group 1 - (4 Plan Reviews + 4 hours)
	\$ 531.00	F (Factory Industrial building) - Group 2 - (3 Plan Reviews + 3 hours)
	\$ 885.00	H (High-hazard building) - Group 1 - (5 Plan Reviews + 5 hours)
	\$ 708.00	H (High-hazard building) - (4 Plan Reviews + 4 hours)
	\$ 531.00	H (High-hazard building) - (3 Plan Reviews + 3 hours)
	\$ 708.00	H (High-hazard building) - (4 Plan Reviews + 4 hours)
	\$ 1,149.00	H (High-hazard building) - Group 5 - Up to and including 100,000 square feet - (6 Plan Reviews + 7h)
	\$ 1,503.00	H (High-hazard building) - Group 5 - 100,001 to 200,000 square feet - (8 Plan Reviews + 9 hours)
	\$ 618.00	H (High-hazard building) - Group 5 - 200,001 or greater square feet, each additional square feet or fraction thereof - (3 Plan Reviews + 4 hours)
	\$ 354.00	I (Institutional building) - (2 Plan Reviews + 2 hours)

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 885.00	I (Institutional building) - (5 Plan Reviews + 5 hours)
	\$ 531.00	I (Institutional building) - (3 Plan Reviews + 3 hours)
	\$ 354.00	I (Institutional building) - (2 Plan Reviews + 2 hours)
	\$ 354.00	M (Mercantile building) - Up to and including 50,000 square feet - (2 Plan Reviews + 2 hours)
	\$ 885.00	M (Mercantile building) - 50,001 or greater square feet - (5 Plan Reviews + 5 hours)
	\$ 531.00	R (Residential building) - Group 1 - (3 Plan Reviews + 3 hours)
	\$ 354.00	R (Residential building) - Group 2 - (2 Plan Reviews + 2 hours)
	n/a	R (Residential building) -
	\$ 354.00	R (Residential building) - Group 4 (2 Plan Reviews + 2 hours)
	\$ 531.00	S (Storage building) - Group 1 - (3 Plan Reviews + 3 hours)
	\$ 354.00	S (Storage building) - Group 2 (2 Plan Reviews + 2 hours)
	\$ 354.00	U (Miscellaneous building) - (2 Plan Reviews + 2 hours)
High Piled Storage	\$ 528.00	Up to and including 75,000 square feet - (3 Plan Reviews + 3 inspections)
	\$ 1,056.00	75,001 or greater square feet - (6 Plan Reviews + 6 inspections)
Subsequent Plan Submittals	1.5x original Plan Review Fee	3rd & subsequent submittals
Overtime Plan Reviews	\$ 270.00	First two hours or portion of thereof - (+3 Plan Reviews)
	\$ 135.00	per hour - Subsequent hours - (+1.5 Plan Reviews)
Permit / Inspection	2 x Permit / Inspection Fee	Investigation (work without a permit), per incident
Construction Permits	Peak consulting fees	Automatic Fire Extinguishing
	Peak consulting fees	Fire alarm and detection systems
	Peak consulting fees	Hydrants
	Peak consulting fees	Standpipe systems
	\$ 174.00	Temporary membrane structures, tents, and canopies - (2 hours)
	See Development Plan review	Fire lanes / site development
Operational Permits - Special Events and Fairs	\$ 90.00	Review of street closures less than 3 blocks (all directions) - (1 Plan Review)
	\$ 262.00	Review and inspection of street closures 3 - 6 blocks (all directions) - (1 Plan Review + 2 inspections)
	\$ 393.00	Review and inspection of street closures greater than 6 blocks (all directions) - (1.5 Plan Reviews + 3 inspections)
	\$ 87.00	per permittable tent - Additional review and inspection fee for each permittable tent as part of a street closure - (1 hour)
Trip Fee	\$ 86.00	For third and each subsequent partial inspection - (1 inspections)
Reinspections	\$ 129.00	First and each subsequent incident - (1.5 inspections)
Overtime Inspections	\$ 258.00	First two hours or portion of thereof - (+3 inspections)
	\$ 129.00	per hour - Subsequent hours - (+1.5 inspections)
Search, Retrieval, and Copying of Documents and Records	\$ 20.00	per hour - Document search and retrieval (assessed in 1/4 hour increments)
	\$ 20.00	per hour - Document search and retrieval from archives (assessed in 1/4 hour increments)
	\$ 0.25	per page - Document copies and prints
	\$ 10.00	per page - Blueprint / Plotter copies and prints
	\$ 5.00	per hour or portion thereof - Inspection of documents
	\$ 20.00	plus costs of photo processing - Photographs prints, full and/or partial roll

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 20.00	plus cost per print - Digital images base rate
	\$ 20.00	per hour - Inspection, listening of recording or any audio / visual tape (assessed in 1/4 hour increments)
	\$ 8.00	per tape - Holding of tape for any criminal or civil matter
	\$ 50.00	per hour or portion thereof - Environmental and hazardous materials incident research
Standby Fire Watch	\$ 129.00	per person, per hour (1.5 inspections)
<b>EMERGENCY SERVICES</b>	<b>FEE / FINE</b>	<b>COMMENTS</b>
Engine or Truck Company (e)	\$ 346.00	First hour (On-Duty)
	\$ 117.00	each Subsequent Hour (On-Duty)
	\$ 404.00	First hour (Overtime)
	\$ 176.00	each Subsequent Hour (Overtime)
Brush Truck (Two Person - Without Engine) (b)	\$ 281.00	First hour (On-Duty)
	\$ 52.00	each Subsequent Hour (On-Duty)
	\$ 307.00	First hour (Overtime)
	\$ 79.00	each Subsequent Hour (Overtime)
<b>EMS TRANSPORT SERVICES</b>	<b>FEE / FINE</b>	<b>COMMENTS</b>
Basic Life Support Transport	\$ 1,811.25	Base rate for BLS transport
Advanced Life Support Transport	\$ 2,146.20	Base rate for ALS transport
Advanced Life Support - Level 2	\$ 2,994.60	Base rate for ALS Level 2 transport
	\$ 32.00	Rate per transport mile
<b>MOBILITY AND PARKING</b>		
<b>PARKING CITATION FINES</b>		
<b>Fine schedule for PARKING OFFENSES - Section 10.04.010</b>		
1203 - Parking for Certain Purposes Prohibited		
1203(a) Greasing, painting, or repairing vehicle - 10.04.010(c)	\$ 25.00	First Citation
	\$ 35.00	Second Citation after additional 2 hours
	\$ 50.00	Third Offense after additional 2 hours
1203(b) Displaying advertising	\$ 25.00	First Citation
	\$ 35.00	Second Citation after additional 2 hours
	\$ 50.00	Third Offense after additional 2 hours
1203(c) Over 42 hours	\$ 25.00	First Citation
	\$ 35.00	Second Citation after additional 2 hours
	\$ 50.00	Third Offense after additional 2 hours
<b>1204 Stopping, Standing, or Parking Prohibited</b>		
1204(1)(a) On sidewalk	\$ 55.00	First Citation
	\$ 65.00	Second Citation after additional 2 hours
	\$ 75.00	Third Offense after additional 2 hours
1204(1)(b) Within an intersection	\$ 55.00	First Citation
	\$ 65.00	Second Citation after additional 2 hours
	\$ 75.00	Third Offense after additional 2 hours
1204(1)(c) On a crosswalk	\$ 55.00	First Citation
	\$ 65.00	Second Citation after additional 2 hours
	\$ 75.00	Third Offense after additional 2 hours
1204(1)(e) Alongside or opposite street excavation or obstruction when obstructs traffic	\$ 55.00	First Citation
	\$ 65.00	Second Citation after additional 2 hours
	\$ 75.00	Third Offense after additional 2 hours
1204(1)(f) On the roadway side of any vehicle stopped or parked at the edge of curb or street	\$ 35.00	First citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(1)(g) On bridge or elevated highway structure or highway tunnel	\$ 25.00	First citation
	\$ 35.00	Second Citation after additional 2 hours
	\$ 45.00	Third Offense after additional 2 hours
1204(1)(i) On controlled access highway	\$ 25.00	First Citation
	\$ 35.00	Second Citation after additional 2 hours
	\$ 45.00	Third Offense after additional 2 hours

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
1204(1)(j) In area between roadways on divided highway	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(1)(k) Any other place where official signs prohibit	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(2)(a) Within 5' of public or private driveway	\$ 35.00	First citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(2)(b) Within 15' of a hydrant	\$ 150.00	First Citation
	\$ 250.00	Second Citation after additional 2 hours
	\$ 499.00	Third Offense after additional 2 hours
1204(2)(c) Within 20' of a crosswalk at an intersection	\$ 35.00	First citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(2)(d) Within 30' upon approach to a flashing signal, stop sign, yield sign, or traffic control signal	\$ 35.00	First citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(2)(e) Within 20' of the driveway entrance to any fire station, or on the opposite side of the street from the entrance, or within 75' when posted	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(3)(b) Fire Lane	\$ 150.00	First Citation
	\$ 250.00	Second Citation after additional 2 hours
	\$ 499.00	Third Offense after additional 2 hours
1204(5) Moving a vehicle not lawfully under control into prohibited area or away from curb unlawful distance	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(6) Violation of restrictions indicated by traffic control devices placed by local authority or violation of parking time limit - 10.04.010(f)	\$ 35.00	First citation
	\$ 75.00	Second Citation after additional 2 hours
	\$ 105.00	Third Offense after additional 2 hours
1204(7) Parking adjacent to any yellow curb or designated "Reserved" - 10.04.010(g)	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1204(8) Parking prohibited at designated bus stop, tour-bus stop, or trolley stop - 10.04.010(f)	\$ 55.00	First citation
	\$ 65.00	Second Citation after additional 2 hours
	\$ 75.00	Third Offense after additional 2 hours
1204(9) Violation of restrictions indicated by traffic control devices placed by local authority or violation of parking time limit - 10.04.010(f)	\$ 35.00	First Citation
	\$ 75.00	Second Citation after additional 2 hours
	\$ 105.00	Third Offense after additional 2 hours
<b>1205 Parking at Curb or Edge of Roadway</b>		
1205(1) Two way road more than 12" from curb	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
1205(1) One way road more than 12" from curb	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
1208 Parking Privileged for Person with Disabilities (see also 10.12.012)	\$ 150.00	First Citation
	\$ 250.00	Second Citation after additional 2 hours
	\$ 499.00	Third Offense after additional 2 hours
1212 All Night Parking Prohibited (other than physicians or persons on emergency calls - when signed 3:00 a.m. - 6:00 a.m.)	\$ 35.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 55.00	Third Offense after additional 2 hours
<b>10.12.010 Parking Prohibited Where and When</b>		
10.12.010(A) Metered Parking On-Street - Failure to Pay or Expired Meter, Failure to comply with posted rules	\$ 35.00	First Citation
	\$ 75.00	Second Citation after additional 2 hours
	\$ 105.00	Third Offense after additional 2 hours
10.12.010(B) Metered Parking On-Street - Failure to Pay or Expired Meter, Failure to comply with posted rules (no Reservation in Barr Lot)	\$ 70.00	First Citation
	\$ 100.00	Second Citation after additional 2 hours
	\$ 150.00	Third Offense after additional 2 hours
10.12.012 Handicapped Parking Spaces (see also 1208)	\$ 150.00	First Citation
	\$ 250.00	Second Citation after additional 2 hours
	\$ 499.00	Third Offense after additional 2 hours
<b>10.12.014(C) Center Lane</b>		
10.12.014(C)(1) Failure to Obtain/Display Required Permit or Placard	\$ 45.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 45.00	Third Offense after additional 2 hours
10.12.014(C)(2) with Vehicle Emergency Warning Lamps Flashing	\$ 45.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 45.00	Third Offense after additional 2 hours
10.12.014(C)(3) Over 15 Minutes and/or No Active Loading/Unloading	\$ 45.00	First Citation
	\$ 45.00	Second Citation after additional 2 hours
	\$ 45.00	Third Offense after additional 2 hours
10.12.014(C)(4) Within 20' of a Pedestrian Crosswalk	\$ 50.00	First Citation
	\$ 50.00	Second Citation after additional 2 hours
	\$ 50.00	Third Offense after additional 2 hours
10.12.015 Oversized Vehicles/Trailers/Recreational Vehicles	WARNING	First Citation
	\$ 35.00	Second Citation after additional 2 hours
	\$ 50.00	Third Offense after additional 2 hours
<b>10.12.019 Parking In Residential Permit Parking Area</b>		
10.12.019 Failure to Display Permit	\$ 5.00	First Citation
	\$ 10.00	Second Citation after additional 2 hours
	\$ 15.00	Third Offense after additional 2 hours
10.12.019 Unpermitted Parking RPP	\$ 70.00	First Citation
	\$ 100.00	Second Citation after additional 2 hours
	\$ 150.00	Third Offense after additional 2 hours
10.12.030 Violation - Authority to Boot Vehicle (Removal Fee)	\$ 100.00	3 - 5 unpaid tickets
	\$ 200.00	6 - 8 unpaid tickets
	\$ 300.00	9 + unpaid tickets
All parking offenses for which payment is not received within 30 days after the date of the offense, or which is not scheduled for a Court appearance, shall incur an additional fine of \$10.		

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
<b>12.34.010 Roll-off dumpsters, storage pods, or other large immovable Objects</b>		
12.34.010.A.3 Permit fees		
Paid Parking Areas:	\$ 100.00	1 week - on season *
	\$ 50.00	1 week - off season **
	\$ 300.00	2 weeks - on season *
	\$ 100.00	2 weeks - off season **
	\$ 400.00	Up to 30 days - on season *
	\$ 200.00	Up to 30 days - off season **
		Additional months or portions thereof charged 100% based fee up to three months in any 12-month period
All Other Streets or Sidewalks:	\$ 30.00	1 week - on season *
	\$ 15.00	1 week - off season **
	\$ 75.00	2 weeks - on season *
	\$ 40.00	2 weeks - off season **
	\$ 300.00	Up to 30 days - on season *
	\$ 200.00	Up to 30 days - off season **

\* On-season is May 1 through September 30

\*\* Off-season is October 1 through April 30

MOVING & CONSTRUCTION PERMIT FEES	FEE / FINE	COMMENTS
Construction Activity Permits	\$ 25.00	One on-street parking space for a specific vehicle up to one day (8 hours)
	\$ 15.00	Each add'l day over one, per day, up to 10 days. A discount may be applied at the discretion of the City for multiple permits issued for the same construction site and/or for multiple days over 10.
Moving Permits	\$ 15.00	One on-street parking space for a specific vehicle up to one day (8 hours)
	\$ 35.00	Two on-street parking spaces for a specific vehicle up to one day (8 hours)
	\$ 60.00	Three or more on-street parking spaces for a specific vehicle up to one day (8 hours)
	\$ 5.00	Each add'l day over one, per day

CENTER LANE PERMIT FEES	FEE / FINE	COMMENTS
10.12.014 Delivery vehicle of Manitou Ave center lane		
D. Application, eligibility, & requirements for delivery permits	\$10.00 initial/ \$3.00 annual renewal	Application - delivery permit
E. Application, eligibility, & requirements for Merchandise Pickup placards		Application fee - merchandise pick-up placard
	\$ 10.00	1st Replacement
	\$ 15.00	2nd Replacement
	\$ 20.00	3rd or more Replacement

PARKING LOT PERMIT FEES	FEE / FINE	COMMENTS
	\$30.00/mon	Annual Permit 24/7/365 Jan - Dec
PM Permit	\$ 50.00	4PM to 10AM
Senior Lunch Program Permit	\$0 - no charge	Up to 10 permits for Senior Lunch Program M-F 11am - 1:30pm Jan - Dec
Prospect Lot - 833 Prospect Pl (owned by City - 40 +/- spaces)	\$ 80.00	Annual Permit 24/7/365 Jan - Dec
Smischny Lot - 1134 Manitou Ave (owned by Metro District - 42 spaces)	\$ 240.00	Annual Permit 24/7/365 Jan - Dec
Wichita Lot - 708 Manitou Ave (owned by Metro District - 85 spaces)	\$ 240.00	Annual Permit 24/7/365 Jan - Dec
PM Permit	\$ 50.00	4PM to 10AM

RESIDENTIAL PARKING PERMIT FEES (RPP)	FEE / FINE	COMMENTS
Permit #1	Free	Each Residential Dwelling Unit (HOUSEHOLD) demonstrating need within a designated RPP Area will be provided one Permit minimum

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
Permit #2	Free	Subject to availability of parking inventory, a second permit may be issued
Permit #3	\$25.00/ household	Issuance of Permits 3-5 will be considered only after it is established that there is sufficient on-street inventory and demonstration of need
Permit #4	\$ 30.00	
Permit #5	\$ 40.00	
<b>Resident Guest/Day Pass Permits</b>	Included in initial permits	Guest Hang Tags - Up to two per dwelling *This will be charged per permit up to 10
	\$1.00 per	Day Pass Hang Tags - Up to 10 unless add'l approved by RPP Manager
<b>Non-Resident Permits</b>	\$ 5.00	Non-Resident Owner Permit Non-Resident of RPP Area Permit - Subject to availability within RPP Area
<b>Business/Employee Permit</b>	\$ 5.00	Business located in RPP Area Business located outside RPP Area - Subject to availability within RPP Area Lodging and B&B (in RPP) Church/Religious/Civic
<b>Workman/Realtor</b>	\$ 5.00	Day Pass - Specific to RPP Area
	\$ 75.00	Yearly Permit - Good for all RPP Areas
	\$ 30.00	Temporary Constructions - Good for up to 45 days
Replacement of Lost or Stolen Tags	\$ 10.00	Replacement of Lost or Stolen Tags
10.12.18 Permit to Block Driveway in RPP	\$ 30.00	Permit to allow occupant of property to block residential driveway in RPP area
Downtown Employee Parking Permit	\$ 100.00	Permit to allow downtown employees to park in 400 Manitou Ave. or the Prospect Lot.
<b>PARKING RATES</b>		
	<b>FEE / FINE</b>	<b>COMMENTS</b>
Zone 1 (Summer May1 - Sept 30)	\$ 2.00	1-3 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 5.00	4-5 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 10.00	6+ hours *See seasonal rate proposal, pricing may vary based on occupancy data
Zone 1 (Winter M-Th, Oct 1 - April 30)	\$ 1.50	each hour 1-3 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 2.00	each hour 4-5 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 5.00	each hour 6-7 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 10.00	each hour 7+ hours *See seasonal rate proposal, pricing may vary based on occupancy data
Zone 1 (Winter F,Sa,Sun, Oct 1 - April 30)	\$ 2.00	each hour 1-3 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 5.00	each hour 4-5 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 10.00	each hour 6+ hours *See seasonal rate proposal, pricing may vary based on occupancy data
Zone 2 (Year-round)	\$ 1.50	each hour 1-3 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 2.00	each hour 4-5 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 5.00	each hour 6-7 hours *See seasonal rate proposal, pricing may vary based on occupancy data
	\$ 10.00	7+ hours *See seasonal rate proposal, pricing may vary based on occupancy data
Zone 3 Economy (Year Round)	\$5 all day	*See seasonal rate proposal, pricing may vary based on occupancy data
<b>Other Locations</b>		*See seasonal rate proposal
Public Lots	See Zone Fees	See Zone Fees

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	See Zone Fees	Lots are now included in zones, no all day option
Barr Trail Parking Lot	\$20/ vehicle per day	*See seasonal rate proposal, pricing may vary based on occupancy data
Dillon Mobility Hub	\$5 all day	* See seasonal rate proposal, pricing may vary based on occupancy data
Winter Street and Ruxton Ave south of Osage	\$2.00	each hour ***See Note below
*** There is no paid parking in Ruxton RPP.		
Ruxton Ave from Manitou Ave to Osage Ave	\$ -	
Hiawatha Gardens parking spaces, reserved for exclusive use by event organizer (Event policy attached to end of fee schedule)	Included in Zone 2	Request must be submitted to Parking Dpt., at least 30 days prior to event for use of portion of the parking lot, no more than 1/2 of the area.
Hiawatha Gardens Reservation	\$ 16.00	3 hour reservation
	\$ 25.00	5 hour reservation
	\$ 50.00	All Day reservation
Parking Passcard	TBD	Pricing to be determined by Department
Resident Parking Recharge	TBD	Pricing to be determined by Department
Mobile Payment Convenience Fee per transaction	\$ 0.40	Convenience fee to cover cost of mobile parking service.

\*Progressive Rate Structure - Parking rates may change in \$0.25 - \$0.50 increments up or down per hour based on occupancy data per zone. Barr Trail Lot rates may change in increments of \$2.50 up or down based on occupancy data.

ELECTRIC VEHICLE PUBLIC CHARGING SERVICE	FEE / FINE	COMMENTS
<b>15% ADMIN FEE OVER CSU RATES CHARGED</b>		
Direct Current Fast Charger (DCFC)		
On-Peak, per kWh \$0.5400 + 15%	.62/kWh	
Off-Peak, per kWh \$0.2200 + 15%	.25/kWh	
Idle Rate, per minute \$0.3000 + 15%	.35/min	Idle rate applicable 15 minutes after charge is complete
Electric Vehicle Public Charging Service		
<b>Time-of-Day -- Level 2</b>		
On-Peak, per kWh \$0.3100 + 15%	.36/kWh	
Off-Peak, per kWh \$0.1200 + 15%	.14/kWh	
Idle Rate, per minute \$0.1000 + 15%	.12/min	Idle rate is applicable 15 minutes after charge is complete

NEIGHBORHOOD SERVICES		
Ch 6.08 Nuisances	\$ 275.00	Abatement of conditions of nuisance
	\$ 125.00	Per hour
Trash Violation- Citation (Daily)	\$ 250.00	1st First offense in 12 month period
	\$ 400.00	2nd Second offense in 12 month period
	\$ 700.00	3rd Additional offense in 12 month period
		4th Mandatory Citation to Appear in Court
Compliance Reinspection fine	\$ 250.00	First inspection for compliance following a notice to abate shall not incur a fee, each reinspection for compliance shall carry a \$250 fine.
Property Clean Up	\$ 1,100.00	Minimum Charge (1-2 Hours)
	\$ 700.00	Each additional hour
	\$ 400.00	Use of Heavy Equipment per hour
Disposal of Biohazard, Chemical, and/or Waste Materials	Actual	Additional Charge

PARKS AND RECREATION		
CRYSTAL VALLEY CEMETERY FEES	FEE / FINE	COMMENTS (AMENDED 1/1/2025)
12.28.040 Full Burial Plot	\$ 866.00	Resident
	\$ 1,458.00	Non-Resident
	\$ 315.00	Resident infants under 6 months

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 391.00	Non-Resident infant under 6 months
Cremation Plot	\$ 394.00	Resident
	\$ 605.00	Non-Resident
12.28.091 Green Burials	\$ 1,077.00	Resident
	\$ 1,678.00	Non-Resident
Columbarium	\$ 925.00	One Niche - Resident (includes first engraving, first Opening/Closing)
	\$ 1,850.00	One Niche - Non-Resident (includes first engraving, first Opening/Closing)
	\$ 625.00	Ossuary - Resident (includes engraving & opening/closing)
	\$ 1,250.00	Ossuary - Non-Resident (includes engraving & opening/closing)
	\$ 250.00	Final Engraving (Niche)
Maintenance Fee	10%	All customers - Added at time of purchase of Plot/Niche
12.28.150 Opening/Closing	\$ 1,077.00	Full Burial & Green Burial
	\$ 2,154.00	Full Burial & Green Burial Saturdays & Sundays. Per ordinance Sat & Sun are double the normal fees.
	\$ 336.00	Infants under 6 months
	\$ 672.00	Infants under 6 months Saturdays & Sundays. Per ordinance Sat & Sun are double the normal fees.
	\$ 551.00	Cremation - Note - if more than one cremation to be interred in a full burial plot at the same time, then maximum fee charged is the rate for Full Burial
	\$ 1,102.00	Cremation Saturdays & Sundays. Per ordinance Sat & Sun are double the normal fees. Note - if more than one cremation to be interred in a full burial plot at the same time, then maximum fee charged is the rate for Full Burial
	\$ 142.00	Plus Additional per hour after 4 p.m. Monday - Friday
	\$ 150.00	Columbarium Niche (Final or Additional Opening/Closing)
12.28.090 Burials	\$ 236.00	Plus Additional per hour after 4 p.m. Monday - Friday
	\$ 1,181.00	without an enclosure or vault requires much more maintenance
Disinterment	\$ 1,181.00	Full Burial & Cremains
	\$ 604.00	Infants and children under 10 years old
12.28.160 Transfer recordation	\$ 50.00	
Deed/Burial rights reissuance	\$ 50.00	

PRIVATE & SPECIAL EVENT FEES	FEE / FINE	COMMENTS
Applications:		
Private Event Application	\$ 35.00	
Minor Special Event Application	\$ 55.00	
Major Special Event Application	\$ 175.00	
Demonstration Application	\$ 35.00	
Events and Demonstrations Deposit - Road Closures	\$ 500.00	
Blocked Paid Parking Spot	\$0.50/hour	
Rates for use of City Staff for Events	\$ 50.00	
Law Enforcement	\$75/hr	
Parking Enforcement	\$ 50.00	
Public Works	\$ 50.00	
Ch 12.24.020 Vending Permits	\$ 15.00	Per booth, per day
Banners	\$ 230.00	Hang Banner above street
	\$ 85.00	Street Light Banners - per street light pole

PUBLIC FACILITIES RENTAL FEES	FEE / FINE	COMMENTS
Alcohol Affidavit		See City Clerk Fees
Request for Noise Variance		See City Clerk Fees
Structure Permit Fee		See Fire Department Fees
Application Fee	\$ 35.00	

**The Fields**

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
Security Deposit	\$ 100.00	Private events
	\$ 500.00	Special Event or Demonstration
Resident Use Fee	\$ 145.00	Per day- up to 200 people
	\$ 145.00	Plus additional fee per day - 201-500 people
Non-Resident Use Fee	\$ 240.00	per day- up to 99 people
	\$ 240.00	Plus additional fee per day - 100+ people
<b>Mansions Pavilion</b>		
Security Deposit	\$ 100.00	Private events
	\$ 300.00	Special Event or Demonstration
Resident Use Fee	\$ 110.00	Per day- up to 99 people
	\$ 110.00	Plus additional fee per day - 100 - 200 people
Non-Resident Use Fee	\$ 160.00	Per day- up to 99 people
	\$ 160.00	Plus additional fee per day - 100 - 200 people
<b>Memorial Hall (City Hall)</b>	\$ 500.00	Security Deposit
	\$ 150.00	Reserve another day for set-up or clean-up
Resident Use Fee	\$37/hour	Monday-Friday 2 hours
	\$ 415.00	Saturday & Sunday - all day, per day
Non-Resident Use Fee	\$83/hour	Monday-Friday 2 hours
	\$ 760.00	Saturday & Sunday - all day, per day
<b>Memorial Park</b>		
Security Deposit	\$ 100.00	Private events
	\$ 500.00	Special Events or Demonstrations
Resident Use Fee	\$ 145.00	Per day - up to 99 people
	\$ 55.00	Plus additional fee per day - 100-200 people
	\$ 145.00	Plus additional fee per day - 500+ people
Non-Resident Use Fee	\$ 240.00	per day- up to 99 people
	\$ 240.00	Plus additional fee per day - 100+ people
<b>Schryver Park</b>		
<b>Full Park Use</b>		
Security Deposit	\$ 100.00	Private events
	\$ 500.00	Special events or Demonstrations
Resident Use Fee	\$ 145.00	Per day- up to 99 people
	\$ 145.00	Plus additional fee per day - per each group of additional 50 people
Non-Resident Use Fee	\$ 240.00	Per day- up to 99 people
	\$ 240.00	Plus additional fee per day - per each group of additional 50 people
<b>Seven Minute Spring Gazebo and Amphitheater</b>		
Security Deposit	\$ 100.00	Private events
	\$ 300.00	Public or Special events
Resident Use Fee	\$ 290.00	3 hours
	\$ 437.00	all day
Non-Resident Use Fee	\$ 381.00	3 hours
	\$ 533.00	all day
<b>Soda Springs Park with Bud Ford Pavilion</b>	\$ 250.00	Key Deposit
Security Deposit	\$ 150.00	Private events
	\$ 500.00	Public or Special events
Resident Use Fee	\$ 145.00	Per day- up to 99 people
	\$ 145.00	Plus additional fee per day - 100+ people
Non-Resident Use Fee	\$ 240.00	Per day- up to 99 people
	\$ 240.00	Plus additional fee per day - 100+ people
<b>Bud Ford Pavilion - pavilion only</b> (formerly Soda Springs Pavilion)	\$ 250.00	Key Deposit
Security Deposit	\$ 100.00	Private events
	\$ 300.00	Public or Special events
Resident Use Fee	\$ 110.00	Per day
Non-Resident Use Fee	\$ 200.00	Per day
If a Public Services employee is called out during non-working hours because of a problem caused by the applicant's use per man-hour with minimum of 2 hours will be billed to applicant	\$ 50.00	Per hour rates also applied to cleaning

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
<b>PLANNING DEPARTMENT</b>		
<b>DEVELOPMENT REVIEW FEES</b>		
	<b>FEE / FINE</b>	<b>COMMENTS</b> <b>(PLANNING UPDATED 3/1/2023)</b>
Rezoning *	\$ 1,090.00	
Concept Plan *	\$ 550.00	
Conditional Use Permit *	\$ 1,090.00	
Variance *	\$ 650.00	Per Variance for the first two variances, then \$250 per each additional variance
Major Development Plan * **	\$ 1,200.00	With Preliminary Landscape Plan
	\$ 1,450.00	With Final Landscape Plan
	\$ 1,000.00	Major Development Plan - <b>Deposit</b>
Minor Development Plan * **	\$ 600.00	No required landscape plan required
	\$ 650.00	With Preliminary Landscape Plan
	\$ 700.00	With Final Landscape Plan
	\$ 950.00	Minor Development Plan - <b>Deposit</b>
Minor Modification *	\$ 220.00	
Minor Site Plan *	\$ 160.00	New Residential
	\$ 220.00	New Commercial
	\$ 110.00	Commercial or Residential Additions
Hillside Development Plan *	\$ 190.00	
Final Landscape Plan	\$ 200.00	When not included in a Major or Minor Development Plan
Grading Permit *	\$ 550.00	For Major Development
	\$ 220.00	For Minor Development
	\$ 950.00	Grading Permit - <b>Deposit</b>
Temporary Sign Permit	\$ 55.00	
Regular Sign Permit	\$ 80.00	
Planned Sign Program	\$ 200.00	
Signs installed or placed without permits	2x Sign Permit Fee	
Annexation * **	\$ 1,090.00	Less than 3 acres
	\$ 950.00	Less than 3 acres - <b>Deposit</b>
	\$ 1,650.00	3 to 100 acres
	\$ 2,500.00	3 to 100 acres - <b>Deposit</b>
	\$ 1,900.00	101 + acres
	\$ 44.00	Per additional acre above 101 acres
	\$ 2,500.00	101 + acres - <b>Deposit</b>
Wireless Facility Permit	\$ 510.00	New
	\$ 290.00	Annual Rental Fee for Small Cell/5G on City Owned Property- Right of way, Equipment, Pole, etc. (per facility)
<b>SUBDIVISION REVIEW FEES</b>		
	<b>FEE / FINE</b>	<b>COMMENTS</b>
Major Subdivision * **	\$ 650.00	
	\$ 950.00	Major Subdivision - <b>Deposit</b>
Minor Subdivision * **	\$ 330.00	
	\$ 950.00	Minor Subdivision - <b>Deposit</b>
Revised Final Plat *	\$ 350.00	
Waiver of Replat *	\$ 200.00	
Boundary Adjustment *	\$ 200.00	
Vacations - Easement *	\$ 380.00	
Vacations - Rights-of-Way *	\$ 600.00	
Waiver *	\$ 430.00	
<b>HISTORIC PRESERVATION REVIEW FEES</b>		
	<b>FEE / FINE</b>	<b>COMMENTS</b>
Material Change of Appearance Certification	\$ 130.00	
Demolition (Administrative)	\$ 175.00	
Demolition (City Council)	\$ 900.00	Commercial (first 1000 sqft)
	\$ 60.00	Commercial (each additional 1000 sqft)
	\$ 2,000.00	Demolition (City Council) - <b>Deposit</b> (Commercial)
	\$ 330.00	Residential (first 1000 sqft)
	\$ 33.00	Residential (each additional 1000 sqft)
	\$ 1,500.00	Demolition (City Council) - <b>Deposit</b> (Residential)

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
State Historic Tax Credit Application Fees (Project Costs - 2014 Program)		
\$5,000 - \$15,000	\$ 98.00	Part 1 Application
	n/a	Part 2 Application
\$15,001 - \$50,000	\$ 348.00	Part 1 Application
	n/a	Part 2 Application
\$50,001 - \$100,000	\$ 498.00	Part 1 Application
	n/a	Part 2 Application
\$100,001 +	\$ 748.00	Part 1 Application
	n/a	Part 2 Application

PROPERTY IMPROVEMENT & BUILDING PERMIT REVIEW FEES	FEE / FINE	COMMENTS
Property Improvement Permit - Use Tax	\$ 0.038	Modification - 3.8% of cost of material (fee amended due to MACH passage)
	\$ 0.83	Square foot - including basement and attached garage
	\$150 + 2x Use Tax	Property Improvement Permit late fee of 200% of the normal application fee (two times the normal fee)
	\$ 30.00	Minor Work (decks, fences, retaining walls, etc)
	\$ 100.00	Demolition (nonhistoric)
Building Permit - Fire Review Fees	\$ 360.00	Commercial
	\$ 144.00	Residential
	\$ 30.00	Minor Work (decks, fences, retaining walls, etc)

APPEALS	FEE / FINE	COMMENTS
Appeals of Administrative or Commission Decisions	\$ 150.00	

FLOOD MANAGEMENT & WATERSHED	FEE / FINE	COMMENTS
Flood Management Variance	\$ 500.00	
	\$ 250.00	Flood Management Variance - <b>Deposit</b>
Watershed District Permit Application	\$ 100.00	

MARIJUANA	FEE / FINE	COMMENTS
<b>Recreational</b>	\$ 2,000.00	Initial Operating License Fee
	\$ 2,000.00	Renewal Operating License Fee
	\$ 5,000.00	Initial Operating Marijuana License
	\$ 5,000.00	Renewal Operating Marijuana License
	Cost	Background Check Fee
	\$ 998.00	Transfer of Ownership Fee
	\$ 1,000.00	Change in Location Fee
	\$ 2,500.00	Transfer of Ownership Fee
	\$ 2,500.00	Change of Location Fee
<b>Medical</b>	\$ 2,000.00	Initial Operating License Fee
	\$ 2,000.00	Renewal Operating License Fee
	\$ 5,000.00	Initial Operating Marijuana License
	\$ 5,000.00	Renewal Operating Marijuana License
	Cost	Background Check Fee
	\$ 1,000.00	Transfer of Ownership Fee
	\$ 1,000.00	Change in Location Fee
	\$ 2,500.00	Transfer of Ownership Fee
	\$ 2,500.00	Change of Location Fee

MICROMOBILITY	FEE / FINE	COMMENTS
Micromobility Program License Fee	\$ 3,000.00	5.13.010F
Land Rental Fee	\$ 200.00	Equipment installed on City owned property or Right of Way; Annual fee per facility
Technology/Professional Fees	Varies	Fees associated with review assessed at the cost incurred by the City

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
Micromobility-share vehicle retrieval fines	\$ 96.00	First offense
	\$ 192.00	Second offense
	\$ 288.00	Third offense

OTHER PERMITS, CERTIFICATIONS, AND LETTERS	FEE / FINE	COMMENTS
Revocable Permit *	\$ 55.00	* Additional review by Colorado Springs Utilities billed directly to the applicant
Revocable License *	\$ 120.00	* Additional review by Colorado Springs Utilities billed directly to the applicant
Revocable License * (Annual Renewal)	\$ 55.00	* Additional review by Colorado Springs Utilities billed directly to the applicant
Short-Term Rental Permit (New)	\$ 350.00	
Annual Renewal	\$ 120.00	
Long-Term Occupancy Permit (New)	\$ 350.00	
Short-Term Rental Permit (Annual Renewal)	\$ 120.00	
Temporary Use Permit (Minor)	\$ 100.00	
Temporary Use Permit (Major)	\$ 200.00	Long-Term Occupancy Permit (5-year Renewal)
Zoning Verification or Certification Letter	\$ 55.00	
With Inspection	\$ 200.00	
Rebuild Letter	\$ 55.00	
Legal Nonconforming Use/Structure Letter	\$ 55.00	

MICELLANEOUS ADMINISTRATIVE FEES	FEE / FINE	COMMENTS
Postage fees (per postcard)	\$ 0.60	
Poster fee (per poster)	\$ 5.00	
Recording fee	Per El Paso County Recorder	Recording fee may vary depending on document type and are set by the El Paso County Recorder's Office
Certificate of Occupancy Inspection	\$ 248.00	First two inspections shall not incur a fee, each additional inspection shall carry a \$250 fine

- NOTES**
- \* Review by Colorado Springs Utilities will be billed directly to the applicant at a rate published in the Utilities Rules & Regulations Tariff
  - \*\* Land dedication, or fees-in-lieu, may be required for Parks, Open Space, and Schools per Title 18 of the Municipal Code.
1. Application deposits may be waived by the Planning Director as appropriate. Deposits are collected to reimburse the city for any technical and/or professional services incurred during the review of the request. If a deposit is waived, and additional technical review is required, the Planning Department may invoice the applicant the additional costs.
  2. Development application review fees will be waived for all public school projects.
  3. Development application review fees may be partially reimbursed for developments containing affordable units recorded in a development agreement held by the City of Manitou Springs.
  4. All fees shall be paid in full at the time of application submittal.
  5. Poster and postage fees must be paid prior to a public hearing or issuance of an approval letter.
  6. Recording fees must be paid prior to issuance of an approval letter.

POLICE DEPARTMENT		
Ch 9.56 Alarms	\$ 25.00	One time fee - registration of alarm system
Copies & Printouts	\$ 0.25	Per page
Fingerprints	\$ 15.00	Per card, full set of fingerprints
Notarization		See City Clerk fees
Sex Offender Registration	\$ 20.00	
Vin Inspection	\$ 20.00	per Vin #
	\$ 83.00	Per recording - 911 recordings

PUBLIC WORKS		
STORMWATER RATES AND FEES	FEE / FINE	COMMENTS
13.36 Storm Drainage and Flood Management Utility	\$ 21.00	Per month - On each water utility account. As of 2025 no longer discontinued with suspension of water/sewer account.

STREET RATES AND FEES	FEE / FINE	COMMENTS
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# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
12.04.060 / 070 Excavation Permit Fees	\$ 50.00	Application Fee
	\$0	Excavation on private property for landscaping, planting tree, or other minor projects may not require excavation fees unless it affects municipal systems. Reach out to Public Services if questions.; Application and Inspection fees still apply
	\$ 160.00	Excavation in Right of Way (ROW) less than 100' long, no intersection*
	\$ 215.00	Excavation in Right of Way (ROW) from 100' - 500' long, no intersection*
	\$ 310.00	Excavation in Right of Way (ROW) from 501'+ long, no intersection*
	\$ 310.00	Additional fee for excavations in intersections Road closure - See Traffic Management Fee **note - Fire Dept, Police Dept, and Public Services Dept must be notified
Compaction Test Deposit	\$ 1,000.00	Upon receipt of accepted compaction tests or proof of Flow-Fill use, deposit will be returned. Test results must be emailed to Streets Superintendent within 15 business days.
<b>12.06 Cutting, Refilling, and Resurfacing of Public Streets</b>	\$ 275.00	Additional fee for excavation in ROW if within 1 year period of newly paved/installed street
	\$ 110.00	Additional fee for more than 60 square feet if within 1 year period of newly paved/installed street
<b>12.22 - Permit for Installation/Replacement of Concrete jobs</b> Sidewalk, driveway, curbs, gutter, crosspan, etc...	\$ 160.00	Less than 100' long
Concrete work without permit	2x permit cost	1st offense
	3x permit cost	Each offense after the 1st offense
Inspection Fees		(See Charges and Fees for Sewer Services and Water Connections)
	\$ 100.00	Street
	\$ 100.00	Curb / Gutter
	\$ 100.00	Sidewalk / Driveways / other concrete work
	\$ 100.00	Drainage
Excavation without permit	2x permit cost	1st offense
	3x permit cost	Each offense after the 1st offense
(*) Performance Bonds for \$5,000 with 1-year minimum or \$10,000 with 3-year minimum are required as well as a current Certificate of Insurance		
TRAFFIC MANAGEMENT FEES	FEE / FINE	COMMENTS
	\$ 50.00	Application Fee (note - if the Traffic Management Request application is submitted with the Excavation Permit application, only one application fee for both applications will apply.)
	\$ 50.00	Road closure, per day
	\$ 100.00	Install/Replace Signage
	\$ 150.00	Install Replace Signage with post
Traffic Control Services by City Staff	\$ 300.00	per day - up to 3 crew members (only if City Staff is available)
	\$ 150.00	For each additional crew member after 3 - per day
Traffic Cones for rent	\$4/day	Rental traffic cones - daily rate for each individual traffic cone
10.02.030 Traffic Engineer-Requests by the Public	fee based on cost	Members of the public may request changes to or studies of any of the items within the powers and duties of the Traffic Engineer.
WATER & SEWER RATES AND FEES	FEE / FINE	COMMENTS
<b>13.16.10 Water Rates Established</b>		Rates approved by Ordinance 0924 11/19/2024
Service Charge per month for all customer classes	\$ 21.78	0.75" meter
	\$ 36.97	1.0" meter

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 73.93	1.5" meter
	\$ 118.28	2.0" meter
	\$ 236.56	3.0" meter
Volume Charge per 1,000 gallons for Residential	\$ 10.27	First 7,500 gallons per month, per 1,000 gallons
	\$ 13.78	7,501 to 15,000 gallons per month, per 1,000 gallons
	\$ 17.43	Over 15,000 gallons per month, per 1,000 gallons
Volume Charge per 1,000 gallons for Commercial	\$ 11.98	Uniform Volume Rate per 1,000 gallons
Inactive Rate	13/month	Inactive amount per month to support infrastructure & capture water usage
<b>13.16.030 Rates and Charges - Sewer rates established)</b>		
Rates approved by ordinance 11/19/2024		
A.1. Flat fee for Sewer (all customers with sewer)	\$ 22.00	
A.2. Volume Charge per 1,000 gallons	\$ 9.04	Residential allocation
	\$ 9.04	Commercial - actual metered water
<b>13.16 Turn-on/Turn-off - Fees and Penalties</b>		
13.16.050 B.	\$ 42	Fee to restore service after it has been turned off for delinquency + delinquent amount
13.16.050 C.	\$ 30	Fee for <b>each</b> turn-on performed by the city after it has been turned off at the request of the owner, unless emergency shut off.
13.16.050 D.	\$ 10	Fee charged for <b>each</b> turn-on performed by other persons after it has been turned off at the request of the owner (private turn on)
13.16.070	\$ 10	Water Turn-off for failure to pay bill by due date.
<b>13.20 Charges for Connection to Water System</b>		
Water System Improvement Fee		
13.20.040 A.	\$ 17,400	Single-family residence
13.20.040 B.1/13.20.040 B.2/13.20.040 B.3	\$ 14,800	For each dwelling unit - Duplex Residential OR Multi-Family Units (85% of Single-family residence fee)
Commercial Users - based on size of Tap to Main (in inches)	\$ 21,000	0.75"
	\$ 28,000	1.0"
	\$ 56,000	1.5"
	\$ 68,000	2.0"
	\$ 480,000	4.0"
	\$ 1,200,000	6.0"
13.20.040 C.		
Water Tapping Charges - based on size of Tap (in inches)		
Size of Tap - .075"	\$ 150	
Size of Tap - 1.0"	\$ 150	
Size of Tap - 1.5"	\$ 250	
Size of Tap - 2.0"	\$ 250	
Size of Tap - 4.0"	\$ 1,500	
Size of Tap - 6.0"	\$ 1,500	
Size of Tap - 8.0"	\$ 1,500	
13.20.040 Expansion of Demand Fee - Water: Remodeling or Reconstruction that incorporates water in excess of what is currently installed	\$ 120	1 - 3 Additional Fixtures, Appliances, or Facilities
	\$ 250	4 or more Additional Fixtures, Appliances, or Facilities
Water Connection Inspection Fees	\$ 100	Single-family residence
	\$ 110	For each dwelling unit - Duplex Residential Units
	\$ 150	For each dwelling unit - Multi-family Residential Units
<b>13.20.050 Schedule of Charges and Fees for Sewer Services</b>		
	\$ 5,300	Single-family residence

# CITY OF MANITOU SPRINGS FEES AND FINES

DEPARTMENT - FEE/FINE	AMOUNT	COMMENTS
	\$ 4,100	For each dwelling unit - Duplex Residential Units (85% of Single-family residence fee)
Commercial Users - based on size of Tap to Main (in inches)	\$ 6,000	4.0"
	\$ 7,000	6.0"
	\$ 8,000	8.0"
	\$ 9,000	10.0"
Inspection Fees	\$ 100	Single-family residence
	\$ 110	For each dwelling unit - Duplex Residential Units
	\$ 150	For each dwelling unit - Multi-family Residential Units
	\$ 120	1 - 3 Additional Fixtures, Appliances, or Facilities
	\$ 250	4 or more Additional Fixtures, Appliances, or Facilities
<b>Late Fee - Backflow Testing</b>		<i>HB24-1344 requires the testing, inspection, and repair of backflow devices.</i>
If not completed by October 1	\$ 200	<i>Fine One</i>
If not completed by November 1	\$ 300	<i>Fine Two (In addition to Fine 1)</i>
If not completed by December 1	\$ 600	<i>Fine Three &amp; Water Turn-off for failure to comply with State regulations. (In addition to Fines 1 &amp; 2).</i>
<b>13.28 Water Usage for Irrigation and Other Outside Purposes</b>		
13.28.040	\$ 150	Exemption or partial exemption from water use restrictions
13.28.050	\$ 150	Alternate watering plan during periods of water use restrictions
<b>Ch 6.26 Solid Waste Disposal</b>	\$ 345	Application for Certification of designation
<b>13.12 WATER METERS</b>		
New Water Meter Installation	\$ 462	Meter/ERT/Register
Water Meter Replacement	\$ 462	Meter/ERT/Register -Exception- Mechanical failure of equipment
Inspection Fees	\$ 110	Inspection of water meter not installed by the City (eg: meters for irrigation water - 13.12.050).
Customer Requested Meter Removal/Install	\$ 75	For both removal and install to cover cost of personnel
Meter Tampering Fine	\$ 1,000	Municipal code. 13.12.002 & 13.12.006 Court fines may also apply, if brought before the Judge.
<b>Charge when access is denied</b>		
	\$ 75	During regular business hours; per denied access; When clear access is denied for two successive meter readings, or for any other function after written notice is mailed to the customer or conspicuously posted on the premises, and no response is made by the customer to such notice within 10 days, an appointment is thereafter made with the customer for reading the meter or performing such other function
	\$ 300	During off-duty hours and weekends; per denied access & requested on/off service.

# EXTENDING ROUTE 33 TO THE DILLON MOBILITY HUB AND ROUTE 3 FARE-FREE PROPOSAL



CITY OF MANITOU SPRINGS  
CITY COUNCIL

May 20, 2025



Mountain Metropolitan Transit

Jacob Matsen, Transit Planning and Operations Supervisor

# TOPICS

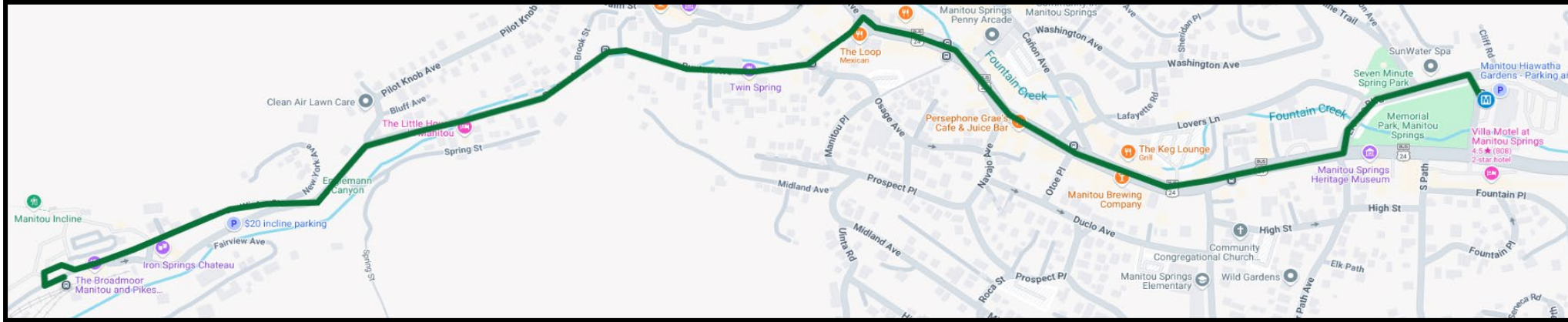


- Proposed Service Options
  - Elimination of Route 36
  - Route 33 Options
- Route 3 fare free, cost-share proposal

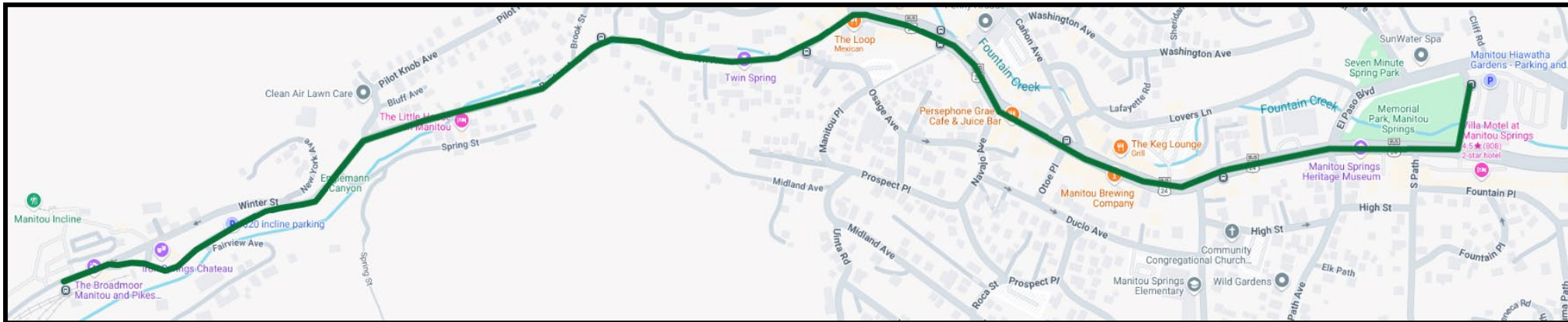
# ROUTE 33 CURRENT SERVICE



## Westbound



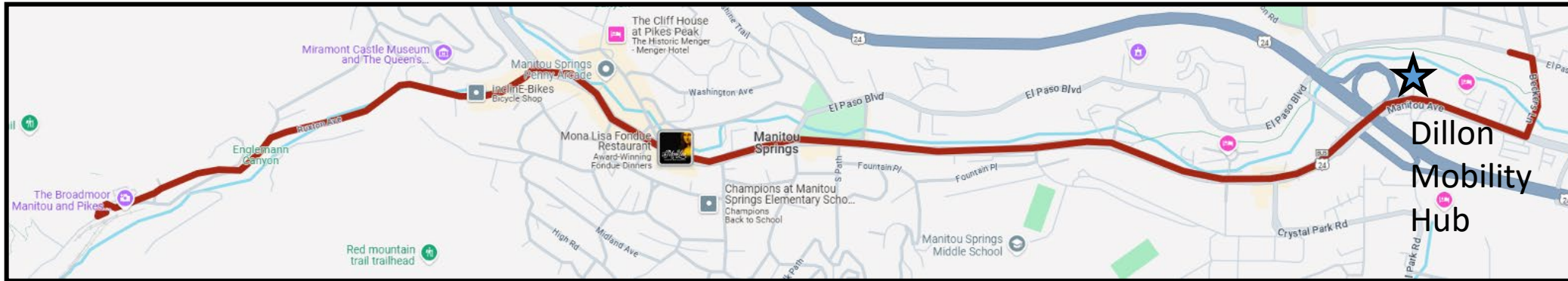
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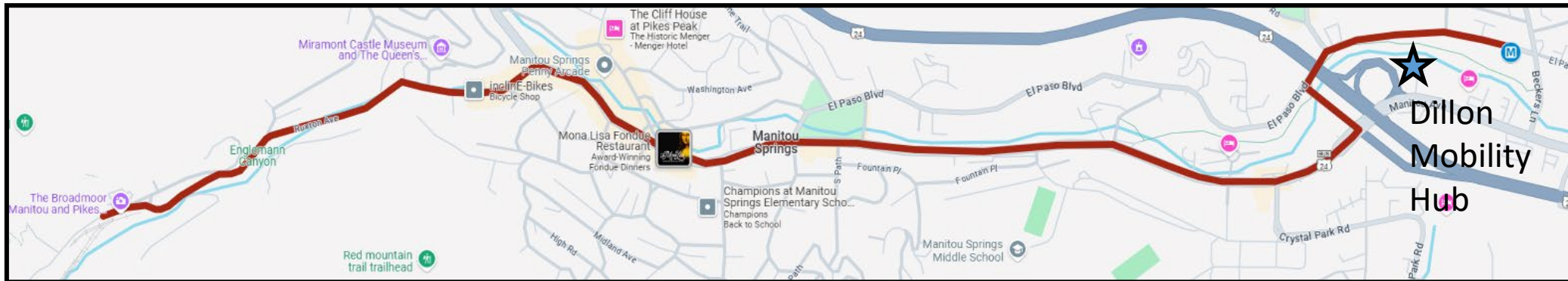
# ROUTE 33 SERVING THE DILLON MOBILITY HUB



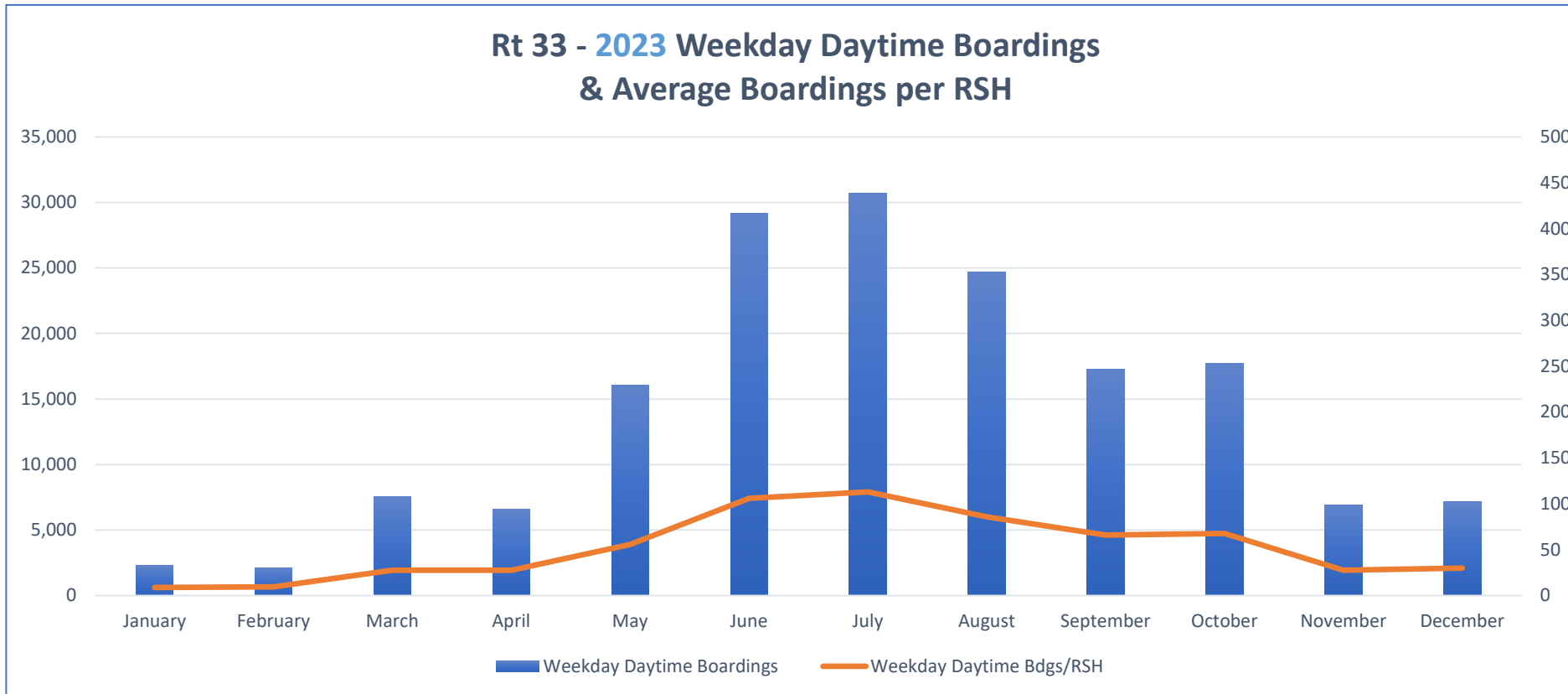
## Westbound



## Eastbound



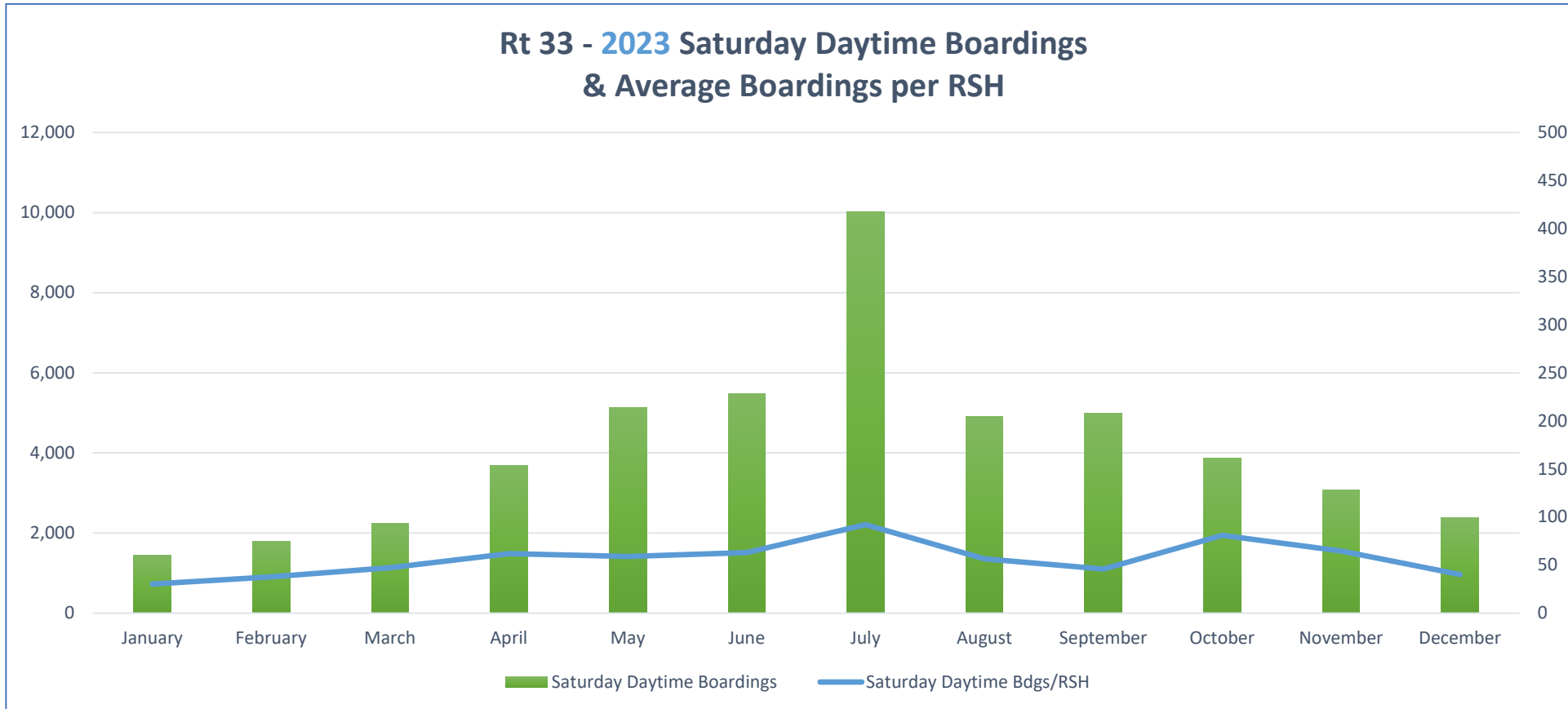
# ROUTE 33 WEEKDAY BOARDINGS BY MONTH



# ROUTE 33 SATURDAY BOARDINGS BY MONTH



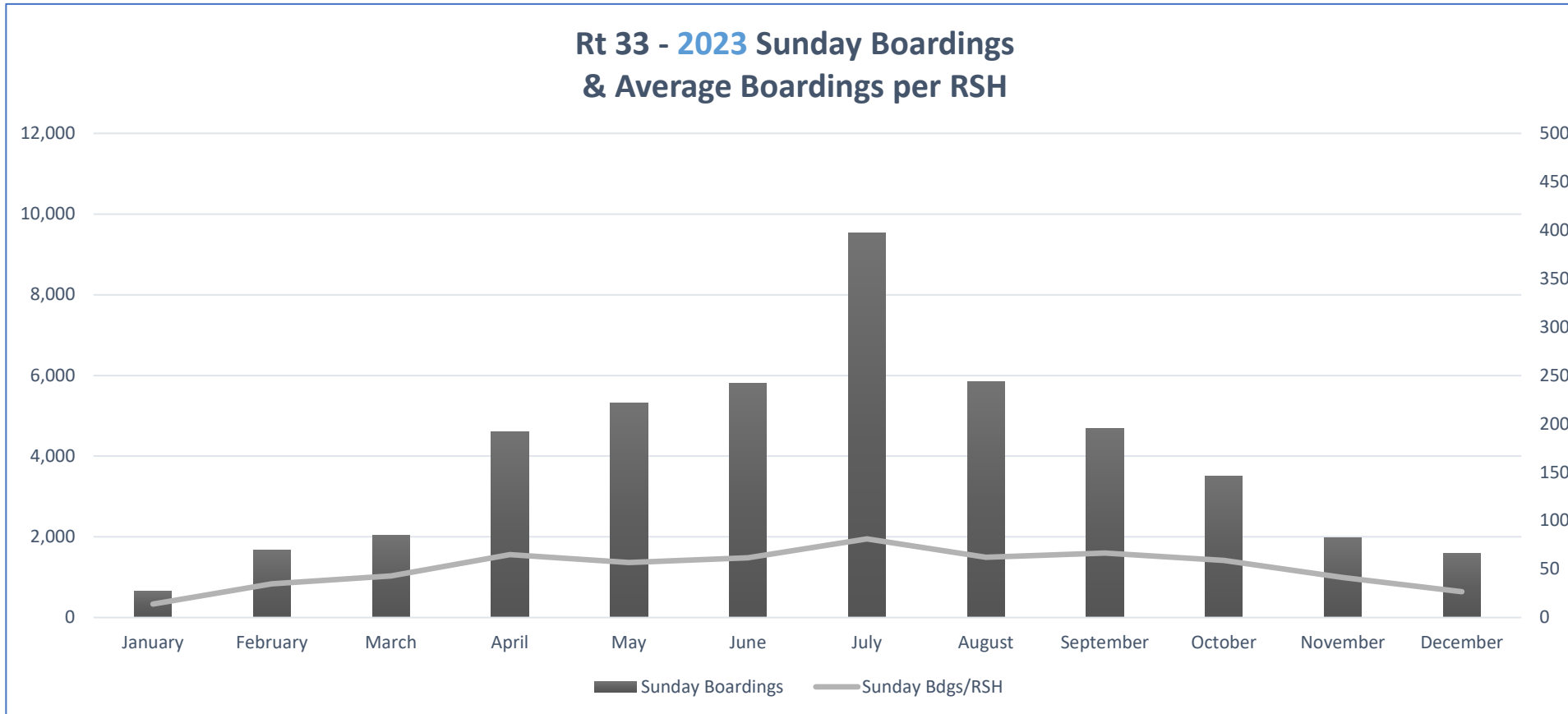
Rt 33 - 2023 Saturday Daytime Boardings & Average Boardings per RSH



# ROUTE 33 SUNDAY BOARDINGS BY MONTH



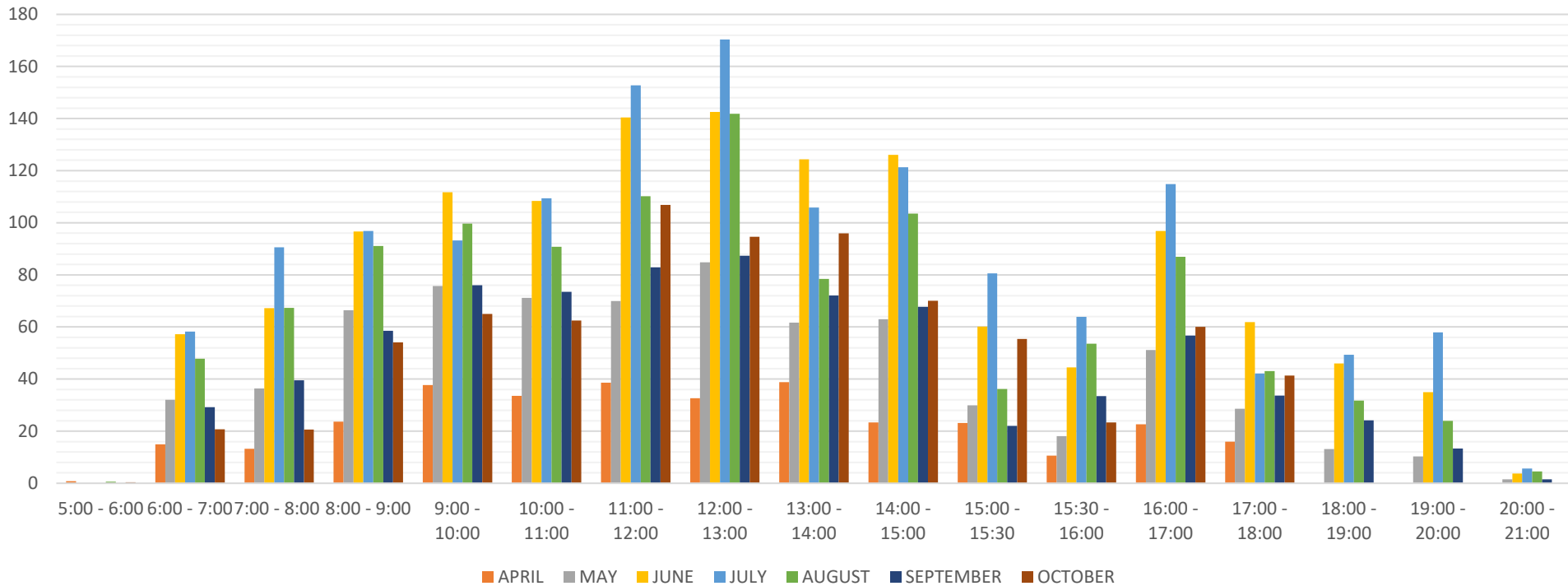
Rt 33 - 2023 Sunday Boardings  
& Average Boardings per RSH



# ROUTE 33 PEAK SEASON WEEKDAY BOARDINGS BY HOUR



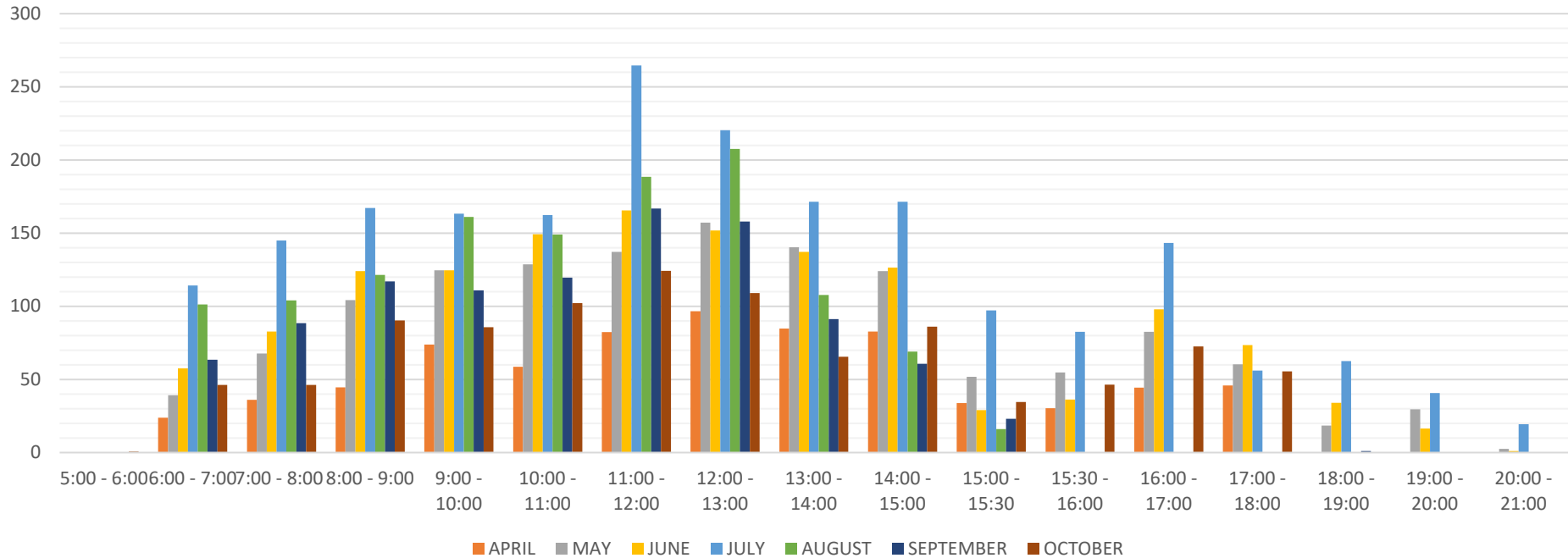
2023 Average **Weekday** Boardings by Time of Day  
by Month - Route 33



# ROUTE 33 PEAK SEASON SATURDAY BOARDINGS BY HOUR



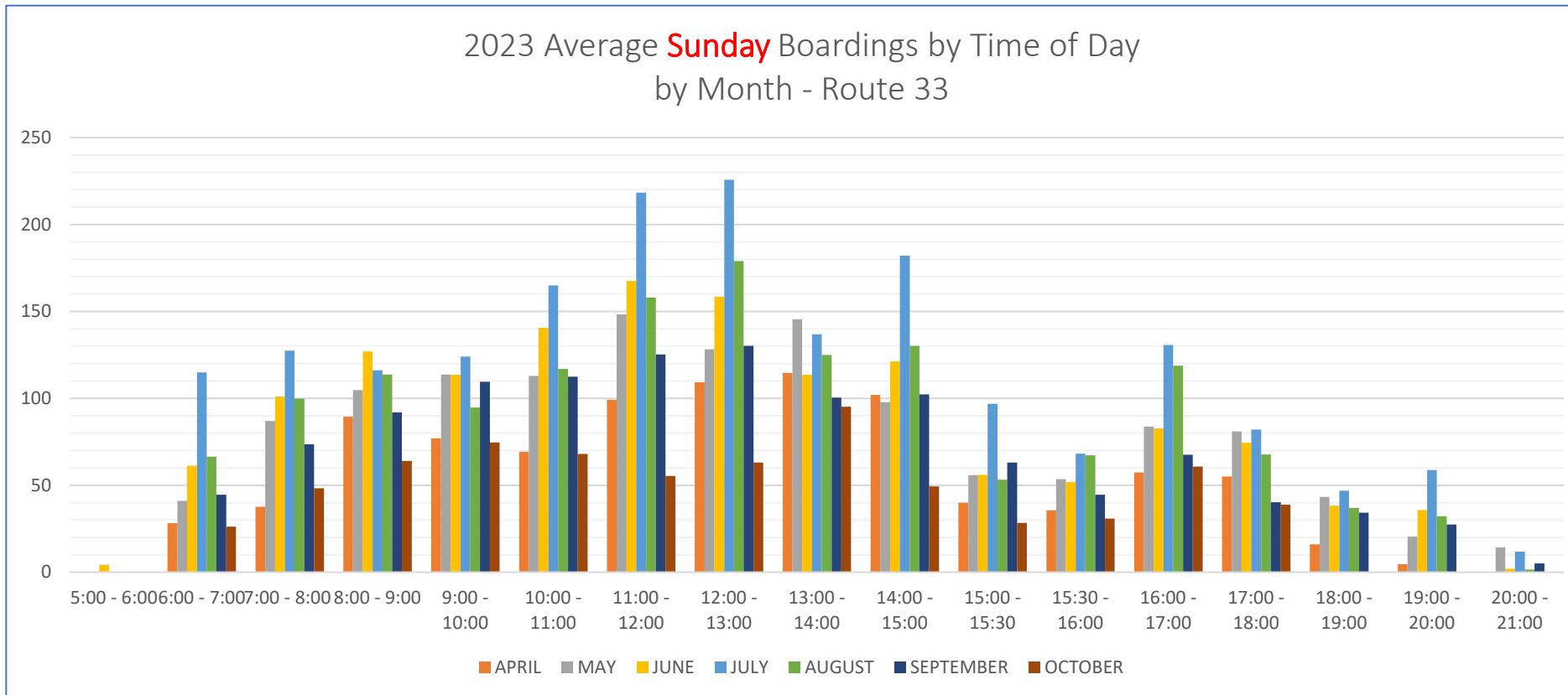
2023 Average **Saturday** Boardings by Time of Day  
by Month - Route 33



# ROUTE 33 PEAK SEASON SUNDAY BOARDINGS BY HOUR



2023 Average **Sunday** Boardings by Time of Day  
by Month - Route 33



# ROUTE 33 SERVICE FREQUENCY CONSIDERATION



- Peak Weekdays
  - 6am-5pm: 15-minutes
  - 5pm-8pm: 30-minutes
- Peak Weekends
  - 6am-5pm: 10-minutes
  - 5pm-8pm: 30-minutes
- Off-Peak Weekdays & Weekends
  - 6am-6pm: 30-minutes

# ROUTE 33 PEAK SEASON



- Option 1: Keep Peak Season as is (Late April-Late September)
  - Total Revenue Service Hours for Routes 33 and 36 in 2025 = 6,858
  - Total Revenue Service Hours for Route 33 in 2026 = 6,867
- Option 2: Extend Peak Season (Late March-Late October)
  - Total Revenue Service Hours for Routes 33 and 36 in 2025 = 6858
  - Total Revenue Service Hours for Route 33 in 2026 = 7,789
  - MMT is willing to adjust its service change schedule to make this option work
  - Under this option, any future changes would need to be decided by mid-November

# ROUTE 33 CURRENT IGA COST SHARE



## Route 33 IGA (2025) Cost Share

	Manitou Springs	Colorado Springs	Total
Route 33: Peak Season	\$51,993	\$207,971	\$259,964
Route 33: Off Peak Season*	\$0	\$246,223	\$246,223
Route 36: Peak Season	\$153,589	\$0	\$153,589
<b>Total</b>	<b>\$205,582 (31%)</b>	<b>\$454,194 (69%)</b>	<b>\$659,776</b>

\*Off-Peak Cost is not identified in the IGA as Colorado Springs covered this entire cost

# ROUTE 3 FARE-FREE COST SHARE AND INCREASED ROUTE 33 SERVICE COSTS



## Route 3 Fare-Free Cost Share + Option 1 (Keep Peak Season as is)

	Manitou Springs	Colorado Springs	Total
Route 3 Fare-Free Cost Share	\$52,222	\$148,354	\$200,576
Route 33 Option 1 (Keep Peak Season as is)	\$205,999 (30%)	\$480,663 (70%)	\$686,662
<b>Total</b>	<b>\$258,221</b>	<b>\$629,017</b>	<b>\$887,238</b>

# ROUTE 3 FARE-FREE COST SHARE AND INCREASED ROUTE 33 SERVICE COSTS



## Route 3 Fare-Free Cost Share + Option 2 (Extended Peak Season)

	Manitou Springs	Colorado Springs	Total
Route 3 Fare-Free Cost Share	\$52,222	\$148,354	\$200,576
Route 33 Option 2 (Extend Peak Season)	\$233,673 (30%)	\$545,237 (70%)	\$778,910
<b>Total</b>	<b>\$285,895</b>	<b>\$693,591</b>	<b>\$979,486</b>

# MANITOU SPRINGS CITY COUNCIL TIMELINE



- ✓ Regular City Council Session, May 6<sup>th</sup> - first presentation with discussion
- ✓ City Council Work Session, May 13<sup>th</sup> – second presentation with discussion
- Regular City Council Session, May 20<sup>th</sup> - City Council votes
- If approved:
  - Route 33 extends service to the temporary bus stop in front of the Dillon Mobility Hub on ?
  - Route 36 is eliminated starting 2026
  - Route 3 begins fare-free service on April 26, 2026

# DISCUSSION & VOTE