



MANITOU SPRINGS PARKS AND RECREATION ADVISORY BOARD REGULAR MEETING AGENDA

All upcoming PARAB meetings are scheduled to be remote, via Zoom. A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

May 5, 2025

6:00 PM

-
- I. CALL TO ORDER and INTRODUCTIONS**
 - II. APPROVAL OF AGENDA**
 - III. APPROVAL OF MINUTES**
 1. Draft Minutes from PARAB April 7, 2025
 - IV. PUBLIC COMMENTS NOT ON THE AGENDA**

(Please limit your comments to 3 minutes)
 - V. PRESENTATION (please limit presentations to 15 minutes)**
 1. Diane Fitzkee / Memorial Tree Request
 - VI. REPORTS (5 minutes)**
 1. Arborist Report
 2. Parks and Recreation Advisory Board (PARAB)
 3. Council Liaison
 4. Open Space Advisory Committee (OSAC)
 - A. No approved minutes available
 - VII. PARKS AND RECREATION DEPARTMENT**
 1. Director's Report
 - VIII. NEW BUSINESS**
 1. Request for new additional funding for Manizoo repairs
 2. Renaming the Flats Overlook Park to Bear Brothers (Overlook) (Cultural) Park / Request to Council
 3. Memorial Tree Application / Diane Fitzkee
 4. Ideas to identify existing and future Memorial Trees
 - IX. OLD BUSINESS**

1. New Art installations along Creekwalk, 0 Beckers Ln.

X. OTHER BUSINESS

XI. ADJOURNMENT

Board Members:

Danu Fatt, Chair (2/28/2029)
Tim Bresnahan, Vice Chair (02/28/2029)
David Crawford (02/28/2026)
Christina Grow (2/28/2028)
Anthony Lane (02/28/2027)
Colin McAllister (02/28/2029)
Rebecca Wood (2/28/2028)

Staff and Liaisons:

Natalie Johnson, Council Liaison
Gillian Rossi, Parks & Recreation Director
Aaron Reynard, Forestry Tech
Roy Chaney, Deputy City Administrator/Public Services Director

Alternates:

Candace Craig, Secretary (2/28/2027)
Jan Johnson (2/28/2029)

1 alternate position available

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.



**CITY OF MANITOU SPRINGS
PARKS AND RECREATION ADVISORY BOARD**
Regular Meeting Minutes
Remote Meeting via Zoom
April 7, 2025

BOARD MEMBERS PRESENT FOR ROLL CALL:

Vice Chair Tim Bresnahan
Board Member David Crawford
Board Member Christina Grow
Board Member Anthony Lane
Board Member Colin McAllister
Board Member Rebecca Wood
Alternate Board Member Candace Craig
Alternate Board Member Jan Johnson

BOARD MEMBERS ABSENT FOR ROLL CALL:

Board Chair Danu Fatt (Excused)

I. CALL TO ORDER and INTRODUCTIONS

Vice Chair Bresnahan called the meeting to order at 6:00 p.m.

II. APPROVAL OF AGENDA

Board Member Crawford moved to approve the agenda as presented or amended. The motion was seconded by Board Member McAllister. The motion was carried (7-0).

III. APPROVAL OF MINUTES

1. Draft Minutes from PARAB 03-03-2025 Regular Meeting.

Board Member Crawford moved to approve the minutes as presented or amended. The motion was seconded by Board Member McAllister. The motion was carried (7-0).

IV. PUBLIC COMMENTS NOT ON THE AGENDA

(Please limit your comments to 3 minutes)

There was no public comment.

V. REPORTS (5 minutes)

1. Parks and Recreation Advisory Board (PARAB)

2. Council Liaison

Council Liaison Natalie Johnson had no reports to share. Council is currently just working out the financial aspects of the city.

3. Open Space Advisory Committee (OSAC)

- a. OSAC Approved Minutes 12-09-2024
- b. OSAC Approved Minutes 01-27-2025
- c. OSAC Approved Minutes 02-24-2025

There was no representation present for the Open Space Advisory Committee (OSAC), which was on the agenda. No discussion.

VI. PARKS AND RECREATION DEPARTMENT

1. Director's Report

- (See Director's Report attached in Meeting Packet)
- Parks and Recreation Director Rossi asked if PARAB would be interested in contributing money for t-shirts for the Adopt-a-Park volunteers. There are two reasons for these shirts: (a) as a thank you; (b) to keep volunteers safe with similar and bright-colored clothing.
 - a. Board Member Grow likes the slogan: "Repect Your Mother . . . Nature"
 - b. Board Member McAllister said that women's t-shirt cuts (fit) should also be made, not just boxy cuts that look good only on a man.
- There is still an issue with dog waste, especially at Fields Park. A couple of signs were added.
- A survey is going out concerning 0 Beckers Lane.
- Soda Springs Park phase 2 progress was ahead of schedule at the time of this meeting. May 23 is now the estimated date of completion.
- City Council voted on Soda Springs parking adjustment. See Director's Report.
- Manizoo damage was found to be more extensive than what was initially assumed. 5 of 18 sections need immediate repair. The theory is that the grout that was used was not outdoor approved, so it's disintegrating into a powder. Will be requesting PARAB to fund this.
- Parks and Recreation is hiring one more seasonal downtown beautification technician. The Arborist job search has also been reopened. There is a new cemetery care person, named Rachel. See Directors report for the rest.
- The Arbor Day Tree Planting event is on Friday, April 25 from 1:00–5:00 in Library Park. One Catalpa trees are included as those to be planted. The State Forest person will be there.
- Vice Chair Bresnahan and Board Member Johnson said Catalpa trees have

historically not worked out here, so this needs to be discussed with the arborist or state forester.

- Board Member Johnson warned that Library Park is a site that hosts lots of events (foot traffic, sledding, lounging, music, playing children).
- Board Member Grow advised putting trees up higher.
- Board Member Grow inquired about the vandalism to the sewer system at the Library.
 - Director Rossi said that the sewer and water infrastructure has been completed. Irrigation is next on the list. It will be running by the first week of May.
- Board Member Johnson recommended replacing the Silver Maples.

VII. NEW BUSINESS

1. Funding request from CRANE for two art installations in new Beckers

- There is a funding request from CRANE for two 2-D art installations along 0 Beckers Lane creekwalk path. CRANE was not awarded any funding from ENT Federal Credit Union. Nor did ENT acknowledge the application.
- CRANE's Interim Executive Director, Audrey Gray, asked Tim to relay her request for funding from PARAB for two new installations at 0 Beckers Lane. Cost estimate for one installation with new posts is \$1,032.50 (sign, posts, labor, stipend, double-sided).
 - Board Member McAllister likes the idea of the art installations being double-sided.
 - Board Member Bresnahan said we already have \$3,000 from our Art in the Parks.
- CRANE will put out a call for art at the end of April / early May.
- Vice Chair Bresnahan moved to approve two new art installations along 0 Beckers Lane, double-sided, for \$2,065.00 from our Art in the Parks budget, pending rezoning and adoption. The motion was seconded by Board Member McAllister. The motion carried (7-0).

VIII. OLD BUSINESS

1. 0 Beckers property rezoning update

April 15 marks the scheduled date of the final approval by council for the 0 Beckers property rezoning.

2. Grant opportunity for Higginbotham Flats/Overlook Park

There is a grant opportunity for Higginbotham Flats/Overlook Park. There was no follow-up from anyone.

3. Disc golf expansion in Fields Park/0 Beckers

- The members discussed possible spaces for the disc golf expansion in Fields Park/0 Beckers.
 - o Board Member Grow asked if we might consider using the area south of Fountain Creek that will be connected to Dillon Motel property where there will eventually be a bridge. She wondered whether disc golf could be established where the connecting bridge over the creek will be.
 - Vice Chair Bresnahan thought Grow's idea was a good one.

4. Dog park ideas

- Vice Chair Bresnahan wondered if it is worth our while to continue the discussion of a possible dog park.
 - o Board Member Johnson thought we should continue to look for spaces that could accommodate a dog park.
 - o Board Member Craig said dog owners have used the soccer field because it's safe and grassy. That is obviously not allowed, but it shows a need, perhaps, for a soft and grassy spot for dogs to play in.
- Board Member Grow wanted to know what happened to the idea for a pump track behind the middle school.
 - o Vice Chair Bresnahan said he spoke with Evan Johnson (middle-school teacher) a long while ago about this. Vice Chair Bresnahan says he had encouraged Mr. Johnson to apply for a mini grant, but does not know if he ever followed through with it. Vice Chair Bresnahan agreed to check in with Mr. Johnson to see if this was ever accomplished and where things stand.

IX. **ADJOURNMENT**

Board Member McAllister moved to adjourn the meeting. The motion was seconded by Vice Chair Bresnahan. The motion was carried (7-0).
The meeting adjourned at 6:37 p.m.

Memorial Request Application

Directions: Please review the memorial request policy (shown below) in its entirety before completing an application. Submit the completed application, along with the application fee, to the City Clerk's Department at the address shown below. The application will then be forwarded to the Park and Recreation Advisory Board (PARAB) who will be tasked with making a recommendation regarding approval. Final approval will be considered at a Regular Meeting of the City Council. It is the applicant's responsibility to submit the application in a timely manner in order to allow sufficient time for it to be processed. Questions regarding the application should be directed to one of the contacts shown below:

PARAB

Danu Fatt

Chair

danufatt@gmail.com

City of Manitou Springs

Amber Tumlin, Deputy City Clerk

City Clerk's Department

606 Manitou Avenue

Manitou Springs CO 80829

719-685-2554

atumlin@manitouspringsco.gov

MANITOU SPRINGS PARAB MEMORIAL REQUESTS POLICY

1. PURPOSE

Memorials are a celebration of the individual and an amenity donated to enhance City parks for all citizens. They are not intended to serve as a gravestone, which lists birth and death dates. Messages associated with memorials must relate solely to the individual being memorialized, and may not communicate any message unrelated to that individual. The only types of memorials permitted in City parks are benches, trees, and artwork memorializing an individual who has lived or currently lived in Manitou Springs. The purpose of this policy is to regulate the placement of memorials in City areas zoned as public parks.

2. GENERAL REQUIREMENTS

The following requirements apply to applications for all memorials:

A. Application Procedure. Applications shall be filed with the City Clerk on forms prepared by the City Clerk. All applications shall be initially reviewed by PARAB, which shall provide a recommendation to the City Council. As part of its review, PARAB shall conduct a site visit with the applicant, at which time the memorial location shall be reviewed. City Council shall render a final decision, and if approved, a written permit shall be provided by the City Clerk.

B. Fee. The fee for a memorial permit shall be as set forth in the City's universal fee schedule as approved by City Council. (PARAB shall provide a line item in its budget to provide general maintenance for trees and non-art benches.)

C. Review Criteria. All proposed memorials shall comply with the following criteria:

1. Words, images, or symbols shall be limited to a plaque no larger than 24 square inches.
2. Content of the plaque shall relate solely to the individual being memorialized, and may not convey any message, opinion, or idea not directly related to the individual (such as, by way of example and not limitation, religious or political messages).
3. Birth and death dates are not permitted.
4. Memorials shall be located and installed in compliance with all applicable laws, rules, and regulations, including without limitation, floodplain regulations.
5. Memorials must be permitted by and consistent with the terms of any conservation easements, land dedications, land use regulations or master plans.
6. Memorials shall not interfere with pedestrian or vehicular traffic.
7. Memorials shall not interfere with the purpose of the park, or the surrounding environment. For example, a bench or tree may not block an important view, or be located where it may obstruct or interfere with a path, creek, or sidewalk.

8. The number of memorials shall not negatively impact the purpose of the park, the surrounding environment, or the area aesthetics.

D. Costs. Applicants shall be responsible for all costs of a memorial, including as applicable and without limitation, the following:

1. Installation costs (planting, concrete pad, and affixation for art pieces). The Public Works Department will affix park benches.
2. Estimated maintenance costs for reasonable period of time, which may be required to be paid prior to installation of the memorial art pieces or on a regular basis as determined by the City Council.
3. Cost of Bench, plaque, tree, artwork (including art protection ring for trees if desired), and any shipping/delivery costs.

3. PARK BENCH AND TREE MEMORIALS

As applicable, park bench and tree memorials must comply with the following criteria in addition to the general criteria set forth in Section 2(C):

1. For benches, there must be a reasonable utility to the proposed location. If no one, reasonably, would ever use a bench in the proposed location, another location shall be suggested by PARAB.
2. Benches shall closely match any existing benches in the area in size and design, and shall be constructed of high quality material intended to last.
3. If a unique, art-piece bench is desired, the application shall be reviewed by the Manitou Springs Arts Council after review by PARAB for a recommendation to the City Council.
4. The selection of a tree species must comply with recommendations of PARAB and the City's Public Works Department (which shall be based on compatibility with vegetation of the area, viability, aesthetics and similar concerns).

4. ARTWORK TO MEMORIALIZE A CURRENT OR PAST MANITOU SPRINGS RESIDENT

A. Application. This Section 4 shall only apply to applications to install artwork in City parks that is intended to memorialize an individual who at some time during his or her life lived in Manitou Springs. A determination of whether a person qualifies under this Section shall be made by the City Council after recommendation from the PARAB Board and the Manitou Springs Arts Council.

B. Application Procedure. Applications shall be filed with the City Clerk on forms prepared by the City Clerk. All applications shall be initially reviewed by PARAB, which shall provide a recommendation to the City Council. As part of its review, PARAB shall conduct a site visit with the applicant, at which time the memorial location shall be reviewed. The Manitou Spring Arts Council shall also review the application, and provide a recommendation to the City Council. City Council shall render a final decision, and if approved, a written permit shall be provided by the City Clerk.

C. Criteria. Artwork memorials to recognize a Manitou Springs resident shall comply with the general criteria set forth in Section 2(D).

5. NON-LIABILITY AND REMOVAL OF MEMORIALS

A. The City shall incur no liability for any theft, damage or deterioration of a memorial, whether or not related to maintenance or any lack thereof.

B. In the City's sole discretion, the City may remove memorials for any reason in furtherance of the public interest, including if the memorial poses a threat to the public health, safety or welfare. Memorials may be relocated by the City at the discretion of the City Council.

C. The City will make reasonable efforts to notify the permit holder prior to the removal of any memorial to allow the permit holder a reasonable opportunity to remove such memorial from City property.

D. If a memorial is removed by the City, the City may dispose of the memorial and the City shall have no responsibility or liability to the permit holder or any others for the loss or destruction thereof.

E. A memorial may be removed by the permit holder with prior permission of the City Administrator, provided that the permit holder restores the area to substantially the same condition it was in prior to the placement of the memorial marker.

Memorial Application

Date Received _____

Applicant Information:Applicant Name: Diane Fitzkee Secondary Point of Contact: _____
(Primary Contact) (Secondary Contact Required)Applicant Phone Number: 719-351-8974 Secondary Point of Contact Phone Number: _____Applicant Address: 2 Fountain Place MS, COEmail Address: diweezyfitz@gmail.comIndividual Memorialized: Nancy Joy BarrettPast/current address of memorialized individual while living in Manitou Springs: 519 Canon Ave.**Memorial Information:**

Type of memorial being requested (check one):

- ☐ Bench
☒ Tree
☐ Artwork

Describe the requested location for the memorial (please be specific): Any park.

② Near the flood mitigation area on Canon Ave (Joy lost her house in the flood)

In the box below, insert or draw a map depicting where the memorial will be placed within the park. Please use a high level of detail; label roads and indicate where park structures, vegetation, and creeks are located.

Clearly write the memorial plaque's inscription: In loving memory of Joy Barrett Treasured friend and dog lover

In the box below, insert a photo or draw a picture depicting the appearance of the memorial plaque and inscription. If the memorial is artwork, also use the space to show what the artwork will look like. *Please review the criteria for memorial plaques and inscriptions, provided in the memorial policy, to ensure that the plaque falls within approved parameters.*

Additional Comments/Details: As long as the tree is in Manitou, the location is secondary.

I have paid the application fee: Yes ☒ No ☐

I understand that the submission of this application and application fee does not guarantee approval of the proposed memorial. I have also read and understand the Manitou Springs PARAB Memorial Request Policy and its requirements and conditions.

Applicant Signature: Deane L. Felton Date: 4-28-25

THE REMAINDER OF THIS FORM IS FOR PARAB USE ONLY

Was a site visit conducted? ☐ Yes ☐ No

Was the memorial information in the application depicted in an accurate way? ☐ Yes ☐ No

Did the memorial meet all of the conditions as specified in Section 2C of the Memorial Request Policy?

☐ Yes ☐ No

Did the memorial meet all of the conditions as specified in Section 3 and 4 (if applicable)?

☐ Yes ☐ No

Please list any areas of concern/conditions not met:

-

-

-

Does PARAB recommend approval? ☐ Yes ☐ No

Voted to approve:

Voted to deny:

Reasoning for those denying:

-

-

-

Additional reasoning for decision:

March 25, 2025

Manizoo Tile Assessment

Prepared by Chris Rudnick for CRANE

Disclaimer

This assessment is an informal but thorough visual and tactile inspection of the Manizoo tiled wall. No intrusive tests were performed. The author is an experienced craftsman with many years of working with building materials and repairing damaged building materials. The author has experience in assessing damaged tiled walls for loose materials followed by repair or replacement of those damaged areas.

Methods.

Tile looseness or adherence was assessed by gently tapping the tiles by hand or rubber hammer handle and listening for 'taps' or hollow sounds or no hollow sounds/'taps'. Areas where hollow sounds/'taps' were observed, were also gently pressed by hand to assess movement. Tile movement was only found in the areas with damage levels extreme or high.

Photos are numbered from 1-18 and include some overlap on the edges from previous photos. Photos are not included with this document. Please refer to photos in the Google folder titled Manizoo. Tiles within the red lines area sketched on the photos, are loose but not necessarily coming off. Tiles with no red markings on the photos were found to be firmly adhered with no hollow sound/'taps' or movement. The grout is very strong throughout and is holding the loose sheets of tiles from falling off the wall but is damaged by cracking in many areas.

Individual tile damages, such as cracking, missing parts, cracked glazing, or surface portions were not thoroughly assessed but mentioned where significant.

Damage level

Extreme: Tiles actively coming off the wall or can be moved in place.

High: Tiles not adhered to the wall but not actively coming off, grout cracked around loose area.

Medium: Tiles not adhered to wall but not actively coming off, grout may or may not be cracked around the area.

Low: Tiles adhered to wall but grout cracked.

None: Tiles adhered to wall and grout not cracked.

Outside perimeter

Photo 1

Tiles are loose from the wall with cracking in the grout but none are missing. Damage level High

Lower edge has danger of tile removal by children playing, if they discover tile is loose, and for moisture and insects getting behind the tiles

Photo 2

Tiles very loose and many missing. CRANE has remade tiles to replace some of the missing ones, but more are missing. A shadow can be seen below the open edge of tile and the concrete that shows the gap where the thinset has fallen on the ground so there is no tile adhesive, the remaining tiles are held in place by the cracked grout. Damage level extreme.

Lower edge of tiles also has a gap.

Photo 3

Tiles loose with many missing. The entire height of the wall is loose but held in place with grout in most areas although grout is badly cracked. Damage extreme

Photo 4

Tiles loose but none missing, held together by grout. Here the ground surface is high enough that the small gap behind the tile is partially covered by the wood chips. Damage level high

Photo 5

Loose tile here is all associated with the black footed ferret. Some damage with cracking through the entire wall at the curb. Damage level high

Photo 6

Tiles here around the arch are in much better condition. Loose areas are noted with the bottom being covered by the wood chips. Damage level medium to low.

Photo 7

Loose tiles here are also in good shape, with the bottom being covered with wood chips. Some of the glazing is loose or gone on a few tiles, note last O in zoo, one petal surface is gone. Damage level medium

Photo 8

Loose tiles here are all associated with the area below the fox and along a line above the foxes back feet. Bottom is covered with wood chips. There are several tiles with chipped glazing. Damage level medium to low.

Photo 9

The loose tiles line continues along the same level as photo 8 but jumps up along the butterfly. Cracking completely through the wall where it comes over the curb. Damage level medium to high.

Photo 10

Loose tiles extend to the peak of the city council flower. The gap along the bottom of the tile can be seen in the shadows in the center of the red shaded area. This location differs from some of the others with a scattering of well adhered tile within some of the loose tile areas. The bottom of the tile is exposed with the wood chips level much lower. Damage level medium to high.

Inside perimeter

Photo 11

The beaver tiles are in great shape with loose tiles only around the curb area where a crack completely through the entire wall is located. Damage level high.

Photo 12

Loose tiles are along a wavy diagonal line that begins at the juncture of the terra cotta and glazed tile then extends to the top of the wall. The sand is well below the bottom of the tiles

and white areas from the dissolving thinset can be noted between the tile and the sand. Damage level medium to high.

Photo 13

Loose tiles include the area with the red outline, that the author neglected to fill in with red stripes, and the area on the right that is tall and thin, both extend to the top of the wall. Damage medium. Sand here is also below the wall level.

Photo 14

The inside of the arch has a large number of loose tiles, but the upper portion has none. The tiles inside the circle of the arch are very well adhered but do show some wear on their surfaces. The sand inside is below the level of the tile on the wall. Damage level medium to high.

Photo 15

Much of the tile in photo 15 is loose but not falling off. The wall side has cracking on the top of the wall in the grout. The sand here is up against the tile in most of the area and helps to support the tiles. Damage level medium to high

Photo 16

Tiles on this wall are on the inside opposite the most damaged area on the outer perimeter and are not adhered and away from the wall but no tiles have come loose or are missing. The sand covers the bottom of the wall across most of the area. Damage level high.

This portion of the wall has a high chance of breaking loose if it were to be struck, possibly with hands or with a ball, for example.

Photo 17

The only portion of this wall that is loose is the lower portion below the Coelocanth. The sand is across the bottom of the tile. Damage level medium.

Photo 18

This photo shows the entire upper part of the wall. Tiles are 90-95% loose but held in place firmly with the grout. None are missing but some have been chipped. Damage level low.

Summary

Observations of areas of missing tiles find that the thinset that was originally utilized to adhere the tiles to the concrete block? wall has significantly decayed and fallen off the wall

as a white powder. It is possible that this thinset was not certified for outdoor use, or the cracks in the grout allowed enough water behind that freeze/thaw damaged it, or the mortar/concrete used in the substrate wall was insufficiently aged prior to the thinset being applied and the thinset/concrete contact resulted in the dissolution of the thinset adhesion properties. Those questions were not addressed in the assessment.

The author suggests remediation/repair as follows:

Extreme and high damage areas have the tiles carefully removed and carefully salvaged for reinstall. The concrete wall to be cleaned of any remaining thinset powder residue and the removed tiles reinstalled on outdoor extreme weather rated thinset adhesive. Grout to be installed should be matched as closely as possible to the existing grout and should also be outdoor extreme rated. After proper curing of grout, grout sealant should be applied to help prevent water penetration and subsequent thinset damage.

Areas in photos 2 and 3 should be addressed as soon as possible as tiles are falling off or removed by the public.

Areas in photos 15, 16 and 17 are very loose and can be moved with gently pushing on the wall. These areas may come off as one large sheet if they are struck or pulled from the bottom of the tiled area.

The remaining areas are not as seriously damaged.



















DATE OF INVOICE	WORK START DATE	WORK END DATE
04/10/2025		
QUOTE NUMBER	VALID UNTIL	PAYMENT DUE BY

CLIENT	MATERIAL	QTY	UNIT PRICE	TOTAL
CRANE				0.00
	MAPEI Ultralite Pro white Thinset Lowes	1.00	40.00	40.00
	Exterior beige grout MAPEI Keracolor bone 5015 Swimming pools	2.00	15.00	30.00
				0.00
				0.00

TOTAL MATERIALS \$70.00

LABOR	HOURS	RATE	TOTAL
Purchase Materials Lowes	2.00	40.00	80.00
remove grout with oscillating tool, remove loose tiles, clean of all grout and remaining thinset.	2.00	40.00	80.00
Clean bare concrete wall of all dust, mix and apply exterior grade thinset, install tiles into previous positions (removed tiles) or new tiles. Let set 24 hours covered under tarp.	3.00	40.00	120.00
Install exterior/swimming pool grout, let set 24 hours under tarp.	2.00	40.00	80.00
TOTAL LABOR			\$360.00

MISCELLANEOUS CHARGES	HOURS / QTY	RATE	TOTAL
			0.00
			0.00
			0.00
TOTAL MISCELLANEOUS			\$0.00

THANK YOU

For questions concerning this quote,
please contact

Chrisrudnick@icloud.com

719-310-8264

CUSTOMER SIGNATURE

AUTHORIZED SIGNATURE

SUBTOTAL	430.00
enter total amount DISCOUNT	0.00
SUBTOTAL LESS DISCOUNT	430.00
enter percentage TAX RATE	0.00%
TOTAL TAX	0.00
SHIPPING/HANDLING	0.00
OTHER	0.00
TOTAL	\$430.00

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PARAB

Danu Fatt

Chair

danufatt@gmail.com

City of Manitou Springs

Amber Tumlin, Deputy City Clerk

City Clerk's Department

606 Manitou Avenue

Manitou Springs CO 80829

719-685-2554

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MANITOU SPRINGS PARAB MEMORIAL REQUESTS POLICY

1. PURPOSE

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8. The number of memorials shall not negatively impact the purpose of the park, the surrounding environment, or the area aesthetics.

D. Costs. Applicants shall be responsible for all costs of a memorial, including as applicable and without limitation, the following:

1. Installation costs (planting, concrete pad, and affixation for art pieces). The Public Works Department will affix park benches.
2. Estimated maintenance costs for reasonable period of time, which may be required to be paid prior to installation of the memorial art pieces or on a regular basis as determined by the City Council.
3. Cost of Bench, plaque, tree, artwork (including art protection ring for trees if desired), and any shipping/delivery costs.

3. PARK BENCH AND TREE MEMORIALS

As applicable, park bench and tree memorials must comply with the following criteria in addition to the general criteria set forth in Section 2(C):

1. For benches, there must be a reasonable utility to the proposed location. If no one, reasonably, would ever use a bench in the proposed location, another location shall be suggested by PARAB.
2. Benches shall closely match any existing benches in the area in size and design, and shall be constructed of high quality material intended to last.
3. If a unique, art-piece bench is desired, the application shall be reviewed by the Manitou Springs Arts Council after review by PARAB for a recommendation to the City Council.
4. The selection of a tree species must comply with recommendations of PARAB and the City's Public Works Department (which shall be based on compatibility with vegetation of the area, viability, aesthetics and similar concerns).

4. ARTWORK TO MEMORIALIZE A CURRENT OR PAST MANITOU SPRINGS RESIDENT

A. Application. This Section 4 shall only apply to applications to install artwork in City parks that is intended to memorialize an individual who at some time during his or her life lived in Manitou Springs. A determination of whether a person qualifies under this Section shall be made by the City Council after recommendation from the PARAB Board and the Manitou Springs Arts Council.

B. Application Procedure. Applications shall be filed with the City Clerk on forms prepared by the City Clerk. All applications shall be initially reviewed by PARAB, which shall provide a recommendation to the City Council. As part of its review, PARAB shall conduct a site visit with the applicant, at which time the memorial location shall be reviewed. The Manitou Spring Arts Council shall also review the application, and provide a recommendation to the City Council. City Council shall render a final decision, and if approved, a written permit shall be provided by the City Clerk.

C. Criteria. Artwork memorials to recognize a Manitou Springs resident shall comply with the general criteria set forth in Section 2(D).

5. NON-LIABILITY AND REMOVAL OF MEMORIALS

A. The City shall incur no liability for any theft, damage or deterioration of a memorial, whether or not related to maintenance or any lack thereof.

B. In the City's sole discretion, the City may remove memorials for any reason in furtherance of the public interest, including if the memorial poses a threat to the public health, safety or welfare. Memorials may be relocated by the City at the discretion of the City Council.

C. The City will make reasonable efforts to notify the permit holder prior to the removal of any memorial to allow the permit holder a reasonable opportunity to remove such memorial from City property.

D. If a memorial is removed by the City, the City may dispose of the memorial and the City shall have no responsibility or liability to the permit holder or any others for the loss or destruction thereof.

E. A memorial may be removed by the permit holder with prior permission of the City Administrator, provided that the permit holder restores the area to substantially the same condition it was in prior to the placement of the memorial marker.

Memorial Application

Date Received _____

Applicant Information:Applicant Name: Diane Fitzkee Secondary Point of Contact: _____
(Primary Contact) (Secondary Contact Required)Applicant Phone Number: 719-351-8974 Secondary Point of Contact Phone Number: _____Applicant Address: 2 Fountain Place MS, COEmail Address: diweezyfitz@gmail.comIndividual Memorialized: Nancy Joy BarrettPast/current address of memorialized individual while living in Manitou Springs: 519 Canon Ave.**Memorial Information:**

Type of memorial being requested (check one):

- ☐ Bench
☒ Tree
☐ Artwork

Describe the requested location for the memorial (please be specific): Any park.

② Near the flood mitigation area on Canon Ave (Joy lost her house in the flood)

In the box below, insert or draw a map depicting where the memorial will be placed within the park. Please use a high level of detail; label roads and indicate where park structures, vegetation, and creeks are located.

Clearly write the memorial plaque's inscription: In loving memory of Joy Barrett Treasured friend and dog lover

In the box below, insert a photo or draw a picture depicting the appearance of the memorial plaque and inscription. If the memorial is artwork, also use the space to show what the artwork will look like. *Please review the criteria for memorial plaques and inscriptions, provided in the memorial policy, to ensure that the plaque falls within approved parameters.*

Additional Comments/Details: As long as the tree is in Manitou, the location is secondary.

I have paid the application fee: Yes ☒ No ☐

I understand that the submission of this application and application fee does not guarantee approval of the proposed memorial. I have also read and understand the Manitou Springs PARAB Memorial Request Policy and its requirements and conditions.

Applicant Signature: Diane L. Felce Date: 4-28-25

THE REMAINDER OF THIS FORM IS FOR PARAB USE ONLY

Was a site visit conducted? ☐ Yes ☐ No

Was the memorial information in the application depicted in an accurate way? ☐ Yes ☐ No

Did the memorial meet all of the conditions as specified in Section 2C of the Memorial Request Policy?

☐ Yes ☐ No

Did the memorial meet all of the conditions as specified in Section 3 and 4 (if applicable)?

☐ Yes ☐ No

Please list any areas of concern/conditions not met:

-

-

-

Does PARAB recommend approval? ☐ Yes ☐ No

Voted to approve:

Voted to deny:

Reasoning for those denying:

-

-

-

Additional reasoning for decision:
