



MANITOU SPRINGS PARKS AND RECREATION ADVISORY BOARD REGULAR MEETING AGENDA

All upcoming PARAB meetings are scheduled to be remote, via Zoom. A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

April 7, 2025

6:00 PM

-
- I. CALL TO ORDER and INTRODUCTIONS**
 - II. APPROVAL OF AGENDA**
 - III. APPROVAL OF MINUTES**
 1. Draft Minutes from PARAB 03-03-2025 Regular Meeting
 - IV. PUBLIC COMMENTS NOT ON THE AGENDA**

(Please limit your comments to 3 minutes)
 - V. REPORTS (5 minutes)**
 1. Parks and Recreation Advisory Board (PARAB)
 2. Council Liaison
 3. Open Space Advisory Committee (OSAC)
 - A. OSAC Approved Minutes 12-09-2024
 - B. OSAC Approved Minutes 01-27-2025
 - C. OSAC Approved Minutes 02-24-2025
 - VI. PARKS AND RECREATION DEPARTMENT**
 1. Director's Report
 - VII. NEW BUSINESS**
 1. Funding request from CRANE for two art installations in new Beckers
 - VIII. OLD BUSINESS**
 1. 0 Beckers property rezoning update
 2. Grant opportunity for Higginbotham Flats/Overlook Park
 3. Disc golf expansion in Fields Park/0 Beckers
 4. Dog park ideas
 - IX. ADJOURNMENT**

Board Members:

Danu Fatt, Chair (2/28/2029)
Tim Bresnahan, Vice Chair (02/28/2029)
David Crawford (02/28/2026)
Christina Grow (2/28/2028)
Anthony Lane (02/28/2027)
Colin McAllister (02/28/2029)
Rebecca Wood (2/28/2028)

Alternates:

Candace Craig, Secretary (2/28/2027)
Jan Johnson (2/28/2029)

Staff and Liaisons:

Natalie Johnson, Council Liaison
Gillian Rossi, Parks & Recreation Director
Matthew Nelson, Arborist and Horticulturist
Roy Chaney, Deputy City Administrator/Public Services Director

1 alternate position available

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March 3, 2025

6:00 PM

Those in attendance:

Danu Fatt, Chair (2/28/2029)
Tim Bresnahan, Vice Chair (02/28/2029)
David Crawford (02/28/2026)
Christina Grow (2/28/2028)
Anthony Lane (02/28/2027)
Colin McAllister (02/28/2029)
Rebecca Wood (2/28/2028)

Staff and Liaisons:

Natalie Johnson, Council Liaison
Gillian Rossi, Parks & Recreation Director

Alternates:

Candace Craig, Secretary (2/28/2027)
Jan Johnson (2/28/2029)

Guests:

Manuel Pulido, First Nations artist
Steve Moll, Clean Air Lawn Care

I. CALL TO ORDER and INTRODUCTIONS

II. APPROVAL OF AGENDA

Motion to approve: Jan

Colin seconds the motion.

III. APPROVAL OF MINUTES

1. Draft Minutes from PARAB 10-28-2024 Special meeting
The one with Robyn & Mia (draft of master plan). PARAB gave input.
Danu moves to approve.
Dave seconds.
2. Draft Minutes from PARAB 11-18-2024 Special Meeting
3. Draft Minutes from PARAB 12-02-2024 Regular Meeting
4. Draft Minutes from PARAB 1-13-2025 Special Strategic Meeting

Jan makes a motion to approve with the amendment of her last name from Jones to Johnson.

Candace seconds. All approve.

IV. PUBLIC COMMENTS NOT ON THE AGENDA

(Please limit your comments to 3 minutes)

NONE

V. PRESENTATION (please limit presentations to 15 minutes)

1. Grant Opportunity for Flats Overlook Park / Manuel Pulido

Would like to rename Higginbotham Flats/Overlook Park to something akin to “Bear Brothers Park/Flats,” a reference to the stone-bear brothers story (four directions) Mani and his siblings used to hear (with a ceremony). When Mani built a sculpture at the Flats, he found an ancient pipe (likely Ute). All of this led him to want to take advantage of available grants to help finish the project.

Here are examples of available grants (renaming would help get these grants):

1. Tribal Tourism offers up to 500,000 in grants.
2. Wake Up Native grant (up to \$175,000) must connect to Ute or Native people in some way. Today was the last day to apply for this grant, so it is too late this year.

These are tribal government grants. Mani says they are not related to the federal government, and the current administration will not affect the awards/distribution of these grants.

Danu: The Flats have been designated a park. Dave worries there might be community pushback on renaming the park. PARAB members do not generally share this concern.

PARAB is interested in helping Mani achieve his goal. Rebecca supports it and will help to check over the grant, develop, and polish it.

2. Discussion to expand Disc Golf / Steve Moll

Steve is part of Clean Air Lawn Care, which provides treatment for our parks in Manitou. Had a major part to play in installing the disc golf baskets in Fields Park. Would like zero Beckers Lane to become an extension of that course. He says it would be a low-cost project, and he is willing to help. Has lots of ideas for the course and how it could be used with different groups. Needs signage, tee pads, and a few more baskets.

Tim: A proven attraction. People use it.

Danu: Wants a survey of the community. But some people don't like it because it makes it hard for people with dogs to use the grass area. People don't want to get in the way of the frisbees, so it is a deterrent.

Jan: Would like a little education (e.g., what do tee boxes look like?).

We will revisit this topic in April or May. Steve can send extra information in the meantime.

VI. REPORTS (5 minutes)

1. Arborist Report

We are in between city arborists. They are interested in hiring a guy from Aurora. They are currently awaiting the background check. Aaron Reynard is the current acting arborist.

Good news: Manitou was deemed a "Tree City USA!"

2. Parks and Recreation Advisory Board (PARAB)

3. Council Liaison

A. Metro District proposed dissolution

Wichita Lot, Ute Pass Motel, and Smischny Lot. Natalie is not permitted to speak about it.

Tomorrow night, Council will be approving the Black Canyon Open Space plan, parking in Soda Springs Park (one spot for dropoff and parking along the park).

Fire mitigation grants will be available soon.

4. Open Space Advisory Committee (OSAC)

A. OSAC Approved Minutes 07-22-2024

B. OSAC Approved Minutes 08-26-2024 Meeting

C. OSAC Approved Minutes 09-23-2024 Meeting

D. OSAC Approved Minutes 10-28-2024 Meeting

E. OSAC Approved Minutes 11-25-2024 Meeting

VII. PARKS AND RECREATION DEPARTMENT

1. Director's Report

Adopt a Park program is up and running. Parks left to be adopted are Fields Park, Soda Springs, Iron Springs, Creekwalk Trail, garden beds, etc.

Dog waste is a problem, especially in Fields Park.

Steve is our turf manager.

Soda Springs Park concrete was poured for the ADA ramp and smaller sections. Crusher fines will be finished this week. Danu says the crusher fines should've been

red, according to the ordinance, not gray. Gillian says otherwise, as she consulted the emails.

Project should finish before summer begins.

Parking update for Soda Springs Park.

Manizoo is being fixed. Tiles will be repaired.

Certain playground parts need replacing in many of our parks, e.g., Memorial Park bar needs replacing. Look for Gillian to ask for support in the future. These sorts of things are kind of costly.

Hiring update: hiring two technicians for forestry and downtown.

VIII. NEW BUSINESS

1. Mini-Grant / Cassandra Bresnahan

She is doing a run to raise money for Manitou schools. Requesting \$1,000 by April 25. Covers the same costs as last year. She wants to have the money upfront so she doesn't have to pay for big things with her own money or the school's money. Example costs: expensive timing system, porta-potties, etc.

Last year, the run netted about \$10,000.

Jan motions to approve. All approve. Motion passes to forward \$1,000 to Cassandra Bresnahan. Tim Bresnahan abstains from the vote.

Danu suggests that Cassandra try to find other/additional sponsors for next year's run. Tim says Cassandra is working on that.

IX. OLD BUSINESS

1. Continuing partnerships with Crane and MAT for Art Opportunities (Tim)

Will work to add art and opportunities throughout more of the park areas and to Zero Beckers Lane. More art displays.

X. OTHER BUSINESS

1.

Discuss Dog Park possibilities (Candace). Danu says there are no possibilities at the moment. Danu worries about poop because of poop problems with Fields Park. Candace says poop is an issue, but

it will be less so if other people are there to see people pick up or not pick up their dog's poop.

Danu: We'll put it on the list.

Rebecca would like a dog park if we can find a space for it.

2. Danu won't be here in April. Tim will take over the meeting.

3. Chris likes the new bench at Wheeler. Thank you, Gillian.

4. For Zero Beckers Lane, Chris suggests a "forest bathing" area. In other words, don't add more man-made structures to it. Candace agrees wholeheartedly with Chris (and Anthony). She would like to see fewer structures that include a lot of ugly metal. If there is art, she would like to see it formed out of more natural materials, like the little house carved from the tree in Memorial Park (Tim mentioned this before).

XI. ADJOURNMENT

Danu moves to adjourn at 7:30 PM

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MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING MINUTES

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December 9, 2024

6:07 PM

A. A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

A Regular Meeting of the Manitou Springs Open Space Advisory Committee was held via Zoom. The following Committee members attended:

Present: **Tim Beeson - Chair**
 Judith Carnick –
 Committee Member
 David Conley – Committee Member
 Sheryl Cline – Committee Member
 Robin Kovats -
 Committee Member
 Andrea Sutela –
 Committee Member
 Anthony “TJ” Maltese –
 Committee Member

Absent:
 Nancy Wilson – Alternate Member
 Member

Staff: **Gillian Rossi – Parks & Rec Director**
 Judith Chandler – Council Liaison

1. Chair Preface to OSAC December 9 Meeting
2. Two openings for alternates.
3. Election of Vice Chairperson- David Conley put forward as a nominee for Vice Chair. David was concerned about his newness to the board but no one else was concerned with his past experience and how well he has fit in.
Motion to promote David Conley from Committee Member to Vice Chair made by Judy Carnick with a second from Sheryl Cline. Motion passes

with 6 in favor and 0 opposed and one abstention from David

B. APPROVAL OF MINUTES

1. Draft minutes of July 22, 2024
Tim rewrote the minutes section to include in the July Minutes for to add in to minutes. Also will add to the
2. Draft minutes of August 26, 2024
Discussion around the best way to handle corrections such as spelling etc.
Tim requests edits be emailed to him so he can forward them for editing.
Request from Gillian about training on the GIS system for trails interest.
Gillian explained they can have access to the Public Trail Map which will be uploaded later in the week.
Motion to approve made by David Conley with a second from Judy Carnick. Motion passes with 7 in favor and 0 opposed
3. Draft minutes of November 12, Public BCOS Trails Hike
Motion to approve made by Tim Beeson with a second from Judy Carnick. Motion passes with 7 in favor and 0 opposed

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

D. REPORTS

1. Parks and Recreation Advisory Board (PARAB)
 - a. No approved minutes available
 - b. PARAB's January meeting is a special meeting - Strategic Planning Meeting
 - c. Next PARAB regular meeting is February 3, 2025

E. NEW BUSINESS

F. OLD BUSINESS

1. Creek Walk Phase 6 (Serpentine Drive) (Judy, Tim)
 - a. Status (Tim, 5 minutes)
Gillian read an email from Josh –Creekwalk 4 Under final historical clearances completed by late November, Creekwalk 6 is under design phase with environmental assessment scheduled with CDOT 4 should start early 2025 with 6 starting later in the year.
2. Fields Park Creek Walk (Tim)
 - a. Status (Tim, 5 minutes)

Fields park has been cleaned up and looks good. The fence is down.

3. Bill Bauer Trail development (Andrea, Robin)

After previous meeting Judy is not excited about the trail possibilities with the homeless and safety and wildlife issues that were brought up by the community. Tim agreed with Judy's assessment.

- a. Should we do the Community Outreach sooner or later? (Tim, Robin, All (10 minute)

Robin had a meeting with Gillian and they decided to put it off because they don't have approval on the property. While community outreach is a good idea, there is not enough property to even consider a trail so they are at a standstill anyway. Andrea reminds everyone that Community means the entire community and not just neighbors. Judy believes outreach prior to attaining the property is important to show solidarity in the community. Judith believes that a Wildlife impact study would be beneficial as well to make sure it wouldn't effect migratory patterns of deer and things.

Consensus is to go forward with community outreach. Robin asks Gillian if the PIO can help with the outreach. Gillian will talk to Cassandra about creating a survey. This should be an agenda item on the next meeting agenda.

4. Black Canyon Open Space (David, Tim)

- a. Past and future activities (David, 10-15 minutes)

Workshop on the 5th – 8 independent citizens attended. Community Survey had about 40 responses. Late Jan Kimley Horne is making presentation. Gillian will provide the presentation earlier. Gillian will ask the PIO to do a Social Media blast encouraging more people take the survey.

5. Existing Trail Maintenance (Andrea, Tim)

- a. Iron Mountain

Tim shared pictures to share easement information as well as Trailworx pictures and runoff pictures

- i Traction Trailworx Status (Gillian, 5 minutes)

- ii Washout section at first switchback above Wildcat Gulch (No change)

- b. Red Mountain (no changes)

- c. RMFI request for higher funding in 2025

Wants to go from \$20,000 for 75 days work to \$27,100. – Tim suggests offering a 20% cost of living increase for 2025 before paying the additional \$3,100 in 2026. Discussion around looking into other companies versus using multiple companies or just paying the full fee. Tim is having coffee

with Carl from RMFI to talk about the increase and other things.

- d. Signage on Creek Walk and Old Intemann Trail (David)
 - i Status (David, 5 minutes)
- e. Red Mountain Northern Escarpment open space donations #1 (1 parcel) and #2 (2 parcels) (Tim)
 - i Status (Tim, 5 minutes)
- 6. Director's Comments (Gillian 5-15 min)
- 7. Upcoming term expiration for current members (Tim & TJ)
Tim talked about recent health challenges he has overcome and has informed everyone that his intention is to finish out his term which ends in March 2025 and retire from OSAC. A new Chair Person will need to be elected at that point. TJ intends on staying for an additional term.

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

Meeting adjourned at 7:55 pm

Committee Members:

Tim Beeson, Chair (03/31/2025)
Judy Carnick, Committee Member (03/31/2026)
Sheryl Cline, Committee Member (03/31/2026)
Robin Kovats, Committee Member (3/31/2026)
Anthony "TJ" Maltese, Committee Member (03/31/2025)
Andrea Sutela, Committee Member (03/31/2028)
David Conley, Committee Member (3/31/2028)
Nancy Wilson, Alternate Member (03/31/2026)

2 alternate positions available

Staff and Liaisons:

Judith Chandler, Council Liaison
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MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE MINUTES

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January 27, 2025

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

A Regular Meeting of the Manitou Springs Open Space Advisory Committee was held via Zoom. The following Committee members attended:

Present: Tim Beeson - Chair
David Conley – Vice Chair
Judith Carnick – Committee Member
Robin Kovats - Committee Member
Andrea Sutela – Committee Member
Anthony “TJ” Maltese – Committee Member
Nancy Wilson – Alternate Voting Member

Absent: Sheryl Cline – Committee Member

Staff: Gillian Rossi – Parks & Rec Director
Judith Chandler – Council Liaison

1. Chair preface to the January 27, 2025 Packet
(Please read this prior to reading the packet.)
2. Two openings for alternates.
3. Upcoming term expiration for current members (Tim & TJ)

B. APPROVAL OF MINUTES

1. Revised Draft minutes of July 22, 2024

Motion to approve made by David Conley with a second from Judy Carnick. Motion passes with 7 in favor and 0 opposed

2. Revised Draft minutes of August 26, 2024
Motion to approve made by Tim Beeson with a second from David Conley. Motion passes with 6 in favor and 0 opposed and 1 recusal.
3. Draft minutes of September 23, 2024
Motion to table the minutes until they can be amended according to the recording made by Tim Beeson with a second from David Conley. Motion masses with 6 in favor and 0 opposed and 1 recusal.
4. Draft minutes of October 28, 2024
Motion to approve with corrections to spelling of grounding in section F and correct to zoom only made by Tim Beeson with a second from Robin Kovats. Motion passes with 6 in favor and 0 opposed and 1 recusal.
5. Draft minutes of November 25, 2024
Minutes not needed because of lack of quorum.

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

D. REPORTS

1. Parks and Recreation Advisory Board (PARAB)

a. Approved PARAB Minutes 10-07-2024

E. OLD BUSINESS

1. Black Canyon Open Space Master Plan (Stephen Myers, Kimley-Horn)
 - a. BCOS Master Plan presentation (Stephen Myers, 20 Minutes)
Stephen and Jim from Kimley Horn presented the master plan to the board. Palmer Land Trust has already commented on the plan.
 - b. OSAC discussion and vote (all Members, Gillian, Stephen 20 Minutes)
The Board went through the presentation with Kimley Horn with revisions and questions. Stephen and Jim edited and made notes as they went through. There was some concern with Fire Mitigation and property access. Parking issues were discussed as well as possible bicycling issues. The main consensus is that it needs to be easier to read and digest for community engagement purposes.

Motion to adopt Black Canyon Open Space Master Plan as revised in this meeting and instruct Kimley Horn to make the revisions and submit to Gillian Rossi so it may be submitted to Council by the February 11th Council session made by David

Conley with a second from Robin Kovats. Motion passes with 7 in favor and 0 opposed

- c. Calendar (Gillian, 5 minutes)
- 2. Creek Walk Phase 6 (Serpentine Drive) (Judy, Tim)

- a. Status (Judy, 5 minutes)

- 3. Fields Park Creek Walk

- a. Status (Gillian 5 minutes)

- 4. Bill Bauer Trail development (Andrea, Robin)

Postponing until next meeting for technical difficulties.

Motion to postpone Community Engagement for Bill Bauer Trail Development until next OSAC meeting made by Just Carnick with a second from David Conley. Motion passes with 7 in favor and 0 opposed

- a. Discuss and vote on survey questions? (Tim, Robin (15 minutes)
- b. Crystal Hills Blvd as on street trail? (Tim 5 minutes)
- c. What's the next step? (Gillian, Robin 5 minutes)
- 5. Existing Trail Maintenance (Andrea, Tim)
 - a. Iron Mountain
 - b. Traction Trailworx Status (Done)
 - c. Washout section at first switchback above Wildcat Gulch (No change)
 - d. Red Mountain (no changes)
 - e. Signage on Creek Walk and Old Intemann Trail (David)
 - i. Status (David, 5 minutes)
 - f. RMFI request for higher funding in 2025 (Tim, Gillian (5 minutes)
Tim had a good meeting with Carl and reopened communication with OSAC board and RMFI as a secondary means of contact besides staff and specifically Gillian. Tim also had a conversation with Tony Boone from Timberline who will be providing an estimate for Wildcat Gulch.

Motion to recommend council approve request for \$27,100 budget increase to RMFI for 15 days of work made by Andrea Sutela with a second from Judy Carnick. Motion passes with 7 in favor and 0 opposed

- 6. Director's Comments (Gillian 5-15 min)

Updated wayfinding signage has been ordered including Intemann Trail

signage.

Fred from planning is working on rezoning and would love to present at the February meeting.

Motion to request Fred Rollenhagen attend February OSAC Meeting to present rezoning efforts made by Nancy Wilson with a second from Steven Conley.

Motion passes with 7 in favor and 0 opposed

Trail Team is proposing a maintenance outline on hairpin turn on Wildcat Gulch to Pikes Peak Trailcats for volunteer opportunity.

Josh Farmer will be at the February meeting in Gillians stead,

F. FUTURE AGENDA ITEMS

Judy Carnick is going to reach out to Mike Willie about Fire Mitigation for February Meeting.

G. ADJOURNMENT

Meeting adjourned at 8:50 pm

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Updated wayfinding signage has been ordered including Intemann Trail

signage.

Fred from planning is working on rezoning and would love to present at the February meeting.

Motion to request Fred Rollenhagen attend February OSAC Meeting to present rezoning efforts made by Nancy Wilson with a second from Steven Conley.

Motion passes with 7 in favor and 0 opposed

Trail Team is proposing a maintenance outline on hairpin turn on Wildcat Gulch to Pikes Peak Trailcats for volunteer opportunity.

Josh Farmer will be at the February meeting in Gillians stead,

F. FUTURE AGENDA ITEMS

Judy Carnick is going to reach out to Mike Willie about Fire Mitigation for February Meeting.

G. ADJOURNMENT

Meeting adjourned at 8:50 pm

Committee Members:

Tim Beeson, Chair (03/31/2025)
David Conley, Vice Chair (03/31/2028)
Judy Carnick, Committee Member (03/31/2026)
Sheryl Cline, Committee Member (03/31/2026)
Robin Kovats, Committee Member (3/31/2026)
Anthony "TJ" Maltese, Committee Member (03/31/2025)
Andrea Sutela, Committee Member (03/31/2028)
Nancy Wilson, Alternate Member (03/31/2026)

Staff and Liaisons:

Judith Chandler, Council Liaison
Gillian Rossi, Parks & Recreation Director
Roy Chaney, Deputy City Administrator, and Public Services Director

2 alternate positions available

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.



**Parks & Recreation Department
Director's Report
04/07/2025 PARAB Meeting**

- **Adopt-a-Park Program**

- Is PARAB interested in funding t-shirts for volunteers (Figure 1)? ~\$700
- Applications are still open! Parks, trails, and garden beds can all be adopted.
- Link to apply: <https://cityofmanitousprings-parksandrec.app.transform.civicplus.com/forms/19682>
- Areas that still need adopted:
 - Iron Spring Park, Wheeler Park, Deer Valley Nature Park
 - Creek Walk Trail (can be separated into sections), Intemann Trail (East and West)
 - Varying garden beds throughout the City



Figure 1 Volunteer t-shirt example.

- **Dog Waste Issue – Fields Park**

- Large amounts of dog waste have been found in Fields Park, near the soccer field.
- PSA has been posted, additional signage has been installed.

- **Disc Golf Survey (0 Beckers Lane)**

- Working with Cassandra (PIO) to develop a survey to assess public interest.
- Survey will be posted in mid-late April.

- **Soda Springs Park Phase 2 Update**

- Project completion date moved up! Playground equipment to be delivered ahead of schedule; project completion estimated for May 23rd.
- Grand re-opening still planned for beginning of June.

- **Soda Springs Parking Update**
 - Parking behind the Bud Ford Pavilion during special events is limited to one vehicle (for loading/unloading).
 - Free, reserved parking spaces will be available along Park Ave.
- **Manizoo Update**
 - Park staff met with CRANE on 3/21. Repair is more extensive than originally anticipated. Is PARAB able to fund additional repairs?
 - CRANE will submit an updated quote this month. PARAB has already committed to fund the original repair cost (\$900).
- **Staffing Updates**
 - The following positions are **open**: Downtown Beautification Technician (1), City Arborist
 - Cemetery Caretaker, Rachel Orr, started on 3/17.
 - Parks Maintenance Worker, Beren Anderson, started on 3/17.
 - Seasonal Forestry Technician, Michael Rosell, started on 3/31.
 - Seasonal Parks Maintenance Technicians will start 4/14.
 - Downtown Beautification Technicians will start 5/12.