



MANITOU SPRINGS PARKS AND RECREATION ADVISORY BOARD REGULAR MEETING AGENDA

All upcoming PARAB meetings are scheduled to be remote, via Zoom. A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

March 3, 2025

6:00 PM

I. CALL TO ORDER and INTRODUCTIONS

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

1. Draft Minutes from PARAB 10-28-2024 Special meeting
2. Draft Minutes from PARAB 11-18-2024 Special Meeting
3. Draft Minutes from PARAB 12-02-2024 Regular Meeting
4. Draft Minutes from PARAB 1-13-2025 Special Strategic Meeting

IV. PUBLIC COMMENTS NOT ON THE AGENDA

(Please limit your comments to 3 minutes)

V. PRESENTATION (please limit presentations to 15 minutes)

1. Grant Opportunity for Flats Overlook Park / Manuel Pulido
2. Discussion to expand Disc Golf / Steve Moll

VI. REPORTS (5 minutes)

1. Arborist Report
2. Parks and Recreation Advisory Board (PARAB)
3. Council Liaison
 - A. Metro District proposed dissolution
4. Open Space Advisory Committee (OSAC)
 - A. OSAC Approved Minutes 07-22-2024
 - B. OSAC Approved Minutes 08-26-2024 Meeting
 - C. OSAC Approved Minutes 09-23-2024 Meeting
 - D. OSAC Approved Minutes 10-28-2024 Meeting
 - E. OSAC Approved Minutes 11-25-2024 Meeting

VII. PARKS AND RECREATION DEPARTMENT

1. Director's Report

VIII. NEW BUSINESS

1. Mini-Grant / Cassandra Bresnahan

IX. OLD BUSINESS

1. Continuing partnerships with Crane and MAT for Art Opportunities (Tim)

X. OTHER BUSINESS

1. Discuss Dog Park possibilities (Candace)

XI. ADJOURNMENT

Board Members:

Danu Fatt, Chair (2/28/2029)
Tim Bresnahan, Vice Chair (02/28/2029)
David Crawford (02/28/2026)
Christina Grow (2/28/2028)
Anthony Lane (02/28/2027)
Colin McAllister (02/28/2029)
Rebecca Wood (2/28/2028)

Staff and Liaisons:

Natalie Johnson, Council Liaison
Gillian Rossi, Parks & Recreation Director
Matthew Nelson, Arborist and Horticulturist
Roy Chaney, Deputy City Administrator/Public Services Director

Alternates:

Candace Craig, Secretary (2/28/2027)
Jan Johnson (2/28/2029)

1 alternate position available

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<https://us02web.zoom.us/j/86130059682?pwd=96f6iphDEtTEqbQ47Jb9Nv7VA3xJ9n.1>

Meeting ID: 861 3005 9682

Passcode: 818608

6:00 PM

October 28, 2024

I. CALL TO ORDER

6:07 PM (or 6:58 minutes in)

II. ROLL CALL

In attendance:

Danu Fatt, Chair (2/28/2025)

Jan Johnson (2/28/2025), alternate

Anthony Lane (02/28/2027)

Christina Grow (2/28/2028)

Rebecca Wood (2/28/2028)

Noel **Seppe** (Hord Coplan Macht)

Mia Requesens (Hord Coplan Macht)

Robyn Bartling (Hord Coplan Macht)

Josh Farmer (Park Supervisor)

Absent:

Tim Bresnahan, Vice Chair (02/28/2025)

Colin McAllister (02/28/2025) *On Leave until January 1, 2025*

David Crawford (02/28/2026)

Candace Craig, Secretary (2/28/2027)

III. APPROVAL OF AGENDA

Jan approves the agenda.

IV. PRESENTATION

1. Overlook Park (HCM, Mia and Robyn)
Mia: Reviews the four concepts

A. Discussion:

1. Topeka Ave. development possibilities (on private property) for more access (future trail development for hiking to the top).
2. Chris wants the park to be centered on the community, not tourists.
3. Considerations on safety.
4. Jan: Connectivity for the community and pushing for the whales tale connection. Sustainability is a concern, so water features are probably counterproductive. Put a labyrinth on the helipad—perhaps a mosaic. Try to incorporate it into the space.
5. Chris: Emphasizes the need for a loop (hiking trail). Minimize the parking. Whom do we want this to be for?
6. Composting toilet location concerns.
7. Danu is thinking we should prioritize the whale's tail hike.
8. Rebecca: They have a little park with sound elements at UCCS, and they are extremely annoying and frustrating. Therefore, Rebecca is against installing sound elements.
9. Formal gathering spaces.
10. Danu does not want a structure on the south point. Viewing deck should be elsewhere, perhaps the west side.
11. Hawk nesting? Is it an appropriate location? Perhaps down below.
12. Shade structures
13. Rock formations: Would we create our own?--yes.
14. Integrated art: concerns about vandalism. Right now, it's not a big problem.
15. Educational markers and crusher fines trails
16. Shift focus to the trail through Whales Tail?
17. Jan thinks we should continue with the master plan and get funding. Get started on the Flats project.
18. Chris agrees
19. Rebecca: When will the creekwalk connectivity be done? 2026. Wait for that to be done before pushing for the trail.
20. Anthony: Use arrow to indicate future trail connection.

B. Community Engagement Results

RESULTS OF PUBLIC FEEDBACK:

1. In-person Questionnaires: Artful History came in first, Blossoming Journey & Ripple came in third. Shade and views were popular.
2. DOT Voting: From most popular to last: Sound therapy, shade structures, botanical gardens, gathering spaces, wind sculptures, composting toilets.
3. Online: Favorite concepts: Ripple & Rhythm came in first; Native American, nesting, viewing, sound
4. Repeat comments involved: shade, helipad, access/connections from a variety of routes, plants, gathering spaces w/ art;
5. Concerns: water; sound and noise; vandalism & safety
6. Robin: Combined Results for Top 12 Amenities (see also Discussion):
 - a. native
 - b. sound therapy
 - c. gathering space
 - d. composting toilet
 - e. nesting
 - f. custom shade
 - g. rock
 - h. art
 - i. shade w/ seating
 - j. educ. signage
 - k. crusher fines trails
 - l. community tables.

C. Next steps

1. Danu will seek an easement on private property– the flat land right above Topeka Ave.
2. Develop a preferred master plan.
3. PARAB will skip the November 4 meeting.
4. Meeting with PARAB on November 18 (to review the new draft proposal) because they want to make it to the last council meeting of the year–December 17 (public meeting).
5. December 2: Final Review with PARAB (PARAB regular meeting).

V. ADJOURNMENT

No time mentioned, but the meeting lasted about 1.35.

Board Members:

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 Christina Grow (2/28/2028)
 Rebecca Wood (2/28/2028)

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**November 18, 2024
PM**

6:00

I. CALL TO ORDER and INTRODUCTIONS

Danu calls to order at 6:00 PM

ROLL CALL:

PARAB Members in Attendance:

David Crawford
Rebecca Wood
Chris Grow
Tim Bresnahan, Vice Chair
Danu Fatt, Chair
Jan Johnson, alternate

Staff in Attendance:

Gillian Rossi, Parks & Rec Director

Guests in Attendance:

Mia Requesens, Hord Coplan Macht
Robyn Bartling, Hord Coplan Macht
Noel (????)

Absent:

Candace Craig, Secretary
Colin McAllister, on leave until January 1, 2025

II. APPROVAL OF AGENDA

Tim moves to approve the agenda as it stands.
Rebecca seconds.

III. PRESENTATION/OVERLOOK PARK (Hord Coplan Macht - Robyn Bartling and Mia Requesens)

1. Review of Community Meeting Analysis
See packet for the results of the meetings.
2. Review of latest Concept Plan and Precedent Image Board
See packet for the updated design.
3. Discussion and Next Steps
Jan: Congratulations on integration of elements based on divergent feedback.
Gillian: loves the design, big fan of the lockable gate, which will also help with maintenance.
Chris: Very pleased w/ HCM. Fabulous design.
Tim: Agrees with the compliments. But prefers natural materials, like wood, steel, etc. (easier to replace, recycle, refabricate).
Rebecca: Agreed, compliments. Concerning the choice of animals, consult with groups in the area.
Chris: Rain barrel (would like more than one). HCM will work on that.
David: Has been following the videos. Concerned about the helipad and foliage (lots of debris *will* fly everywhere if a helicopter were to make use of it.). It will absolutely spray crusher fines, gravel, foliage, and the like at both landing and take-off.
Gillian: Will send the plan to the fire department (in response to David's concerns).
Danu: Would like a less formal deck. Would like it to look more natural.
Tim: ADA access would need to be considered for the deck.
Jan: Wants a shade structure on overlook point.
Danu: Against the shade structure because it blocks the sweeping view of the overlook. (25, 24, 23). The shade structure objection is not about fitting in with the landscape, it's about blocking the panorama from afar as well as up close (the view should draw people to it). The structure will draw attention to itself on the overhang/point)--(*Candace added her own two cents, here—feel free to delete this since I wasn't there.*)
Chris: Agrees with Danu. Adds a need for backseating on benches (or in addition to) for the variety of people who need back support, from people with back issues to nursing mothers.
Danu: Likes the swings.
Everyone wants another rain barrel.
Everyone likes the new plan.

Next Steps:

Updated packet to be sent on the following Wednesday.
December 2 Meeting: Updates to the plan will be presented and approval sought from PARAB before taking it to council on December 17.

IV. ADJOURNMENT

Danu adjourns the meeting at 6:55 PM.

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January 13, 2025

6:00 PM

I. CALL TO ORDER AND ATTENDANCE

Board Members:

Danu Fatt, President
Rebecca Wood
Anthony Lane
Chris Grow
Jan Jones
Candace Craig, Secretary
David Crawford (via Zoom)

Staff and Liaisons:

Gillian Rossi, Parks & Recreation Director
Natalie Johnson, Council Liaison
Matthew Nelson, Arborist & Horticulturist
Cassandra Hessel, Public Information Officer

Absent:

Tim Bresnahan, Vice Chair
Colin McAllister

II. APPROVAL OF AGENDA

Motion to Approve: Jan

Anthony seconds

All in favor

III. SPECIAL MEETING

1. NEW BUSINESS

- A. Discussion on the Dillon Motel trees (Council would like PARAB's thoughts, as they are the Tree Advisory Board.)

Matthew: Trees will not ultimately survive any further disturbance. Need more water, less compaction, no more disturbance. Evaluation of hardscapes is needed to enhance the chances for survival. "They" have a plan to try to protect the trees (from council meeting).

PARAB votes unanimously for removal of tree 11 (octopus tree); allow other trees to remain. Continue caring for and monitoring trees 1-10. (10 is next on the chopping block, however, because of parking.)

2. Discussion on Soda Springs parking:

Matthew is leaving us—😞 for Colorado Springs.

A Consider allowing temporary limited parking behind the Pavilion in Soda Springs Park before Phase 3 begins.

1. Does PARAB approve parking behind the Pavilion?
2. Would PARAB support revisiting the Master Plan to allow more parking?

NOTE: Lots of event groups need parking, especially the summer band/orchestra with their sound equipment and instruments. It is also dangerous for people to drive across the sidewalk when there is no other place for them to park.

Rebecca is not in favor of revisiting. Danu *is* in favor because it is an event park, and we need to accommodate that.

B.

1. PARAB approves
 - a. amending plan to create up to 20 parking spaces through 2025 until Phase 3 construction begins.

IV. STRATEGIC PLANNING

1. Minutes from 2024 Strategic Meeting

Maple tree was harmed during construction work at Soda Springs Park.

2. ACCOMPLISHMENTS 2024

- A. Created a Masterplan for the Flats Overlook Park
- B. Council Approval of Masterplan
- C. Established Artwalk along Creekpath in Fields Park
- D. Began work on SSP playground phase 2
- E. Completed ADA accessibility and remodel for Pool Locker Rooms
- F. Continued OLM practices with turfcare and gardens in our parks

3. NEXT STEPS

A. SODA SPRINGS PARK (2025-26-27)

Continue work at SSP Playground and Pathways (2025)

Begin looking at cost estimates for turf and irrigation installation

Revisit Masterplan Phase 3

B. FLATS OVERLOOK PARK (2025-26-27-28)

The master plan was approved.

Revisit funding for Construction Documents in April, 2025 (City Council)

V. ORIENTATION REVIEW

1. City Ordinance protocol for PARAB (and all Boards)

2.09.110 Removal: Board members must attend three (3) consecutive regularly scheduled meetings without a leave of absence. If they miss, it is grounds for removal.

2. Municipal Code (in packet)

Everyone, please read. If anything needs to be modified, please let Danu know.

3. PARAB SOP (in packet)

Everyone, please read. If anything needs to be modified, please let Danu know.

4. PARAB Grant Program (in packet)

Please read. If anything needs to be modified, please let Danu know.

5. PARAB Memorial Policy

Please read. If anything needs to be modified, please let Danu know.

6. PARAB's page on City Website:

https://www.manitouspringsco.gov/214/_Parks-Recreation-Advisory-Board-PARAB

Contact Cassandra Hessel if you want anything posted. She is the person who runs the website. (Be ready for a PARAB portrait for the website.)

VI. OTHER BUSINESS

1. No meeting in February (next will be March 3)

A. Term expiration in 2025 for PARAB members:

Everyone (including Colin) submitted their letters of intent to stay on PARAB. All except for Tim, who will surely submit.

B. Nomination and Election of officers:

Everyone approves renominations of the current officers.

Gillian:

1. Tree canopy assessment to be shared tomorrow. Compare 2020 to last year. Fence removed at Zero (0) Beckers Lane.
2. Rezoning on March 4.
3. Columbarium: adds 340 spaces to cemetery (ossuary)
4. No snow blowers on the courts!
5. We have at least eight beavers—hoping to relocate them to Schriver in the warmer weather. (Candace says the beavers tend to get harassed at that pond.)
6. Manitou Pool/Gym bathrooms are done—great improvements!

VII. ADJOURNMENT

Danu adjourns—7:00 PM

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CITY OF MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING MINUTES

This meeting will be held as a Hybrid meeting. in-person at Memorial Hall in City Hall - 606 Manitou Ave., Manitou Springs, CO 80829 and as a videoconference via Zoom. A link will be provided on the City's Official Website at <https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>.

July 22, 2024

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

A Regular Meeting of the Manitou Springs Open Space Advisory Committee was held in person at Memorial Hall and via Zoom. The following Committee members attended:

Present: Tim Beeson - Chair
Nancy Wilson – Vice Chair
Sheryl Cline – Committee Member
David Conley – Alternate Voting Member
Steve Bremner – Alternate Member
Robin Kovats – Committee Member
Andrea Sutela – Committee Member

Absent: Anthony “TJ” Maltese – Committee Member
Judith Carnick – Committee Member

Staff: Gillian Rossi– Parks and Rec Director
Judith Chandler – Council Liaison

1. There is one opening for an Alternate.

B. APPROVAL OF MINUTES

1. Draft minutes of 06-24-2024
No vote taken to approve minutes.

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

Tim Beeson addressed the community as to the purpose of the OSAC Board.

D. REPORTS

1. Parks and Recreation Advisory Board

- a. No approved minutes - 7-8-2024 meeting was a special meeting.

2. Director's Comments (Gillian 5-10 minutes)

E. NEW BUSINESS

1. Western Border Parcels (public, All, 60 minutes)

- Chairman Beeson gave an overview of OSAC's purpose and financial income and outflow.
- Judith Chandler, Council Liaison, reminded OSAC that we need rollcall to establish a quorum. Chair Beeson held a roll call and established that a quorum existed.
- Chair Beeson then introduced the Jaray resolution as New Business (that resolution is contained in the Packet) and reviewed the sequence of events that lead to the mixed media meeting and circumstances. The name of the Jaray group was given as the Friends of Ruxton Canyon.
- Chair Beeson then asked for inputs from a zoom attendant. No one volunteered to speak independently on Zoom. Chair Beeson then called for an independent speaker present in City Hall.
- Jeff Bieri then spoke. Jeff requested that OSAC pursue the acquisition of the piece of property that Jenkins had offered to donate, however, without accepting the conditions Jenkins had required in his proposal.
- Kimberly Delheart spoke next and encouraged OSAC to make acquisition of the referenced Jenkins property a priority.
- Ken Jaray then spoke suggesting that his resolution would give City Council notice from OSAC that the Jenkins and Walton properties were high on the list of important properties for OSAC and also suggesting that his group (Friends of Ruxton Canyon) could be helpful in acquiring these properties. Jaray distributed framework for the purchase of open space parcels.
- Counselor Chandler then spoke to give an overview of where City Counsel was at this time on the Jenkins issue. In summary, due to the withdrawal by the Jenkins to continue with their proposed presentation to Counsel, there was really "no there there", that is, there was no potential deal on the table.

Motion to allow OSAC to have a public discussion between the Board and the representatives of Friends of Ruxton Canyon (Ken Jaray, Jeff Bieri, Kimberly Delheart) during this meeting made by Andrea Sutella with a second from Judy Carnick. Motion passes with 6 in favor and 0 opposed

Discussion will occur between OSAC and the Friends of the Ruxton Canyon Project for the remainder of the hour.

- Member Wilson then spoke regarding the Jaray resolution and her desire to acquire the Jenkins' property but also her deep concern about the possibility of wild fire at the western boundary of Manitou Springs.
- Jeff Bieri then gave his opinion regarding the desire of the Jenkins to give a legacy gift to Manitou and how OSAC should make it a priority to accomplish that, that the issue of what to do with the property after that could wait. "What we're all agreed about is that we don't want to see another parking lot in Ruxton Canyon and we don't want to see another road or any more cars brought into our neighborhood ... And hope as an advisory board you can advise the City to do this [acquire this property]."

- Alternate Member Bremner then outlined the assessor values given to some of the Jenkins' properties and how OSAC should spend \$5,000 on a assessment of the Jenkins' property.
- Chair Beeson then commented that the Jenkins' assessment of their property value would bear no resemblance to the assessor values.
- Chair Beeson then pointed out, in response to the Bieri comments, that OSAC and Friends had no disagreement whatsoever in their goals to acquire the Jenkins property. Beeson then stated that OSAC did disagree that these conversations were best done in an open environment, pointing out that the negotiations often took years of back and forth and that OSAC was generally dependent on the opportunities that were presented by the sellers. The Chair stated that Mayor Graham might be the best person to approach the Jenkins at this time.
- Councilor Chandler the presented her opinion that the Chair was wrong and that Mayor Graham was not the right person to approach the Jenkins.
- Member Carnick then mentioned her observation from a meeting with the Friends where some gentleman suggested that a fire road – even a two track path – seemed like a good idea. Member Carnick stated that she observed everyone in the audience including members of Friends were at that point shaking their heads in agreement. She further stated that OSAC has been proactive in approaching sellers and we have made that work. The best approach is often very quiet with even just one member involved.
- Linda Moreland then took the microphone at the Friends table, stated that she had a conversation with David Jenkins who said “that property is worth way more that \$18 million and we will use it for our benefit if the donation we asked for isn’t made”. We know that Walton, Adventures Out West, The Cog, Anschutz are involved. Moreland then stated that she’s submitted papers to recall the Mayor.
- Chair Beeson stated that the current format has run out of time and OSAC will move on.
- Member Wilson moves that OSAC accepts Jaray resolution. Member Carnick seconds. Jaray stated that Friends of Ruxton Canyon was not taking a position on the recall.
- Ms. Delheart stated that Friends realized that the likelihood of a donation of the property was small but OSAC needed to keep take advantage of the opportunity while the door was cracked.
- David Conley makes point that, as written, the resolution doesn’t make sense in that it is a resolution by council but everything in it is an action by OSAC. Member Cline-Mathews concurs with Conley objection.
- Councilor Chandler stated that there are many ways to acquire land and the methods in the Jaray resolution might not be the best for this situation.
- Member Wilson offers to read the resolution then withdrew her motion to accept it. She then reads the resolution and withdraws her motion.
- Member Bremner expresses his opinion that OSAC needs to advise Council to move on the resolution because the Jenkins are going to be aggressive on this, are going to develop all “that property”, may even try to buy out the Waltons, etc.
- Chair Beeson asked if any members wanted to make a motion on the Resolution. None did and the Resolution was thereby tabled.
- Member Carnick suggested that OSAC recognize Friends of Ruxton Canyon and appoint a liaison to communicate between the OSAC and Friends. Steve Bremner volunteered to act as a liaison.
- Councilor Chandler stated her understanding that tabling an issue didn’t forbid OSAC from continuing to do work on it.

F. OLD BUSINESS

1. Creek Walk Phase 6 (Serpentine Drive) (Judy, Nancy)

- a. Status (5 minutes) – There is no estimated date right now.
 - b. Signage on Creek Walk (Conley, 5 minutes)
 - 1. David says years ago there were signs on those trails, and thinks would benefit from those being replaced to avoid trespassing and things. – Discussion about current trailhead signage and the possibility of putting up signs as needed for trail maintenance, particularly for Intemann and Old Intemann. Gillian will give an update on wayfinding packaging as it comes available.
2. Bill Bauer Trail development (Andrea, Robin)
- a. Status (5 minutes) – on hold until Mr. Rose develops the property
3. Black Canyon Open Space (Tim, Andrea)
- a. Kimley-Horn Proposal (Tim, Nancy, 10 minutes) – discussion about what the \$4,999 will cover; two multi-use trails, trail flagging, etc. .
- Motion to accept the Kimley-Horne proposed Concept Document made by Andrea Sutella with a second from Robin Kovats.
Motion passes with 7 in favor and 0 opposed***
- b. Archeological concerns (Tim, 5 minutes) – Tim is going on a hike with Manny Palito(sp?) and Mike Mayo (sp?) to see the site.
4. Review OSAC sections of the POST (Nancy)
- a. Section 9 (Nancy 5-10 minutes) – discussion about master plan compliance with Plan Manitou. Gillian will check with Planning. Concerns with zoning and rezoning since Planning has turned over again. Gillian believes Fred is working on it and it should be on a Council Agenda soon.
 - b. Section 10 (Nancy 5-10 minutes) - Discussion about Noxious Weeds and whether the budget could be used or transferred to a department that could benefit (Parks has some people coming out to take care of some weeds on parks property), and fire mitigation needs to occur on some parcels. Judy Carnick will contact the Fire Department and see if there are any issues they are aware of.
5. Existing Trail Maintenance (Andrea)
- If OSAC wants to dedicate funding to Fire Mitigation on Open Spaces that would be helpful

- a. Wildcat Gulch stair rebuild (Gillian, Andrea, 5 minutes) - MHYC replaced stairs on Eastern Gulch and at the top of the Western side of the Gulch. It was too technical for MHYC and they will need some assistance from RMFI to complete at an estimate of 4-5 weeks.
 - b. Iron Mountain Washout (Gillian, 5 minutes) – Both trail crews are finished. Tim asks about the washout area west of the gulch; RMFI was unable to get to it because of the amount of assistance they had to give to MHYC. Gillian believes it could still be accomplished this year.
 - c. Red Mountain Cliff Repair (Andrea, 5 minutes) – Done and looks good.
6. Fields Park Creek Walk (Tim)
- a. Status (Tim, 5 minutes)

G. FUTURE AGENDA ITEMS

E-bikes on trails.

H. ADJOURNMENT

Meeting adjourned at 8:18 pm

Committee Members:

Tim Beeson, Chair (03/31/2025)
 Nancy Wilson, Vice Chair (03/31/2026)
 Judy Carnick, Committee Member (03/31/2026)
 Sheryl Cline, Committee Member (03/31/2026)
 Robin Kovats, Committee Member (3/31/2026)
 Anthony "TJ" Maltese, Committee Member (03/31/2025)
 Andrea Sutela, Committee Member (03/31/2028)

Steve Bremner, Alternate (3/31/2026)
 David Conley, Alternate (3/31/2028)

1 Alternate Vacancy

Staff and Liaisons:

Judith Chandler, Council Liaison
 Gillian Rossi, Parks & Recreation Director
 Roy Chaney, Deputy City Administrator, and Public Services Director

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CITY OF MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING MINUTES

This meeting will be held as a videoconference via Zoom. A link will be provided on the City's Official Website at <https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>.

August 26, 2024

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

Present: Tim Beeson - Chair
Nancy Wilson – Vice Chair
Sheryl Cline – Committee Member
Robin Kovats – Committee Member
Judith Carnick – Committee Member
David Conley – Alternate Member
Anthony “TJ” Maltese – Committee Member
Andrea Sutela – Committee Member

Absent:

Staff: Gillian Rossi– Parks and Rec Director
Judith Chandler – Council Liaison

1. One Opening for an Alternate –.
2. Resignation of Alternate Steve Bremner –

David Conley will go through the proper channels to become a Committee Member.

Nancy will be stepping down and submitting a letter requesting to become an alternate member.

Robin is also requesting to be an alternate member more discussion to come

B. APPROVAL OF MINUTES

1. Draft OSAC minutes of July 22, 2024 Regular Meeting
 - Discussion about the meeting and possible discrepancies with the minutes. Nancy Wilson will go over the minutes and make corrections to submit for future meeting.
 - **Motion made to table correction to table the minutes for correction prior to approval made by Judy Carnick with a second from Sheryl Cline Motion**

passes with 7 in favor and 0 opposed.

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

D. REPORTS

1. Parks and Recreation Advisory Board (PARAB)

a. PARAB approved minutes of June 3, 2024 Regular Meeting

Discussion around what needs to happen to donate the parcel to PARAB as discussed in the minutes. Nancy Wilson will reach out to Danu to see about a planning commission agenda date.

b. PARAB approved minutes of July 8, 2024 Special Meeting

E. NEW BUSINESS

1. Burns Road Parcel Donation (Tim)

a. Discuss and vote on accepting property donation (All, 15 - 20 minutes)

Talk about the donation of the lot. The city does not necessarily want the lot because it is a high erosion zone. It is not a buildable lot and there is a high risk of falling boulders and has a lot of possible maintenance. There is a great view, but it would not be great asset unless the city would be willing to take care of the upkeep of the road conditions, maintenance, landslides, etc.

Judith Chandler reminds that the City will still be responsible for the decision, but are looking for OSACs expertise in the matter in RE to trail connections.

- **Motion made to recommend that council does not accept the donation of the property for open space made by Nancy Wilson with a second from Robin Kovats. Motion passes with 6 in favor and 1 opposed.**

2. OSAC budget (Robin, Tim)

a. Review 2024 budget (Robin, 10 - 15 minutes)

Robin gave a basic background explanation on government accounting/budgeting.

Tim reviewed the budget for 2024 rolling over into 2025. Majority of the Budget is in Land Acquisition.

F. OLD BUSINESS

1. Creek Walk Phase 6 (Serpentine Drive) (Judy, Nancy)

a. Status (Judy, 5 minute)

No new news

2. Fields Park Creek Walk (Nancy, Tim)

a. Status (Nancy, 5 minutes)

Should someone be hired to take out the fence?

Gillian says they have been instructed to work on the Creekwalk path as a priority. It is on the cue, it's just not an emerge3ncy, so it is lower on the list. Gillian

will get a quote for hazard tree removal.

3. Bill Bauer Trail development (Andrea, Robin)

a. Status (Tim, 5 minutes)

Planning nixed the subdivision – they'll only allow one lot there. Tim has not heard back from him since that plan was denied.

4. Black Canyon Open Space (Andrea, Tim)

a. Review Kimley-Horn's Concept Plan (All, 20 minutes)

Does not include everything. They would still need to do the streamline master plan.

The next step is to have the trail flagged

Parking would be along El paso Blvd

Gillian is going to make sure Kimley-Horn gets paid so the process can start.

Tim will set a date to have the space flagged so a site visit may be planned however allowed.

5. Review OSAC POST Goals section 10 (Nancy)

a. Review (Nancy, 15 minutes)

Fire Mitigation – Nancy and Judy spoke with Mike Willy about the City Fire Mitigation Plan. The Fire Department will be in contact with OSAC about open space mitigation, and about the possibility of using some open space for training and classes.

6. Existing Trail Maintenance (Andrea, David)

a. Iron Mountain (Tim, 5 minutes)

Gillian has a draft of the contract out to Traction Trailworks. Projected start date is first week of October.

MHYC was only able to get to the south steps of wildcat gulch.

Gillian is going to make sure RMFI has one more year on their contract.

b. Red Mountain (Andrea, 5 minutes)

In the future MHYC will be reserved for more basic projects.

Figuring out using a GIS program.

c. Other trail maintenance issues (All, 5 minutes)

7. Signage on Creek Walk and Old Intemann Trail (David)

a. Status (Dave, Gillian, 5 minutes)

Nancy met with Chamber – they are putting a sign in directing people to creek walk.

They are on board with putting more signs up.

Once the sign shop is relocated they can make some signs, but in the meantime they can do carsonites.

8. Western Border Property (Tim, 5 minutes)

Tim has a call in to Mr Jenkins. If he hears anything back he'll report back.

9. Parks & Recreation Director's Comments (Gillian 5-15 min)

New Forestry Technician – Aaron Bernard

Team Rubicon worked in Deer Vally Nature Park and did fire mitigation on Pilot Knob.

G. FUTURE AGENDA ITEMS

September meeting in person to use full size maps and projections.

H. ADJOURNMENT 8:08 pm

Committee Members:

Tim Beeson, Chair (03/31/2025)
Nancy Wilson, Vice Chair (03/31/2026)
Judy Carnick, Committee Member (03/31/2026)
Sheryl Cline, Committee Member (03/31/2026)
Robin Kovats, Committee Member (3/31/2026)
Anthony "TJ" Maltese, Committee Member (03/31/2025)
Andrea Sutela, Committee Member (03/31/2028)

Staff and Liaisons:

Judith Chandler, Council Liaison
Gillian Rossi, Parks & Recreation Director
Roy Chaney, Deputy City Administrator, and Public Services Director

David Conley, Alternate (3/31/2028)

2 Alternate Vacancies

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MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING MINUTES

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<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

September 23, 2024

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

A Regular Meeting of the Manitou Springs Open Space Advisory Committee was held via Zoom. The following Committee members attended:

Present: Tim Beeson - Chair
Sheryl Cline – Committee Member
Robin Kovats – Committee Member
Member Andrea Sutela – Committee Member
Member Anthony “TJ” Maltese – Committee Member
Judith Carnick – Committee Member

Absent: David Conley – Committee Member
Nancy Wilson – Alternate Member

Staff: Gillian Rossi– Parks and Rec Director
Judith Chandler – Council Liaison

1. Two openings for alternates.
2. Resignation of Vice Chair position by Nancy Wilson.
3. By request of member, demotion of Full Member Nancy Wilson to Alternate Member.
4. Promotion of Alternate Member, David Conley, to Full Member.
Motion to promote David Conley from Alternate Member to Committee Member made by Andrea Sutela with a second from Sheryl Cline.
Motion passes with 6 in favor and 0 opposed

B. APPROVAL OF MINUTES

1. No draft edits available for OSAC 08-26-2024 meeting minutes.
2. No draft available for OSAC 09-09-2024 meeting minutes.

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

Judy Carnick reports that she would like to receive packet information in a more timely manner when possible Chair Time Beeson will look into the possibility of sharing packet information earlier than when the entire packet is put together so the board has more time for reviewing an notations.

D. REPORTS

1. Parks and Recreation Advisory Board (PARAB)
 - a. No approved minutes available for PARAB 08-05-2024 regular meeting.

E. NEW BUSINESS

1. Draft 2025 Budget Presentation - OSAC
 - Tim shared a brief overview of the budget for 2025 including acquisition and construction goals.
2. Red Mountain Northern Escarpment open space donation (Tim)
 - Tim shared an overview of a parcel on Red Mountain that is being presented as a gift option to OSAC. Tim would like to discuss the property with City Council to see if it is viable option to add acreage to the exiting Red Mountain open space.
 - a. Vote on accepting gift if offered (Tim, 5 minutes)
Motion to accept the parcel from Lori Faber-Condén by Robin Kovats with a second from Judy Carnick. The Motion passes with 6 in favor and 0 opposed.

F. OLD BUSINESS -

1. Creek Walk Phase 6 (Serpentine Drive) (Judy)
 - a. Status (Judy, 5 minute)
2. Fields Park Creek Walk (Tim)
 - a. Status (Tim, Gillian, 5 minutes)
Fence removal and disposal Peak Fencing - \$3400
Hazard tree pruning - \$6200

Discussion around putting off tree pruning for the city to do them when they are able

to save cost. Consensus is to hold off on pruning until a future date.

3. Bill Bauer Trail development (Andrea, Robin)

a. Status (Tim, Andrea, Robin)

Gillian was contacted by a concerned party about trail maintenance without neighborhood participation or notice. That has not been happening, but perhaps outreach needs to happen in the future.

There is a possible hiccup with the donation from Larry Rose since the planning department did not approve his lot separation for sale. More will be known in the future.

4. Black Canyon Open Space (Tim)

Updated the number of acres for a total of 38 acres.

a. Kimley-Horn's Concept Plan (Repeat 0 min)

b. Streamlined Master Plan (Tim, Gillian, 10-15 minutes)

Contracted with Kimley Horne. Next step is a stake holder meeting. First big workshop is scheduled for November 7th provided space can be found. This document will be an asset for future grant proposals.

c. Palmer Land Trust Q & A (Steve Harris, All, 20-30 minutes)

- Steve gave an overview of Palmer Land Conservancy and an explanation of conservation easements.
- Tim asks if the 4 acres from the new parcel should be added into the conservation easement over the larger parcel. Steve explains that while the new parcel could be added into the conservation easement, it is next to the road and doesn't hold the same conservation value as the original parcel. The concept planning (i.e. master planning) OSAC is doing now will tell how the new property should be used. It shouldn't be in the conservation easement unless it's really wildlife habitat.
- The largest part of the process is approving the Master Plan. There may be some comments after review, but essentially once it is in the master plan it is included.
- Walk at Black Canyon for OSAC Meeting. Kimley is supposed to plant flags but hasn't yet since the proposal has not been worked up yet. Tim Beeson will call Steen from Kimley Horne to see if a public walk-through can be set up.

5. Review OSAC POST Goals section 11

a. Review (0 minutes)

6. Existing Trail Maintenance (Andrea, Tim)

- a. Iron Mountain (Andrea, Gillian, 10 minutes)
Andrea spoke with Shanti Toll. He is interested in collaborating in the Spring.
Traction Trailworks is going to work on the washout starting at the end of October.
- b. Red Mountain (Gillian, 5 minutes)
- c. Other trail maintenance issues (All, 5 minutes)
At the front of the trailhead on Bever's Lane there is a sign for invasive flower species. The signs are going to be removed from the trailheads.

7. Signage on Creek Walk and Old Intemann Trail (David)

- a. Status (David, 10 minutes)

8. Burns Road Parcel Donation (David)

- a. Status (David, 5 minutes)
City Council overruled and accepted the piece of property as a Manitou Springs Property. OSAC will not be liable.

Judith Chandler states her reasoning behind supporting the vote is because the City Attorney let them know that the city was not liable for some of the legal repercussions that OSAC was concerned about and she recommends having him come in and meet with OSAC at a future time to discuss legalities in parcel ownership.

9. Western Border Property

- a. (Tim, 5 minutes)
Tim spoke with David Jenkins about the parking lot. He sent a letter of intent to Jenkins expressing that OSAC is interested in obtaining the property if he is interested in selling it. He has not heard back from the letter.

10. Director's Comments (Gillian 5-15 min)

The GIS Tech has been formatting trails, and there are over 7 miles of trails than the website states. He has been doing a great job of mapping out the trails.

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

7:53pm

Committee Members:
Tim Beeson, Chair (03/31/2025)

Staff and Liaisons:
Judith Chandler, Council Liaison

Judy Carnick, Committee Member (03/31/2026)
Sheryl Cline, Committee Member (03/31/2026)
Robin Kovats, Committee Member (3/31/2026)
Anthony "TJ" Maltese, Committee Member (03/31/2025)
Andrea Sutela, Committee Member (03/31/2028)
David Conley, Committee Member (3/31/2028)
Nancy Wilson, Alternate Member (03/31/2026)

Gillian Rossi, Parks & Recreation Director
Roy Chaney, Deputy City Administrator, and Public Services
Director

2 alternate positions available

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MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING MINUTES

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<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

October 28, 2024

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

A Regular Meeting of the Manitou Springs Open Space Advisory Committee was via Zoom. The following Committee members attended:

Present: Tim Beeson - Chair
Sheryl Cline – Committee Member
Robin Kovats – Committee Member
Member Andrea Sutela – Committee Member
Anthony “TJ” Maltese – Committee Member
Judith Carnick – Committee Member
David Conley – Committee Member

Absent: Nancy Wilson – Alternate Member

Staff: Gillian Rossi– Parks and Rec Director
Judith Chandler – Council Liaison
Josh Radley – GIS Tech

1. Two openings for alternates.

B. APPROVAL OF MINUTES

1. Draft minutes of April 8, 2024 - Special Meeting
Motion to approve made by Judy Carnick with a second by Andrea Sutela. Motion passes with 6 in favor and 0 opposed.
2. No draft available for OSAC 07-22-2024 meeting.
3. No draft available for OSAC 08-26-2024 meeting minutes.

4. No draft available for OSAC 09/23/2024 meeting minutes.
5. Draft minutes of October 18, 2024 Public BCOS Site Walk - Special Meeting
Motion to approve made by David Conley with a second by Judy Carnick. Motion passes with 6 in favor and 0 opposed.

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

Jessica Wilson, Jennifer McGrath and Mary Reed. Jessica Wilson 130 Palisade Cir. – Concerns with Bill Bauers project. She feels community engagement should begin earlier in the process. She has a concern of increased fire risk with a trail in the area. She is concerned about maintenance and fire mitigation as well as soil mitigation and erosion. Paeleigh (Mary) Reed – Doesn't believe that more trails are needed in Manitou. She is concerned about the homeless population encroaching a trail system and using warming fires that cause a fire hazard to nearby residents. Jennifer McCGrath 152 Clarksley Rd – She is concerned about possible damage to wildlife. She states that is a high wildlife use trail and she is concerned disrupting their natural trail may lead to encroaching on the neighborhood space.

Tim addressed their concerns and explained the current discussion is an access path for the local community. Fire danger and unfortunately homeless camps are top concerns. He also reiterated that a community outreach session will take place before anything happens. Andrea recommends that the community takes a look at the Post Master Plan which is available for viewing at the City of Manitou.

D. REPORTS

1. Parks and Recreation Advisory Board (PARAB)
 - a. PARAB Approved 08-05-2024 Minutes
 - b. PARAB Approved 09-09-2024 Minutes
2. Director's Comments (Gillian, 5 minutes)
 - a. Review of "No Motorized Vehicles" trailhead signage
Gillian shared a visual of a sign that will be added to the conservation easement signs.

E. NEW BUSINESS

1. North Red Mountain Escarpment - Open Space Donation #2 (Tim)
Vote on accepting gift (Tim, 5 minutes)
Tim shared a map highlighting 2 proposed lots being offered as gifts to the City.
Motion to recommend the City accept the gifted parcels by Judy Carnick with a second from David Conley. The Motion passes with 6 in favor and 0 opposed.

F. OLD BUSINESS

1. Creek Walk Phase 6 (Serpentine Drive) (Judy, Tim)

- a. Status (Update from Andrew Morren, City Engineer) (5 minutes)
Josh Radey, GIS Tech shared a map showing the progress. He explained the undergrounding process of utilities. He addressed questions about flood zones; CDOT is involved in the processes and will be using the funding that keeps rolling over in the budget.

2. Updated GIS Trails Map

- a. Status, Josh Radey (Senior GIS Technician) (10-15 minutes)
Josh did all the trail mapping on his phone. It has been optimized for phone use on the website. He shared the active trail guide on his screen. He has mapped close to 10 miles of trails.
Tim says it would be helpful to have property boundaries from an OSAC standpoint.

3. Fields Park Creek Walk (Tim)

- a. Select vendor to remove/prune hazardous trees and vendor to remove fence (Tim, 5-10 minutes)
Discussion about whether to continue waiting for the City Arborist to be available or take the new companies bid and move forward with the project.

Motion to accept the proposal from Peak Fencing and Front Range Arborist in the amount of \$5638.00 for removing/pruning hazardous trees and removing and disposing of the fence made by Robin Kovats with a second from David Conley. The Motion passes with 6 in favor and 0 opposed.

4. Black Canyon Open Space (David, Gillian)

- a. Stakeholder Site Walk Oct 7 (David, 5 minutes)
- b. BCOS Trails Public Site Walk, OSAC Special Meeting Oct 18 (David, Gillian, 5 minutes)
Both visits were successful. Steven is compiling the information. The next step is the Community Workshop on December 5th. OSAC representation would be recommended. It is a workshop hosted by the city. The plan will come to OSAC in January and then to Council in February, if approved.

Gillian states there is a survey on the website much like Higgenbotham

Flats, so anyone who can go on and give feedback should do so.

5. Existing Trail Maintenance (Andrea, Tim)

a. Iron Mountain (Andrea, Gillian, 10 minutes)

i Traction Trailworx (Gillian, 5 minutes)

Once the contract is Notarized and received the work can start. Looks like mid-November.

ii Washout section above Wildcat Gulch (Andrea, 5 minutes)

A project description needs to be created.

b. Red Mountain (Anything?)

c. Other trail maintenance issues (All, 5 minutes)

6. Signage on Creek Walk and Old Intemann Trail (David)

a. Status (David, 5 minutes)

David is going to walk the trail with park staff to brainstorm signage.

7. Red Mountain Northern Escarpment - Open Space Donation #1 (Tim)

a. Status (Tim, 5 minutes)

Property is going to City Council along with 2 other properties.

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

7:35pm

Committee Members:

Tim Beeson, Chair (03/31/2025)
Judy Carnick, Committee Member (03/31/2026)
Sheryl Cline, Committee Member (03/31/2026)
Robin Kovats, Committee Member (3/31/2026)
Anthony "TJ" Maltese, Committee Member (03/31/2025)
Andrea Sutela, Committee Member (03/31/2028)
David Conley, Committee Member (3/31/2028)
Nancy Wilson, Alternate Member (03/31/2026)

2 alternate positions available

Staff and Liaisons:

Judith Chandler, Council Liaison
Gillian Rossi, Parks & Recreation Director
Roy Chaney, Deputy City Administrator, and Public Services Director

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MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE REGULAR MEETING MINUTES

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November 25, 2024

6:00 PM

A. CALL TO ORDER & ANNOUNCEMENT OF MEMBER OPENINGS

A Regular Meeting of the Manitou Springs Open Space Advisory Committee was held via Zoom. The following Committee members attended:

Present: Tim Beeson - Chair
Judith Carnick – Committee Member
David Conley – Committee Member

Absent: Nancy Wilson – Alternate Member
Sheryl Cline – Committee Member
Robin Kovats – Committee Member

Member
Andrea Sutela – Committee Member
Member
Anthony “TJ” Maltese – Committee Member

Staff: Josh Farmer–
Judith Chandler – Council Liaison

A QUORUM WAS NOT PRESENT AT THIS MEETING. Discussion only, no votes due to lack of Quorum.

1. Two openings for alternates.
2. Election of Vice Chairperson.

B. APPROVAL OF MINUTES

1. Draft minutes of July 22, 2024 – no quorum,

2. Draft minutes of August 26, 2024 – no quorum
3. No draft available for OSAC 09-23-2024 meeting minutes
4. No draft available for OSAC 10-28-2024 meeting minutes
5. Draft minutes of November 12, 2024 Public BCOS Trails Hike – Special Meeting – no quorum

C. AGENDA REVIEW and PUBLIC COMMENT ON NON-AGENDA ITEMS

Discussion regarding previous meeting and multi-use trail. Judy and Tim have reservations brought up by the community members attending last meeting. It is the belief of the board members that perhaps the community outreach should be done earlier as suggested, and if there is no community interest that would significantly alter plans.

Tim brought up the conversation he had previously with Dole about grading the road (Crystal Hills Blvd) to include a bike trail. He thinks that might be good to include in community outreach.

Discussion around having an additional meeting on December 9th since there is not a quorum and there are votable items that need to be handled before the new year.

Discussion on having a Holiday get-together on December 19th at 6:00pm

Judy asks about signage for homeless camp ordinance. Discussion around ordinances and how camps are handled. Tim advised that See, Click, Fix is the only safe way to handle camps at this time.

D. REPORTS

1. Parks and Recreation Advisory Board (PARAB)
 - a. No approved minutes available for PARAB 10-07-2024 regular meeting.

E. NEW BUSINESS

F. OLD BUSINESS

1. Creek Walk Phase 6 (Serpentine Drive) (Judy, Tim)
 - a. Status (Tim, 5 minutes)
2. Fields Park Creek Walk (Tim)

- a. Status (Tim, 5 minutes)
- 3. Bill Bauer Trail Development (Andrea, Robin)
 - a. Should we do Community Outreach sooner or later? (Tim, Robin, All, 10 minutes)
- 4. Black Canyon Open Space (David, Tim)
 - a. Past and future activities (David, 10-15 minutes)
- 5. Existing Trail Maintenance (Andrea, Tim)
 - a. Iron Mountain
 - i Traction Trailworx Status (Tim, 5 minutes)
 - ii Washout section at first switchback above Wildcat Gulch (no change)
 - b. Red Mountain (No currently scheduled activity)
 - c. Other trail maintenance issues (All, 5 minutes)
- 6. Signage on Creek Walk and Old Intemann Trail (David)
 - a. Status (David, 5 minutes)
- 7. Red Mountain Northern Escarpment Open Space Donations #1 (1 parcel) and #2 (2 parcels) (Tim)
 - a. Status (Tim, 5 minutes)

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

6:43pm

Committee Members:

Tim Beeson, Chair (03/31/2025)
 Judy Carnick, Committee Member (03/31/2026)
 Sheryl Cline, Committee Member (03/31/2026)
 David Conley, Committee Member (3/31/2028)
 Robin Kovats, Committee Member (3/31/2026)
 Anthony "TJ" Maltese, Committee Member (03/31/2025)
 Andrea Sutela, Committee Member (03/31/2028)
 Nancy Wilson, Alternate Member (03/31/2026)

Staff and Liaisons:

Judith Chandler, Council Liaison
 Gillian Rossi, Parks & Recreation Director
 Roy Chaney, Deputy City Administrator, and Public Services Director

2 alternate positions available

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov. You may also contact the City Clerk's Office at cityclerk@manitouspringsco.gov or (719) 685-2554. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk's Office for more information or visit our website at: www.manitouspringsgov.com.



**Parks & Recreation Department
Director's Report
03/03/2025 PARAB Meeting**

- **Adopt-a-Park Program**

- Applications are open! Parks, trails, and garden beds can all be adopted.
- Link to apply: <https://cityofmanitousprings-parksandrec.app.transform.civicplus.com/forms/19682>
- Areas that still need adopted:
 - Fields Park, Memorial Park, Soda Springs Park, Mabel Willie Park, Iron Spring Park, Wheeler Park
 - Creek Walk Trail (can be separated into sections)
 - Varying garden beds throughout the City (ex. rectangular bed by Schryver Park)

- **Dog Waste Issue**

- Large amounts of dog waste have been found in the park system.
- Please remind your friends and neighbors that dog waste is litter.

- **Seasonal Contracts (Gardening, Turf Maintenance)**

- Bids for the 2025 Gardening & Streetscape Services contract are due March 5th.
- The turf maintenance contract with Clean Air Lawn Care goes into effect in March.
 - Fields (funded by PARAB), Bauers, Memorial, Seven Minute

- **Soda Springs Park Phase 2 Update**

- Concrete walkways poured on 2/28; crusher fines path to be completed this week.
- Project completion set for mid-June.

- **Soda Springs Parking Update**

- Parking is to be severely limited/removed from behind the Bud Ford Pavilion.
- Free, reserved parking spaces will be available along Park Ave for special events.
- The new format is to be discussed and formally voted on by City Council at the March 4th meeting.

- **Manizoo Update/Playground Inspection Updates**

- Replacement tiles for the Manizoo repair have been glazed. The contractor is figuring out how warm it will need to be (and for how long) to complete the repair.
- Recent playground inspections have identified a few pieces of equipment that need replacement. For example, the top rail of the swing set (\$2,159) in Memorial Park. PARAB may be approached later this year to assist with funding.

- **Staffing Updates**

- Seasonal hiring has started! The following positions are open: Forestry Technician (1), Parks Maintenance Technicians (2), Downtown Beautification Technicians (3)

PARAB COMMUNITY GRANTS APPLICATION

Organization or Individual Name: Manitou Springs School District 14
Contact Name/Title: Cassandra Bresnahan, school volunteer
Address: 80 Waltham Ave, Manitou Springs, CO 80829
Daytime Phone: 720-261-5146
Email: cbresna@gmail.com

Amount Requested: 1000.00
Funds Requested by date: April/May 2025
Purpose of Funds: 5K Race Fundraising event

Briefly describe the event/activity you are proposing:

The Manitou 5K race will begin on the creekwalk trail in Fields park, heading east towards Adam's Crossing bridge and then return back to Fields park. The race will then continue west towards Memorial park, returning back to end in Fields park. This event will be open to all ages and open to the public.

All proceeds will go to MSSD14 that can be earmarked for sports and recreational programs and events. This event is a continued effort to strengthen the ties between the school district and the city.

What is/are the planned date(s) for this event/activity?:

October 11, 2025 from 9-11am

Do you have an established history of providing this kind of event? Please describe:

This is the second year the school district will partner with the city to hold this event. We are working with the city parks dept, city chamber, local race organization, Pikes Peak Road Runners

What is the expected attendance at the event? (Include demographics; is this youth specific or broad age ranges) :

maybe 400, pikes peak region wide, local families and citizens, school staff and students

How will you publicize this event? (If appropriate, include membership totals of your organization or subscriber totals for email newsletters) :

Manitou Chamber & Race organization calendars, posting flyers, school email blasts

Where will this event take place? Please list specific parks or community areas:

On the creekwalk, connecting Fields Park and Memorial Park

Is this a collaborative effort with others in the community? If yes, please list partnerships:

School district, cross country team, student council, Chamber, city event planner, parks and rec dept, Flying Eagle tshirts, garden of the gods trading post, pikes peak road runners, bulletin

PARAB Mini-Grant Application Budget Form

Name of Course/Program: Manitou 5K

Fiscal Year: 2025

Mini-Grant Amount Requested \$1,000.00

Section 1 : Revenues

REVENUE	BUDGET	ACTUAL	Budget less Actual
PARAB Mini Grant Funds	\$1,000.00	\$0.00	\$1,000.00
Cash Contributions/Donations	\$55.00	\$0.00	\$55.00
Additional Grant Funds	\$0.00	\$0.00	\$0.00
Other Contributions (List Source)	\$13,000.00	\$0.00	\$13,000.00
Other Contributions (List Source)	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$14,055.00	\$0.00	\$14,055.00

Section 2: Expenses

OPERATING EXPENSES	Item Description:	BUDGET	ACTUAL	Budget less Actual
Race timer	Times the racers	\$500.00	\$0.00	\$500.00
Bibs and chip	Racer pins on bib with chip	\$400.00	\$0.00	\$400.00
Event insurance	K&K insurance for participants	\$400.00	\$0.00	\$400.00
Port a potty	1 reg, 1 ada, 1 wash station	\$300.00	\$0.00	\$300.00
Banner	D11 printing to hang over Manitou Ave	\$250.00	\$0.00	\$250.00
Chalk and flags	Sidewalk chalk and small flags to mark course	\$100.00	\$0.00	\$100.00
Event application	Application fee to the city	\$55.00	\$0.00	\$55.00
Advertising	Printing flyers	\$50.00	\$0.00	\$50.00
Other:		\$0.00	\$0.00	\$0.00
Other:		\$0.00	\$0.00	\$0.00
TOTAL OPERATING EXPENSES		\$2,055.00	\$0.00	\$2,055.00

GROSS PROFIT

\$12,000.00

\$0.00

\$12,000.00

	*List any in-kind contributions below:
	Flying Eagle T shirt donation - 400 shirts with logo
	Garden of the Gods - post race food
	TECC painting company - post race drinks
	MSSD14 wood shop - race awards
	Manitou Springs City - waived all city fees for park usage
	Manitou Springs Fire Dept - providing 1st aid
	MSSD14 - provide all tables, shade structures, speakers, flyers
	Kangaroo coffee - coffee and baked goods
	Pikes peak bulletin - 4 weeks of ads
	Buffalo lodge, Manitou Pool - parking

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