



MANITOU ARTS, CULTURE, AND HERITAGE BOARD SPECIAL MEETING AGENDA

All upcoming MACH meetings are scheduled to be remote, via Zoom. A link is provided on the City's Official Website at

<https://www.manitouspringsgov.com/544/All-Boards-and-Commissions>

February 20, 2025

5:00 PM

I. CALL TO ORDER and ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. PUBLIC COMMENTS NOT ON THE AGENDA

(Please limit your comments to 3 minutes)

V. REPORTS - CITY COUNCIL LIAISON & STAFF

1. Staff Report

VI. BUSINESS

1. Review final MACH Revenue Numbers from City and calculations for Tier 1 entities. Approve Tier 1 Recommendations
2. Take up Tier 2 grants not previously addressed: Gift Bags for the Homeless, Miramont Castle.
3. Reconsider any earlier Decisions: Legend of Manitou Springs, Others?
4. Finalize and Approve Tier 2 Recommendations for City Council
5. Discuss Approval and Rejection Letters. Form Subcommittee to Produce them. Determine whether to include Feedback/Explanations for some Rejections.
6. Decide on the need to meet again or wait until the next scheduled meeting on March 27. Present recommendations to City Council at the March 11 work session, then ask for official approval at the March 18 regular meeting.

VII. ADJOURNMENT

Board Members:

Ralph Routon (07/31/2025)
Kinsey Watts (07/31/2025)
Wren Almitra (7/31/2026)
Mark Lee (07/31/2028)
Marcus Medina (07/31/2026)

Staff and Liaisons:

Judith Chandler, Council Liaison
Rebecca Davis, Finance Director

Neale Minch (07/31/2028)
Peter Sommers (07/31/2028)

Alternates:

Jason Wells (7/31/2028)
Nancy Wilson (7/31/2027)

1 alternate position available

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-5481 or jfryer@manitouspringsco.gov to discuss specific needs. Please provide a minimum of 3-5 days advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk at 719-685-2554 for more information or visit our website at: www.manitouspringsgov.com.

Account Number	Account Title	2021 Actual #s	2022 Actual #s	2023 Actual #	2024 Actual Thru December 31	2024 Final Budget	% of 2024 Actual to Budget	2025 Original Budget
MACH FUND								
TAX REVENUES								
29-311-300	SALES TAX-THE 5 (66%)	317,543	318,979	318,174	298,726	284,800	104.89%	270,600
29-311-310	SALES TAX - GRANTS (34%)	163,583	164,323	163,908	153,899	146,700	104.91%	139,400
29-311-320	USE TAX - THE 5 (66%)	5,611	4,525	3,941	4,721	3,900	121.04%	3,900
29-311-330	USE TAX-GRANTS (34%)	2,891	2,331	2,030	2,432	2,000	121.59%	2,000
Total TAX REVENUES:		489,627	490,158	488,053	459,777	437,400	105.12%	415,900
INTEREST EARNINGS								
29-361-190	INTEREST REV-GRANTS		2,722	23,184	4,675	13,500	34.63%	8,000
29-361-191	INTEREST REV-TIER 1 THE FIV				9,075		0.00%	
Total INTEREST EARNINGS:			2,722	23,184	13,750	13,500	101.85%	8,000
DEBT SERVICE PAYMENTS								
29-498-910	ADMIN SUPPORT (TO GEN FUN	27					0.00%	
Total DEBT SERVICE PAYMENTS:		27					0.00%	
OTHER FUNDS PROGRAMS & CAPITAL								
29-499-320	PROF SERV-THE 5	26	201				0.00%	
29-499-321	PROF SERV - GRANT	1,265	12,901	11,603	13,089	12,000	109.08%	12,000
29-499-705	GRANT AWARDS (34%)	72,753	156,984	147,489	166,350	166,350	100.00%	309,800
29-499-710	THE 5 - FACLTY IMPR&OPERATI	150,302	323,154	318,979	337,402	337,402	100.00%	536,700
29-499-910	The 5-ADMIN SUPPRT TO GEN	924	944	1,617	2,132	2,132	99.99%	2,132
29-499-911	GRANTS-ADMIN SUPPRT TO G	476	476	833	1,098	1,098	100.02%	1,228
Total OTHER FUNDS PROGRAMS & CAPITAL:		225,746	494,660	480,521	520,071	518,982	100.21%	861,860
MACH FUND Revenue Total:		489,627	492,880	511,237	473,527	450,900	105.02%	423,900
MACH FUND Expenditure Total:		225,773	494,660	480,521	520,071	518,982	100.21%	861,860
Total MACH FUND:		263,854	-1,780	30,716	-46,544	-68,082	68.36%	-437,960

Tier 1 the Five

2023 Fund Balance:	\$321,130
2024 Revenues:	312,522
2024 Expenditures:	<u>-339,534</u>
2024 Ending Fund Balance:	294,118
Less 2025 Admin Supprt	<u>- 2,132</u>
Available for Tier 1 in 2025 :	<u>\$291,986</u>

Tier 2 GRANTS

2023 Fund Balance:	\$199,011
2024 Revenues:	161,005
2024 Expenditures:	<u>- 180,537</u>
2024 Ending Fund Balance:	179,479
Less Prof Serv/admin spprt:	<u>- 15,228</u>
Available for Tier 2 in 2025:	<u>\$164,251</u>

Prof serv
increased
to \$14,000